

**SIMPLIFIED PROCUREMENT NOTICE
FOR LOW-VALUE PROCUREMENT**
regarding the purchase of spare parts for maintenance of production machinery/equipment

1. Contracting authority: *Public Services Agency (ASP)*

2. IDNO: *1002600024700*

3. Address: *42 A. Pushkin, str.Chisinau*

4. Phone/fax: tel.: *022 504021; 022 504654; fax: 022 212259*

5. Email and website: asp@asp.gov.md; www.asp.gov.md

6. The email address or official website from which access to the procurement documentation can be obtained: *the procurement documentation is attached within the procedure in SIA RSAP, <https://www.asp.gov.md/ro/transparenta/achizitii-publice>*

7. Type of contracting authority and main field of activity (*where applicable, indication whether the contracting authority is a central purchasing body or whether the procurement involves another form of joint procurement*): **Public institution with financial autonomy**

8. The procedure has been included in the contracting authority's public procurement plan (Yes/No): *Yes*; **Link to the published public procurement plan:**<https://www.asp.gov.md/sites/default/files/transparenta/achizitii/plan-anual/2026/planul-general-achizitii-anul-2026.pdf>

9. The contracting authority invites interested economic operators, capable of meeting its requirements, to participate in the procurement procedure for the supply/provision of the following goods/services/works:

No.	CPV code	Name of requested services	Unit of measurement	Quantity	Full technical specification, reference standards	Estimated value in MDL, VAT excluded (to be specified for each lot separately)
Spare Parts for the Laser Engraver Equipment VLS 4.60						
1	42991500-4	Lot no. 1 Axis bearing	set	1	X - AXIS BEARING (<i>position 2 , according to the Manual VLS_Platform_user_Guide pag. 88, Annex to the Procurement Notice</i>) The set consists of 3 pieces.	4 450,00

2	42991500-4	Lot no. 2 Focus lens	piece	1	FOCUS lens (inside cover plate) (position 4 , according to the Manual VLS_Platform_user _Guide pag. 88, Annex to the Procurement Notice)	9 330,00
3	42991500-4	Lot no. 3 Bearing track	set	1	X - AXIS BEARING TRACK (position 6 , according to the Manual VLS_Platform_user _Guide pag. 88, Annex to the Procurement Notice) The set consists of 2 pieces.	7 915,00
4	42991500-4	Lot no. 4 Belt kit	set	1	BELT SET for Axis X and Y (position 7 and 13, according to the Manual VLS_Platform_user _Guide pag. 88, Annex to the Procurement Notice) The set consists of: 1 piece - X AXIS BELT (position 7) 2 pieces - Y AXIS BELT (position 13)	4 530,00
5	42991500-4	Lot no. 5 Idler pulley	piece	1	X AXIS IDLER PULLEY (position 9, according to the Manual VLS_Platform_user _Guide pag. 88, Annex to the Procurement Notice)	1 345,00
6	42991500-4	Lot no. 6 Bearing	set	1	Y- AXIS BEARING (position 14, according to the Manual VLS_Platform_user _Guide pag. 88, Annex to the Procurement Notice) The set consists of: 2 pieces - on the right side Y-Axis rail 2 pieces - on the left side Y-Axis rail	6 230,00
7	42991500-4	Lot no. 7 Idler pulley	set	1	Y AXIS IDLER PULLEY (position 21, according to the Manual VLS_Platform_user _Guide pag. 88, Annex to the Procurement Notice) The set consists of: 1 piece - on the right side 1 piece - on the left side	2 990,00
8	42991500-4	Lot no. 8 Mirror	piece	1	#3 mirror (inside cover plate) (position 3, according to the Manual VLS_Platform_user _Guide pag. 88, Annex to the Procurement Notice)	4 890,00
9	42991500-4	Lot no. 9 Beam window	piece	1	Beam window or collimator (according to the Manual VLS_Platform_user _Guide pag. 91, Annex to the Procurement Notice)	6 365,00

10	42991500-4	Lot no. 10 Laser tube CO ₂	piece	1	Technical Requirements: <i>The product shall be fully compatible with the Laser Engraver VLS 4.60. Metal laser tube, air-cooled. Laser Source: CO₂ Output Power: 50 W Condition: Brand new, unused</i>	93 565,00
Total estimated value						141 610,00

** All transportation costs shall be included in the price of the Goods*

10. If the contract is divided into lots, an economic operator may submit a bid (select as applicable):

- 1) for a single lot;
- 2) **for several lots;**
- 3) for all lots;
- 4) other limitations regarding the number of lots that may be awarded to the same bidder_____

11. Terms and conditions of delivery/supply requested: The Goods shall be delivered **within 120 (one hundred twenty) calendar days from the date of signing the Contract**, under INCOTERMS 2020 – DAP, Republic of Moldova, Chisinau, 42 A. Pushkin Street, in accordance with the requirements set out in the award documentation.

12. Contract validity period: 31.12.2026

13. Brief description (where applicable) of the qualification criteria:

No. d/o	Qualification and selection criteria (description of the criterion/requirement concerned)	Method of demonstrating compliance with the criterion/requirement	Minimum level / requirement
1.	Technical specifications	Technical specifications, completed in accordance with Annex no. 22 to the Standard documentation approved by the Order of the Minister of Finance no. 115 of September 15, 2021 - electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator (electronic signature recognized on the territory of the Republic of Moldova)	Mandatory
2.	Price specifications	Price specifications, completed in accordance with Annex no. 23 to the Standard documentation approved by the Order of the Minister of Finance no. 115 of September 15, 2021 - electronic copy of the hand-signed paper document without the application of the electronic signature or the	Mandatory

		document confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	
3.	Declaration of eligibility	Declaration of eligibility completed in accordance with Annex no. 2 to the Regulation on low-value public procurement, approved by the Government Decision no. 870/2022, – electronic copy of the document on paper bearing a handwritten signature, without applying an electronic signature, or a document confirmed by the economic operator’s electronic signature <i>(electronic signature recognized on the territory of the Republic of Moldova).</i>	Mandatory
4.	Confirmation of the identity of the actual beneficiaries and their non-qualification in the situation of conviction for participation in the activities of a criminal organization or group, for corruption, fraud and/or money laundering	Declaration on own responsibility – within 5 days from the date of communication of the results of the public procurement procedure, the designated winning tenderer shall submit this Declaration to the contracting authority and the Public Procurement Agency, – electronic copy of the document on paper bearing a handwritten signature, without applying an electronic signature, or a document confirmed by the economic operator’s electronic signature <i>(electronic signature recognized on the territory of the Republic of Moldova).</i>	Mandatory
5.	Request for participation in the procurement procedure	Application for participation completed in accordance with Annex no. 7 to the Standard Documentation approved by the Order of the Minister of Finance no. 115 of 15.09.2021, – electronic copy of the document on paper bearing a handwritten signature, without applying an electronic signature, or a document confirmed by the economic operator’s electronic signature <i>(electronic signature recognized on the territory of the Republic of Moldova).</i>	Mandatory
6.	Maintenance of the bid validity for a period of 40 days <i>(calculated from the deadline for submission of bids)</i>	Statement regarding the bid validity, completed in accordance with Annex no. 8 to the Standard Documentation approved by Order of the Minister of Finance No. 115 of 15.09.2021, – electronic copy of the document on paper	Mandatory

		bearing a handwritten signature, without applying an electronic signature, or a document confirmed by the economic operator's electronic signature (<i>electronic signature recognized on the territory of the Republic of Moldova</i>).	
7.	Possession of a Service Centre authorized by the manufacturer of the requested goods or having a contract with such a Service Centre to ensure servicing of goods under warranty	<p>Supporting document issued by the equipment manufacturer (submitted in Romanian or accompanied by a Romanian translation bearing the signature and stamp of an authorized translator), copy signed by the economic operator,</p> <p>or the Contract confirming contractual relations with an authorized Service Centre, – electronic copy of the document on paper bearing a handwritten signature, without applying an electronic signature, or a document confirmed by the economic operator's electronic signature (<i>electronic signature recognized on the territory of the Republic of Moldova</i>)</p>	Mandatory
8.	Legal entity registered in the country of origin	<p>Copy of the confirmatory document issued by the competent body, any document considered edifying, in the country of origin or the country the bidder is established in, or other equivalent documents issued by the competent authorities of that country.</p> <p>In case the requested documents are not issued in the country of origin or in the country where the bidder is based in, the contracting authority shall accept a self-declaration or, if there are no legal provisions in that country related to the self-declaration, an authentic declaration made before a notary, an administrative or judicial authority or a professional association with competences in this respect (p. 27 of the Standard documentation for public procurement of goods and services approved by the Order of the Ministry of Finance no. 115 as of 15.09.2021).</p> <p>Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator.</p>	Mandatory (upon request)

		(electronic signature recognized on the territory of the Republic of Moldova)	
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14. Specific awarding techniques and instruments (where applicable, specify whether an electronic auction will be used): *does not apply.*

15. Special conditions on which the implementation of the contract depends (indicate as appropriate): As per Annex no. 24 (Contract template) to the Standard Documentation approved by the Order of the Minister of Finance no. 115 of 15.09.2021:

- *The Goods shall be transported in appropriate packaging to ensure their integrity during transportation, handling, and acceptance by the Buyer. Each part or accessory shall be packaged in such manner as to ensure adequate protection during transportation.*

- *The Supplier shall ensure the transportation of the Goods, with all related costs included in the price thereof.*

- *In the event that the delivered Goods do not comply with the specified quality requirements, the Buyer shall be entitled to reject their acceptance, and the Supplier undertakes to ensure their free replacement or remedy the identified defects within 60 (sixty) calendar days, and reimburse the Buyer for all direct costs related to the receipt of the non-compliant Goods, as well as to reimburse the expenses for the payment of import duties.*

- *The Supplier shall deliver a new Laser tube CO₂, and the Buyer undertakes to return the used (empty) laser tube to the Supplier within 15 (fifteen) calendar days from the receipt of the new one. All transportation costs related to the return of the used (empty) laser tube shall be borne by the Supplier.*

- *In order to apply the provisions of international treaties regarding the avoidance of double taxation on non-residents, the Supplier shall present the „Certificate of Residence” issued by the competent authority in its state of residence, or an extract from the official website of the authority from the state of residence (if it is issued in Romanian or English) certifying fiscal residence, otherwise, the Buyer shall withhold the income tax at the rate of 12% from the payments to be made, in accordance with the provisions of the Tax Code of the Republic of Moldova. The Certificate of Residence issued in a foreign language shall be submitted with the translation into Romanian, except for the one issued in English. The Certificate of Residence shall be presented to the Buyer at the latest upon submission of the Invoice for payment.*

16. Bids shall be submitted in the following currencies: MDL, EUR or USD. For the evaluation and comparison of bids submitted in different currencies, the official exchange rate EUR/MDL and USD/MDL established by the National Bank of Moldova on the date of the opening of the bids will be applied.

17. Evaluation criterion applied for the award of the contract: *the lowest price.*

18. Evaluation factors for determining the most economically advantageous bid, as well as their weights: *not applicable.*

No.	Name of the evaluation factor	Weight, %
1.	-	-

19. Time limit for submission/opening of bids:

- **according to SIA „RSAP” / until:** *The information can be found in SIA RSAP*

- **at:** *The information can be found in SIA RSAP.*

20. Address to which bids or application for participation must be submitted: *Bids shall be submitted electronically via SIA „RSAP”.*

21. Validity period of the bids: *40 days.*

22. Bid opening place: *SIA „RSAP”. Late tenders shall be rejected.*

23. Language(s) in which the bids or applications for participation must be drawn up: *Romanian or English.*

24. Other relevant information:

24.1 Method and conditions of payment - *within 20 (twenty) business days after the delivery of the requested Goods, submission of the accompanying Documentation and their acceptance without objections by the Buyer.*

The Accompanying Documentation shall include:

- *Invoice/Tax Invoice issued through SLA “e-Factura” system;*
- *International transport invoice (CMR/AWB);*
- *Act of delivery-receipt of the Goods (2 copies)*

24.2 Performance security – amount: 5% of the contract value including VAT:

Performance security of the contract in MDL by transfer to the account of the contracting authority, taking into account the applied bank fees and commissions, according to the following bank details:

Public Services Agency

MD-2012, 42, A. Puskin street, municipality Chisinau, Republic of Moldova

IDNO: 1002600024700

Bank: MF-TT Chisinau - State Budget

Bank code: TREZMD2X

IBAN current account: MD15TRPCCC518430G01231AA with the note "For the Performance security of the contract at the public procurement procedure no. _____ as of _____";

Performance security in EUR/USD by transfer to the account of the contracting authority, taking into account the applicable bank fees and commissions, according to the following bank details:

Public Services Agency

MD-2012, 42 A. Puşkin St., Chisinau, Republic of Moldova

IDNO: 1002600024700

Bank: BC „Victoriabank” S.A.

BIC: VICBMD2X

IBAN: MD76VI000000002224912402 EUR / MD76VI000000002224912402 USD

with the note "For the Performance security of the contract at the public procurement procedure no. _____ as of _____"

24.3 Time limit for signing and submitting the contract to the contracting authority – 10 days from the date of transmission for signature.

**Acting Chairperson of the Working Group
for Public Procurement**

Ala MUSTEAȚĂ