



**Ministerul Afacerilor Interne al Republicii Moldova**  
**Ministry of Internal Affairs of the Republic of Moldova**  
**Inspectoratul General al Poliției**  
**General Police Inspectorate**



Our ref.: < THOR/4.3/1 – Site supervision

**INVITATION TO TENDER FOR SITE SUPERVISION SERVICES**

Dear Mr/Ms

We are pleased to inform you that your company is invited to take part in the competitive negotiated procedure for the above contract. The complete tender dossier is attached to this letter. It includes:

- A. Instructions to tenderers**
- B. Draft Contract Agreement and Special Conditions with annexes:**
  - I. General Conditions for service contracts
  - II. Terms of Reference
  - III. Organisation and Methodology (to be submitted by the tenderer using the template provided)
  - IV. Key experts (including templates for the summary list of key experts and their CVs)
  - V. Budget (to be submitted by the tenderer as the Financial offer using the template provided)
  - VI. Forms and other supporting documents
- C. Other information:**
  - I. Administrative compliance grid
  - II. Evaluation grid
- D. Tender submission form**

For full details of the tendering procedures, please see the **Practical Guide and its annexes**, which may be downloaded from the following website: <http://ec.europa.eu/europeaid/prag/document.do>.

We look forward to receiving your tender before the deadline set in point 8 of the Instructions to Tenderers. Please send it to the address and with the requirements given in point 8. By submitting a tender you accept to receive notification of the outcome of the procedure by electronic means. If you decide not to submit a tender, we would be grateful if you could inform us in writing, indicating the reasons for your decision.

Yours sincerely,

**Sergiu PAIU,**  
**Legal Representative**

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868-008

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