

**CONTRACT NOTICE INCLUDING
FOR PRE-SELECTION/NEGOTIATED PROCEDURES**

on the purchase *Materials and semi-finished products for making prostheses for the upper and lower limbs, orthotics and other orthopedic prosthetic articles*

(indicate the object of the acquisition)

through the procurement procedure *Open auction*

(type of procurement procedure)

* The procedure was included in the contracting authority's procurement plan (Yes/No): *Yes*

Link to the published public procurement plan: <http://www.crepor.org/wp-content/uploads/2022/10/PLAN-DE-ACHIZITII-PUBLICICE-2023-PROVIZORIU.pdf>

1. Name of the contracting authority: *Public Institution "Republican Experimental Center Prosthetics, Orthopedics and Rehabilitation"*
2. IDNO: *1003600032782*
3. Address: *MD 2005, mun. Chisinau, str. Roman 1*
4. Telephone/fax number: *022/263130*
5. Contracting authority's official e-mail address and website: www.crepor.org ; anticamera@crepor.org
6. E-mail address or official website from which access to the tender documentation will be obtained: *the tender documentation is attached to the procedure in the SIA RSAP*
7. Type of contracting authority and main object of activity (if applicable, indication that the contracting authority is a central purchasing authority or that the procurement involves another form of joint procurement): *Not applicable*
8. The buyer invites interested economic operators, who can satisfy his needs, to participate in the procurement procedure regarding the delivery / provision of the following goods / services: *According to the Tender Specifications*
9. In the case of pre-selection procedures, the minimum number of candidates and, where appropriate, their maximum number shall be indicated. *Not applicable*
10. If the contract is divided into lots, an economic operator can submit a bid (select):
For a single batch; or For multiple batches.
11. Admission or prohibition of alternative offers: *not be admitted*
(indication to be admitted or not to be admitted)
12. Terms and conditions of delivery / provision requested: *the delivery of the goods is made under the conditions of CPT – Chisinau (Incoterms 2020) if necessary, within 5 working days from the request, sent electronically, through the interactive flows, made available by the economic operator in the ESPD form*
13. Term of validity of the contract: *December 31, 2023*
14. Purchase contract reserved for sheltered workshops or that it can only be performed within the framework of protected employment programs (as the case may be): *No*
(indicate yes or no)

15. The provision of the service is reserved to a particular profession under laws or administrative acts (as the case may be): *No*

(mention is made of those laws, regulations and administrative provisions)

16. Brief description of the criteria on the eligibility of economic operators that may lead to their elimination and of the selection/pre-selection criteria; the minimum level(s) of any requirements imposed, indicate the required information (ESPD, documentation):

Nr. d/o	Qualification and selection criteria (Description of the criterion/requirement)	Method of demonstrating the fulfilment of the criterion/requirement:	Minimum level/ Obligation
1.	Request to participate	Originally confirmed by applying the electronic signature by the administrator of the company indicated in the Extract of the State Register of legal entities or by the authorized person both and in case of delegation or authorization of the person, the act / document of empowerment is attached to the offer; According to Annex no. 7 of the Standard Documentation approved by the Order of the Ministry of Finance no. 115 from 15.09.2021.	Obligatory
2.	Technical proposal	Originally confirmed by applying the electronic signature by the administrator of the company indicated in the Extract of the State Register of legal entities or by the authorized person both and in the case of delegation or authorization of the person, the act / document of empowerment is attached to the offer; According to Annex no. 22 of the Standard Documentation approved by the Order of the Ministry of Finance no. 115 from 15.09.2021.	Obligatory
3.	Financial proposal	Originally confirmed by applying the electronic signature by the administrator of the company indicated in the Extract of the State Register of legal entities or by the authorized person both and in the case of delegation or authorization of the person, the act / document of empowerment is attached to the offer; According to Annex no. 23 of the Standard Documentation approved by the Order of the Ministry of Finance no. 115 from 15.09.2021.	Obligatory

4.	ESPD	Originally confirmed by applying the electronic signature by the administrator of the company indicated in the Extract of the State Register of legal entities or by the authorized person both and in the case of delegation or authorization of the person, the act / document of empowerment is attached to the offer;	Obligatory
5.	The offer guarantee, valid for 60 days from the moment of opening the offers	1% of the value of the offer, excluding VAT, in the form of a bank letter, issued by the bank holding the account, signed handwritten by the bank. The bank guarantee shall be presented in original according to Annex no. 9 of the Standard Documentation approved by the Order of the Ministry of Finance no. 115 from 15.09.2021, at the IP CREPOR headquarters within 24 hours from the deadline for submission of bids.	Obligatory
6.	Proof of registration of the legal entity, in accordance with the legal provisions of the country where the bidder is established	Certificate/decision for the registration of the enterprise/extract from the State Register of legal entities; List of founders of economic operators (name, surname, personal code) The non-resident economic operator will present documents from the country of origin proving the form of registration / attestation or belonging from a professional point of view copy - confirmed by the application of the electronic signature by the administrator of the company indicated in the Extract of the State Register of legal entities or by the authorized person both in the case of delegation or authorization of the person, to the offer is attached the act/document of empowerment	Obligatory
7.	Bank account assignment certificate	Original, issued by the bank holding the account – electronically signed by the administrator of the company indicated in the Extract of the State Register of legal entities or by the authorized person so and in the case of delegation or empowerment of the person, to the offer is attached the act / document of empowerment	Obligatory

8.	Certificate of systematic payment of taxes, contributions	Issued by the State Tax Service (the validity of the certificate - according to the requirements of the State Tax Service of the Republic of Moldova), valid at the date of opening the bids, signed electronically by the administrator of the company indicated in the Extract of the State Register of legal entities or by the authorized person so and in the case of delegation or empowerment of the person, the act / document of empowerment shall be attached to the offer;	Obligatory
9.	Financial statements	Last financial report / financial situation – Copy confirmed by the application of the electronic signature by the administrator of the company indicated in the Extract of the State Register of legal entities or by the authorized person both and in the case of delegation or empowerment of the person, the act / document of empowerment is attached to the offer;	Obligatory
10.	Declaration on the list of the main supplies of similar goods made in the last 3 years of activity	According to Annex no. 12, signed electronically by the administrator of the company indicated in the Extract of the State Register of legal entities or by the authorized person so and in case of delegation or empowerment of the person, the act / document of empowerment shall be attached to the offer. The average value of the contracts should not be lower than the value of the future public procurement contract.	Obligatory
11.	Declaration on the confirmation of beneficial owners and their non-compliance with the situation of conviction for participation in activities of a criminal organization or group, for corruption, fraud and/or money laundering	It will be presented by the successful bidder within 5 days from the date of communication of the results of the public procurement procedure, in the address of the contracting authority and the Public Procurement Agency, according to the model approved by the Order of the Ministry of Finance no. 145/2020, signed in electronic format, by the administrator of the company indicated in the Extract of the State Register of legal entities or by the authorized person both in the case of delegation or empowerment of the person, the act / document of empowerment shall be attached to the offer.	Obligatory

12.	Documents certifying the quality of goods	<p>For medical devices registered in the State Register of Medical Devices of the Agency for Medicines and Medical Devices – to present certificates / extract of registration in the State Register of medical devices - issued by the Agency for Medicines and Medical Devices - copy, confirmed by the application of the electronic signature by the administrator of the company indicated in the Extract of the State Register of legal entities or by the authorized person so and in case of delegation or empowerment of the person, the act/document of empowerment shall be attached to the offer;</p> <p>* For medical devices that are not registered in the State Register of Medical Devices of the Medicines Agency, the following will be presented: - Certificate from the manufacturer certifying the quality of the product (ISO) - valid at the opening of the offers - copy - confirmed by the application of the electronic signature by the administrator of the company indicated in the Extract of the State Register of legal entities or by the authorized person so and in the case of delegation or empowerment of the person, to the offer is attached the act/document of empowerment; For medical devices that are not registered in the State Register of Medical Devices of the Medicines Agency, the following will be presented: - Certificate from the manufacturer certifying the quality of the product (ISO) - valid at the opening of the offers - copy - confirmed by the application of the electronic signature by the administrator of the company indicated in the Extract of the State Register of legal entities or by the authorized person so and in the case of delegation or empowerment of the person, to the offer is attached the act/document of empowerment; CE certificate or EC declaration of conformity, depending on the assessment of conformity with the</p>	Obligatory
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13.	Statement on the training of specialists	<p>Original, confirmed by the electronic signature of the participant, which obliges to ensure the training of the Beneficiary's staff (specialists in the Protetico-Orthopedics Section) on the use of the delivered equipment. The training course (minimum 40 hours) will be organized at the Beneficiary's headquarters by the authorized personnel of the Manufacturer.</p>	Obligatory, when signing the contract awarded
14.	Statement from potential winners	<p>The bidder undertakes to accept the exchange of elements of modular prostheses for assembly according to dimensions, at the necessity of the institution, in case of awarding of the contract The defective components during the warranty period will be replaced in time up to 5 working days from the request, sent electronically, through the interactive flows, made available by the economic operator in the ESPD form</p>	Obligatory, when signing the contract awarded
15.	Statement regarding the presentation of samples	<p>Original – confirmed by the application of the electronic signature by the administrator of the company indicated in the Extract of the State Register of legal entities or by the authorized person so and in the case of delegation or empowerment of the person, to the offer is attached the act / document of</p>	Obligatory

		<p>empowerment, regarding the presentation of samples within 5 days from the request. The samples will be presented in boxes, which will indicate the name of the economic operator and the number of the public procurement procedure. These will be packaged and labeled (the inscription on the package in the state or Russian language is accepted) with mandatory specification of the model of the item, the manufacturer and the country of origin on the original packaging of the sample. The list of samples included in the box and their batch number with signed accompanying letter will be presented. On each product will be indicated the batch number and the name of the economic operator.</p> <p>Note: Samples submitted after the deadline will not be accepted. Failure to submit samples will be grounds for rejecting the offer.</p>	
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- 17. The guarantee for the offer** issued by an account-holding bank, in the amount of **1% of the bid amount, without VAT** – according to Annex no. 9 of the Standard Documentation approved by ordinal MF 115/2021 . The guarantee for the offer will be presented in original, at the IP CREPOR headquarters, after the opening of the offers, within 24 hours.
- 18. Performance guarantee in the amount of 5 % of the value of the contract awarded in the form of transfer to the bank account of the contracting authority:**
 MF – TR Chisinau – state budget, Republican Experimental Prosthetics, Orthopedics and Rehabilitation Center
Ministry of Finance – State Treasury
Settlement account: MD44TRPCCC518430A01034AA
Bank account: TREZMD2X Regional Treasury: TR Chişinău
with the note "Performance guarantee for contract no. _____ from _____"
- The confirmation of payment, with the original stamp of the Bank, shall be submitted to the Contracting Authority when signing the contract awarded.*
- 19. Reason for resorting to the accelerated procedure (in the case of open, restricted and negotiated tenders), as appropriate:** *Not applicable*
- 20. Specific award techniques and tools (if applicable specify whether the framework agreement, dynamic purchasing system or electronic auction will be used):** *electronic auction, the minimum step being 0.4% of the total value of the bid*
- 21. Special conditions on which the performance of the contract depends** (indicate if applicable): *Not applicable*
- 22. The offers are presented in foreign currency:** *moldovan lei, euro or dollars*
- 23. Evaluation criterion applied for the award of the contract:** *lowest price exclusive of VAT for the whole list and compliance with the specifications and technical requirements.*

24. Factors for evaluating the most economically advantageous tender, as well as their weightings:

Nr. d/o	Name of the assessment factor	Share %

25. Time limit for submission/opening of tenders:

according to SIA RSAP /until: [exact time]according to SIA RSAP information (aww. achizitii.md) on: [date] according to SIA RSAP information (www. achizitii.md)

26. Address to which tenders or requests to participate must be sent:

The bids or requests to participate will be submitted electronically through sia RSAP

27. Term of validity of offers: 60 days

Place of opening of tenders: *according to SIA RSAP information (www. achizitii.md)*
(SIA RSAP or opening address)

Delayed bids will be rejected.

28. Persons authorized to be present at the opening of tenders:

Bidders or their representatives are entitled to participate in the opening of tenders, unless the bids have been submitted through sia RSAP.

29. Language or languages in which tenders or requests to participate must be drawn up:

Romanian, English/Russian

30. That contract relates to a project and/or programme financed by European Union funds: no

(specify the name of the project and/or programme)

31. Name and address of the competent body of appeal:

National Agency for The Settlement of Appeals

Address: mun. Chişinău, bd. Ştefan cel Mare şi Sfânt nr.124 (et.4), MD 2001;

Telefon/Fax/E-Mail:022-820 652, 022 820-651, contestatii@ansc.md

32. Date(s) and reference(s) of previous publications in the Official Journal of the European Union on the contract(s) to which that notice relates (if applicable): *Not applicable*

33. In the case of periodic purchases, the estimated timetable for the publication of future notices: *Not applicable*

34. Date of publication of the notice of intended procurement or, where applicable, indication that no such notice has been published: *Not applicable*

35. Date of publication of the contract notice: according to SIA RSAP

36. In the public procurement procedure, the following will be used/accepted:

Name of the electronic instrument	To be used/accepted or not
Electronic submission of tenders or requests to participate	
Electronic ordering system	
Electronic invoicing	
Electronic payments	

37. The contract falls within the scope of the World Trade Organisation Government Procurement Agreement (only in the case of notices submitted for publication in the Official Journal of the European Union): *No*

(specify yes or no)

38. Other relevant information: _____

Leader of the working group:

Nicolai ISCHIMJI



(signature)