

PROCUREMENT NOTICE

concerning the procurement of the specialized software product for the graphical security of the portrait image by applying the holder's personal data (IPI/Letter Screen) for the period 2026–2030 through the open tendering procurement procedure

1. **Name of the contracting authority:** Public Services Agency (PSA)
2. **IDNO:** 1002600024700
3. **Address:** 42, A. Puskin street, Chisinau municipality, Republic of Moldova
4. **Telephone / fax number:** tel.: 022 504021, 022 504654; fax: 022 212259
5. **E-mail and internet address of the contracting authority:** asp@asp.gov.md; www.asp.gov.md
6. **E-mail or internet address where the access to the procurement documentation can be obtained:** *the procurement documentation is attached to the SIA RSAP procedure or can be accessed at web site www.asp.gov.md*
7. **Type of contracting authority and the main object of activity (where applicable, the reference that the contracting authority is a central procurement authority or that the procurement involves another form of joint procurement):** *Public institution with financial autonomy.*
8. **The procedure was included in the public procurement plan of the contracting authority (Yes / No):** Yes; **Link to the published public procurement plan::** <https://www.asp.gov.md/sites/default/files/transparenta/achizitii/plan-anual/2026/provizoriu/planul-provizoriu-de-achizitii-2026.pdf>
9. **The buyer invites the interested economic operators that can satisfy its needs, to participate at the procurement procedure for the delivery/supply of the following goods/services:**

Nr.	CPV code	Name: of goods/ services	Unit of measurement	Quantity	The full technical specification required, reference standards	Estimated value, MDL without VAT,
Specialized software product for the graphical security of the portrait image by applying the holder's personal data (IPI/Letter Screen) for the period 2026–2030.						
1	48300 000-1	Specialized software product for the graphical security of the portrait image by applying the holder's personal data (IPI/Letter Screen), for the period 2026–2030.	piece	1	<i>According to technical requirements set out in the Annex to the Procurement notice</i>	2 800 000,00

Note: *In accordance with the provisions of the legislation in force, the bids with prices that exceed by 30% the estimated amount of the contracting authority, will not be accepted.*

10. In case of pre-selection procedures, the minimum number of candidates and, where appropriate, their maximum number shall be indicated: *not applicable*.
11. In case the contract is divided into lots, an economic operator can bid (will be selected): *not applicable*.
12. Admission or prohibition of alternative bids: *not allowed*.
13. Terms and conditions of delivery/supply requested:

The specialized software product shall be delivered and installed within 10 calendar days from the date of signing the contract.

The licenses shall be activated within a maximum of 10 calendar days from the date of Buyer's request, in accordance with the specified technical requirements set out in the Annex to the Procurement notice, and shall be valid for a period of 5 years (60 months) from the activation date. Activation will be confirmed by the Parties signing the License Activation Confirmation Document.

Training services on the operation of the specialized software product will be initiated within 2 business days after the activation of the licenses, with a minimum duration of 3 business days (8 working hours per day) at the Buyer's premises. The training will be confirmed by the signing of the Buyer's Personnel Training Act by both Parties.

Delivery location: *Buyer's premises, 42 A. Puşkin Street, Chişinău Municipality*

14. The validity of the contract: *December 31, 2030*
15. Procurement contract reserved for protected workshops or it can only be executed in the framework of protected employment programs (where applicable): *not applicable*.
16. For a particular profession, the service is provided based on documents with legal power or certain administrative documents (where applicable): *not applicable*.
17. Brief description of criteria regarding eligibility of economic operators that can determine their elimination and of selection/pre-selection criteria; the minimum level (s) of requirements eventually imposed; mention the required information (ESPD/DUAE, documentation):

No.	Qualification and selection criteria (description of the criterion/requirement)	Way of demonstrating the fulfilment of the criterion/requirement	Minimum level/ Obligation
1.	ESPD/DUAE <i>(in case if the economic operator participates in the public procurement procedure together with other economic operators, all the participants must complete ESPD separately)</i>	European Single Procurement Document, completed in accordance with the template approved by the Order of the Minister of Finance no. 72 of 30.06.2020 (Amended by the Order of the Minister of Finance no. 146 of 24.11.2020). Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator (<i>electronic signature recognized on the territory of the Republic of Moldova</i>)	Mandatory
2.	Technical specifications	Technical specifications, completed in accordance with Annex no. 22 to the Standard documentation approved by the Order of the Minister of Finance no.	Mandatory

		115 of 15.09.2021. Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	
3.	Price specifications	Price specifications, completed in accordance with Annex no. 23 to the Standard documentation approved by the Order of the Minister of Finance no. 115 of 15.09.2021. Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	Mandatory
4.	Bid security 1% - from the bid amount without VAT <i>(The bid security validity period should be equal to the bid validity period.)</i>	Transfer to the account of the contracting authority (payment order). Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i> <i>Note for non-residents: the transferred amount shall include the bank commission to confirm the amount of 1% for bid security.</i>	Mandatory
5.	Confirmation of the identity of the actual beneficiaries and their non-qualification in the situation of conviction for participation in the activities of a criminal organization or group, for corruption, fraud and/or money laundering <i>(the Declaration form will be published on the SIA "RSAP "(MTender))</i>	Self-declaration provided by the winning bidder to the contracting authority and Public Procurement Agency, <u>within 5 days after the date the results of public procurement procedure are announced.</u> Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	Mandatory
6.	Application for participation in the procurement procedure	Application for participation filled in according to Annex no. 7 to the Standard documentation approved by the Order of the Minister of Finance no. 115 as of 15.09.2021.	Mandatory

		Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator. <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	
7.	Maintain the bid validity for a duration of 60 days <i>(the bid validity is calculated from the submission deadline date)</i>	Statement on the validity of the bid, completed in accordance with Annex no. 8 to the Standard documentation approved by the Order of the Minister of Finance no. 115 of 15.09.2021. Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	Mandatory
8.	Ownership of intellectual property rights over all protected items related to the purchase object	Self-declaration. Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	Mandatory
9.	Specific experience in delivery of similar goods (art. 22 para. (1) (a) Law 131/2015 on public procurement)	Statement regarding the list of main deliveries / supplies made in the last 3 years of activity, completed according to Annex no. 12 to the Standard documentation approved by the Order of the Minister of Finance no. 115 as of 15.09.2021. The delivery of goods is confirmed by certificates / documents issued or countersigned by the recipients/beneficiaries of supplies. Electronic copies of the hand-signed paper documents without the application of the electronic signature or the documents confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	*Mandatory
10.	Legal entity registered in the country of origin	Copy of confirmatory document, issued by the competent body, any document considered edifying, in the country of origin or the country the bidder is established in, or other equivalent documents issued by the competent authorities of that country.	*Mandatory <i>(on request)</i>

		- Electronic copy of the hand-signed paper documents without the application of the electronic signature or the documents confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i> In case, the requested documents are not issued in the country of origin or in the country where the bidder is based in, the contracting authority shall accept a declaration on own responsibility, or, if there are no legal provisions in that country related to the on own responsibility, an authentic declaration made before a notary, an administrative or judicial authority or a professional association with competences in this respect (p. 27 of the Standard documentation for public procurement of goods and services approved by the Order of the Ministry of Finance no. 115 of 15.09.2021). Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator. <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	
11.	Confirmation that the economic operator has fulfilled obligations of paying taxes, fees, and social security contributions in accordance with the legal provisions in force in the country where it is established	Copy of the confirmatory document issued by the competent body, any document considered edifying, in the country of origin or the country the bidder is established in, or other equivalent documents issued by the competent authorities of that country. In case, the requested documents are not issued in the country of origin or in the country where the bidder is based in, the contracting authority shall accept a declaration on own responsibility or, if there are no legal provisions in that country related to the declaration on own responsibility, an authentic declaration made before a notary, an administrative or judicial authority or a professional association with competences in this respect (p. 27 of the Standard documentation for public procurement of goods and services approved by the Order of the Ministry of Finance no. 115 of September 15, 2021). Electronic copy of the hand-signed	*Mandatory (on request)

		paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator (electronic signature recognized on the territory of the Republic of Moldova)	
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**In case PSA, under the provisions of art. 20 para. (8) Law no. 131/2015 on public procurement, will require to provide certain supporting documents, the economic operator is obliged to submit them within a period of up to 7 calendar days, according to the provisions ESPD/DUAE and the normative framework in force. In case of failure to submit the supporting documents within the deadline set, the economic operator will be disqualified.*

In case of a non-resident economic operator participating at the public procurement procedure, it is obliged to provide the supporting documents recognized on the territory of the Republic of Moldova according to the regulatory framework in force (apostilled, legalized, etc., as the case maybe).

If the Bid is not signed by the company's administrator indicated in the Extract from the State Register of Legal Entities, a Power of Attorney/ any other authorizing document empowering the person delegated or empowered to sign the Bid should be attached to the Bid.

In case of discrepancy between the unit price and the total amount (which is obtained by multiplying the unit price with the total quantity), the unit price is considered and the total price is corrected accordingly. If the tenderer does not accept to correct these errors, its bid shall be deemed as inappropriate and, accordingly, rejected by the working group.

18. Bid security - in the amount of 1% of the total bid sum, without VAT:

***Bid security in MDL** by transfer to the account of the contracting authority, , according to the following bank details:*

Public Services Agency

MD-2012, 42, A. Puskin street, municipality Chisinau, Republic of Moldova

IDNO: 1002600024700

Bank: MF-TT Chisinau - State Budget

Bank code: TREZMD2X

IBAN current account: MD15TRPCCC518430G01231AA with the note " For the bid security at the public procurement procedure no. _____ as of _____";

or

***Bid security in EURO** by transfer to the account of the contracting authority, according to the following bank details:*

Public Services Agency

MD-2012, 42, A. Puskin street, municipalty Chisinau, Republic of Moldova

IDNO: 1002600024700

Bank: BC "Victoriabank" S. A.

BIC: VICBMD2X

IBAN: MD76VI000000002224912402

***Note:** The contracting authority will retain the bid security in case of attesting the circumstances established by the provisions of art. 68 para. (4) of Law no. 131/2015 on public procurement*

19. Performance security of the contract: in the amount of 2% of the total value of the contract, including VAT:

***Performance security of the contract in MDL** by transfer to the account of the contracting authority , according to the following bank details:*

Public Services Agency

MD-2012, 42, A. Puskin street, municipality Chisinau, Republic of Moldova

IDNO: 1002600024700

Bank: MF-TT Chisinau - State Budget

Bank code: TREZMD2X

IBAN current account: MD15TRPCCC518430G01231AA with the note " For the Performance security of the contract at the public procurement procedure no.____ as of_____";

or

Performance security of the contract in EURO by transfer to the account of the contracting authority, according to the following bank details:

Public Services Agency

MD-2012, 42, A. Puskin street, municipalty Chisinau, Republic of Moldova

IDNO: 1002600024700

Bank: BC "Victoriabank" S. A.

BIC: VICBMD2X

IBAN: MD76VI0000000002224912402

20. Reason for proceeding to the expedited procedure (in the case of open, restricted auction and of negotiated procedure), where appropriate: *not applicable.*
21. Specific awarding techniques and tools (where appropriate specify whether the framework agreement, dynamic procurement system or electronic auction will be used): *electronic auction – 3 rounds. The minimum auction step is MDL 28 000,00 (1%).*
22. Special conditions on which the implementation of the contract depends (indicate as appropriate): *According to the provisions of the Contract Template (Annex no. 24)*
23. The bids shall be submitted in currency: *MDL or EURO (in case of submitting the electronic bid in EURO, the bid in MDL will be indicated on the SIA RSAP according to the official EURO/MDL exchange rate established by the National Bank of Moldova on the date of submission of the bid. For the evaluation and comparison of bids submitted in different currencies, the official EURO/MDL exchange rate established by the National Bank of Moldova on the date of bid opening will be applied).*
24. Assessment criterion applied for the award of the contract: *the lowest price*
25. Factors for assessing the most economically advantageous bids, as well as their weights: *not applicable.*
26. Deadline for submission/opening of bids:
 - **up to:** *Information can be found in SIA RSAP (MTender)*
 - **at:** *Information can be found in SIA RSAP (MTender)*
27. Address where the bids or requests to participate are to be submitted: *The bids or requests of participation shall be submitted electronically through SIA RSAP (MTender).*
28. Term of validity of bids: *60 days, which start to run from the deadline for submission of the bids.*
29. Place of opening the bids: *SIA RSAP (MTender). Late bids shall be rejected.*
30. Persons authorised to assist at the opening of bids: *Bidders or their representatives shall be entitled to participate at the opening of bids, except where bids have been submitted through the RSAP SIA.*
31. The language or languages in which the bids or requests of participation are to be drawn up: *Romanian or English*

Note: All clarifications to the standard documentation shall be submitted in Romanian or English.

32. That contract shall refer to a project and/or programme financed by European Union funds: *not applicable.*

33. Name and address of the competent agency for the settlement of complaints:

Official name: National Agency for the Settlement of Complaints

Address: Chisinau Mun., 124, (4th floor) Stefan cel Mare, blvd.

Tel./ Fax / email: 022 820652, 022 820651, contestatii@ansc.md

34. Data and reference (s) of previous publications in the Official Journal of the European Union on the contract (s) that notice refers to (if applicable): *not applicable.*

35. In case of periodic procurement, the estimated schedule for publishing the future announcements: *not applicable.*

36. Date of publication of the Notice of intent or, where applicable, indication that no such notice has been published:

BAP: https://tender.gov.md/ro/system/files/bap/2014/bap_nr_86_0.pdf

JOUE: <https://ted.europa.eu/ro/notice/-/detail/740110-2025>

37. Date of submission of the Procurement Notice for publication: 24.11.2025

38. In the public procurement procedure the following will be used/accepted:

Name of the electronic instrument	Will be used/accepted or not
Electronic submission of bids or requests of participation	<i>accepted</i>
Electronic order system	<i>not accepted</i>
Electronic invoicing	<i>accepted</i>
Electronic payments	<i>not accepted</i>

39. The contract is signed within the Agreement on governmental procurement of the World Trade Organisation (only in the case of procurement notices submitted for publication in the Official Journal of the European Union): *no*

40. Other relevant information:

40.1 The method and conditions of payment: *Annually, in equal installments, within 20 (twenty) business days after the delivery of the Goods, submission of the accompanying documentation, and their acceptance without objections by the Buyer:*

- For the year 2026: payments will be made based on the Invoice / Tax Invoice issued through SIA “e-Factura” system, the License Activation Confirmation Document, and the Buyer’s Personnel Training Act signed by both Parties*
- For the years 2027–2030 (separately): payments will be made based on the Invoice / Tax Invoice issued through SIA “e-Factura” system.*

The Accompanying Documentation shall include:

- Invoice / Tax Invoice issued through SIA “e-Factura” system;*
- License Activation Confirmation Document for a 5-year period (60 consecutive months), indicating the effective date of activation;*
- Personnel Training Act (2 copies).*

40.2 *In order to apply the provisions of international treaties regarding the avoidance of double taxation on non-residents, the Supplier shall present the copy of Certificate of Residence issued by the competent authority in its state of residence, or an extract from the*

official website of the authority from the state of residence (if it is issued in Romanian or English) certifying fiscal residence, otherwise, the contracting authority shall withhold the income tax in the amount of 12% from the amounts to be paid, according to the provisions of the Tax Code of the Republic of Moldova. Copy/extract of Certificate of Residence issued in a foreign language shall be presented with the translation into Romanian, except for the one issued in English. Copy/extract of Certificate of Residence will be presented for each year separately until payment is made by the Buyer.

40.3 The deadline for signing and submitting the contract to the contracting authority:
10 days from the date of submission for signing

**Chairman of the Working Group
for Public Procurement**

Radu CHERDIVARĂ