

PROCUREMENT NOTICE

**concerning the procurement of specialized equipment for reading
and processing eID card information for 2025
through the open tendering procurement procedure**

1. **Name of the contracting authority:** Public Services Agency (PSA)
2. **IDNO:** 1002600024700
3. **Address:** 42, A. Puskin street, Chisinau municipality, Republic of Moldova,
4. **Telephone / fax number:** tel.: 022 504021, 022 504654; fax: 022 212259
5. **E-mail and internet address of the contracting authority:** asp@asp.gov.md;
www.asp.gov.md
6. **E-mail or internet address where the access to the procurement documentation can be obtained:** *the procurement documentation is attached to the SIA RSAP procedure or can be accessed at web site www.asp.gov.md*
7. **Type of contracting authority and the main object of activity (where applicable, the reference that the contracting authority is a central procurement authority or that the procurement involves another form of joint procurement):** *Public institution with financial autonomy.*
8. **The procedure was included in the public procurement plan of the contracting authority (Yes / No):** Yes; **Link to the published public procurement plan:** *according to the modified Provisional Plan of Public Procurements for 2025:*
<https://www.asp.gov.md/sites/default/files/transparenta/achizitii/plan-anual/2025/provizoriu/planul-provizoriu-modificari-22.11.2024.pdf>
9. **The buyer invites the interested economic operators that can satisfy its needs, to participate at the procurement procedure for the delivery/supply of the following goods/services:**

Nr.	CPV code	Name: of goods/ services	M/U	Quantity	The full technical specification required, reference standards	Estimated value, MDL without VAT, (indicated for each lot separately)
Specialized equipment for reading and processing eID card information for 2025						
1	30233300-4	Lot no. 1 Smart Card Readers eID	pcs	2200	Produced after 01.01.2024, Non-refurbished. 1.1 Smart Card Readers (writers) with Contact and Contactless Technology. 1.2 Provide for secure user identification and electronic transactions by acquiring versatile smart card readers (writers) that support both contact and contactless smart cards. 2. Technical Specifications:	961 092,00

					<i>The smart card readers (writers) must meet the following technical requirements:</i> 2.1 Interfaces: • min. USB 2.0 (Type A); 2.2 Support cards • Contact: ISO/IEC 7816 Class A, B, and C (5V, 3V, 1.8V); • Contactless: ISO/IEC 14443 Type A and B, Mifare, FeliCa, NFC (ISO/IEC 18092); 2.3 Communication speed: • Contact: min.625 kbps (depending on the card); • Contactless: min. 424 kbps; 2.4 Clock Frequency • Contact: 4 MHz; • Contactless: 13,56 MHz; 2.5 Contact smart card size: • ISO 7816-3 ID-1 (full-size); 2.6 Contactless Card reading distance • 0 – 50 +/- 10 mm; 2.7 Operating systems: • min. Win 10, Win 11; 2.8 Features: • Short Circuit Protection; • Built-in anti-collision feature; • Led status indicator: different indication for Power ON, Contact card in use, Contactless card in use; • support extended APDU (application protocol data unit); 2.9 Expected cycles of use: • min. 500 000; 2.10 Dimensions: • max. dimensions of 150mm x 100mm x 35mm; 2.11 Weight: • max. weight of 150g; 2.12 Cable Length: • min. 1.5m (fixed or detachable); 2.13 Power Supply: • USB 2.0, 5V DC / max. 300mA; 2.14 Certification/Compliance: • CE, FCC, LITIC, BSMI, UL, NFC Forum, TELECOM, FIPS 201, RoHS, EMV Level 1, Microsoft WHQL; 2.15 Standards: • USB 2.0, CCID, PC/SC, WINSCard API, PPS, ISO/IEC 7816 Class A, B and C ISO/IEC 14443 Type A and Type B Mifare©, FeliCa© ISO/IEC 18092. Warranty period - minim 12 months (from the date of delivery of the Goods). Solve warranty cases within 30 working days.	
2	30237461-8	Lot no. 2 Numeric Keypad	pcs	400	Brand Name International; Produced after 01.01.2024, Non-refurbished; Type – Numeric Keypad; Total keys, pcs – min. 18; Port – USB Type-C or USB Type-A (with adapter type-C-USB2.0-USB 2.0 type-C (male) to type-A (female)); USB hub – min. 1xUSB, Type-A port (optional); Cable Length, cm – min. 150;	71 652,00

					System requirements – Windows 10 / Windows 11. Warranty period - minim 12 months (from the date of delivery of the Goods). Solve warranty cases within 30 working days.	
Total estimated value						1 032 744,00

Note: In accordance with the provisions of the legislation in force, the bids with prices that exceed by 30% (for each lot) the estimated amount of the contracting authority, will not be accepted.

- 10. In case of pre-selection procedures, the minimum number of candidates and, where appropriate, their maximum number shall be indicated:** *not applicable.*
- 11. In case the contract is divided into lots, an economic operator can bid (will be selected):** *for all lots.*
- 12. Admission or prohibition of alternative bids:** *not allowed.*
- 13. Terms and conditions of delivery/supply requested:**
 - a)** *the Goods from lot no. 1 shall be delivered in installments, according to specified technical requirements and quantity, as follows:*
 - 1st installment – in the quantity of 300 pieces, within 60 calendar days from the date of signing the Contract;*
 - 2nd installment - in the quantity of 500 pieces, within 90 calendar days from the date of signing the Contract;*
 - 3rd installment - in the quantity of 1 400 pieces, within 180 calendar days from the date of signing the Contract.*
 - b)** *the Goods from lot no. 2 shall be delivered within 60 calendar days from the date of signing the Contract, according to specified technical requirements and quantity.*
- 14. The validity of the contract:** *December 31, 2025*
- 15. Procurement contract reserved for protected workshops or it can only be executed in the framework of protected employment programs (where applicable):** *not applicable.*
- 16. For a particular profession, the service is provided based on documents with legal power or certain administrative documents (where applicable):** *not applicable.*
- 17. Brief description of criteria regarding eligibility of economic operators that can determine their elimination and of selection/pre-selection criteria; the minimum level (s) of requirements eventually imposed; mention the required information (ESPD/DUAE, documentation):**

No.	Qualification and selection criteria (description of the criterion/requirement)	Way of demonstrating the fulfilment of the criterion/requirement	Minimum level/ Obligation
1.	ESPD <i>(in case if the economic operator participates in the public procurement procedure together with other economic operators, all the participants must complete ESPD separately)</i>	European Single Procurement Document, completed in accordance with the template approved by the Order of the Minister of Finance no. 72 of June 30, 2020 (Amended by the Order of the Minister of Finance no. 146 of November 24, 2020) - electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed	Mandatory

		by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	
2.	Technical specifications	Technical specifications, completed in accordance with Annex no. 22 to the Standard documentation approved by the Order of the Minister of Finance no. 115 of September 15, 2021 - electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	Mandatory
3.	Price specifications	Price specifications, completed in accordance with Annex no. 23 to the Standard documentation approved by the Order of the Minister of Finance no. 115 of September 15, 2021 - electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	Mandatory
4.	Bid security 2% - from the bid amount without VAT <i>(The bid security validity period should be equal to the bid validity period.)</i>	Transfer to the account of the contracting authority (payment order), electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i> <i>Note for non-residents: the transferred amount shall include the bank commission to confirm the amount of 2% for bid security.</i>	Mandatory
5.	Confirmation of the identity of the actual beneficiaries and their non-qualification in the situation of conviction	Declaration provided by the winning bidder to the contracting authority and Public Procurement Agency, <u>within 5 days after the date the</u>	Mandatory

	for participation in the activities of a criminal organization or group, for corruption, fraud and/or money laundering	<u>results of public procurement procedure are announced -</u> electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	
6.	Application for participate in the procurement procedure	Application for participation filled in according to Annex no. 7 to the Standard documentation approved by the Order of the Minister of Finance no. 115 as of 15.09.2021 – electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator. <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	Mandatory
7.	Maintain the bid validity for a duration of 90 days <i>(the bid validity is calculated from the submission deadline date)</i>	Statement on the validity of the bid, completed in accordance with Annex no. 8 to the Standard documentation approved by the Order of the Minister of Finance no. 115 of September 15, 2021 - electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	Mandatory
8.	Confirmation of Goods conformity, with reference to the requested specifications for lot no. 1	Test Certification, issued by an authorized EU testing laboratory, reflecting the indicators requested in technical specifications - electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	Mandatory
9.	Possession of the information security	Confirmatory document from the equipment manufacturer of the	Mandatory

	management system according to ISO 27001 for lot no. 1	provided solutions, which correspond to the requirements of the procurement object, are developed and implemented in accordance with the provisions of the respective standard Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator (<i>electronic signature recognized on the territory of the Republic of Moldova</i>)	
10.	Demonstration of compliance with the provisions of Law no. 209/2016 on waste	Presentation of the registration number from the "List of manufacturers of products subject to extended producer responsibility regulations", in accordance with the Regulation on electrical and electronic equipment waste, approved by Government Decision no. 212 of 07.03.2018 (https://siamd.gov.md/portal/deee.html) - electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator (<i>electronic signature recognized on the territory of the Republic of Moldova</i>)	*Mandatory (only for residents)
11.	Specific experience in delivery of similar goods (art. 22 para. (1) (a) Law 131/2015 on public procurement)	Statement regarding the list of main deliveries made in the last 3 years of activity, completed according to Annex no. 12 to the Standard documentation approved by the Order of the Minister of Finance no. 115 as of 15.09.2021 – electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator (<i>electronic signature recognized on the territory of the Republic of Moldova</i>) The delivery of Goods is confirmed by certificates / documents issued or	*Mandatory

		countersigned by the recipients/ beneficiaries of supplies. Electronic copies of the hand-signed paper documents without the application of the electronic signature or the documents confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	
12.	Equipment descriptions and/ or photos (art. 22 par. (1) letter e) of Law no. 131/2015 on public procurement)	Technical passport (Technical data sheet) issued by the manufacturer of the equipment, electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i> or presentation of links from the manufacturers' websites	*Mandatory <i>(on request)</i>
13.	Confirmation of registration of the economic operator in the country of origin	Confirmatory document, issued by the competent body, any document considered edifying, in the country of origin or the country the bidder is established in, or other equivalent documents issued by the competent authorities of that country - electronic copy of the hand-signed paper documents without the application of the electronic signature or the documents confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i> In case, the requested documents are not issued in the country of origin or in the country where the bidder is based in, the contracting authority shall accept a declaration on own responsibility, or, if there are no legal provisions in that country related to the on own responsibility, an authentic declaration made before a	*Mandatory <i>(on request)</i>

		notary, an administrative or judicial authority or a professional association with competences in this respect (p. 27 of the Standard documentation for public procurement of goods and services approved by the Order of the Ministry of Finance no. 115 of September 15, 2021). Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator. <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	
14.	Data from the Registry of forensic and criminological information in the country of origin	Confirmatory document issued by the competent body, any document considered edifying, in the country of origin or the country the bidder is established in, or other equivalent documents issued by the competent authorities of that country - electronic copy of the hand-signed paper documents without the application of the electronic signature or the documents confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i> In case, the requested documents are not issued in the country of origin or in the country where the bidder is based in, the contracting authority shall accept a declaration on own responsibility, or, if there are no legal provisions in that country related to the declaration on own responsibility, an authentic declaration made before a notary, an administrative or judicial authority or a professional association with competences in this respect (p. 27 of the Standard documentation for public procurement of goods and services approved by the Order of the Ministry of Finance no. 115 of September 15, 2021).	*Mandatory

		Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	
15.	Confirmation that the economic operator has fulfilled the obligation of paying taxes, fees and social security contributions in accordance with the legal provisions in force in the country where it is based in	Confirmatory document issued by the competent body, any document considered edifying, in the country of origin or the country the bidder is established in, or other equivalent documents issued by the competent authorities of that country. In case, the requested documents are not issued in the country of origin or in the country where the bidder is based in, the contracting authority shall accept a declaration on own responsibility or, if there are no legal provisions in that country related to the declaration on own responsibility, an authentic declaration made before a notary, an administrative or judicial authority or a professional association with competences in this respect (p. 27 of the Standard documentation for public procurement of goods and services approved by the Order of the Ministry of Finance no. 115 of September 15, 2021). Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	*Mandatory <i>(on request)</i>

***In case PSA, under the provisions of art. 20 para. (8) of Law no. 131/2015 on public procurement, will require to provide certain supporting documents, the economic operator is obliged to submit them within a period of up to 7 calendar days, according to the provisions ESPD/DUAE and the normative framework in force. In case of failure to submit the supporting documents within the deadline set, the economic operator will be disqualified.**

In case of a non-resident economic operator participating at the public procurement procedure, it is obliged to provide the supporting documents recognized on the territory of the Republic of Moldova according to the regulatory framework in force (apostilled, legalized, etc., as the case maybe).

If the Bid is not signed by the company's administrator indicated in the Extract from the State Register of Legal Entities, a Power of Attorney/ any other authorizing document empowering the person delegated or empowered to sign the Bid should be attached to the Bid.

In case of discrepancy between the unit price and the total amount (which is obtained by multiplying the unit price with the total quantity), the unit price is considered and the total price is corrected accordingly. If the tenderer does not accept to correct these errors, its bid shall be deemed as inappropriate and, accordingly, rejected by the working group.

18. Bid security - in the amount of 2% of the total bid sum, without VAT:

Bid security in MDL by transfer to the account of the contracting authority, taking into account the applied bank fees and commissions, according to the following bank details:

Public Services Agency

MD-2012, 42, A. Puskin street, municipality Chisinau, Republic of Moldova

IDNO: 1002600024700

Bank: MF-TT Chisinau - State Budget

Bank code: TREZMD2X

IBAN current account: MD15TRPCCC518430G01231AA with the note " For the bid security at the public procurement procedure no. ____ as of ____";

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Bid security in EURO by transfer to the account of the contracting authority, taking into account the applied bank fees and commissions, according to the following bank details:

Public Services Agency

MD-2012, 42, A. Puskin street, municipalty Chisinau, Republic of Moldova

IDNO: 1002600024700

Bank: BC "Victoriabank" S. A.

BIC: VICBMD2X

IBAN: MD76VI000000002224912402

Note: The contracting authority will retain the bid security in case of attesting the circumstances established by the provisions of art. 68 para. (4) of Law no. 131/2015 on public procurement

19. Performance security of the contract - in the amount of 5% of the total value of the contract, including VAT:

Performance security of the contract in MDL by transfer to the account of the contracting authority, taking into account the applied bank fees and commissions, according to the following bank details:

Public Services Agency

MD-2012, 42, A. Puskin street, municipality Chisinau, Republic of Moldova

IDNO: 1002600024700

Bank: MF-TT Chisinau - State Budget

Bank code: TREZMD2X

IBAN current account: MD15TRPCCC518430G01231AA with the note " For the Performance security of the contract at the public procurement procedure no. ____ as of ____";

Sau

Performance security of the contract in EURO by transfer to the account of the contracting authority, taking into account the applied bank fees and commissions, according to the following bank details:

Public Services Agency

MD-2012, 42, A. Puskin street, municipalty Chisinau, Republic of Moldova

IDNO: 1002600024700

Bank: BC "Victoriabank" S. A.
BIC: VICBMD2X
IBAN: MD76VI000000002224912402

- 20. Reason for proceeding to the expedited procedure (in the case of open, restricted auction and of negotiated procedure), where appropriate:** *not applicable.*
- 21. Specific awarding techniques and tools (where appropriate specify whether the framework agreement, dynamic procurement system or electronic auction will be used):** *electronic auction – 3 rounds. The minimum auction step is:*
- Lot no. 1 - MDL 9 610,92 (1%);*
Lot no. 2 – MDL 716,52 (1%).
- 22. Special conditions on which the implementation of the contract depends (indicate as appropriate):**
- a) The Goods shall be delivered under INCOTERMS 2020 terms – DAP Republic of Moldova, no. 42, A. Puskin Street, municipality Chisinau;*
b) The delivered Goods shall be transported packaged in such a way as to ensure their integrity during transportation, handling and storage until their receipt by the Buyer.
- 23. The bids shall be submitted in currency:** *MDL or EURO (in the case of submission of the electronic offer in EURO, on SIA RSAP the offer will be indicated in MDL according to the official EURO/MDL exchange rate established by the National Bank of Moldova on the date of submission of the offer. In case of the bids submitted in different currencies for the evaluation and comparison there will be applied the official EURO/MDL exchange rate established by the National Bank of Moldova on the bid opening date).*
- 24. Assessment criterion applied for the award of the contract:** *the lowest price*
- 25. Factors for assessing the most economically advantageous bids, as well as their weights:** *not applicable*
- 26. Deadline for submission/opening of bids:**
- **up to:** *Information can be found in SIA RSAP (MTender)*
 - **at:** *Information can be found in SIA RSAP (MTender)*
- 27. Address where the bids or requests to participate are to be submitted:** *The bids or requests of participation shall be submitted electronically through SIA RSAP (MTender).*
- 28. Term of validity of bids:** *90 days*
- 29. Place of opening the bids:** *SIA RSAP (MTender). Late bids shall be rejected.*
- 30. Persons authorised to assist at the opening of bids:** *Bidders or their representatives shall be entitled to participate at the opening of bids, except where bids have been submitted through the RSAP SIA.*
- 31. The language or languages in which the bids or requests of participation are to be drawn up:** *Romanian or English.*
- 32. That contract shall refer to a project and/or programme financed by European Union funds:** *not applicable.*
- 33. Name and address of the competent agency for the settlement of complaints:**
Official name: National Agency for the Settlement of Complaints
Address: Chisinau Mun., 124, (4th floor) Stefan cel Mare, blvd.
Tel./ Fax / email: 022 820652, 022 820651, contestatii@ansc.md
- 34. Data and reference (s) of previous publications in the Official Journal of the European Union on the contract (s) that notice refers to (if applicable):** *not applicable.*

35. In case of periodic procurement, the estimated schedule for publishing the future announcements: *not applicable*.

36. Date of publication of the Notice of intent or, where applicable, indication that no such notice has been published:

BAP: https://tender.gov.md/ro/system/files/bap/2014/bap_nr_95.pdf din 29.11.2024

JOUE: <https://ted.europa.eu/ro/notice/-/detail/738999-2024> din 04.12.2024 (rom)

<https://ted.europa.eu/en/notice/-/detail/738783-2024> din 04.12.2024 (eng)

37. Date of submission of the Procurement Notice for publication: 12.12.2024

38. In the public procurement procedure the following will be used/accepted:

Name of the electronic instrument	Will be used/accepted or not
Electronic submission of bids or requests of participation	<i>accepted</i>
Electronic order system	<i>not accepted</i>
Electronic invoicing	<i>accepted</i>
Electronic payments	<i>not accepted</i>

39. The contract is signed within the Agreement on governmental procurement of the World Trade Organisation (only in the case of procurement notices submitted for publication in the Official Journal of the European Union): *yes*

40. Other relevant information:

40.1 The method and conditions of payment: *within 20 (twenty) business days after delivery of Goods, for each installment separately, according to specified technical requirements and quantity, and their acceptance without objections by the Buyer, with the submission of the following accompanying Documentation:*

- Invoice/Tax Invoice issued through the SIA "e-Invoice";*
- International transport invoice (CMR/AWB);*
- Certificate of preferential origin of Goods (EUR.1);*
- Declaration of Conformity EC;*
- Act of delivery-receipt of the Goods (with the indication of the serial number for each separate good);*
- Copy of the export declaration.*

In order to apply the provisions of international treaties regarding the avoidance of double taxation on non-residents, the Supplier shall present the copy of Certificate of Residence issued by the competent authority in its state of residence, or an extract from the official website of the authority from the state of residence (if it is issued in Romanian or English) certifying fiscal residence, otherwise, the contracting authority shall withhold the income tax in the amount of 12% from the amounts to be paid, according to the provisions of the Tax Code of the Republic of Moldova. The Certificate of Residence issued in a foreign language shall be presented with the translation into the state language, except for the one issued in English. The copy of Certificate of Residence will be presented to the Buyer until the first delivery Invoice is presented for payment.

40.2 The deadline for signing and presenting the contract to the contracting authority - 10 days from the date of submission for signature.

**Chairman of the Working group
for public procurement**

Radu CHERDIVARĂ