

**CONTRACT NOTICE**regarding the procurement of **SPECIAL PAPER**through the procurement procedure **Public tender****1. Name of the contracting authority: Public Institution "Center of Information Technology in Finance"****2. IDNO: 1005600036924****3. Address: MD-2005, Chisinau municipality, 7 Constantin Tănase Street****4. Telephone/fax number: 022-26-28-73; 022-24-37-15****5. E-mail address and official website of the contracting authority: ctif@ctif.gov.md; www.ctif.gov.md****6. E-mail address or official web page from which it will be possible to obtain access to the award documentation: the award documentation is attached within the procedure in SIA RSAP****7. Type of contracting authority and main object of activity (if applicable, statement that the contracting authority is a central purchasing authority or that the procurement involves another form of joint procurement): Public institution with financial autonomy, ICT services****8. The buyer invites the interested economic operators, who can satisfy his needs, to participate in the procurement procedure regarding the delivery/provision of the following goods/services:**

No.	CPV code	Name of the goods	Unit of measure	Quantity	Full technical specification required, Reference standards	Estimated value MDL without VAT
1	30197630-1	Special paper with hologram	kg	6300	<ul style="list-style-type: none"> <li>• Paper without its own UV luminescence, on one side of the sheet (holographic strip side).</li> <li>• Yellow colored paper in the table.</li> <li>• Paper with the implantation of at least 3 types of security fibers (6.7/5 mm 20 -30 pcs dm<sup>3</sup>).</li> <li>• Unpositioned bitonal filigree paper with the inscription "ACCIZ RM", which has UV luminescence on one side of the sheet (holographic strip face).</li> <li>• Paper density 70 gr./m<sup>2</sup> +/- 3 kg 6200 g/m<sup>2</sup></li> <li>• The length of a sheet - 340 mm.</li> <li>• The width of a sheet - 410 mm.</li> <li>• On each sheet must be applied 2 holographic strips with a width of 5 mm, with two levels: level 1 - to include text "EXCISE" and level 2 includes text "REPUBLIC OF MOLDOVA", with a minimum</li> </ul>	2 268 000,00

					<p>revolution of 4000 dpi (non-positional inscription).</p> <ul style="list-style-type: none"> <li>• The manufacturer of special paper must be a member of the International Association of Hologram Manufacturers (IAHM).</li> <li>• The holographic strip with a width of 5 mm must be rigidly applied to the face of the paper, on which the unpositioned bitonal filigree has UV luminescence, the side edges of the strip must be in the form of straight lines (it must be made by cutting).</li> <li>• Sheets packed in pallets to be sealed.</li> <li>• Only seals provided by the contracting authority shall be used.</li> <li>• The tenderer must guarantee the signing of a trilateral confidentiality and exclusivity agreement with the foreign special paper manufacturer to ensure the security and the exclusive right to use the special type of paper only by the contracting authority.</li> <li>• The contracting authority is to have the right to direct interaction with the producer of the special paper, including travel in the interest of service to the production location for the entire period of validity of the contract.</li> <li>• Delivery time: during the validity of the contract, 15 days from the placement of the request.</li> <li>• The tenderer must guarantee the security and integrity of the special paper until delivery to the contracting authority. • The paper will be stored at the tenderer, or at the warehouse indicated by the contracting authority.</li> <li>• The bidder's deposit must meet the following requirements: <ul style="list-style-type: none"> <li>- restricting the access of unauthorized persons by equipping with the access control system and 24/24 video monitoring. The records in the said systems must be kept for at least 6 months;</li> </ul> </li> </ul>	
--	--	--	--	--	--	--

					<ul style="list-style-type: none"> <li>- no other goods of the bidder are stored;</li> <li>- the persons responsible for the right of access to the warehouse must be designated by joint order of the tenderer and the contracting authority;</li> <li>- the warehouse must be sealed and unsealed with the participation of the representative of the contracting authority;</li> <li>- to have technical means of fire-signaling and means of extinguishing the fire;</li> <li>- to ensure the optimal parameters of the microclimate in the storage room: temperature: + 17 ° C - + 19 ° C; relative humidity: 50-55%;</li> <li>- to ensure the maintenance of commercial secrecy (all employees are verified for the right of access to data that constitute commercial secrecy and confidentiality statements are signed).</li> <li>• The payment will be made in MDL, within a maximum of 50 days from the receipt of the paper.</li> </ul>	
2		Special paper without hologram	kg	16000	<ul style="list-style-type: none"> <li>• UV-free luminescent paper on one side of the sheet.</li> <li>• Yellow colored paper in the mass;</li> <li>• Paper with implantation of at least 3 types of security fibers (67 / 5 mm 20-30 pcs / dm<sup>2</sup>)</li> <li>• Unpositioned bitonal watermark paper with the inscription "ACCIZ RM", which has UV luminescence on one side of the sheet.</li> <li>• Paper density - 70 gr./m<sup>2</sup>+/- 3 g/m<sup>2</sup>.</li> <li>• The length of a sheet - 480 mm.</li> <li>• The width of a sheet - 700 mm.</li> <li>• Sheets packed in pallets to be sealed.</li> <li>• Only seals provided by the contracting authority shall be used.</li> <li>• The tenderer must guarantee the signing of a trilateral confidentiality and exclusivity agreement with the manufacturer of the special paper to ensure the security and</li> </ul>	1 920 000,00

					<p>the exclusive right to use the special type of paper only by the contracting authority.</p> <ul style="list-style-type: none"> <li>• The contracting authority is to have the right to direct interaction with the producer of the special paper, including travel in the interest of service to the production location for the entire period of validity of the contract.</li> <li>• Delivery time: during the validity of the contract, 10 days from the placement of the request.</li> <li>• The tenderer must guarantee the security and integrity of the special paper until delivery to the contracting authority.</li> <li>• The paper will be stored at the tenderer, or at the warehouse indicated by the contracting authority.</li> <li>• The bidder's warehouse must meet the following requirements: <ul style="list-style-type: none"> <li>- restricting the access of unauthorized persons by providing the access control system and 24/24 video monitoring. The records in the said systems must be kept for at least 6 months;</li> <li>- no other goods of the bidder are stored;</li> <li>- the persons responsible for the right of access to the warehouse must be designated by joint order of the tenderer and the contracting authority</li> <li>- the warehouse must be sealed and unsealed with the participation of the representative of the contracting authority;</li> <li>- to have technical means of guarding / fire signaling and means of extinguishing the fire;</li> <li>- to ensure the optimal parameters of the microclimate in the storage room: temperature: + 17 ° C - + 19 ° C; relative humidity: 50 -55%;</li> <li>- to ensure the maintenance of commercial secrecy (all employees are verified for the right of access to data that constitute commercial secrecy and confidentiality statements are signed).</li> </ul> </li> </ul>	
--	--	--	--	--	---	--

					• The payment will be made in MDL, within a maximum of 50 days from the receipt of the paper.	
<b>Total estimated value</b>						<b>4 188 000,00</b>

9. In the case of pre-selection procedures, the minimum number of candidates and, if applicable, their maximum number shall be indicated.

10. If the contract is divided into lots an economic operator may submit a tender (to be selected):

1) For a single lot;

2) For several lots;

3) For all lots;

4) Other limitations on the number of lots that can be assigned to the same bidder

11. Admission or prohibition of alternative offers: **not allowed**

12. Required delivery/providing terms and conditions: *The paper will be delivered in INCOTERMS 2010 DDP conditions to I.P. "CTIF" in Chisinau, during 2023, or will be kept at the supplier's warehouse. Delivery terms: the first delivery will be made within up to 60 days, term calculated from the date of signing the contract, subsequent deliveries will be made within 15 days of receiving the written order.*

13. The term of validity of the contract: **31.12.2023**

14. Procurement contract reserved for sheltered workshops or that it may be performed only under sheltered employment programs (as appropriate): **no**

15. The provision of the service is reserved to a certain profession under certain laws or administrative acts (as the case may be): -----

(the respective acts with the force of law and administrative acts are mentioned)

16. Brief description of the criteria regarding the eligibility of economic operators that may determine their elimination and of the selection/pre-selection criteria; the minimum level(s) of the requirements imposed; the requested information is mentioned (DUAE, documentation):

No.	Qualification and selection criteria (Description of the criterion / requirement)	Demonstrate the fulfillment of the criterion / requirement way:	Minimum level / Mandatory
1	Demonstration of eligibility (in accordance with art. 18 of Law no. 131 of 03.07.2015 on public procurement)	Confirmation by DUAE	Mandatory on request (after DUAE assessment) within 2 days
2	Evaluation of special paper quality	Presentation of special paper samples, within 1 day after opening the offers in the system	Mandatory
3	Minimum years of specific experience in providing similar services	A minimum of 2 contracts of similar complexity in the last 3 years will be presented	Mandatory
4	ISO 27001, 14001 and other existing certificates certified for the special paper manufacturer	Valid certified copy with electronic signature	Mandatory

5	Offer guarantee in the amount of 1% of the offer value	<i>The offer will be accompanied by a Guarantee for the offer (issued by a commercial bank) according to the form F3.2 from section 3 —Form for submitting the offer or transfer to the account of the institution IDNO 1005600036924 TVA7800104 Settlement account: State Treasury MD86TRPCCC518430A01338AA</i>	Mandatory
6	Guarantee of the proper execution of the contract in the amount of 3% of the total amount of the contract	<i>The offer will be accompanied by a Guarantee for the offer (issued by a commercial bank) according to the form F3.2 from section 3 —Form for submitting the offer or transfer to the account of the institution IDNO 1005600036924 TVA7800104 Settlement account: State Treasury MD86TRPCCC518430A01338AA</i>	Mandatory

17. Guarantee for the offer, *1% of the value of the offer without VAT.*

18. Guarantee of good execution of the contract, *3% of the total value of the contract.*

19. Reason for using the accelerated procedure in the case of open, restricted and negotiated procedures), as appropriate

20. Specific award techniques and tools (if applicable, specify whether the framework agreement, the dynamic purchasing system or the electronic auction will be used); **three-round electronic auction will be used, the minimum step being 0.5%**

21. Special conditions on which the performance of the contract depends (indicate where applicable):

22. The offers are presented in **MDL** currency

23. Evaluation criterion applied for the award of the contract: **the lowest price**

24. Deadline for submission / opening of tenders:

- **according to SIA RSAP**

25. Address to which tenders or requests to participate must be sent:

***Tenders or requests to participate will be submitted electronically via SIA RSAP***

26. The term of validity of the offers: **45 days**

27. Place of opening tenders. **SIA RSAP**

***Delayed bids will be rejected.***

28. Persons authorized to be present at the opening of tenders:

***Tenderers or their representatives have the right to participate in the opening of tenders, unless the tenders have been submitted by SIA RSAP.***

29. Language or languages in which tenders or requests to participate must be drawn up: **Romanian**

30. The respective contract refers to a project and / or program financed from European Union funds: **No.**

31. Name and address of the competent body for resolving appeals:

***National Agency for Solving Appeals Address: mun. Chisinau, bd. Stefan cel Mare si Sfint no.124 (4th floor), MD 2001; Tel/Fax/email: 022-820 652, 022 820-651, contestatii@ansc.md***

32. Date (s) and reference (s) of previous publications in the Official Journal of the European Union concerning the contract (s) to which that notice relates (if applicable):

33. In the case of regular purchases, the estimated timing for the publication of future announcements:

34. Date of publication of the notice of intent or, as the case may be, specification that no such notice has been published: **BAP no.92 of 22.11.2022**

35. Date of dispatch of the contract notice: \_\_\_\_\_

36. In the public procurement procedure, the following will be used / accepted:

Name of the electronic instrument	Will use / accept or not
Electronic submission of tenders or requests to participate	<b>yes</b>
Electronic control system	<b>yes</b>
Electronic invoicing	<b>yes</b>
Electronic payments	<b>yes</b>

37. The contract is subject to the Agreement on Government Procurement of the World Trade Organization (only for notices sent for publication in the Official Journal of the European Union): **YES**

38. Other relevant information: \_\_\_\_\_

The leader of the working group: **Corneliu JALOB**



Subsemnata, **Foltea Inesa**, traducător autorizat în limbi moderne, din limba română în limba engleză, certific autenticitatea traducerii cu textul înscrisului autentic, care a fost vizat de mine în data de **15.11.2021**

I, the undersigned, **Foltea Inesa**, sworn translator in foreign languages, from Romanian into English, certify the authenticity of the translation with the contents of the document, which was signed by me, on **15.11.2021**

Translator's seal:

/Foltea Inesa, Sworn Translator and Interpreter,  
English, French, German, Italian, Russian,  
Authorization

Series AT No. 35 of 22.02.2010,

Series AT No. 124 of 13.08.2010,

Series AT No. 252 of 01.02.2011,

Series AI No. 253 of 01.02.2011,

Series AI No. 359, of 17.09.2012/

