

PROCUREMENT NOTICE

Procurement of two-row specialized equipment for applying thermal transfer foil to registration plates through the procedure of Request for price quotations

- 1. Name of the contracting authority:** Public Services Agency (PSA)
- 2. IDNO:** 1002600024700
- 3. Address:** 42, A. Puskin street, Chisinau municipality, Republic of Moldova,
- 4. Telephone / fax number:** tel.: 022 504714; fax: 022 212259
- 5. E-mail and internet address of the contracting authority:** asp@asp.gov.md; www.asp.gov.md
- 6. E-mail or internet address where the access to the procurement documentation can be obtained:** *the procurement documentation is attached to the SIA RSAP procedure or can be accessed at the link <http://www.asp.gov.md/ro/transparenta/achizitii-publice>*
- 7. Type of contracting authority and the main object of activity (where applicable, the reference that the contracting authority is a central procurement authority or that the procurement involves another form of joint procurement):** *Public institution with financial autonomy.*
- 8. The procedure was included in the public procurement plan of the contracting authority (Yes / No):** *Yes*; **Link to the published public procurement plan:** according to the Public Procurement Plan for 2025:

<https://www.asp.gov.md/sites/default/files/transparenta/achizitii/plan-anual/2025/Planul-de-achizitii-publice-pentru-anul-2025.pdf>
- 9. The buyer invites the interested economic operators that can satisfy its needs, to participate at the procurement procedure for the delivery/supply of the following goods/services:**

No .	CPV code	Name: of goods/ services	Mea su rem ent unit	Qua nti ty	The full technical specification required, reference standards	Estimated value in MDL without VAT, (indicated for each lot separately)
1	30190 000-7	Two-row specialized equipment for applying thermal transfer foil to registration plates	pcs	2	Technical Requirements: Type of equipment : electric Power consumption under normal operating conditions: maximum 1.5 kW Operating temperature : 200 – 225 °C Heating time to reach operating	360 000,00

					temperature : maximum 30 minutes Cooling time : maximum 30 minutes Power supply : 230VAC± 10%, 50Hz. Production capacity : minimum 500 plates* per hour * <i>Dimensions of the plates in accordance with the applicable standard SM 122:2024 " Road vehicles. Registration plates for motor vehicles and trailers ": 512 mm x 112 mm ; 245 mm x 134 mm; 340 mm x 204 mm; 280 mm x 204 mm;</i> Thermal transfer foil width: 230–250 mm <u>Equipment dimensions and weight:</u> - Length: maximum 1200 mm - Width: maximum 400 mm - Weight: up to 120 kg <u>The equipment must be equipped with clearly visible and accessible controls and indicators:</u> - Power indicator - Temperature indicator - Temperature adjustment - Speed adjustment - Pressure adjustment (pressing) - Power button/switch - Thermal transfer foil tension adjustment <u>Safety features:</u> - Protection of personnel from heated equipment elements - Overheating protection of the equipment Warranty period: minimum 12 months from the date of signing of the Act of Delivery – receipt of the Goods. Settlement of warranty cases: during the warranty period, the Supplier shall ensure the proper functioning of the Goods by remedying any defects or non-conformities within 10 working days from the moment the request is submitted.	
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Note: Offers whose price (for each lot) exceeds the estimated amount of the contracting authority by 30%, in accordance with the provisions of the legislation in force, will not be accepted.

10. In case of pre-selection procedures, the minimum number of candidates and, where appropriate, their maximum number shall be indicated: *not applicable*.
11. In case the contract is divided into lots, an economic operator can bid (will be selected): *for one lot*.
12. Admission or prohibition of alternative bids: *not allowed*.
13. **Terms and conditions of delivery/supply requested:** *The Goods will be delivered and the Related Services will be provided from the date of signing of the Contract until December 1, 2025, under INCOTERMS 2020 rules - DAP Republic of Moldova, Chisinau municipality, 42, Aleksandr Puşkin street.*
14. **The validity of the contract:** *31.12.2025.*
15. **Procurement contract reserved for protected workshops or it can only be executed in the framework of protected employment programs (where applicable):** *not applicable*.
16. **For a particular profession, the service is provided based on documents with legal power or certain administrative documents (where applicable):** *not applicable*.
17. **Brief description of criteria regarding eligibility of economic operators that can determine their elimination and of selection/pre-selection criteria; the minimum level (s) of requirements eventually imposed; mention the required information (DUAE, documentation) :**

No.	Qualification and selection criteria (description of the criterion/requirement)	Way of demonstrating the fulfilment of the criterion/requirement	Minimum level/ Obligation
1.	ESPD/DUAE (if the economic operator is participating in the procurement procedure together with other economic operators, all participants must complete the ESPD separately)	European Single Procurement Document, completed in accordance with the template approved by the Order of the Minister of Finance no. 72 of June 30, 2020 (Amended by the Order of the Minister of Finance no. 146 of November 24, 2020) - Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator. (electronic signature recognized on the territory of the Republic of Moldova)	Mandatory
2.	Technical specifications	Technical specifications completed according to Annex no. 22 to the Standard Documentation approved by the Order of the Minister of Finance no. 115 of 15.09.2021- electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator (electronic signature recognized on the territory of the Republic of Moldova)	Mandatory

3.	Price specifications	Price specifications completed according to Annex no. 23 to the Standard Documentation approved by the Order of the Minister of Finance no. 115 of 15.09.2021 - electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	Mandatory
4.	Bid security 2% - from the bid amount without VAT	Transfer to the account of the contracting authority (payment order), Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i> <i>Note: Non-residents will include the bank commission amount in the transferred amount to confirm the 2% of bid security.</i>	Mandatory
5.	Confirmation of the identity of the actual beneficiaries and their non-qualification in the situation of conviction for participation in the activities of a criminal organization or group, for corruption, fraud and/or money laundering <i>(the Declaration form will be published on the SIA " RSAP "(MTender))</i>	Self-declaration provided by the winning bidder to the contracting authority and Public Procurement Agency, <u>within 5 days after the date the results of public procurement procedure are announced</u> Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	Mandatory
6.	Application for participation in the procurement procedure	Application for participation filled in according to Annex no. 7 to the Standard documentation approved by the Order of the Minister of Finance no. 115 as of 15.09.2021. Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator. <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	Mandatory

7.	Maintain the validity of the bid for a duration of 70 days (<i>the bid validity is calculated from the submission deadline date</i>)	Statement regarding the validity of the bid, filled in according to Annex no. 8 to the Standard documentation approved by the Order of the Minister of Finance no. 115 as of 15.09.2021. Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator. (<i>electronic signature recognized on the territory of the Republic of Moldova</i>)	Mandatory
8.	Specific experience in delivery of similar goods (art. 22 para. (1) (a) Law 131/2015 on public procurement)	Statement concerning the list of main deliveries / supplies made in the last 3 years of activity, completed according to Annex no. 12 to the Standard documentation approved by the Order of the Minister of Finance no. 115 as of 15.09.2021. The delivery of goods is confirmed by certificates / documents issued or countersigned by the recipients/beneficiaries of supplies. Electronic copies of the hand-signed paper documents without the application of the electronic signature or the documents confirmed by electronic signature of the economic operator (<i>electronic signature recognized on the territory of the Republic of Moldova</i>)	Mandatory
9.	Ownership of equipment and own production process of two-row specialized equipment for applying thermal transfer foil to registration plates	Statement concerning the specific endowment, machinery and equipment necessary for the proper fulfillment of the contract, filled in in accordance with Annex no. 13 to the Standard documentation approved by the Order of the Minister of Finance no. 115 as of 15.09.2021. Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator (<i>electronic signature recognized on the territory of the Republic of Moldova</i>)	*Mandatory
10.	ISO 9001 - Quality Management System certification	Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic	*Mandatory

		signature of the economic operator. (<i>electronic signature recognized on the territory of the Republic of Moldova</i>)	
11.	Appropriate qualified personnel (art. 22 para. (1) (c) Law no. 131/2015 on public procurement)	Statement concerning the specialised personnel proposed for the implementation of the contract, filled in according to Annex no. 14 to the Standard documentation approved by the Order of the Minister of Finance no. 115 as of 15.09.2021 Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator (<i>electronic signature recognized on the territory of the Republic of Moldova</i>)	*Mandatory
12.	Descriptions and/or photos (art. 22 paragraph (1) letter e) of Law no. 131/2015 on public procurement)	Technical passport of the equipment (Technical passport / Technical datasheet) – Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by the electronic signature of the economic operator. (<i>electronic signature recognized on the territory of the Republic of Moldova</i>)	*Mandatory
13.	Legal entity registered in the country of origin	Copy of the confirmatory document issued by the competent body, any document considered edifying, in the country of origin or the country the bidder is established in, or other equivalent documents issued by the competent authorities of that country. In case the requested documents are not issued in the country of origin or in the country where the bidder is based in, the contracting authority shall accept a self-declaration or, if there are no legal provisions in that country related to the self-declaration, an authentic declaration made before a notary, an administrative or judicial authority or a professional association with competences in this respect (p. 27 of the Standard documentation for public procurement of goods and services approved by the Order of the Ministry of Finance no. 115 as of 15.09.2021). Electronic copy of the hand-signed paper document without the application	*Mandatory

		of the electronic signature or the document confirmed by electronic signature of the economic operator. <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	
14.	Data from the Registry of forensic and criminological information	Copy of the confirmatory document issued by the competent body, any document considered edifying, in the country of origin or the country the bidder is established in, or other equivalent documents issued by the competent authorities of that country. In case the requested documents are not issued in the country of origin or in the country where the bidder is based in, the contracting authority shall accept a self-declaration or, if there are no legal provisions in that country related to the self-declaration, an authentic declaration made before a notary, an administrative or judicial authority or a professional association with competences in this respect (p. 27 of the Standard documentation for public procurement of goods and services approved by the Order of the Ministry of Finance no. 115 as of 15.09.2021). Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator. <i>(electronic signature recognized on the territory of the Republic of Moldova)</i>	*Mandatory
15.	Confirmation that the economic operator has fulfilled the obligation of paying taxes, fees and social security contributions in accordance with the legal provisions in force in the country where it is based in	Copy of the confirmatory document issued by the competent body, any document considered edifying, in the country of origin or the country the bidder is established in, or other equivalent documents issued by the competent authorities of that country. In case the requested documents are not issued in the country of origin or in the country where the bidder is based in, the contracting authority shall accept a self-declaration or, if there are no legal provisions in that country related to the self-declaration, an authentic declaration made before a notary, an administrative or judicial authority or a professional association with	*Mandatory

		competences in this respect (p. 27 of the Standard documentation for public procurement of goods and services approved by the Order of the Ministry of Finance no. 115 as of 15.09.2021). Electronic copy of the hand-signed paper document without the application of the electronic signature or the document confirmed by electronic signature of the economic operator (electronic signature recognized on the territory of the Republic of Moldova)	
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****In case PSA, under the provisions of art. 20 para. (8) Law no. 131/2015 on public procurement, will require to provide certain supporting documents, the economic operator is obliged to submit them within a period of up to 7 calendar days, according to the provisions ESPD/DUAE and the normative framework in force. In case of failure to submit the supporting documents within the deadline set, the economic operator will be disqualified.***

In case of a non-resident economic operator participating at the public procurement procedure, it is obliged to provide the supporting documents recognized on the territory of the Republic of Moldova according to the regulatory framework in force (apostilled, legalized, etc., as the case maybe).

If the Bid is not signed by the company's administrator indicated in the Extract from the State Register of Legal Entities, a Power of Attorney/ any other authorizing document empowering the person delegated or empowered to sign the Bid should be attached to the Bid.

In case of discrepancy between the unit price and the total amount (which is obtained by multiplying the unit price with the total quantity), the unit price is considered and the total price is corrected accordingly. If the tenderer does not accept to correct these errors, its bid shall be deemed as inappropriate and, accordingly, rejected by the working group.

18. Bid security in the amount of 2% of the total bid sum, without VAT:

Bid security (in MDL) by transfer to the account of the contracting authority, taking into account the applied bank fees and commissions, according to the following bank details:

Public Services Agency

MD-2012, 42, A. Puskin street, Chisinau mun., Republic of Moldova

IDNO: 1002600024700

Bank: MF-TT Chisinau - State Budget

Bank code: TREZMD2X

IBAN current account: MD15TRPCCC518430G01231AA with the note " For the bid security at the public procurement procedure no. ____ as of ____".

Bid security (in EURO) by transfer to the account of the contracting authority, according to the following bank details:

Public Services Agency

MD-2012, 42, A. Puskin street, Chisinau mun., Republic of Moldova

IDNO: 1002600024700

Bank: BC "Victoriabank" S. A.

BIC: VICBMD2X

IBAN: MD76VI0000000002224912402

Note: The contracting authority will retain the bid security in case of attesting the circumstances established by the provisions of art. 68 para. (4) of Law no. 131/2015 on public procurement.

19. Performance security of the contract in the amount of 5% of the total value of the contract, including VAT:

Performance security (in MDL) by transfer to the account of the contracting authority, according to the following bank details:

Public Services Agency

MD-2012, 42, A. Puskin street, Chisinau mun., Republic of Moldova

IDNO: 1002600024700

Bank: MF-TT Chisinau - State Budget

Bank code: TREZMD2X

IBAN current account: MD15TRPCCC518430G01231AA with the note „Performance security” or “For the Performance security, public procurement procedure no. _____ as of _____”.

Performance security (in EURO) by transfer to the account of the contracting authority, taking into account the applied bank fees and commissions, according to the following bank details:

Public Services Agency

MD-2012, 42, A. Puskin street, Chisinau mun., Republic of Moldova

IDNO: 1002600024700

Bank: BC "Victoriabank" S. A.

BIC: VICBMD2X

IBAN: MD76VI0000000002224912402

20. Reason for proceeding to the expedited procedure (in the case of open, restricted auction and of negotiated procedure), where appropriate: not applicable.

21. Specific awarding techniques and tools (where appropriate specify whether the framework agreement, dynamic procurement system or electronic auction will be used):
electronic auction – 3 rounds. The minimum auction step is MDL 3 600,00 (1%).

22. Special conditions on which the implementation of the contract depends (indicate as appropriate):.

- The goods will be transported packaged in such a way as to ensure their integrity throughout the entire period of transportation, handling and receipt by the Buyer. Each part or accessory will be packaged in such a way as to be protected during transportation.*
- The related services of installation, setting/adjustment and commissioning of the Goods and training of the Buyer's personnel will be performed at the Buyer's premises, in the presence of the Supplier's representative or online through remote consultation and guidance. The Supplier will provide all necessary assistance for the commissioning of the equipment, including the provision of the related Services, which is confirmed by the Parties signing without objections the Act of delivery - receipt of the Goods, drawn up in 2 copies.*
- Final acceptance of the Goods/ related Services will be based on operational tests performed at the time of commissioning. The Goods must be capable of performing all processes and performances specified in the requested technical requirements.*
- Other conditions mentioned in the Contract - Template (Annex no. 24 to the Standard Documentation approved by Order of the Minister of Finance no. 115 of 15.09.2021, published as part of the Tender Documentation)*

23. **The bids shall be submitted in currency:** MDL or EURO (in case of submitting the electronic bid in EURO, the bid in MDL will be indicated on the SIA RSAP according to the official EURO/MDL exchange rate established by the National Bank of Moldova on the date of submission of the bid. For the evaluation and comparison of bids submitted in different currencies, the official EURO/MDL exchange rate established by the National Bank of Moldova on the date of bid opening will be applied).
24. **Assessment criterion applied for the award of the contract:** the lowest price.
25. **Factors for assessing the most economically advantageous bids, as well as their weights:** not applicable.
26. **Deadline for submission/opening of bids:**
- **up to:** Information can be found in SIA RSAP (MTender)
 - **at:** Information can be found in SIA RSAP (MTender)
27. **Address where the bids or requests to participate are to be submitted:** The bids or applications of participation shall be submitted electronically through SIA RSAP (MTender), <https://mtender.gov.md/#/tenders>.
28. **Term of validity of bids:** 70 days, which start to run from the deadline for submission of the bids.
29. **Place of opening the bids:** SIA RSAP (MTender). Late bids shall be rejected.
30. **Persons authorised to assist at the opening of bids:** Bidders or their representatives shall be entitled to participate at the opening of bids, except where bids have been submitted through the RSAP SIA.
31. **The language or languages in which the bids or requests of participation are to be drawn up:** Romanian or English.
- Note:* All clarifications to the standard documentation shall be submitted in Romanian or English.
32. **That contract shall refer to a project and/or programme financed by European Union funds:** not applicable.
33. **Name and address of the competent agency for the settlement of complaints:**
Official name: National Agency for the Settlement of Complaints
Address: Chisinau Mun., 124, (4th floor) Stefan cel Mare, blvd.
Tel./ Fax / email: 022 820652, 022 820651, contestatii@ansc.md
34. **Data and reference (s) of previous publications in the Official Journal of the European Union on the contract (s) that notice refers to (if applicable):** not applicable.
35. **In case of periodic procurement, the estimated schedule for publishing the future announcements:** not applicable.
36. **Date of publication of the General Procurement Notice or, where applicable, indication that no such notice has been published:**
Publication date:
- in the Public Procurement Bulletin: 24.06.2025,
https://tender.gov.md/ro/system/files/bap/2014/bap_nr_48.pdf

- in the Official Journal of the European Union: 26.06.2025,
(ro) <https://ted.europa.eu/ro/notice/-/detail/413343-2025>
(eng) <https://ted.europa.eu/ro/notice/-/detail/412391-2025>
37. **Date of submission of the Procurement Notice for publication:** 14.07.2025
38. **In the public procurement procedure the following will be used/accepted:**

Name of the electronic instrument	Will be used/accepted or not
Electronic submission of bids or requests of participation	<i>accepted</i>
Electronic order system	<i>not accepted</i>
Electronic invoicing	<i>accepted</i>
Electronic payments	<i>not accepted</i>

39. The contract is signed within the Agreement on governmental procurement of the World Trade Organisation (only in the case of procurement notices submitted for publication in the Official Journal of the European Union): *Yes*

40. Other relevant information:

40.1 The method and conditions of payment – *via bank transfer, within 20 (twenty) working days after delivery of the requested Goods/the provision of the related Services, presentation of the accompanying documentation and their acceptance without objection by the Buyer.*

The documentation accompanying the Goods includes:

- a) Invoice /Tax invoice issued through AIS „e-Factură”;*
- b) International transport invoice (CMR/AWB);*
- c) Certificate of preferential origin of goods EUR.1;*
- d) EC Declaration of Conformity;*
- e) Copy of the export declaration;*
- f) Technical documentation: technical passport, operating and technical service instructions of the Goods;*
- g) Act of delivery-receipt of the Goods (2 copies).*

40.2 *In order to apply the provisions of international treaties on the avoidance of double taxation with non-residents, the non-resident Supplier shall present a copy of the certificate of residence issued by the competent authority in its state of residence or of the extract from the official website of the authority in the state of residence certifying fiscal residency, otherwise the Beneficiary shall withhold income tax in the amount of 12% of the payments directed for payment, according to the provisions of the Fiscal Code of the Republic of Moldova. The certificate of residence issued in a foreign language shall be presented with a translation into Romanian, except for the one issued in English.*

40.3 The deadline for signing and submitting the contract to the contracting authority – *10 days from the date of submission for signing.*

**Chairperson of the Working group
for public procurement**

Radu CHERDIVARĂ