

**Task book  
Goods/Services**

**Object\_procurement of Prowein 2023 Stand Construction Services**

**The contracting authority : IP "Oficiul Național al Viei și Vinului" (ONVV), RM.  
Mun.Chișinău, str.Sfatul Țării,59**

**1. General description. Information**

No. d/o	Code CPV	Name of the goods	Unit of measurement	The amount	Full technical specification requested
1.1		Exhibition stand	m2 (sq.m)	224	<p>1. The design of the stand will be done - according to the graphic presentation attached to the specifications (Annex 1) The color range will be applied according to the "Wine of Moldova" brand book and the attached graphic presentation. (annex no.2)</p> <p>The stadium must be modern, luxurious, made of sustainable, organic materials, adapted to the needs and co-participation of 41 wineries + activation area with presentation and tasting of selected wines.</p> <p>2. Floor Wooden platform, height 4Cm, 224 m2, island type with 4 open sides. White floor sticker and green carpet (similar to natural grass) with high floor clearance, according to the design in total 224m2.</p> <p>3. Stand construction</p> <p>NOTE:1 dedicated stands for Wine of Moldova will be built, open in 4 parts (island type) with the provision of 38 stands (exhibitor counters) at the stand.The total area of the stands will be 224 m2.</p> <p>The walls will be made of laminate (wood Sonoma) according to the design, 6 m high with a WoM logo, and shields type winetec for stoking wine bottles 2 side.</p> <p>4. Activation area - made of wood laminate, according to the design, with incorporate shields for wine bottels, includes the digital print, the walls include the Wine of Moldova logo made of artificial grass. This area will have colored LED lights to create a special atmosphere.</p> <p>5. Stands for exhibitors - Stands for exhibitors, size 80 cm - made of laminate according to the design, with storage space with drawers with handles and lock, with LED illuminated logo on the front and on the dividers. Element for plants with LED strip. 38 pieces. One high chair for each exhibitor.</p>

				<p>Divider in wood and white laminate with a shelf for displaying bottles and space for naming at the top. One chair at each table - 38 pieces..</p> <p>6. Main counter - ONVV space Made from Sonoma oak chips according to the design, standard stand size as the exhibitors with led lighting and natural grass for the casing. Interior storage with shelf, handle and lock- 1 set..</p> <p>7. Wine storage warehouse that will have a storage capacity of 1800 bottles and will have shelves, one for each winery. There will be clothes hangers in the warehouse. The warehouse will be divided into dedicated areas for differentiated waste, wine storage area, refrigerator area. 1 warehouse</p> <p>8. Electricity according to the needs and design of stand 224 m2.</p> <p>9. Light graphics - lights according to size and design, on belts according to design.</p> <p>10. The suspension is illuminated on two sides, with complete photo branding. Light Box on 2 sides, with representative images – 4 units.</p> <p>11. Vinyl logo cut warehouse walls as per design and specification 4 units.</p> <p>12. Furniture - according to the design and description: Chairs (one for each exhibitor, but not less than 45 pieces per project) High tables with 3 chairs in the B2B meeting area - 3 pieces. Large paper baskets in storage 1 units Paper baskets for exhibitors 1 set Shelves for storage 2 sets</p> <p>13. Water dispenser + 3 water tanks. Plastic glasses for water -300 units.</p> <p>14. Refrigerator with a capacity of 100 bottles each - 3 units</p> <p>15. Stand cleaning services for 3 days</p> <p>16. 100 L garbage bags - 30 units</p> <p>17. Dedicated area for segregated waste bins: Paper, Glass, Household waste</p> <p>18. 3 units of 65 ”LED TV according to the annex Placed on the warehouse walls</p>
<b>Total Cost : 58 000 EURO</b>				

## **2. Use, storage, protection, quality of products/services**

The quality of the services and the Stand must comply with European safety and quality standards.

## **3. Materials, compatibilities, technical regulations and standards used**

It is specified that the materials stipulated for the construction of the stand must be those stipulated in the notice of participation but also be safe for the population.

#### 4. Cost/price calculation requirements

It is specified how the price will be calculated according to an estimate in which it will be calculated according to the stand scheme in annex 1

#### 5. Samples

No samples will be used.

#### 6. The equipment, installations, machines, tools, instruments, devices and other objects necessary for the provision of services

An equipment limit will not be stripped, all the equipment from the builder's endowment will be used within the limit of the need to build the Stand.

#### 7. Articles, products and parts required for installations

There is no need for other products or parts extra to those mentioned in point 1

#### 8. Definitions

There are no specific terms.

#### 9. Mandatory documents when submitting the offer

Description of the criterion / requirement	Method of demonstrating the fulfillment of the criterion / requirement:	Mandatory
<b>Tehnical Form anex.22</b>	the bidder will complete and apply the electronic signature. (signature and stamp)	<b>Mandatory</b>
<b>Price Form anex 23</b>	the bidder will complete and apply the electronic signature. (signature and stamp)	<b>Mandatory</b>
<b>Form ESPD (DUAE)</b>	the bidder will complete and apply the electronic signature. (signature and stamp)	<b>Mandatory</b>
<b>Guarantee Bid offer</b>	The guarantee for the offer will be confirmed documentary. This can be done by: 1- transfer to the bank account of the contracting authority according to the requisites annexed to the procedure. The economic operator will be obliged to attach this guarantee scanned within the electronic platform and the electronic signature applied. 2- or it can be a bank guarantee (issued by the banking institution). In this case, the economic operator will be obliged to attach this guarantee scanned within the electronic platform, together with the other requested documents, and the electronic signature applied. NOTE! At the same time, the bank guarantee will be presented in the original (in envelope) at the headquarters of the institution of the contracting authority until the deadline for submission of tenders. The guarantee amount for the offer constitutes 1% of the value of the offer without VAT.	<b>Mandatory</b>
<b>Guarantee of good execution</b>	The guarantee of good performance is to be presented only by the tenderer declared the winner, until the contract is signed. This can be done by: 1- transfer to the bank account of the contracting authority according to the requisites annexed to the procedure. The confirmation of the payment / transfer made will be presented. 2- or it can be a bank guarantee (issued by the banking institution). In this case, the economic operator declared winner will be obliged to present the original of the document at the headquarters of the contracted authority. The guarantee amount for the offer constitutes 1% of the value of the offer without VAT.	<b>Mandatory</b>

#### 10. Mandatory documents for the evaluation of offers

Description of the criterion / requirement	Method of demonstrating the fulfillment of the criterion / requirement:	Mandatory
<b>Tehnickal Form anex.22</b>	the bidder will complete and apply the electronic signature. (signature and stamp)	Mandatory
<b>Price Form anex 23</b>	the bidder will complete and apply the electronic signature. (signature and stamp)	Mandatory
<b>Form ESPD (DUAE)</b>	the bidder will complete and apply the electronic signature. (signature and stamp)	Mandatory
<b>Guarantee Bid offer</b>	<p>The guarantee for the offer will be confirmed documentary. This can be done by:</p> <p>1- transfer to the bank account of the contracting authority according to the requisites annexed to the procedure. The economic operator will be obliged to attach this guarantee scanned within the electronic platform and the electronic signature applied.</p> <p>2- or it can be a bank guarantee (issued by the banking institution). In this case, the economic operator will be obliged to attach this guarantee scanned within the electronic platform, together with the other requested documents, and the electronic signature applied. NOTE! At the same time, the bank guarantee will be presented in the original (in envelope) at the headquarters of the institution of the contracting authority until the deadline for submission of tenders.</p> <p>The guarantee amount for the offer constitutes 1% of the value of the offer without VAT.</p>	Mandatory
<b>The experience</b>	<p>The experience of a minimum of 5 year, in the construction of stands, with the surface of not less than 120 square meters per stand, in international exhibitions. With the presentation of the confirmatory documents (contracts, in original or copies authenticated by signature and stamp and / or electronic signature).</p> <p>2- Minimum payment of 1 contract fulfilled regarding the construction of similar stands with the minimum total value of 50,000 euro / per stand, with the presentation of confirmatory documents (contracts and / or invoices and / or invoices, in original or copies authenticated by signature and stamp and (or by electronic signature).</p>	Mandatory

Contracting Authority \_\_\_\_\_



Date "15" February 2023