

## NOTICE OF PARTICIPATION

**on procurement: Construction services of the 252 m2 exhibition stand for the Prowein 2024 exhibition, Dusseldorf, Germany. HALL 13 stand 13E40 Stand with 4 open sides.**

1. **Name of contracting authority: PI “National Office for Vine and Wine  
IDNO: 1013620012945**
2. **Address : RM. mun. Chişinău, str. Sfatul Ţării, 59**
3. **Telephone number :+373 22 105 560/ 37360012327**
4. **E-mail address: ccebotari@wineofmoldova.com, www.wineofmoldova.com**
5. **The e-mail address or the official web page from which access to the award documentation can be obtained: the award documentation is attached within the procedure in SIA RSAP**
6. **Type of contracting authority and main object of activity (if applicable, mention that the contracting authority is a central purchasing authority or that the procurement involves another form of joint procurement):**
7. **The buyer invites interested economic operators, who can satisfy his needs, to participate in the procurement procedure regarding the delivery/provision of the following goods/services:**

No. d/o	Code CPV	Name of the goods	Unit of measurement	The amount	Full technical specification requested
1.1		Exhibition stand	m2 (sq.m)	252	<p>1. Design and construction services for the Wine of Moldova collective stand at the Prowein 2024 Exhibition, it will be made according to the WOM guideline and brandbook. The brandbook is attached.</p> <p>The stand must be modern, produced from sustainable materials, adapted to the needs and co-participation of 51 wineries + ONVV stand.</p> <p>Flooring Platform height 4cm, 252 m2, island type with 4 open sides. Artificial grass floor covering with high passing capacity according to design. in total 252m2.</p> <p>3. Stand construction</p> <p>NOTE: A stand dedicated to Wine of Moldova will be built, open from 4 parts (island type) with the provision of 44 stands (exhibitor counters). The total area of the stand will be 252 m2.</p> <p>The walls will be made of pressed Sonoma oak chips, according to the design, 6 m high containing 2 WoM logos, and wine racks for wine storage on 2 sides.</p>

				<p>4. Ptu exhibitor stands, size 80 cm - made of laminate according to the design, with storage space with drawers with handles and lock, with LED illuminated logo on the front and on the dividers.</p> <p>44 pieces. One high chair for each exhibitor. Wooden laminate divider with 2 shelves for displaying bottles and space for naming at the top. One chair at each table - 44 pieces.</p> <p>5. Main counter - ONVV space Made of Sonoma oak chips according to the design, size of the standard stand as well as of the exhibitors with LED lighting and logo, according to the design. Interior storage with shelf, handle and lock- 1 set.</p> <p>6. Wine storage warehouse that will have a storage capacity of 2,000 bottles and will have shelves, one for each winery. There will be clothes hangers in the warehouse. The warehouse will be divided into dedicated areas for differentiated waste, wine storage area, refrigerator area. 1 warehouse</p> <p>7. Electricity according to the needs and design of the 252 m2 stand.8. Electricity according to the needs and design of stand 224 m2.</p> <p>8. Light graphics - lights according to size and design, on belts according to design.</p> <p>9. The suspension is illuminated on four sides, with full branding and representative photos.</p> <p>10. Illuminated logo on 2 warehouse walls according to design and specification 2 units.</p> <p>11. Furniture - according to the project and description: Chairs (one tall for each exhibitor, / not less than 50 pieces per project, 4 per table) Large bins of papers in storage 1 units. Trash cans for each exhibitor at the counter. 1 set Shelves for storage Work tables diameter 60 cm, minimum required 26 units.</p> <p>12. Water dispenser + 3 water tanks/ per day, of 19 l. Plastic cups for water - 500 units.</p> <p>13. Refrigerator with the capacity of 100 bottles each - 4 units</p> <p>14. Garbage bags of 100 L - 50 units</p> <p>15. Dedicated area for segregated waste bins: Paper, Glass, Household waste.</p> <p>16. 2 Led TV 65" according to the annex</p> <p>17. Placed on the warehouse walls.</p>
<b>Total Cost : 70 430 EURO</b>				

**8. In the case of pre-selection procedures, the minimum number of candidates and, if applicable, their maximum number are indicated.**

**9. If the contract is divided into lots, an economic operator can submit the offer (to be selected):**

- 1) For a single lot;  
 2) For several lots;  
 3) For all batches;  
 4) Other limitations regarding the number of lots that can be assigned to the same tenderer \_\_\_\_\_  
 10. Admission or prohibition of alternative offers: \_\_\_\_\_ is not allowed \_\_\_\_\_  
 11. Terms and conditions of delivery / delivery / execution requested: The stand must be delivered to the contracting authority on Mach 09, 2024, until 6:00 pm, at the Prowein 2024 exhibition, in Dusseldorf, Germany. HALL 13 stand 13E40.  
 12. Term of validity of the contract: \_\_\_\_\_ 31.05.2024.  
 13. Purchase contract reserved for protected workshops or that it can be executed only in protected employment programs (if applicable): \_\_\_\_\_ NO \_\_\_\_\_  
 (indicate yes or no)  
 14. The provision of the service is reserved to a certain profession under certain laws or regulations (as the case may be): \_\_\_\_\_  
 (the respective laws, regulations and administrative acts are mentioned)  
 15. Short description of the criteria regarding the eligibility of the economic operators that can determine their elimination and the selection criteria; the minimum level (s) of the requirements imposed; the requested information is mentioned (DUAE, documentation):

Description of the criterion / requirement	Method of demonstrating the fulfillment of the criterion / requirement:	Mandatory
Tehnicl Form anex.22	the bidder will complete and apply the electronic signature. (signature and stamp)	Mandatory
Price Form anex 23	the bidder will complete and apply the electronic signature. (signature and stamp)	Mandatory
Form ESPD (DUAE)	the bidder will complete and apply the electronic signature. (signature and stamp)	Mandatory
Guarantee Bid offer	The guarantee for the offer will be confirmed documentary. This can be done by: 1- transfer to the bank account of the contracting authority according to the requisites annexed to the procedure. The economic operator will be obliged to attach this guarantee scanned within the electronic platform and the electronic signature applied. 2- or it can be a bank guarantee (issued by the banking institution). In this case, the economic operator will be obliged to attach this guarantee scanned within the electronic platform, together with the other requested documents, and the electronic signature applied. NOTE! At the same time, the bank guarantee will be presented in the original (in envelope) at the headquarters of the institution of the contracting authority until the deadline for submission of tenders. The guarantee amount for the offer constitutes 1% of the value of the offer without VAT.	Mandatory
Guarantee of good execution	The guarantee of good performance is to be presented only by the tenderer declared the winner, until the contract is signed. This can be done by: 1- transfer to the bank account of the contracting authority according to the requisites annexed to the procedure. The confirmation of the payment / transfer made will be presented. 2- or it can be a bank guarantee (issued by the banking institution). In this case, the economic operator declared winner will be obliged to present the original of the document at the headquarters of the contracted authority. The guarantee amount for the offer constitutes 1% of the value of the offer without VAT.	Mandatory

	Proven Experience	The Economic Operator will prove the previous experience of similar services by presenting the portfolio with similar projects in the last 5 years. Likewise, projects/contracts with a value of 60,000 euros will be presented.	Mandatory
	STATEMENT regarding the confirmation of the identity of the actual beneficiaries and their failure to be convicted for participating in the activities of a criminal organization or group, for corruption, fraud and/or money laundering.	The economic operator will complete and apply the electronic signature	Mandatory
	STATEMENT regarding the validity of the offer	The economic operator will complete and apply the electronic signature	Mandatory
	STATEMENT regarding the list of the main deliveries/services performed in the last 3 years of activity	The economic operator will complete and apply the electronic signature	Mandatory

16. The guarantee for the offer, if applicable \_\_\_\_\_ Yes \_\_\_, the amount \_\_\_\_\_ 1% \_\_\_\_\_.
17. Guarantee of good performance of the contract, as the case may be \_\_\_\_\_ YES \_\_\_\_\_, amount\_ 1%.
18. Reason for resorting to the accelerated procedure (in the case of open, restricted and negotiated bidding), as the case may be \_\_\_\_\_ - \_\_\_\_\_
19. Specific awarding techniques and tools (if applicable, specify whether the framework agreement, dynamic purchasing system or electronic auction will be used): -
20. Special conditions on which the performance of the contract depends (indicate where appropriate):

- \_\_\_\_\_ - \_\_\_\_\_
21. The offers are presented in the currency \_\_\_\_\_ EURO
22. The evaluation criterion applied for the award of the contract: the lowest price and the complete assembly of the specifications.
23. The factors of evaluation of the most economically advantageous offer, as well as their weights

Nr. d/o	Denumirea factorului de evaluare	Pondere% %
	-	-

24. Deadline for submission / opening of tenders:  
 - until: [exact time] \_ According to SIA RSAP (Mtender)  
 - on: [date] According to SIA RSAP (Mtender)
25. Address to which tenders or requests to participate must be submitted:  
 Offers or requests to participate will be submitted electronically through the SIA RSAP
26. The term of validity of the offers: 30 days.
27. Place of opening of tenders: \_SIA RSAP  
 (SIA RSAP or opening address)  
 Delayed offers will be rejected.
28. Persons authorized to attend the opening of tenders:  
 The bidders or their representatives have the right to participate in the opening of the bids, unless the bids were submitted through the "RSAP" SIA.
29. Language or languages in which tenders or requests to participate must be drawn up: \_Romanian and English.
30. The respective contract refers to a project and / or program financed from EU funds:

\_\_\_\_\_ (specify the name of the project and / or program)

31. Name and address of the competent dispute resolution body:  
 The National Agency for Solving Appeals

Address: Chisinau municipality, bd. Stephen the Great and Holy no. 124 (et.4), MD 2001;  
Tel / Fax / email: 022-820 652, 022 820-651, contestatii@ansc.md

32. Date (s) and reference (s) of previous publications in the Official Journal of the European Union regarding the contract (s) to which the notice relates (if applicable):

33. In the case of periodic purchases, the estimated timetable for publication of future announcements: \_

34. Date of publication of the notice of intention or, as the case may be, the indication that no such announcement was published: BAP no. .

35. Date of submission for publication of the participation notice: according to SIA RSAP.

36. In the public procurement procedure, the following will be used / accepted:

Name of the electronic instrument	will be used / accepted
Electronic submission of tenders or requests to participate	Yes
Electronic order system	
Electronic invoicing	Yes
Electronic payments	Yes

37. The contract is subject to the Agreement on Government Procurement of the World Trade Organization (only in the case of announcements submitted for publication in the Official Journal of the European Union): no

38. Other relevant information:

1- The experience of a minimum of 5 year, in the construction of stands, with the surface of not less than 120 square meters per stand, in international exhibitions. With the presentation of the confirmatory documents (contracts, in original or copies authenticated by signature and stamp and / or electronic signature).

2- Minimum payment of 1 contract fulfilled regarding the construction of similar stands with the minimum total value of 60,000 euro / per stand, with the presentation of confirmatory documents (contracts and / or invoices and / or invoices, in original or copies authenticated by signature and stamp and (or by electronic signature).

Submission deadline: until the deadline for submission of tenders set within the SIA RSAP (M-tender) electronic platform.

Responsible person: \_\_\_\_\_

