

### **The standard form for the European Single Procurement Document**

The European Single Procurement Document, thereafter the ESPD, is a self-declaration that provides preliminary evidence and replaces certificates issued by public authorities or third parties. It is available in the State language and English and is used as a preliminary proof of fulfilling the necessary conditions in the public procurement procedures in the Republic of Moldova. Due to the ESPD, bidders are no longer required to provide full documentation in different formats as previously used in public procurement procedures, which is a significant simplification of access to cross-border bidding opportunities. Starting in October 2018, ESPD will be available exclusively in electronic form.

The Ministry of Finance provides a free web service for buyers, bidders and other interested parties to complete ESPD in electronic format. The online form can be completed, printed and then sent to the buyer along with the rest of the offer. If the procedure is conducted electronically, the ESPD may be exported, stored and filed electronically. An ESPD filed under an earlier public procurement procedure may be reused, with the condition that provided information remains accurate. Tenderers may be excluded from the procurement procedure or may be prosecuted if information from the ESPD is false, undisclosed or can not be substantiated by supporting evidence.

**Part I. Information concerning the procurement procedure and the contracting authority or contracting entity.**

Part I of the ESPD form is completed online only by the contracting authority or the contracting entity and includes the following information:

<b>A.</b>	<b>Publishing information</b>	
	The number of the ad / invitation published in PPB, and, where appropriate, the ad number in J.O	<b>Answer</b>  text  (shall be completed by the contracting authority or the contracting entity)
<b>B.</b>	<b>Identity of the procurer</b>	
	Official name	
	Country	
	Unique identification number of the authority	
<b>C.</b>	<b>Information about the procurement procedure</b>	
	Type of the procedure	
	Unique identification number of the authority	
	The date of opening the offers	
	Name of the procurement object	
	Short description	

## Part II: Information concerning the economic operator

Part II of the ESPD form is completed online only by economic operators and includes the following information.

A.	<b>Information about the economic operator</b>	
	Name	
	Address:	
	Postal code	
	City	
	Country	
	Web address	
	e-mail	
	Telephone	
	Contact person (s)	
	Unique identification number (IDNO/IDNP), if applicable	
	VAT-number, if applicable	
	Legal status of the economic operator	
	Founders' names	
	<p>The economic operator is:</p> <ul style="list-style-type: none"> <li>• small enterprise</li> <li>• medium enterprise</li> </ul>	<p>It is selected by economic operators</p> <p><input type="checkbox"/> Yes      No</p> <p><input type="checkbox"/> Yes      No</p>
	<p>Only if the procurement is reserved: Is the economic operator a sheltered workshop or a "social enterprise" or will it ensure the execution of the contract in the context of sheltered employment programs?</p> <ul style="list-style-type: none"> <li>- What is the appropriate proportion of disabled or disadvantaged employees?</li> <li>- If necessary, please specify to which categories of disabled or disadvantaged workers belong to the employees concerned?</li> </ul>	<p>It is selected by economic operators</p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>It is completed  text </p> <p>It is completed  text </p>
	<p>Where appropriate, is registered the economic operator's business activity or have equivalent certification within a national system of economic activities that it carries out?</p> <ul style="list-style-type: none"> <li>- Please provide constituent documents, if applicable:</li> <li>- If the constitution or certification acts are available in electronic format, please specify:</li> <li>- Please provide the authorizations on which commercial activities are based, if applicable:</li> <li>- Does the registration or certification cover all the required selection criteria?</li> </ul>	<p>It is selected by economic operators</p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>It is completed  text </p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>It is completed  text </p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p>
	<p><i>Please fill in the missing information in Part II, Section A, B, C or D if applicable, ONLY if it is requested in the relevant procurement notice or documents</i></p>	

	<p>Will the economic operator be able to provide a certificate with regard to the payment of social security contributions and taxes or provide information enabling the contracting authority or contracting entity to obtaining it directly by accessing a national database in any Member State that is available free of charge?</p> <p>- If the relevant documentation is available electronically, please indicate:</p>	<p>It is selected by economic operators  <input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>It is selected by economic operators:  the web address, the issuing authority or the issuing body. Exact reference of the documentation.</p>
	<p>Is the economic operator participating in the procurement procedure together with others?</p>	<p>It is selected by economic operators:  <input type="checkbox"/> Yes      <input type="checkbox"/> No</p>
	<p><i>Please ensure that the others concerned provide a separate ESPD form.</i></p>	
	<p>Please indicate the role of the economic operator in the group (leader, responsible for specific tasks, etc.):</p>	<p>It is completed   text </p>
	<p>Please identify the other economic operators participating in the procurement procedure together:</p>	<p>It is completed   text </p>
	<p>Where applicable, name of the participating group:</p>	<p>It is completed   text </p>
	<p>Where applicable, indication of the lot(s) for which the economic operator wishes to tender:</p>	<p>It is completed   text </p>
<b>B.</b>	<p><b>Information about representatives of the economic operator</b></p>	
	<p><i>Where applicable, please indicate the name(s) and address(es) of the person(s) empowered to represent the economic operator for the purposes of this procurement procedure:</i></p>	
	<p>First name</p>	
	<p>Name</p>	
	<p>Birth name</p>	
	<p>Birth place</p>	
	<p>Street and number</p>	
	<p>Postal code</p>	
	<p>City</p>	
	<p>Country</p>	
	<p>--</p>	
	<p>e-mail</p>	
	<p>Telephone</p>	
	<p>Position/Acting in the capacity of:</p>	
	<p><i>If needed, please provide detailed information on the representation (its forms, extent, purpose ...):</i></p>	
<b>C.</b>	<p><b>Information about reliance on the capacities of other entities</b></p>	
	<p>Does the economic operator rely on the capacities of other entities in order to meet the selection criteria set out under Part IV and the criteria and rules (if any) set out under Part V below?</p>	<p>It is selected by economic operators  <input type="checkbox"/> Yes      <input type="checkbox"/> No</p>

	<p>Please provide a separate ESPD form setting out the information required under Sections A and B of this Part and Part III for each of the entities concerned, duly filled in and signed by the entities concerned.</p> <p>Please note that this should also include any technicians or technical bodies, not belonging directly to the economic operator's undertaking, especially those responsible for quality control, and, in the case of public works contracts, the technicians or technical bodies upon whom the economic operator can call in order to carry out the work.</p> <p>Insofar as it is relevant for the specific capacity or capacities on which the economic operator relies, please include the information under Parts IV and V for each of the documents concerned.</p>	
<b>D.</b>	<b>Information concerning subcontractors on whose capacity the economic operator does not rely</b>	<b>Answer</b> It is selected by economic operators text
	Section to be filled-in only if this information is explicitly required by the contracting authority or contracting entity.	
	Does the economic operator intend to subcontract any share of the contract to third parties?	It is selected by economic operators <input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes and in so far as known, please list the proposed subcontractors.	
	If the contracting authority or contracting entity explicitly requests this information in addition to the information under this section, please provide the information required under Sections A and B of this Part and Part III for each of the (categories of) subcontractors concerned.	

### Part III: Exclusion grounds

Part III of the ESPD form is completed online only by the contracting authority, the contracting entity and the economic operators.

<b>A.</b>	<b>Grounds relating to criminal convictions</b>
	<p><b>Article 18</b> of the Law no.131 of 03.07.2015 establishes the following grounds for exclusion.</p> <p><i>Par. (1) The contracting authority has the obligation to exclude from the award procedure any tenderer or candidate who is aware that during the last 5 years he has been convicted by the final decision of a court for participation in the activities of an organization or criminal groups, for corruption, fraud and / or money laundering, terrorist offenses or offenses related to terrorist activities, terrorist financing, child labor and other forms of trafficking in human beings.</i></p> <p><i>Par. (1<sup>1</sup>) The obligation to exclude the tenderer / candidate shall also apply if the person convicted by a final judgment of a court for the offenses referred to in paragraph 1 is a member of the administration, management or control body within the court.</i></p> <p><i>Par. (6) Any bidder / candidate who is in one of the situations referred to in Article 18 (1) and (2) of Law 131 / 03.07.2018 on public procurement, provides evidence that the measures taken by him are sufficient to prove his reliability despite the existence of a reason for exclusion. If the contracting authority considers such sufficient evidence, the tenderer / candidate concerned is not excluded from the public procurement procedure.</i></p> <p><i>Par. (7) In the context of paragraph (6), the tenderer / candidate proves that he has paid or has undertaken to pay compensation in respect of any damage caused by crime or misconduct, has fully clarified the facts and circumstances by actively cooperating with the authorities competent to investigate the case and has undertaken concrete measures at the technical, organizational and personnel level, appropriate to prevent any new offenses or deviations.</i></p> <p><i>Par. (8) The measures taken by the tenderer / candidate within the meaning of para. (7) shall be assessed taking into account the gravity and particular circumstances of the offense or irregularity. If it considers that the measures taken are insufficient, the contracting authority shall inform the tenderer / candidate of the reasons for the exclusion.</i></p> <p><i>Par. (9) A tenderer / candidate who has been excluded by a final judgment of a court from participation in the procurement procedures is not entitled to make use of the possibility provided in paragraph (6) - (8).</i></p>

	Participation in a criminal organization <i>Text</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Corruption <i>Text</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Fraud <i>Text</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Terrorist offences or offences linked to terrorist activities <i>Text</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Money laundering or terrorist financing <i>Text</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Child labour and other forms of trafficking in human beings <i>Text</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>B.</b>	<b>Grounds relating to the payment of taxes or social security contributions</b>	
	<p><b>Article 18</b> of the Law no.131 of 03.07.2015 establishes the following grounds for exclusion.  <i>Par. (2) The contracting authority has the obligation to exclude from the award procedure any tenderer or candidate who is in any of the following situations:</i>  <i>Letter. (b) has not fulfilled its obligations to pay taxes, social security taxes and social security contributions in accordance with the legal provisions in force in the Republic of Moldova or in the country where it is established.</i>  <i>Par. (2<sup>2</sup>) By way of derogation from paragraph 2 b) the tenderer / candidate is not excluded from the award procedure if he / she enjoys, under the law, the staggered payment of taxes, social security contributions or other facilities for payment, including late payment (penalties) and / or fines.</i></p>	
	<b>Payment of taxes</b> text	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Is this breach of obligations established by means other than a judicial or administrative decision?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<p>If this breach of obligations has been established by a judicial or administrative decision, is this decision final and binding?</p> <p><i>Please indicate the date of conviction or decision</i>  <i>In case of conviction, insofar as established directly therein, the length of the period of exclusion</i>  <i>Describe what means have been used</i></p>	<input type="checkbox"/> Da <input type="checkbox"/> Nu  It is completed by economic operators  text
	<p>Has the economic operator fulfilled its obligations by paying or entering into a binding arrangement with a view to paying the taxes or social security contributions due, including, where applicable, any interest accrued or fines?</p> <p><i>Please provide details</i>  <i>Is this information available for authorities free of charge from a national database?</i></p>	<input type="checkbox"/> Yes      No  <input type="checkbox"/> Yes <input type="checkbox"/> No It is completed by economic operators:  text   web address, issuing authority or body, precise reference of the documentation
	<b>Social insurance payment</b>	
	Has the economic operator violated its obligations regarding the payment of social security contributions both on the territory of the Republic of Moldova and in other states?	

	Is this breach of obligations established by other means than a judicial or administrative decision?	<input type="checkbox"/> Yes	No
	If this breach of obligations has been established by a judicial or administrative decision, is this decision final and binding? <i>Please indicate the date of conviction</i> <i>In case of conviction, insofar as established directly therein, the length of the period of exclusion</i> <i>Describe what means have been used</i>	<input type="checkbox"/> Yes	No
	Has the economic operator fulfilled its obligations to pay taxes or social security contributions owed or by making a binding arrangement for payment, including, where appropriate, any accumulated interest or fines? <i>Please provide details</i> <i>Is this information available for authorities free of charge from a national database?</i>	<input type="checkbox"/> Yes	No It is completed by economic operators:  text   web address, issuing authority or body, precise reference of the documentation
<b>C.</b>	<b>Inclusion in the ban list of economic operators.</b>		
	It is the economic operator included in the list of prohibition of economic operators in accordance with Article 18 of par. e) of the Law no.131 of 03.07.2015 on public procurement.	<input type="checkbox"/> Yes	No
<b>D.</b>	<b>Grounds relating to insolvency, conflicts of interests or professional misconduct</b>		
	<b>Art. 18</b> par. 2 of the Law no.131 of 03.07.2015 establishes the following grounds for exclusion. <i>Letter. (a) are in insolvency proceedings following court order;</i> <i>Letter. (c) has been convicted in the last 3 years by the final judgment of a court of law for an offense concerning professional ethics or for committing an error in professional matters;</i>  <i>Letter. (d) presented false information or failed to submit the information requested by the contracting authority for the purpose of demonstrating that the qualification and selection criteria were met;</i> <i>Letter. (d<sup>1</sup>) has violated applicable environmental, labor and social security obligations if the contracting authority demonstrates this by any appropriate means;</i> <i>Letter. (d<sup>2</sup>) is guilty of a professional misconduct which questions its integrity if the contracting authority demonstrates, by any appropriate means, that fact;</i> <i>Letter.(d<sup>3</sup>) has entered into agreements with other economic operators aimed at distorting competition, if this is determined by a decision of the body empowered to do so;</i> <i>Letter. (d<sup>4</sup>) is in a situation of conflict of interest that can not be effectively remedied by the measures provided by art. 74.</i>		
	To the extent of his knowledge, did the economic operator violated its environmental obligations?	<input type="checkbox"/> Yes	No
	Did you take action to prove your reliability (self-correction)? <i>Please describe them</i>	<input type="checkbox"/> Yes	No
	To the extent of his knowledge, did the economic operator violated his social obligations?	<input type="checkbox"/> Yes	No
	Did you take action to prove your reliability (self-correction)? <i>Please describe them</i>	<input type="checkbox"/> Yes	No
	To the extent of his knowledge, did the economic operator violated his obligations in the field of labor?	<input type="checkbox"/> Yes	No
	Did you take action to prove your reliability (self-correction)? <i>Please describe them</i>	<input type="checkbox"/> Yes	No
	<b>Bankruptcy</b>		

	<p><b>Is the economic operator in bankruptcy?</b> <i>Please describe them</i></p>	<input type="checkbox"/> Yes      No
	<p><i>Please indicate the reasons for being able nevertheless to perform the contract. It is not necessary to provide this information if the exclusion of economic operators in this case has become mandatory under the applicable national law without any possibility of derogation where the economic operator is still able to execute the contract.</i></p>	
	<p><i>Is this information available for authorities free of charge from a national database?</i></p>	<input type="checkbox"/> Yes      No It is completed by economic operators:  text   web address, issuing authority or body, precise reference of the documentation
	<p><b>Insolvency</b></p>	
	<p><b>Is the economic operator in a state of insolvency or liquidation?</b> <i>Please describe them</i></p>	<input type="checkbox"/> Yes      No
	<p><i>Please indicate the reasons for being able nevertheless to perform the contract. It is not necessary to provide this information if the exclusion of economic operators in this case has become mandatory under the applicable national law without any possibility of derogation where the economic operator is still able to execute the contract.</i></p>	
	<p><i>Is this information available for authorities free of charge from a national database?</i></p>	<input type="checkbox"/> Yes      No It is completed by economic operators:  text   web address, issuing authority or body, precise reference of the documentation
	<p><b>Bankruptcy</b></p>	
	<p><b>Is the economic operator in a similar situation, such as bankruptcy, resulting from a similar procedure in national laws or regulations?</b> <i>Please describe them</i></p>	<input type="checkbox"/> Yes      No
	<p><i>Please indicate the reasons for being able nevertheless to perform the contract. It is not necessary to provide this information if the exclusion of economic operators in this case has become mandatory under the applicable national law without any possibility of derogation where the economic operator is still able to execute the contract.</i></p>	
	<p><i>Is this information available for authorities free of charge from a national database?</i></p>	<input type="checkbox"/> Yes      No It is completed by economic operators:  text   web address, issuing authority or body, precise reference of the documentation

	<b>Assets managed by the liquidator</b>	
	Are the assets administered by a liquidator or by the court? <i>Please describe them</i>	<input type="checkbox"/> Yes      No
	<i>Please indicate the reasons for being able nevertheless to perform the contract. It is not necessary to provide this information if the exclusion of economic operators in this case has become mandatory under the applicable national law without any possibility of derogation where the economic operator is still able to execute the contract.</i>	
	<i>Is this information available for authorities free of charge from a national database?</i>	<input type="checkbox"/> Yes      No It is completed by economic operators:  text   web address, issuing authority or body, precise reference of the documentation
	<b>Economic activities are suspended</b>	
	Is the economic operator's economic activities suspended? <i>Please describe them</i>	<input type="checkbox"/> Da <input type="checkbox"/> Nu
	<i>Please indicate the reasons for being able nevertheless to perform the contract. It is not necessary to provide this information if the exclusion of economic operators in this case has become mandatory under the applicable national law without any possibility of derogation where the economic operator is still able to execute the contract.</i>	
	<i>Is this information available for authorities free of charge from a national database?</i>	<input type="checkbox"/> Yes      No It is completed by economic operators:  text   web address, issuing authority or body, precise reference of the documentation

	<b>Agreements with other economic operators aimed at distorting competition</b>	
	Has the economic operator entered into agreements with other economic operators that have the object of distorting competition? <i>Please, describe</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<i>Specify the reasons why you may still be able to execute the contract. It is not necessary to provide this information if the exclusion of economic operators in this case has become mandatory under the applicable national law without any possibility of derogation where the economic operator is still able to execute the contract.</i>	
	You've taken action to prove your reliability (self-correction) <i>Please, describe</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<b>Conflict of interest arising from participation in the procurement procedure.</b>	
	Is an economic operator aware of any conflict of interest, as specified in national law, the relevant	<input type="checkbox"/> Yes <input type="checkbox"/> No

	notice or procurement documents arising from its participation in the procurement procedure? <i>Please, describe</i>	
	<b>Direct or indirect involvement in the preparation of this procurement procedure.</b>	
	Has the economic operator or an undertaking linked to it advised the contracting authority or contracting entity or otherwise participated in the preparation of the procurement procedure? <i>Please, describe</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<b>Early termination, damages or other comparable penalties</b>	
	The economic operator was in a situation where a previous public procurement contract, a previous contract concluded with a contracting entity or a previous concession contract was made in advance or other damages or other comparable penalties were imposed in relation to that previous contract: <i>Please, describe</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
	You've taken action to prove your reliability (self-correction) <i>Please, describe</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<b>Guilty of misinterpretation, non-disclosure of information, inability to provide the necessary documents and obtain confidential information relating to this procedure</b>	
	The economic operator was in one of the following situations : a) He has not been guilty of misrepresentation in supplying the information necessary to verify the absence of grounds for exclusion or the fulfilment of the selection criteria; b) Has hidden such information; c) It was not in a position to provide without delay the supporting documents requested by the contracting authority or by the contracting entity and d) Has attempted to unduly influence the decision-making process of the contracting authority or the contracting entity, to obtain confidential information that could give it undue advantage in the public procurement procedure, or to provide inadvertently false information that may have a significant influence on the decisions on exclusion, selection and award?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<b>Art.18</b> of the Law No.131 of din 03.07.2015 provides: <i>Paragraph (3)The contracting authority shall extract the information necessary to ascertain the existence or non-existence of the circumstances described in paragraph (1) and (2) from the available databases of public authorities or third parties. If this is not possible, the contracting authority has the obligation to accept as sufficient and relevant to demonstrate that the tenderer / candidate does not fall into any of the situations referred to in paragraph (1) and (2) any document deemed to be edifying from this point of view in the country of origin or in the country where the bidder / candidate is established, such as certificates, legal records or other equivalent documents issued by the competent authorities of the country concerned.</i>  <i>Paragraph (4) As regards the situations referred to in paragraph (2), in accordance with the national law of the country in which the bidders / candidates are established, the provisions of</i>	

	<p><i>paragraph (3) refers to natural and legal persons, including, where applicable, company directors or any person with the power to represent, decide or control the bidder / candidate.</i></p> <p><i>Paragraph (5) If in the country of origin or in the country where the bidder / candidate is established no documents of the nature specified in par. (3) are issued or these documents do not cover all the situations provided in paragraph (1) and (2), the contracting authority is required to accept a declaration on its own responsibility or, if there are no legal provisions on the declaration on its own responsibility, a genuine declaration given to a notary, an administrative or judiciary authority or a professional association with competence in this respect.</i></p>
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#### **Part IV – Selection criteria**

Part IV is completed online by the contracting authority, contracting entity and economic operators and includes.

<b>A.</b>	<b>Meeting selection criteria</b>	
	Art.21 of the Law no.131 of 03.07.2015 establishes the following reasons for selection:	
	Enrolling in a relevant professional register:	
	It is enrolled in one of the relevant national professional or trade registers or EU Member States where it is established	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<i>This information is available free of charge to the authorities, from a national database?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No to be completed by the economic operator:/text/ the internet address, the issuing authority or the issuing body. Exact reference of the documentation.
	An authorization is required for the economic operator to be able to provide the service in question in the country where it is established: <i>Please, describe</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<i>This information is available free of charge to the authorities, from a national database?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No to be completed by the economic operator:/text/ the internet address, the issuing authority or the issuing body. Exact reference of the documentation.
<b>B.</b>	<b>Economic and financial standing</b>	

	Article 20 (1) of Law 131 of 03.07.2018 on public procurement, establishes that, Prove of the economic and financial standing of the economic operator is achieved by presenting one or more relevant documents, such as	
	<b>Bank statements</b>	
	The economic operator will be in a position to provide bank statements or, where appropriate, evidence of professional risk insurance or to provide information enabling the contracting authority or the contracting entity to obtain this information directly by accessing a national database in any State, free of charge? <i>Please, describe</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<i>This information is available free of charge to the authorities, from a national database?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No se completează de to be completed by the economic operator:/text/ the internet address, the issuing authority or the issuing body. Exact reference of the documentation.
	<b>Annual turnover</b> Article 20 of the Law No 131 of 03.07.2018 on Public Procurement establishes that. <i>Par. (1<sup>1</sup>) For the purposes of paragraph (1) letter (c) the minimum annual turnover imposed on economic operators shall not exceed twice the estimated value of the contract, except in duly justified cases, such as those relating to special risks related to the nature of the goods, works or services. The contracting authority shall indicate the main reasons for such a requirement in the awarding documentation. When a contract is divided into lots, the turnover index is applied for each individual lot. However, the contracting authority shall establish the minimum annual turnover imposed on economic operators in respect of groups of lots where several lots are to be awarded to the successful bidder at the same time. Where contracts based on a framework agreement are to be awarded, the maximum annual turnover shall be calculated by reference to the maximum expected size of the specific contracts to be executed at the same time or, if this is not known, on the basis of the value estimated framework agreement. In the case of dynamic purchasing systems, the maximum annual turnover is calculated on the basis of the expected maximum size of the specific contracts to be awarded under that scheme.</i>	
	The annual turnover for the number of financial exercises required in the relevant notice, in the procurement documents or in the ESPD is as follows: <i>To be completed by the contracting authority</i> Value	To be completed by the economic operator  Turnover: [number]
	<i>This information is available free of charge to the authorities, from a national database?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No se completează de to be completed by the economic operator:/text/ the internet address, the issuing authority or the

		issuing body. Exact reference of the documentation.
	<b>Overage Annual turnover</b>	
	<p>The overage annual turnover for the number of financial years required in the relevant notice, in the procurement documents or in the ESPD is as follows: <i>To be completed by the contracting authority</i></p> <p>Number of years                      Value</p>	<p>To be completed by the economic operator Year: [number] Turnover: [number] Year: [number] Turnover: [number] Year: [number] Turnover: [number]</p>
	<p><i>This information is available free of charge to the authorities, from a national database?</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No se completează de to be completed by the economic operator:/text/ the internet address, the issuing authority or the issuing body. Exact reference of the documentation.</p>
	<b>Financial Report</b>	
	<p>The economic operator will be in a position to provide the registered financial report, extracts from the financial report or to provide information enabling the contracting authority or the contracting entity to obtain this report directly by accessing a national database in any State available free of charge?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
	<p><i>This information is available free of charge to the authorities, from a national database?</i></p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No se completează de to be completed by the economic operator:/text/ the internet address, the issuing authority or the issuing body. Exact reference of the documentation.</p>
	<p><i>If the contracting authority or the contracting entity requests in the contract notice the submission of forms containing information on economic or financial standing, please provide the forms requested in the contract notice</i></p>	
	<b>Article 20</b> of the Law No 131 of 03.07.2018 on Public Procurement establishes that.	

	<p><i>Par. (5) If the bidder / candidate demonstrates his economic and financial standing by invoking his / her support, according to the provisions of para. (4) by another person, he or she has the obligation to prove his / her support by submitting in written form a firm commitment of that person, signed in authentic form, by which that person confirms that he will make available to the bidder / candidate the financial resources invoked. The person who provides the financial support must meet the relevant selection criteria and must not be in any of the situations provided by art. 18 par. (1) and par. (2) letter a), c) -d3), which leads to exclusion from the award procedure.</i></p> <p><i>Par. 6. Where the bidder / candidate relies on the capacities of another person for the criteria of economic and financial standing, the contracting authority shall require that the bidder / candidate and that person be jointly liable for the performance of the contract.</i></p> <p><i>Par. (7) Under the same conditions as in para. (4) - (6), an association of economic operators has the right to rely on the capacities of the members of the association or of other persons.</i></p>	
<b>C.</b>	<b>Technical and /or professional ability</b>	
	<b>Article 21</b> of the Law No 131 of 03.07.2018 establishes the following selection reasons:	
	The economic operator will be able to provide the documents requested by the contracting authority or the contracting entity in the contract notice demonstrating the technical and / or professional ability to execute the future contract or provide information to enable the contracting authority or contracting entity to obtain this information directly by accessing a national database in any state, available free of charge?	<input type="checkbox"/> Da <input type="checkbox"/> Nu
	<i>This information is available free of charge to the authorities, from a national database?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No to be completed by the economic operator:/text/ the internet address, the issuing authority or the issuing body. Exact reference of the documentation.
	<i>If the contracting authority or the contracting entity requests in the contract notice the submission of forms containing information on technical or professional capacity, please provide the forms requested in the contract notice.</i>	
	<b>For public works contracts: execution of works of the specified type</b>	
	<b>For public works contracts only:</b> in the reference period, the economic operator has performed the following works of the specified type. Contracting authorities may require experience up to five years and can accept the experience gained over five years ago.	
	Description	
	Value	
	Date of commencement	
	Data of completion	
	Beneficiaries	

	<i>This information is available free of charge to the authorities, from a national database?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No to be completed by the economic operator:/text/ the internet address, the issuing authority or the issuing body. Exact reference of the documentation.
	For goods and services procurement contracts: execution of deliveries, services of the specified type	
	For goods and services procurement contracts: during the reference period, the economic operator made the following deliveries, the main deliveries of the type specified in the contract notice. Contracting authorities may require experience of up to three years and can accept the experience accumulated more than three years ago. <i>Please, describe</i>	
	Value	
	Date of commencement	
	Data of completion	
	Beneficiaries	
	<i>This information is available free of charge to the authorities, from a national database?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No to be completed by the economic operator:/text/ the internet address, the issuing authority or the issuing body. Exact reference of the documentation.
	<i>If the contracting authority or the contracting entity requests the submission of some forms in the contract notice, please provide the forms requested in the contract notice.</i>	
	<b>Technical installations and quality assurance measures</b>	
	Please provide details of the technicians or technical bodies that the economic operator may require, in particular those responsible for quality control in connection with this procurement exercise. <i>Please, describe</i>	

	<p>Please provide a statement on the management and traceability systems within the used supply chain.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<p><i>This information is available free of charge to the authorities, from a national database?</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No to be completed by the economic operator:/text/ the internet address, the issuing authority or the issuing body. Exact reference of the documentation.
	<p><i>If the contracting authority or the contracting entity requests the submission of some forms in the contract notice, please provide the forms requested in the contract notice.</i></p>	
	<p><b>Allowing controls</b></p>	
	<p>For complex products or services to be provided or, exceptionally, for the goods or services required for a particular purpose. Will the economic operator allow verification of the production capacities or technical capacity of the economic operator and, if necessary, of the means of study and research available to him and the quality control measures? Please note that if the economic operator has decided to subcontract part of the contract and rely on the subcontractor's capacities for the execution of that part, you must complete a separate ESPD for such subcontractors.</p> <p><i>Allow controls</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<p><b>Diplomas of vocational education and training</b></p>	
	<p>The following educational and professional qualifications are held by the service provider or by the contractor himself and / or according to the requirements set out in the contract notice or in the procurement procedure documents by his / her managerial staff</p> <p><i>Please, describe</i></p>	
	<p><i>This information is available free of charge to the authorities, from a national database?</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No to be completed by the economic operator:/text/ the internet address, the issuing authority or the issuing body. Exact reference of

		the documentation.
	<i>If the contracting authority or the contracting entity requests the submission of some forms in the contract notice, please provide the forms requested in the contract notice.</i>	
	<b>Environment Management measures</b>	
	The economic operator will be able to apply the following environmental management measures when executing the contract:  <i>Please, describe</i>	
	<i>This information is available free of charge to the authorities, from a national database?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No to be completed by the economic operator:/text/ the internet address, the issuing authority or the issuing body. Exact reference of the documentation.
	<b>Number of managerial staff</b>	
	The number of managerial staff members of the economic operator for the past three years was as follows.	Year Number Year Number Year Number
	<b>For procurement of goods / services: samples, descriptions or photographs, without certificates of authenticity</b>	
	For public goods / service contracts: the economic operator will provide the required samples, descriptions or photographs of the products / services to be supplied / supplied which do not have to be accompanied by certificates of authenticity.	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<i>This information is available free of charge to the authorities, from a national database?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No to be completed by the economic operator:/text/ the internet address, the issuing authority or the

		issuing body. Exact reference of the documentation.
	<i>If the contracting authority or the contracting entity requests the submission of some forms in the contract notice, please provide the forms requested in the contract notice.</i>	
<b>D.</b>	<b>Quality assurance systems and environmental management standards.</b>	
	Art. par. of the law establishes the following reasons for selection.	
	Certificates issued by independent bodies on environmental management systems or standards	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<i>This information is available free of charge to the authorities, from a national database?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No to be completed by the economic operator:/text/ the internet address, the issuing authority or the issuing body. Exact reference of the documentation.
	<i>If the contracting authority or the contracting entity requests the submission of some forms in the contract notice, please provide the forms requested in the contract notice.</i>	

### Part V- General guidelines for all selection criteria

Part V - shall be completed online by the contracting authority, the contracting entity and the economic operators and shall include.

<b>A.</b>	<b>Meeting all selection criteria:</b>	
	The economic operator will be in a position to provide the forms, certificates, endorsements and other documents indicated in the contract notice or to provide information enabling the contracting authority or the contracting entity to obtain these documents directly by accessing a national database any state, available free of charge?  Term	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<i>This information is available free of charge to the authorities, from a national database?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No to be completed by the economic operator:/text/ the internet address, the

		issuing authority or the issuing body. Exact reference of the documentation.
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## Part VI - Preselection of qualified candidates for the restricted procedure, negotiation, competitive dialogue and partnership for innovation

Part VI shall be completed online by the contracting authority, the contracting entity and the economic operators and shall include

The economic operator declares that: It meets the applicable objective and non-discriminatory criteria or rules for limiting the number of candidates in the following way:	
The economic operator declares that: It has certificates or other forms of supporting documents, as required by the relevant contract notice:	
<i>This information is available free of charge to the authorities, from a national database?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No to be completed by the economic operator:/text/ the internet address, the issuing authority or the issuing body. Exact reference of the documentation.

## Part VII- Concluding statements

*The economic operator states that the information presented in Parts II to VI above is accurate and correct and that it was provided by knowing in full the consequences of serious cases of false statements.*

*The undersigned officially declares to be able , upon request and without delay, to provide the certificates and other forms of documentary evidence referred to, except where:*

1. The contracting authority or the contracting entity shall have the opportunity to obtain the supporting documents concerned directly by accessing a relevant database which is available free of charge and shall be granted access to that information if necessary.

The economic operator officially declares that it agrees that [NAME OF THE CONTRACTING AUTHORITY], as described in Part I, Section A, will have access to the supporting documents on the information it has provided in this Single European Procurement Document for the purpose of [ SINGLE CODE IDENTIFICATION OF THE PROCUREMENT PROCEDURE AND PUBLICATION REFERENCE IN THE OFFICIAL JOURNAL OF THE EUROPEAN UNION (REFERENCE NUMBER), IF APPROPRIATE].

Name: [text]

Position: [text]

Date: [date]

Place: [text]

Signature