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1. **Postul ocupat:**   profesor de limba engleză și rusă
3. **Nume / prenume:** GRECU ELENA
4. **Data nașterii**:   26.07.1974

5. **Educație:**
   - 1993 – Catedra Filologie Classica, Facultatea de Limbi Straine, Universitatea A.I.Cuza, Iasi, Romania. Specialitatea: Lingvist, Profesor de Limba Straina (Engleza, Latina, Greaca Antica)
   - 1997 - Catedra Limbi Moderne, Facultatea de Limbi Straine, Universitatea de Stat din Moldova. Specialitatea: Lingvist, Filolog, Traducator, Profesor de Limba Straina, Profesor de Literatura Straina (Engleza, Franceza)

6. **Traininguri**:

   - Examen TKT - Module 3 „Managing the teaching and learning process" (aprilie 2017).
   - Interpreting for „SPA – convention", Italy, Milano (November, 2014).
   - „Effective Sales by Phd E.Berdnicova", Chisinau 2013
   - „ Manipulation Techniques in commerce", by T. Shapovalova Chisinau, 2012
   - „Effective Sales", BAT INTELECT, Chisinau, 2010
   - „Psychology of sales", Chisinau, 2003

7. **Limbile**:   Româna, Rusa, Engleza – la nivel avansat.

8. **Experiență:**
   - ✓ Post: profesor de limba engleză
     Firma, localitatea: Centrul Educațional QUO VADIS, str. Șciusev 82, or. Chișinau
     Perioada: 2016.04-prezent
   - ✓ Post: Language Tutor, Manager
     Belar Group str. Alecsandri 52
     Perioada: 2010.08-2011.07 or. Chișinau
   - ✓ Post: Vice Director Department Relații Internaținale
     ORHEI SRL str. Albisoara 1, or. Chișinau
     Perioada: 2007.08-2010.07 or. Chișinau

8. **Experiență predare instituții publice:**
   - ✓ 2019-2024 – CNAS
   - ✓ 2018-2019 – Parlamentul Republicii Moldova

REPUBLICA MOLDOVA

Universitatea de Stat
instituția de învățământ superior

din Moldova

Facultatea *de Limbi și Literaturi Străine*

DIPLOMA

de licență

Seria AL   Nr. **005931**

În baza hotărîrii Comisiei pentru examenul de licență

din **18**   *iunie*   199**7**

Vrecu Elena

numele, prenumele

înmatriculat**ă** în anul 199**1**

a obținut Diploma de licență

cu media **9,06 (noua, 06)**

în profilul *Filologie*

specialitatea *Limba și literatura engleza*

calificarea *Filolog, Profesor de limbă și literatura engleza, de limbă Franceză, Translator* (*Ruga*)

L.S.

Președinte al Comisiei,
Rector,
Decan,
Secretar, *Traciuc*

Eliberată la **26** *iunie*   199**7**

Nr. **33**

semnătura titularului

Moldpres, 1997

REPUBLIC OF MOLDOVA

Moldova
Higher Educational Institution

State University

Department of *Foreign Languages and Literatures*

DIPLOMA

of licence

Series AL   Nr. **005931**

By the decision of the State Examination Board

of **18**   *yune*   199**7**

Vrecu Elena

name, surname

admitted in 199**1**

is awarded an University Degree

average mark **9,06 (nine, 06)**

in *Philology*

specialization *The English Language and Literature*

qualification *Philologist, Teacher of the English Language and Literature, French Language, Translator* (*Ruga*)

seal

Chairman of the Board
Rector
Dean
Secretary *Traciuc*

26 *yune*   199**7**

Nr. **33**

signature

Moldpres, 1997

CAMBRIDGE ENGLISH
Language Assessment
Part of the University of Cambridge

TEACHING KNOWLEDGE TEST

This is to certify that

ELENA GRECU

has been awarded

Band 3
in
TKT Module 3

Managing the teaching and learning process

Date of Award	**APRIL 2017**
Place of Entry	**MOLDOVA, REPUBLIC OF**
Reference Number	**17MD0020003**
Unique Candidate Identifier	**101154211**

Saul Nassé
Chief Executive

Date of Issue	28/04/17
Certificate Number	0057225202

00167148

DP837

Cambridge English Teacher

Certificate of Completion

This is to certify that

Elena Grecu

successfully completed the
online professional development course:

CLIL: Introduction to Theory and Practice Self-study

Date   **15 July 2018**

15–25 hours

Michael Peluse
Managing Director, ELT
Cambridge University Press

Saul Nassé
Chief Executive
Cambridge English Language Assessment

CAMBRIDGE
UNIVERSITY PRESS

CAMBRIDGE ENGLISH
Language Assessment

Future Learn

Certificate of Achievement

Elena Grecu

has completed the following course:

HOW TO TEACH ONLINE: PROVIDING CONTINUITY FOR STUDENTS
FUTURELEARN

This course offered a practical approach to moving teaching and student support online rapidly. Learners reflected on their own work, adapted their approaches, and connected with a global community of educators in order to get started and keep going with online teaching in uncertain times.

3 weeks, 2 hours per week

Matt Jenner
Head of Learning
FutureLearn

Future Learn

Future Learn

Elena Grecu

has completed the following course:

HOW TO TEACH ONLINE: PROVIDING CONTINUITY FOR STUDENTS
FUTURELEARN

This course offered a practical approach to moving teaching and student support online rapidly. Learners reflected on their own work, adapted their approaches, and connected with a global community of educators in order to get started and keep going with online teaching in uncertain times.

STUDY REQUIREMENT
3 weeks, 2 hours per week

LEARNING OUTCOMES
- Develop plans to set your students up for success
- Create and share approaches and techniques for maintaining continuity while moving teaching and learning online
- Discuss the benefits and challenges of moving classes from face-to-face to online
- Identify techniques and approaches for engaging your students online
- Adapt your practice to the online context
- Collect, review and evaluate student feedback on your new approaches
- Discuss how to manage the personal impact of teaching online

SYLLABUS
- Getting started with online teaching
- Preparing your students for successful online learning
- Using tools designed for creating, sharing and re-mixing plans for learning
- Building and sharing a library of learning designs as a community of teachers
- Bringing lessons learned from teaching online into your everyday practice
- Collecting and responding to student feedback

- Reflecting on how we teach online and making iterative improvements
- Navigating the personal impact of teaching and learning online

Future Learn

Future Learn

Certificate of Achievement

Elena Grecu

has completed the following course:

CREATE A PROFESSIONAL ONLINE PRESENCE
UNIVERSITY OF LEEDS AND INSTITUTE OF CODING

On this course, you've explored the various elements that make up your professional online presence and learnt how to exist online without affecting your employability.

2 weeks, 2 hours per week

Meg Pickard
Lead Educator

UNIVERSITY OF LEEDS

institute of CODING

UNIVERSITY OF LEEDS

institute of
CODING

Elena Grecu

has completed the following course:

CREATE A PROFESSIONAL ONLINE PRESENCE
UNIVERSITY OF LEEDS AND INSTITUTE OF CODING

93%
AVERAGE TEST
SCORE

On this course, you've explored the various elements that make up your professional online presence and learnt how to exist online without affecting your employability. You've considered your privacy and security settings, and discovered how your post might impact different audiences. You've also explored the suitability of different online platforms for your social media presence and discovered the impact that conduct and tone can have on your professional reputation online.

STUDY REQUIREMENT
2 weeks, 2 hours per week

LEARNING OUTCOMES
- Explain the direct and indirect activities that contribute to online presence
- Evaluate your online presence
- Improve your personal professional presence
- Compare different platforms to analyse their suitability for your needs
- Classify communications strategies
- Develop a plan for an effective online presence

SYLLABUS
- Explore the concept of online presence for professional purposes
- Evaluate your online presence for employability
- Evaluate the most suitable platform for your needs
- Identify different classes of communication strategies using different platforms and formats
- Develop and plan for developing and maintaining your own effective online professional presence

Future Learn

Future Learn

Certificate of Achievement

Elena Grecu

has completed the following course:

INTRODUCTION TO PSYCHOLOGY: BIOLOGICAL PSYCHOLOGY
MONASH UNIVERSITY

This online course explored the link between behaviour and human biology, and considered how genes and the environment influence human behaviour.

2 weeks, 6 hours per week

Matthew Mundy
Associate Professor and Director of Education for the School of
Psychological Sciences
Monash University

MONASH
University

MONASH
University

Elena Grecu

has completed the following course:

INTRODUCTION TO PSYCHOLOGY: BIOLOGICAL PSYCHOLOGY
MONASH UNIVERSITY

100%
AVERAGE TEST SCORE

This online course explored the link between behaviour and human biology, and considered how genes and the environment influence human behaviour.

STUDY REQUIREMENT
2 weeks, 6 hours per week

LEARNING OUTCOMES
- Explore the role of genes in normal behaviour.
- Interpret examples of heritable diseases affecting behaviour (e.g. Fragile X syndrome).
- Assess the critical importance of the environment in shaping behaviour.
- Identify the major divisions of the nervous system and major neural systems.
- Identify neural system cell types and describe their functions, including how resting potential becomes an action potential.
- Compare the role of synapses in communication within the nervous system.
- Explain the roles of neurotransmitters in behaviour.
- Identify the endocrine system, the major glands and the role of hormones in regulating bodily functions.

SYLLABUS
- Introduction to genetics
- Heredity and genetic disorders
- Specific genetic disorders
- The nervous system
- The brain and spinal cord

Future Learn

Certificate of Achievement

Elena Grecu

has completed the following course:

STUDY UK: A GUIDE FOR EDUCATION AGENTS AND SCHOOL COUNSELLORS
BRITISH COUNCIL, STUDY UK AND THE GREAT CAMPAIGN

This course developed your knowledge of UK education, the UK as a study destination and the benefits of Study UK.

3 weeks, 3 hours per week

Brenda McMahon
Global Head of Higher Education
British Council

BRITISH COUNCIL   **STUDY UK**   **GREAT** BRITAIN & NORTHERN IRELAND

Elena Grecu

has completed the following course:

STUDY UK: A GUIDE FOR EDUCATION AGENTS AND SCHOOL COUNSELLORS
BRITISH COUNCIL, STUDY UK AND THE GREAT CAMPAIGN

This course developed your knowledge of UK education, the UK as a study destination and the benefits of Study UK.

STUDY REQUIREMENT
3 weeks, 3 hours per week

LEARNING OUTCOMES
- Identify the main aspects of UK education and quality assurance
- Collaborate with and learn from peers by engaging with communities of practice
- Explore key resources for counselling students
- Identify aspects of your professional practice to develop
- Explore key areas of ethical conduct for agents, advisors and counsellors
- Demonstrate understanding of specialist entry applications

SYLLABUS
- Understanding the benefits of study in the UK
- Learning why students choose the UK
- Defining the skills, knowledge and responsibilities needed to get students onto the right course
- Understanding how UK institutions support learners
- Exploring the resources available to support agents, counsellors and advisers

Future Learn

Future Learn

Certificate of Achievement

Elena Grecu

has completed the following course:

ENGLISH FOR HEALTHCARE
KING'S COLLEGE LONDON

This online course explored language and communication skills relevant for a career in healthcare, and how to use these skills in different healthcare settings and professional situations.

4 weeks, 3 hours per week

Craig Davis
EAP Tutor, King's Foundations
King's College London

Sophie Hauser
EAP Tutor, King's Foundations
King's College London

KING'S College LONDON

KING'S College LONDON

Elena Grecu

has completed the following course:

ENGLISH FOR HEALTHCARE
KING'S COLLEGE LONDON

This course introduced new terminology, vocabulary and grammar relevant to healthcare. Throughout the course, participants were encouraged to reflect on their learning and to practice keeping a reflective journal. Participants practiced their listening skills with recordings of healthcare professionals and tested their knowledge by writing responses to discussion questions.

STUDY REQUIREMENT
4 weeks, 3 hours per week

LEARNING OUTCOMES
• Apply language skills to a range of healthcare contexts and situations. For example: using adjectives to describe symptoms, using vocabulary related to problems/solutions and causes/effects
• Interpret different genres typical of healthcare, including instructions, notes, reflective journals, registration forms
• Explore new vocabulary and terminology relating to healthcare
• Identify suitable communication modes for different professional situations, for example when giving instructions to patients
• Reflect on your learning, and practice writing a reflective journal. Apply language skills to evaluate your experiences
• Collect and record medical information by reading and listening for specific information

SYLLABUS
• Working and learning in the hospital
• Experiences of patients
• Symptoms and diagnoses
• Taking notes and clear communication
• Working in different healthcare contexts: caring for patients in the home; healthcare interventions in the community.
• How to write reflectively

Future Learn

Cambridge English Teacher

Certificate of Completion

This is to certify that

Elena Grecu

successfully completed the
online professional development course:

Teaching Primary Learners Communicatively Self-study

Date   **17 February 2018**

15–25 hours

Michael Peluse
Managing Director, ELT
Cambridge University Press

Saul Nassé
Chief Executive
Cambridge English Language Assessment

CAMBRIDGE
UNIVERSITY PRESS

CAMBRIDGE ENGLISH
Language Assessment
Part of the University of Cambridge

Cambridge English Teacher

Certificate of Completion

This is to certify that

Elena Grecu

successfully completed the
online professional development course:

Motivating Teenage Learners Self-study

Date   **19 February 2018**

15–25 hours

Michael Peluse
Managing Director, ELT
Cambridge University Press

Saul Nassé
Chief Executive
Cambridge English Language Assessment

CAMBRIDGE
UNIVERSITY PRESS

CAMBRIDGE ENGLISH
Language Assessment
Part of the University of Cambridge

Cambridge English Teacher

Certificate of Completion

This is to certify that

Elena Grecu

successfully completed the
online professional development course:

How to teach Cambridge English: First Self-study

Date **22 September 2018**

15–25 hours

Michael Peluse
Managing Director, ELT
Cambridge University Press

Saul Nassé
Chief Executive
Cambridge English Language Assessment

CAMBRIDGE
UNIVERSITY PRESS

CAMBRIDGE ENGLISH
Language Assessment
Part of the University of Cambridge

Future Learn

Certificate of Achievement

Grecu Elena

has completed the following course:

General English : Advanced

KING'S COLLEGE LONDON

This online course helped you to demonstrate understanding of language that can help you progress along the path to studying at a university.

Moia Rowsome

Moia Rowsome
Instructional Designer
King's College London

KING'S
College
LONDON

Future Learn

Certificate of Achievement

Elena Grecu

has completed the following course:

INTRODUCTION TO BUSINESS MANAGEMENT
KING'S COLLEGE LONDON

This online course explored how to manage people, money and information, and how to develop your own management and leadership style.

4 weeks, 4 hours per week

Sonny Peart
Module Leader for Business Management, King's Foundations
King's College London

KING'S College LONDON

Elena Grecu

has completed the following course:

INTRODUCTION TO BUSINESS MANAGEMENT
KING'S COLLEGE LONDON

This course introduced foundational business concepts, tools and terminology whilst exploring four key aspects of business management: managing money, managing people, managing information, and - most importantly – managing and understanding yourself. Throughout the course, participants were encouraged to reflect on their own management and leadership style and consider the concepts of success, sustainability, and social responsibility.

- Managing Information: different information types and key information management issues.
- The roles businesses play in the lives of people and communities, and social responsibility.
- Aspects of growth and the effects of success.

STUDY REQUIREMENT
4 weeks, 4 hours per week

LEARNING OUTCOMES
- Apply a range of business concepts, tools and terminology to common business situations
- Explain the importance of business management for you and your community
- Identify your own skills, interests and ideas, and how you can continue to develop them
- Explore opportunities and challenges of working with others: including collaboration, listening to others, feedback, negotiation
- Explain the important aspects of a business idea to potential customers and investors
- Reflect on what you've learnt and how you will apply this now

SYLLABUS
- Managing yourself: introduction to management and leadership styles.
- Managing money and key financial concepts, including the implications of various sources of finance and the relative importance of cash flow and profit.
- Managing people, stakeholder management and professional communication.

Future Learn