

International Labour Office  
Route des Morillons 4  
CH-1211 Geneva 22  
Switzerland

ADDENDUM NO. 1 TO  
PURCHASE ORDER  
No. 40442993  
CONTRACT FOR SERVICES



International Labour Office

ILO Contact name : SOKOLOVA, Ms. Anna

Anodilia SRL  
23/9 Petru Movila street  
MD-2004, Chisinau  
Moldova, Republic of

Tel :  
Fax :  
Email : [sokolova@ilo.org](mailto:sokolova@ilo.org)  
Date : 28-Sep-2023  
Our Reference : Anodilia SRL: SC to provide service  
in organizing the study visit  
Your Reference :

Revised Currency and Net Amount	: EUR	46842.4
VAT Amount	: EUR	[0.00]
Revised Total Amount	: EUR	46842.4

Revised performance start and end dates : From: 21 September 2023 To: 01 October 2023

Please confirm your acceptance of this Addendum to the Purchase Order (PO) by returning one (1) original, signed and stamped, by mail to the ILO Contact indicated above, within seven (7) days. Failure to do so may delay payment of your invoice.

Receipt by the ILO of the original signed Addendum to the PO, Contractor's written confirmation order, or initiation of performance under this Addendum to the PO by the Contractor will constitute acceptance of the Addendum to the PO by the Contractor, including all terms and conditions herein contained or otherwise incorporated by reference. Any additional or different terms and conditions proposed by the Contractor are rejected unless expressly approved in writing by an authorized representative of the ILO.

Contractor:  
Anodilia SRL

Signature

Date  
Place



International Labour Office:

POUCHKIN, Mr. Mikhail  
Officer-in-Charge

Signature :

Date : 03.10.2023  
Place : Moscow





The Parties signed the above mentioned Contract for Services amounting to 44,313.50 EURO for the period of 24 September – 1 October 2023. It is now agreed that the Contract shall be amended to read as follows:

- l) Section I shall be replaced in its entirety as follows:  
The Contractor will provide service to organize the study visit (including accommodation, transfers, conference package interpreters etc) for the delegations from Tajikistan and Uzbekistan to Bucharest, Romania to be held on 25-29 September 2023.

Estimation:

Service	Qty	Days	Unit Price, Eur	Total Price, Eur
Accommodation for 7 pers, Sept 24 to Oct 1, breakfast included	7	7	138	6762
Accommodation for 6 pers, Sept 24 to 30, breakfast included	6	6	138	4968
Accommodation for 1 pers, Sept 23 to 30, breakfast included	1	7	138	966
Cancellation fee for 1 person's stay	1	1	138	138
Conference room	1	3	650	1950
Interpretation system	1	3	550	1650
Laptop for 3 days	1	3	180	540
Simultaneous interpreters Ro-Ru-Ro (Sept 25, 26, 29)	2	3	680	4080
Consecutive interpreters Ro-Ru-Ro (Sept 27, 28)	4	2	560	4480
Consecutive interpreters En-Ro-En (Sept 25, 26, 29)	2	3	560	3360
Consecutive interpreter En-Ro-En (Sept 27, 28)	1	2	560	1120
Interpreters for dinner	3	1	150	450
Interpreter for city tour (1,5 h)	1	1	150	150
Tour guide for old city tour	1	1	150	150
Transfer from/to the airport for 7 persons * 4 times	2	2	150	600
In-city transportation 1 days for 20 persons	1	1	550	550
In-city transportation for 1 day – 6 cars (Sept 27)	6	1	260	1560
Overtime for in-city transportation - 6 cars (2h)	6	2	35	420
Transportation to Calarasi and back (Sprinter - 20 pers) - Sept 28	1	1	675	675
Minivan for transportation to Calarasi and back (7 pers) - Sept 28	1	1	560	560
Overtime and extra kilometers for transportation to Calarasi	1	1	300	300
Dinner for 25 persons	25	1	45	1125



Coffe breaks	30	3	22	1980
Lunch	30	3	45	4050
<b>TOTAL</b>				<b>42584</b>
Agency fee 10%	1		4258.4	4258.4
<b>TOTAL</b>				<b>46842.4</b>

## II) Section II: SPECIFIC CONDITIONS

Clause 5 (PAYMENT SCHEDULE) shall be replaced in its entirety as follows:

1. 50 % of the total budget at the amount of 22,156.75 EURO as 1st installment against receipt of the invoice and approval by Mr. Santos, Technical Specialist on LA/LI/OSH;
2. final payment at the amount of 24,685.65 EURO as final payment upon completion of work, receipt of the invoice and approval by Mr. Santos, Technical Specialist on LA/LI/OSH.

Annex(es) to this Addendum: Updated budget.

All other clauses of the Contract remain unchanged.

This Addendum shall come into effect from the date of signature by both Parties.