## ADMINISTRATIVE COMPLIANCE GRID

T e n d e r e n v e l o p e n u m b e r	Tenderer's name (Leader) (Nationality)	Other members of the consortium if any Name (Nationality)	With in dead line?	Tender submis sion form duly compl eted and only 1 tender per tender er?	Eligible nationality (all parties including subcontrac tors if known)?	Tendere r's declarati on (signed by each consorti um member, if appropri ate)?	La ng ua ge as re qu ire d?	Econ omic & financ ial capac ity? (OK/a /b/)	Prof essi onal cap acit y? (OK /a/b/ )	Techn ical capac ity? (OK/a /b/)	Orga nisat ion & meth odol ogy exist s?	Key expert s (list + CVs)( For contra cts requiri ng key expert s)?	Key experts are present in only one tender as key experts( For contract s requirin g key experts) ?	All key experts have signed statements of exclusivity & availability( For contracts requiring key experts)?	Sub- cont racti ng state ment acce ptabl e?	Over all decisi on? (Acc ept / Rejec t)
1																
2																
3																
4																

<sup>&</sup>lt;sup>1</sup> Enter 'OK' if all criteria have been satisfied, otherwise enter 'a', 'b', 'c', etc to record any criteria which have not been satisfied.

## ADMINISTRATIVE COMPLIANCE GRID

T e n d e r e n v e l o p e n u m b e r	Tenderer's name (Leader) (Nationality)	Other members of the consortium if any Name (Nationality)	With in dead line?	Tender submis sion form duly compl eted and only 1 tender per tender er?	Eligible nationality (all parties including subcontrac tors if known)?	Tendere r's declarati on (signed by each consorti um member, if appropri ate)?	La ng ua ge as re qu ire d?	Econ omic & financ ial capac ity? (OK/a /b/) 1	Prof essi onal cap acit y? (OK /a/b/ )	Techn ical capac ity? (OK/a /b/)	Orga nisat ion & meth odol ogy exist s?	Key expert s (list + CVs)( For contra cts requiri ng key expert s)?	Key experts are present in only one tender as key experts( For contract s requirin g key experts) ?	All key experts have signed statements of exclusivity & availability( For contracts requiring key experts)?	Sub- cont racti ng state ment acce ptabl e?	Over all decisi on? (Acc ept / Rejec t)
5																
6																
7																
8																

Chairperson's name	
Chairperson's signature	
Date	