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# **1. BACKGROUND INFORMATION**

## **1.1. Partner country**

Republic of Moldova

## **1.2. Contracting authority**

General Directorate of architecture, urbanism and land relations of Chisinau City Hall

## **1.3. Country background**

Republic of Moldova is a landlocked country in Eastern Europe, bordered by Romania to the west and Ukraine to the north, east, and south. The capital city is Chisinau. Moldova is a parliamentary republic with a president as head of state and a prime minister as head of government. It is a member state of the United Nations, the Council of Europe, the World Trade Organization (WTO), the Organization for Security and Cooperation in Europe (OSCE), the Commonwealth of Independent States (CIS) and the Organization of the Black Sea Economic Cooperation (BSEC) and aspires to join the European Union.

## **1.4. Current situation in the sector**

Archaeological heritage is a set of material goods, which appeared as a result of human activity in the past, preserved in natural conditions on the surface of the soil, underground and underwater, in the form of sites (settlements, necropolises, isolated tombs, mounds, cities, waves, buildings, churches, household annexes, etc.) or movable property (objects or fragments thereof), which, in order to be identified and studied, require the application of archaeological methods. The oldest archeological sites on the territory of the Republic of Moldova date from the early Palaeolithic (about 500-100 thousand years BC).

The Republic of Moldova is also known as part of cultural-archaeological complexes of European importance, such as: Cucuteni - Tripolye Eneolithic Culture (4th-3rd millennia BC), Sântana de Mureş - Chernyakhov Culture (3rd-4th centuries) pp. Chr.).

Archaeological heritage is an integral part of the cultural heritage of every modern city. As a symbol of group memory and identity, the archaeological heritage offers clear evidence of the history and cultural specifics of each city. From an economic point of view, it is an element of attraction for both visitors and investors concerned with the development of local infrastructure and economy.

Republic of Moldova has signed and ratified several international treaties, including 11 conventions in the field of cultural heritage protection, of which 6 European and 5 internationals (see Annex 4: International and European conventions signed and ratified by the Republic of Moldova). Although the legislation of the Republic of Moldova gives priority to international treaties after signature and ratification, the process of harmonising national legislation to the provisions of international conventions is rather slow.

Chisinau has developed through the overlapping of cultural layers from different times, new constructions have replaced the old ones, while the hearth of the city remained the same. Archaeological vestiges are located under the earth, under new constructions, on private land. This is a hindrance to the process of archaeological research and conservation.

On the one hand, in Chisinau are concentrated the main research institutions in the field of archeology in the Republic of Moldova, and on the other hand, Chisinau does not have its own archeology, respectively it has an unknown archaeological heritage.

The General Directorate of architecture, urbanism and land relations of Chisinau City Hall is the local public authority responsible for carrying out a set of activities specific to urbanism and landscaping. There is no other authority at the local level of Chisinau dealing with archaeological research and archaeological heritage preservation.

### **1.5. Related programmes and other donor activities**

The information concerning the archaeological digs and findings will be financed from the municipal budget.

## **2. OBJECTIVES & EXPECTED OUTPUTS**

### **2.1. Overall objective**

The overall objective (Impact) to which this action contributes is :

- To improve the effectiveness of heritage site management with focus on archaeological parks as innovative tools in the urban parts of the cities for the preservation and sustainable use of cultural heritage and resources with synergies to archaeotourism.

### **2.2. Specific objective(s)**

The specific objectives of this contract are as follows:

1. Analysis of the necessary functions of the future archaeological park;
2. Analysis of the necessary compartmentalization of the functional areas;
3. Analysis of the road tracing and visitor flow inside the park;
4. Analysis of the informational stands and directional indicators placement;
5. Analysis of general impact of the park's existence in the area;
6. Development and delivery of the design and architectural project.

### **2.3. Expected outputs to be achieved by the contractor**

The expected outputs of this contract are as follows:

- Overall design and architectural project of the area adjacent to the Church of the "Saints Constantine and Helena", generically known as "Visterniceni" according to the initial data and requirements and overall findings during the digging process

## **3. ASSUMPTIONS & RISKS**

### **3.1. Assumptions underlying the project**

- By the end of this year, there will be political and administrative stability at the level of the city;
- Project continuity will be ensured through political support of the produced deliverables;

- Government bodies and relevant stakeholders are open to discussion, participation in public events, workshops and any other necessary operational meetings regarding project implementation;

### **3.2. Risks**

- Physical risks – the main physical risks of project actions are related to the COVID-19 pandemic, and possible limitations or movement and travel restrictions. Secondly, the unstable situation in the region due to war in the neighboring country;
- Environmental risks – no major environment risks pertaining to the project;
- Political risks – The political risk here is not big, as the project assumption is the current administration will be allowed to carry out their 4-year term;
- Economic risks – At this point, we do not foresee major economic risks. The budget of the project has been secured throughout project implementation;
- Social risks – The major social risks pertaining to project actions can be linked to the negative pandemic effects. From a gender perspective, the project is also designed to ensure as much as possible gender equality principles;
- Financial sustainability: All equipment acquired during the project will remain within contracting authority premises, ensuring continuity of project activities for years ahead.

## **4. SCOPE OF THE WORK**

### **4.1. General**

#### **4.1.1. Description of the assignment**

The general scope of the assignment is to provide services by an architectural buro/design company for developing of an architectural/design project of the future archaeological park. The project should encompass all the necessary facilities for the good functioning of the designed park both from an administrative necessity and also from a visitor's point of view.

The overall design of the park should be correlated with the findings and the main historical and archaeological theme of the area with emphasis on the old fortress, cemetery and existent church. Also, the project should take into account the possibility of creating a space that will be suited for organizing temporary and thematic exhibitions, that will ensure the good functionality of the park allowing to create long lasting partnerships with external collaborators and neighboring countries.

As an option should be considered the possibility of allocating a space for a municipal museum that will host both the on-site findings and loaned exhibits from the Historical Museum of Moldova, and also museums from abroad.

The general layout of the park should be comfortable for use both in academical/archaeological interests and also in recreational purposes for the inhabitants of the city creating a green point of attraction and much needed shade in the torrid urban summers.

Also, the design process and output should take in consideration the sentimental and religious value of the `spirit of the place` of the studied area.

The landscape modification should preserve the existing greeneries that are in good shape, and improve the general quality of the green areas by selective plantings with trees and bushes endemic to the area.

#### **4.1.2. Geographical area to be covered**

Local level.

### **4.1.3. Target groups**

- General Directorate of architecture, urbanism and land relations;
- Chisinau City Hall and its relevant subdivisions;
- Project Management;
- Line ministries and other governmental agencies;
- ANTRIM;
- National History Museum;
- Chisinau Museum;
- Civil Society;
- Other interested parties.

### **4.2. Specific work**

The task that has to be fulfilled in this contract is the design and delivery of an architectural project for the creation of an archaeological park on a predefined area in Chisinau, Moldova, i.e. cadastral number 0100415.097.

The project should include, but not be limited to the conceptualization and design of following general areas:

1. Exhibitional area:
  1. Entrance area(s)
  2. Cafe
  3. Exhibition pavilion
  4. Mediaeval housing pavilion
  5. Temporary exhibition area
  6. Entertainment area
2. Administration area
3. Technical area
4. Recreational area:
  1. Landscape design
  2. Playground
  3. Pathways
  4. Small architectural forms
  5. Urban furniture

### **4.3. Project management**

#### **4.3.1. Responsible body**

General Directorate of architecture, urbanism and land relations of Chisinau City Hall

#### **4.3.2. Management structure**

The General Directorate of architecture, urbanism and land relations is responsible for overall monitoring of project implementation and financing of the planned activities.

The Project Implementation Unit (PIU) within the General Directorate of architecture, urbanism and land relations is responsible for the planning, preparation and implementation of each project action in accordance with the project's logical framework and schedule.

### **4.3.3. Facilities to be provided by the contracting authority and/or other parties**

Granting access to the archive of the contracting authority - for gathering initial data needed for architectural project development.

Granting access on site - in order to get familiar with the real situation of the mentioned site.

## **5. LOGISTICS AND TIMING**

### **5.1. Location**

Chişinău City, Republic of Moldova

### **5.2. Start date & period of implementation of tasks**

The intended start date is October 2022 and the period of implementation of the contract will be two months from the date of registry of the contract at the MF-TT Chişinău. Please see Articles 19.1 and 19.2 of the special conditions for the actual start date and period of implementation.

## **6. REQUIREMENTS**

### **6.1. Staff**

Note that civil servants and other staff of the public administration of the partner country, or of international/regional organisations based in the country, shall only be approved to work as experts if well justified. The justification should be submitted with the tender and shall include information on the added value the expert will bring as well as proof that the expert is seconded or on personal leave.

#### **6.1.1. Key experts**

Key experts are defined and they must submit CVs and signed statements of exclusivity and availability.

All experts who have a crucial role in implementing the contract are referred to as key experts. The profiles of the key experts for this contract are as follows:

#### **Key expert 1: Team leader**

##### Qualifications and skills

- University degree in Architecture, UNESCO code 0731;
- Excellent writing and reporting skills;
- Ability to organise, teach and lead a construction team;
- Ability to meet deadlines and set priorities for several tasks;
- Analytical and communication skills;
- A good working knowledge of English and Romanian is required, Russian is a strong asset.

##### General professional experience

- The candidate shall have preferably 12 years' professional experience but a minimum of 7 years relevant to the scope of the assignment is required.

##### Specific professional experience

- The candidate shall have at least 7 years of proven professional experience in developing and implementing architectural projects and solutions in construction area for local authorities and private beneficiaries;
- At least three similar successfully completed assignments (specific examples should be presented with the application);
- Proven experience of managing the commercial process of whole administration during a project implementation, performed managerial skills within implementation of architectural project;
- Proven knowledge in engineering of architectural object infrastructure, being aware of novelties in architecture and engineering soft;
- Excellent computer skills and work experience in AutoCAD, Revit, Photoshop, etc.;
- Nominee and winner of at least 5 prizes and awards in the field of architecture;
- At least 2 author publications in journals and/or magazines relevant to the field of architecture.

The expert must be independent and free from conflicts of interest in the responsibilities he takes on.

### **Key expert 2: Chief Architect**

#### Qualifications and skills

- University degree in Architecture;
- Excellent writing and reporting skills;
- Ability to meet deadlines and set priorities for several tasks;
- Analytical and communication skills;
- The candidate should be able to work independently
- A good working knowledge of English.

#### General professional experience

- The candidate shall have preferably 10 years' professional experience as an architect but a minimum of 5 years relevant to the scope of this assignment is required.

#### Specific professional experience

- The candidate shall have at least 4 years of proven professional experience in designing of architectural projects and/or design of public and industrial projects at various scales;
- At least two similar successfully completed assignments (specific examples should be presented with the application);
- Proven experience in analysing and management of the working process on projects design blueprints;
- Excellent computer skills and work experience in AutoCAD, Revit, SketchUp, Lumion, etc.

### **Key expert 3: Architect**

#### Qualifications and skills

- University degree in Architecture;
- Excellent writing and reporting skills;
- Ability to meet deadlines and set priorities for several tasks;
- Analytical and communication skills;
- The candidate should be able to work independently

- A good working knowledge of English.

#### General professional experience

- The candidate shall have preferably 3 years' professional experience as an architect but a minimum of 2 years relevant to the scope of this assignment is required.

#### Specific professional experience

- The candidate shall have at least 2 years of proven professional experience in designing of architectural projects and/or design of public and industrial projects at various scales;
- Previous experience in similar assignments is a strong asset;
- Previous experience in analysing and management of the working process on projects design blueprints and offering high quality documentation;
- Excellent computer skills and work experience in AutoCAD, Revit, SketchUp, Lumion, Photoshop, etc.

### **Key expert 4: Communication Specialist and Landscape designer**

#### Qualifications and skills

- University degree in human sciences, public relations, sociology, urban sciences or a relevant related discipline, or equivalent relevant professional experience;
- Excellent writing and reporting skills;
- Ability to meet deadlines and set priorities for several tasks;
- Analytical and communication skills;
- The candidate should be able to work independently
- A good working knowledge of English, Romanian and Russian.

#### General professional experience

- The candidate shall have preferably 10 years' professional experience but a minimum of 5 years relevant to the scope of this assignment is required.

#### Specific professional experience

- The candidate shall have at least 5 years of professional experience in managing communication activities of a public or private company;
- The candidate shall have at least 2 years of professional experience in preparing and delivering dendrology plans for landscape blueprints;
- Previous experience in effective communication with various stakeholders and offering solutions adequate to specific situation;
- Excellent computer skills and work experience in Microsoft Office, Publisher, etc.

All experts must be independent and free from conflicts of interest in the responsibilities they take on.

#### **6.1.2. Other experts, support staff & backstopping**

CVs for experts other than the key experts should not be submitted in the tender but the tenderer will have to demonstrate in their offer that they have access to experts with the required profiles. The contractor shall select and hire other experts as required according to the needs. The selection procedures used by the contractor to select these other experts shall be transparent, and shall be based on pre-defined criteria, including professional qualifications, language skills and work experience.



The costs for backstopping and support staff, as needed, are considered to be included in the tenderer's financial offer.

## **6.2. Office accommodation**

Office accommodation for each expert working on the contract is to be provided by the contractor.

## **6.3. Facilities to be provided by the contractor**

The contractor shall ensure that experts are adequately supported and equipped. In particular it must ensure that there is sufficient administrative, secretarial and interpreting provision to enable experts to concentrate on their primary responsibilities. It must also transfer funds as necessary to support their work under the contract and to ensure that its employees are paid regularly and in a timely fashion.

## **6.4. Equipment**

No equipment is to be purchased on behalf of the contracting authority.

# **7. REPORTS**

## **7.1. Reporting requirements**

The contractor will submit the following reports in Romanian in three original as hardcopy, and the electronic version in PDF and CAD formats.

- **Inception Report** of maximum 12 pages to be produced after one week from the start of implementation. In the report the contractor shall describe e.g. initial findings, progress in collecting data, any difficulties encountered or expected in addition to the work programme and staff travel. The contractor should proceed with his/her work unless the contracting authority sends comments on the inception report.
- **Draft final report** of maximum 150 pages (main text, excluding annexes). This report shall be submitted no later than one month before the end of the period of implementation of tasks.
- **Final report** with the same specifications as the draft final report, incorporating any comments received from the parties on the draft report. The deadline for sending the final report is 14 days after receipt of comments on the draft final report. The final report must be provided along with the corresponding invoice.

## **7.2. Submission and approval of reports**

The report referred to above must be submitted to the PIU identified in the contract.

The final report, i.e. architectural project will have to be submitted for approval to the Chief Architect of the City.

# **8. MONITORING AND EVALUATION**

## **8.1. Definition of indicators**

Reports submitted and approved by the General Directorate of architecture, urbanism and land relations and the PIU, architectural project and its annexes.

## **8.2. Special requirements**

Not applicable.