



Europass Curriculum Vitae

Personal information

First name(s) / Surname(s)	Sergiu Rumleanski		
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E-mail	sergiu@vioser.md		
Nationality	Moldavian (Romanian-EU citizenship)		
Date of birth	06.06.1978		
Gender	male		

Work experience

Dates	2017-Present
Occupation or position held	Co-owner, General Manager Consulting & Tax Expert
Name and address of employer	VIOSER Consulting SRL
Type of business or sector	Consulting, tax and accounting
Dates	2017-Present
Occupation or position held	Administrator and the main Trainer
Name and address of employer	VIOSER Tax Trainings SRL
Type of business or sector	Trainings in taxes, accounting and business development
Dates	2010-2017
Occupation or position held	Deputy Head of Internal Audit Department

Main activities and responsibilities	Auditing banks' branches and head office Making intermediary audit reports and generating final audit reports Document conclusions of audit cycles and organize and reference work papers for supervisor's review Consultancy for Accounting, Management and other departments about IFRS standards in transition period from National Standards Reporting to IFRS reporting for financial institution entities Financial analysis of the company economic indicators Working with external audit team in order to confirm financial statements for entity and for group Auditing accounting department including tax reporting and tax transfer according to local tax legislation Controlling of journal entries, financial statements (e.g., balance sheets, profit and loss statements, amortization and depreciation schedules, etc) and preparation of monthly accounts Making activity reports for board of directors and top management Ensuring the timely delivery of high quality audit assignments through a management team Meeting with internal department staff and top management Making conclusions on branch/banks activity and analyzing financial statements and reports Counsel, direct, supervise and formally evaluate the staff auditors. Review their work on a timely basis Making strategic initiatives for Group Audit Examine and verify financial, operational and information technology, and other supporting documentation and evaluate procedures used in the applicable systems of control Leading a team up to 13 persons
Name and address of employer	Commercial Bank Victoriabank S.A., 141, 31 August 1989 Str., MD-2004, Chisinau, Republic of Moldova
Type of business or sector	Banking
Dates	2007-2010
Occupation or position held	Deputy Head of Internal Audit Department
Main activities and responsibilities	Auditing banks' branches and head office Making intermediary audit reports and generating final audit reports Examine and verify financial, operational and information technology, and other supporting documentation and evaluate procedures used in the applicable systems of control Making activity reports for board of directors and top management Auditing accounting department including tax reporting and tax transfer according to local tax legislation Meeting with internal department staff and top management Making conclusions on branch/banks activity and analyzing financial statements and reports\ Making strategic initiatives for Group Audit Leading a team up to 10 persons
Name and address of employer	Commercial Bank Banca de Economii S.A.115, Columna Str., Chisinau, Republic of Moldova
Type of business or sector	Banking
Dates	2004-2007
Occupation or position held	Senior auditor in Internal Audit Department
Main activities and responsibilities	Auditing banks' branches and head office Making intermediary audit reports and generating final audit reports Examine and verify financial, operational and information technology, and other supporting documentation and evaluate procedures used in the applicable systems of control Assistance in making activity reports for board of directors Making conclusions on branch/banks activity and analyzing financial statements and reports.
Name and address of employer	Commercial Bank Banca de Economii S.A.115, Columna Str., Chisinau, Republic of Moldova
Type of business or sector	Banking
Dates	2003-2004
Occupation or position held	Junior auditor in Internal Audit Department
Main activities and responsibilities	Assistance in making audit reports, internal report for management Assistance and consulting bank branch staff Collecting of any documents, bank reports, financial transactions etc. Making intermediary audit reports

Name and address of employer	Commercial Bank Banca de Economii S.A.115, Columna Str., Chisinau, Republic of Moldova
Type of business or sector	Banking
Dates	1999-2002
Occupation or position held	Accountant
Main activities and responsibilities	Organizing the Accounting office and ensure the compliance with the current laws and regulations Prepares journal entries and reconciles general ledger accounts; prepares monthly financial statements, including distributing monthly revenue and expenditure reports to departments. Makes wire transfers and reconciles monthly bank statements. Financial planning Performs other duties of a similar nature or level.
Name and address of employer	"MAG - Accountant", Chisinau, Republic of Moldova
Type of business or sector	Trading

Education and training

Dates	2012-present
Title of qualification awarded	Student
Principal subjects/occupational skills covered	Master in Business Administration (MBA)
Name and type of organisation providing education and training	Academy of Economic Studies from Moldova
Dates	1996-2001
Title of qualification awarded	Licentiate in Economics
Principal subjects/occupational skills covered	1. Banks and Stock Exchange activity 2. Accounting and Auditing
Name and type of organisation providing education and training	Academy of Economic Studies from Moldova
Dates	1993-1996
Title of qualification awarded	BAC Diploma
Principal subjects/occupational skills covered	Commercial activity
Name and type of organisation providing education and training	National College of Trade from Chisinau

Personal skills and competences

Mother tongue(s) **Romanian**

Other language(s)

Self-assessment

European level ()*

English

Russian

French

Understanding		Speaking		Writing
Listening	Reading	Spoken interaction	Spoken production	
Proficient user	Proficient user	Proficient user	Proficient user	Proficient user
Proficient user	Proficient user	Proficient user	Proficient user	Proficient user
Independent user	Independent user	Independent user	Independent user	Independent user

(*) *Common European Framework of Reference for Languages*

Computer skills and competences

Windows Xp, Vista, Internet, Microsoft Word, Internet Explorer, Excel, PowerPoint, Outlook, Access, 1C

Other skills and competences	Ability to work hard, trainable, analytical mind, reliability
Driving licence	Yes
Professional development	DiplIFR Certificate ACCA student
Attended courses	“Auditing in banks” – Constanta, Romania, 2005; “Risk Management in banks ” – Chisinau, 2007; “Application of international audit standards for Moldavian Banks” – Chisinau 2008; “Risk management” – Bucharest 2011; “IFRS implementation in credit institution from Republic of Moldova” – Chisinau 2011; “Audit and controlling in banks” – Yalta, 2011; “International Financial Reporting Standards” -Chisinau 2012. „Training for Diploma in International Financial Reporting”- Kiev 2015