

CURRICULUM VITAE

I. PERSONAL INFORMATION

Name, Surname	PANAINTE ELENA
Address	Lev Tolstoi 6 str, ap.4, Chişinău
Phone number	+373 60 500 565
E-mail address	e_panainte@yahoo.com
Citizenship	Moldavian and Romanian
Date and place of birth	03.06.1983 / Chişinău



II. QUALIFICATIONS / STUDIES

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| • Qualification / Institution | FCCA Member/ ACCA member since 2015 / 1st in the top of the ACCA students from Moldova for F6 paper and P2 paper. |
| Year | Certified Auditor of Financial Institutions / National Bank of Moldova /August 2012 /
Certified Auditor (General Audit) / Ministry of Finance /April 2011/
Master in Finances / State University from Moldova / 2006 /
Bachelor in Economics / State Institute of International Relations / 2005 / |

III. EXPERIENCE

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| • Period | November 2017 – present |
| • Employer/ Function | “BE LEGAL” SRL, CEO |
| • Principal activities and responsibilities | <ul style="list-style-type: none">▪ Responsible for all the operations and business development in Moldova.▪ Managing leader for advisory and consulting projects |
| • Period | October 2015 – present |
| • Employer/ Function | “MOORE STEPHENS KSC” SRL/ Manager/Senior Manager/Director |
| • Principal activities and responsibilities | <ul style="list-style-type: none">▪ Responsible for all the operations and business development in Moldova.▪ Managing leader for financial services in Moldova and Romania:<ul style="list-style-type: none">- Audit engagements: 2 largest banks in Moldova other smaller banks in Moldova, one of largest Insurance Company in Romania, Non-financial Institutions and Leasing Companies in Moldova and Romania.- Consulting projects for IFRS 9 and Basel III Implementation.▪ Managing leader for Audit of the largest OIL GROUP OF COMPANIES (Crushing Oilseeds; Grains & Trading; Export Terminals and Farming); energetic industry companies, airline services companies, railway; NGOs, other. |
| • Key contribution | <ul style="list-style-type: none">▪ Maintaining and developing existing client relationships, and contributing to the development of new business opportunities▪ Contribute to people initiatives including recruiting, retaining and training assurance professionals▪ Plan and execute multiple concurrent client engagements including scheduling, deploying of resources and effectively managing projects to completion |

	<ul style="list-style-type: none"> Assist in managing, developing and coaching professional staff Responsible for assisting and actively participating in the development of departmental training, methodology and tools Develop people through effectively supervising, coaching and mentoring all levels of staff Manage all aspects of an audit engagement including: planning, fieldwork, wrap-up and billing
• Period	May 2010 – September 2015
• Employer/ Function	“MOLDAUDITING” SRL/ Senior Auditor
• Principal activities and responsibilities	<ul style="list-style-type: none"> Responsible auditor for reviewing the quality of audit engagements of externally financed projects. Leading a team of 5 personnel. Conducting quality control review, training of junior auditors regarding audit engagements of externally financed projects. Lead auditor within the Censor's Commission of Banks; Presentation of Results to General Meeting of Shareholders. Auditor within the audit engagements and limited reviews of banks and companies.
• Key contribution	<ul style="list-style-type: none"> Establishing the quality policy and quality objectives of the organization concerning the audit engagements of externally financed projects. Drawing up and implementation of audit programme and procedures for ISA 800 and ISRS 4400; Establishing and applying a process for continual improvement of the quality management
• Period	September 2012 – May 2013
• Employer/ Function	Banca de Economii S.A./ Administrator, member of Censor's Commission
• Principal activities and responsibilities	Assessment of bank's internal control systems so as to ensure observance of all laws and regulations applicable to the bank; Assessment the activity of internal audit;
• Period	November 2008 – February 2010
• Employer/ Function	BCR Chişinău S.A., Erste Bank Group/Chief of Internal Auditor Division
• Principal activities and responsibilities	<ul style="list-style-type: none"> Audit of all functional departments of the bank. Preparing, planning and achieving financial and operational audits, Preparing annual internal audit plan, Develop comprehensive internal audit report both results of audit action, causes and consequences of deficiencies, as well as recommendations for improving the work of the unit audited Reporting to Audit Committee and the Supervisory Board of the Bank. Follow-up of the recommendations made by external auditors, NBM, internal auditor.
• Period	July 2005 – November 2008
• Employer/ Function	BCR Chişinău S.A., Erste Bank Group/ Credit Officer
• Principal activities and responsibilities	<ul style="list-style-type: none"> Informing clients concerning the corporate products; Preparing credit papers and manage customers' requests and portfolio; Analyzing financial information; Advising and recommending changes to loan policy and procedure; Liaising with other staff within the company, such as account managers and product specialists; Preparing credit reports for loan committee in conformity with bank policies and procedures; Granting and monitoring the loans.

IV. OTHER SKILLS

- Able to be responsible for engagement profitability, including billings and collections, and maintaining engagement team focus on productivity and efficiency
- Excellent analytical, technical, and auditing skills
- Strong knowledge and experience managing larger, more complex engagements
- Excellent leadership skills – proven ability to manage and develop staff members
- Raise the technical knowledge of the group through training and continuous professional development.