

# Tatiana Teplic

Foreign Language Teacher



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Chisinau, MD-2069

Moldova

## CAREER OBJECTIVE

## ADDITIONAL SKILLS

## PROFESSIONAL EXPERIENCE

Teaching professional, talented at involving and motivating students of all ability levels, effectively relates to students of diverse cultural backgrounds and tailors teaching methods to suit individual needs. Having strong knowledge of EFL and TRFL methodology I held online lectures and assigned web-based activities using Google Classroom, Moodle, Skype and Zoom. Organized, responsible, collaborative and experienced in the field of project management and team work I feel excited to begin new challenge with successful team.

### English and Russian Language Teacher

Sep 2015-Present

American Councils Moldova, Chisinau, Moldova

- Taught English / Russian / Ukrainian as a foreign language to teenage and adult students of different levels both in group and individually.
- Developed and adjusted training materials on reading, listening, speaking practice, vocabulary and grammar of these languages.
- Held classes, excursions and immersive experiences for the participants of the Language Awareness Assistance Program, conducted by the US Air Force for students of Russian/Ukrainian as a foreign language.
- Adapted teaching methods and instructional strategies to promote learning in students of differing skill levels (from complete beginners to advanced).
- Developed language acquisition curriculum based in speaking, reading, writing and auditory understanding of the Russian Language at pre-intermediate and intermediate levels.

### Russian Language Instructor

NSLI-Y, Narva, Estonia

Jul 2019 - Aug 2019

- Developed students' reading, listening and speaking skills in Russian at pre-intermediate level.
- Compiled multidimensional cultural and educational resources for students to expand knowledge of key topics beyond classroom limitations.
- Adapted teaching strategies to learning styles of students with different skill levels.
- Educated students about Russian culture through immersive activities.
- Evaluated student progress weekly and adjusted learning plans to foster progress.
- Learned valuable techniques from observing other instructors to use in future courses.
- Selected and revised course curricula to meet current instructional demands.

### Teacher

Sep 1995-Present

Moldova State University, Chisinau, Moldova

- Delivered lectures and seminars on the courses: "Vocabulary and grammar of the English language", "Semantics of the English text", "Linguistics of the English text", "Analytical reading", "Civilization and

country studies of English-speaking countries”, “Lexicology and stylistics of the English language”, “Conversational practice ”, “Business English”, “Business correspondence in English”.

- Developed, administrated and supervised educational processes in the first and second years of studies.
- Facilitated and mentored pedagogical practice of 4th year students.
- Developed the Analytical Program for the subject "English Communicative Skills Development".
- Coordinated the work of continuing education program “Professors in Development” for English teachers from Moldova.
- Planned and implemented lessons using various teaching strategies to meet diverse student abilities, skill levels and needs.
- Assisted students with developing thesis ideas.
- Tested students with quizzes, essays and exams to gauge learning effectiveness.

### **Coordinator**

American Studies Center, Chisinau, Moldova Nov 2014-Aug 2017  
 Managed administrative processes and prepared key reports and documentation. Created and maintained registration systems for events and meetings held by the Center for Moldova universities' teachers. Efficiently managed incoming and outgoing correspondence and packages to support smooth daily operations. Served as link between the president of the Head of the Center, MSU administration, teachers and students by handling questions, interpreting and administering contracts and helping resolve work-related problems.

### **English Language Teacher**

State Courses of Foreign Languages, Chisinau, Moldova Sep2009-May2015  
 Adapted curriculum for classes of 25-30 young adult/ adult students. Tutored adults individually to enable passing of U.S. visa interview. Wrote material to supplement or replace standard materials to add interest, focus on specific concepts and meet learning needs of the students. Encouraged students to join class discussions and activities, promoting inclusion, social development, and comprehension of class concepts.

### **English Language Teacher**

Republican School for Visually Impaired Children Sep 2007-Aug 2009  
 Chisinau, Moldova

### **English and Russian Language Teacher**

Interstudies, Chisinau, Moldova Oct 2007- July2013

### **English Teacher**

Continuous Education Institute, Chisinau, Moldova Sep 1995-Aug 2001

### **English Language Teacher**

"M. Kotiubinski" Liceum, Chisinau, Moldova Sep 1994-Aug 1995

### **Teacher of Russian as a Foreign Language Jan 2018**

The Pushkin State Russian Language Institute, Moscow, Russia  
 Professional Diploma

Professional development distant course in teaching Russian as a foreign language

### **Teacher of Russian as a Foreign Language**

May 2018

Moscow State University, Russian Language Centre, Moscow, Russia  
 Professional Diploma

### **Master of Arts in Philology (Germanic Languages)**

May 2001

Moldova State University, Chisinau, Moldova

**Professional Diploma in Management**

Open University, UK

Jun 1999

**Bachelor of Arts in Philology**

Moldova State University, Chisinau, Moldova

Teaching English as a Foreign Language, Interpreting

**Jun 1995****Bachelor of Arts in Education**

Moldova State Pedagogical University, Chisinau, Moldova

Teaching Psychology, Pre-school education

Jun 1994

LICENSES &  
CERTIFICATIONS

## Professional TRFL Certificate

International Centre of Russian Language

Moscow, Russia

2017

## ADDITIONAL SKILLS

Analytical Thinking

Team Leadership

Organization &amp; Prioritization

Lesson planning expertise

Problem Solving

Tolerant &amp; Flexible

Strong Communication

Tutoring experience

## LANGUAGES

Russian - native language

Ukrainian - mother tongue

English - proficient

Romanian - very good