

SECTION 4

Service Contract Agreement (SCA) - Technical Description of the Bid

Project Overview

NRC Moldova is planning to conduct a pilot project for improving livelihood community infrastructure in rural areas in north raions of Moldova (Sorooca, Ocnita, and Edinet). The project aims to increase access to livelihood for affected populations.

NRC conducted necessary community infrastructure assessments and identified three projects that are feasible to be implemented:

1. Calarașauca – Landscaping and Paving School and Kindergarten Front Yard;
2. Edinet municipal square infrastructure restoration.
3. Development of the land adjacent to the central market of the municipality of Sorooca.

Contractors may be assigned more than one Lot based on their mobilization and delivery capacity. Payments will be based on site measurements of completed works by NRC's officers and technical supervisor company. The acceptance of the works by the community infrastructure owners will be NRC's responsibility.

The contractor's role in the project is crucial. They will be responsible for procuring all materials, managing the employment and safety of laborers, executing and monitoring works, managing the project, and ensuring timely delivery of results according to the contract. This clear delineation of responsibilities is designed to ensure transparency and build trust with potential funders and local authorities.

The contractor is also responsible for any repairs or maintenance work stemming from the potential unsatisfactory quality of contracted works during a warranty period of 3 months for works and a 3-year warranty period for installed/delivered materials and equipment. Any costs associated with these additional maintenance works will be borne by the contractor and not by NRC.

Scope of work

The works will mainly be directly related to the development of spaces intended for community infrastructure. The projects were pre-emptively selected based on an evaluation carried. The Shelter team took over the implementation process at the stage of drawing up the list of tasks, identifying the contractor who will perform the works itself.

Quantities

Purchase orders issued by NRC will request the execution of the works listed in Annex A. NRC will provide BoQ for each separate community infrastructure projects, which will specify exact quantities per each type of work/materials.

Performance standards

Performance standards for community infrastructure projects should be comprehensive and aligned with the project's objectives.



Quality of the works: All construction works must meet established industry standards and adhere to relevant building codes and regulations.

Materials used should be of an EU quality accompanied by quality confirmatory documents and in accordance with Section 3, paragraph 16.

Adherence to project timelines is crucial. Contractors must complete the specified tasks within the agreed-upon timeframe.

Delays should be communicated promptly with valid reasons, and efforts to recover lost time should be demonstrated.

Safety Standards:

Implement robust safety measures to ensure the well-being of the beneficiaries and their families, as well as the workers, site visitors, and the general public.

Compliance with occupational health and safety regulations and guidelines.

Compliance with Specifications:

Strict adherence to the project scope of work, including technical specifications and requirements outlined in the contract.

Any deviations or modifications should be communicated and approved by the NRC.

Documentation and Reporting:

Thorough documentation of all project activities, including daily logs, progress reports, and any changes to the approved plan.

Regularly report to the NRC on project status, milestones achieved, and any challenges encountered.

Environmental Compliance:

Implementation of environmentally sustainable practices, including waste management and minimizing ecological impact. Compliance with environmental regulations and guidelines.

Note:

The prices for the construction works are to be calculated based on the resource method used in Moldova, according to the construction rule CP L.01.01-2012 "Instructions for the preparation of cost estimates for construction and assembly works using the resource method".

The following components must be included in the offered prices of the works:

1. Labor force
2. Materials
3. Construction equipment
4. Contributions to the social fund (24% of the labour cost)
5. Material transport costs (10% of the material cost)
6. Overheads (14.5% of all previous ones)
7. Cost estimate benefit (6% of all previous ones)



8. VAT (20%)

The included price contains all related expenses for the preparation of the work site, as well as the expenses for the health and safety conditions for the employees and the beneficiary, the environmental protection costs.

The labour prices were calculated according to the Amendment to the norm CPL.01.02:2012/A2:2022 'Instructions for the determination of estimate expenses for the construction payroll', and the prices for construction materials and equipment were calculated as market averages.

As positions of works in the specifications are used, those from the Indicators of Estimate Norms are adjusted so as to reflect the required resources and the real costs of the works as accurately as possible. Bidders are also urged to make adjustments to include all actual expenses they will incur with the respective works.

Quotation Conditions:

Geographical coverage:

Is your company capable to provide the services in any of the North Raions of Moldova?

Yes: V _____ No: _____

Experience:

Does your company have minimum 3 years of experience in similar contracts or in the field?

Yes: V _____ No: _____

References:

Were you able to provide at least 2 references with possibility to be checked (including contact details, reference letters, etc)?

Yes: V _____ No: _____

Warranty:

Are you able to provide at least 3 months warranty for the small and medium repair works and a 3-year warranty period for installed/delivered equipment?

Yes: V _____ No: _____

Financial stability:

Did you provide the Financial statements for the past 2 years?

Yes: V _____ No: _____

Offer Validity: 1 YEAR _____

Bids shall remain valid for a period of 1 year after the date of the bid submission deadline as prescribed by Norwegian Refugee Council. A bid valid for a shorter period may be rejected as non-compliant.



Payment Terms: 30 days of receipt of goods / services

Payment Terms means the statement by a company about when and how it should be paid for goods or services that it has supplied, NRC prefer that Payment will be made after the delivery within 30 days of receipt of goods / services, by bank transfer. Please refer to Section 3 for detailed Payment terms. If not, would you please provide us with your payment terms.

19.08.2024

Director Alux-Prim SRL

V.Scutelnic

