

CURRICULUM VITAE

1. **First name** BUZA
2. **Last name** LILIANA
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4. Education:

Institution [Date from - Date to]	Degree(s) or Diploma(s) obtained:
2011 - 2013 Academy of Economic Studies Moldova. Specialty: Business administration.	Master Diploma in “ Commerce and goods expertise in customs activities ”
1996 - 2001 Academy of Economic Studies Moldova, Specialty: International Economic Relations	License Diploma in “ International management systems ”

5. Language skills:

Language	Reading	Speaking	Writing
Romanian	native	native	native
Russian	C2	C2	C2
English	C1	B2	C1
French	B1	A2	A2

6. Computer literacy

Advanced level of computer skills: MS office (Word, Excel, Power Point, Visio, Publisher)
Advanced user of PowerBI, AI apps

7. Membership of professional bodies:

- PMI organization (www.pmi.org),
- IIBA(International Institute of Business analysts) organization (www.iiba.org),
- Country Representative of OETI Austria certification body (OEKO-TEX®) (www.oeti.biz)
- Accreditation EBRD (European Bank for Reconstruction and Development) as consultant in TAM (Turn Around Management) / ASB (Advise for Small Business) projects
- Validation WB (World Bank) as consultant in local projects (PAC project)
- Member of Committee of Services Sector Development (Chamber of Commerce of RM)
- Member of ACAM (Moldovan Association of Business Consultants)

8. Professional qualification:

Period	Domain	Trainer
2025 February	Environmental compliance inspector	EcoCircular (MD)
2024 December	IFS 8 Internal auditor	Bureau Veritas (RO)
2023 November	ISO-13485:2016 internal auditor	Bureau Veritas (RO)
2023 July	BRCGS Food- version 9	Bureau Veritas (RO)
2023 June	OHSAS regulation	SSM Expert
2023 March	Waste management	E-circular (MD)
2022 March	STeP by OEKO-TEX® implementation	OETI Austria
2022 March	Standard 100 by OEKO-TEX® audit (textile)	OETI Austria
2022 January	Crisis management	Janet Poot (EBRD)
2021 October	ISO 20700:2017 Guidelines for Management Consultancy	CMC – Global

Period	Domain	Trainer
2021 July	ISO 22000:2018 internal auditor (transition)	Bureau Veritas (RO)
2021 October	IFS 7 Internal auditor	Bureau Veritas (RO)
2020 November	ISO 37001:2016 Anti bribery, Internal auditor	SRAC (RO)
2020 June	ISO 22000:2019 FSM, internal auditor	Bureau Veritas (RO)
2020 March	Financial planning	SBC (MD)
2019 October	ISO 45000:2018, ISO 14001:2015 internal auditor	QUAY Certification (RO)
2018 December	HALAL requirements and certification	Intertehtest (RO)
2018 September	ISO 9001:2015, ISO 14001:2015 External auditor	AJA Registrars (RO)
2017 November	IFS 6 Internal auditor	IFS Germany, (RO)
2017 November	Project management in consultancy	Ian Glenister , PCMI Limited(ENG)
2017 October	General requirement IFS 6	Gabriela Constantinescu (RO)
2017 February	PMI-Agile Certified Practitioner	Stefan Bârgăoanu, Adcognos (RO)
2016 December	Management of consulting company	Nicholas Warn, Keypath Ltd., (ENG)
2016 September	ISO 9001:2015 external auditor	Danielle Giugliareli AJA (RO)
2016 September	ISO 14001:2015 external auditor	Danielle Giugliareli AJA (RO)
2016 July	Business analysis: CBAP certification preparation	Victoria Cupet, IIBA
2015 November	Marketing of consulting services	EBRD/Vladimir Cerneavski (RU)
2015 July	Business diagnostics	EBRD/Vladimir Cerneavski (RU)
2015 March	Risk management, process documentation and goal establishment	Manfred van Kesteren, Jan van Tuinen /MinFin/ (NL)
2014 March-April	Project management (PMI preparation)	Ilie Dragan, EDU EUPC (RO)
2012 September	Train the trainers (GIZ program)	CCI RM (MD/GER)
2012 September	Strategic business planning	Dan Schipor (RO)

9. Present positions:

- Senior Expert in process management
- Lead Auditor in operational management
- Lead Auditor in international management systems (ISO)
- Project manager—process organization, managerial systems implementation, ERP&DMS implementation
- Owner and Administrator of consulting company

10. Corporate experience: 18 years as owner and administrator of consulting company, 25 years as a Freelance expert, 17 years as auditor in management systems, 10 years as business trainer.

11. Key qualifications:

Domain	Level
Business Analysis (Diagnostic)	Advanced
Trainings and managerial coaching	Advanced
Operational Management and audit	Advanced
Project Management	Advanced
Process Management	Advanced
Strategic Planning and Management	Advanced
Food Hygiene and sanitary	Advanced
Quality control and traceability (food, non-food, services)	Advanced
Managerial Consulting (Quality management)	Advanced
Internal Audit on ISO requirements	Advanced
Second and third side audit on ISO requirements	Advanced

12. Professional experience

Ref. #	Date	Company & Reference Name-Contact detail	Position	Description
CONSULTING EXPERIENCE				
1.	2007- Present	TOP CONSULTING SRL	Owner& Administrator of consulting company	<ul style="list-style-type: none"> — Planning and analyzing the company activity — Negotiation and contracting — Coordinating the expert work and the cooperation between client staff and consulting team
2.	2024 June - Present	SAPTE SPICE SRL	Production flow reorganization, ISO 22000	<ul style="list-style-type: none"> — Audit and analyzing the company infrastructure — Elaboration of standard related documents — Implementation assistance
3.	2023 November - 2024 August	UISPAC SRL	Coach and Project Manager in CE Mark for machinery and IVD and ISO 9001 and ISO 13485 implementation	<ul style="list-style-type: none"> — Planning and organizing coaching sessions for responsible person — GAP analysis reporting (assessment) — Elaboration of standard related documents (TDS, Specification, User manuals, labels, quality declaration, etc.) — Internal controls for medical devices requirements — Internal audits
4.	2020 August - 2022 March	FMF Moldova (Moldovan Football Federation)	Coach and Project Manager in DMS and ISO 9001 and ISO 37001 implementation	<ul style="list-style-type: none"> — Planning and organizing coaching session for responsible person — GAP analysis reporting (assessment) — Elaboration of standard related documents (antibribery, gifts and payments policy, etc.) — Internal controls for bribery requirements — Internal audits
5.	2022 June- December 2016 August - 2017 August	Forward International SRL (food logistic and distribution)	Coach and Project Manager in ERP& DMS implementation for process optimization	<ul style="list-style-type: none"> — Planning and organizing coaching session for responsible person — GAP analysis reporting (assessment) — Analysis of collected data — Action Plan(technical terms of references) for 10 improvement areas (processes)
6.	2023 December	National Blood Transfusion Center	Feasibility analysis for legal changes in donor food insurance	<ul style="list-style-type: none"> — Legal analysis — Financial analysis — Operational analysis — Regulatory changes proposals
7.	2009 - up to 2017	Steaua Reds (Design, manufacture of tricot) "Poliproject Exhibition" SRL. , "Moldexpo" SA	Project manager, Expert Consultant	<ul style="list-style-type: none"> — GAP analysis (defining the maturity level of processes) — Elaboration of the Analysis Results and Assessment Report

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		(Organizing and carrying out of fairs and exhibitions) "Melitax-Grup" SRL (Computer sales, softs and accessories) "Volta" SRL. (Electro technical equipment sales and service) "Justar" SRL (Security services) "Eurolumina" SRL. (electro technical equipment sales and service) "Ad-Cognos" SRL. (Training) "Intas Goodwill" SRL. (Financial consulting)	Process Reengineering	<ul style="list-style-type: none"> — Functional redesign of organizational structure of the company; — KPI determination and their monitoring system — Elaboration of standard reference related documents (procedures, work instructions, workflows, etc.); — Adjusting internal procedures, job descriptions according to real processes and legal requirements; — Monitoring the Implementation and follow up activities
8.	2009 December - 2010 March	"Prod Agro Farm" SRL. (Growth, fattening and slaughter pork)	Coaching and Specialist in Strategic Planning, Business Analysis, Business Plan	<ul style="list-style-type: none"> — Elaboration of questionnaire and data collection for market research — GAP analysis and defining the maturity level of processes — Elaboration of development action plan — Monitoring of development action plan — Structuring of project file for financing programs
9.	2012 June - 2013 January	"Franzeluta" SA (Bakery - (the biggest factory in this sector)		
10.	2013 March - May,	"Moldindconbank" JSC (Commercial Bank) & "Victoriabank" JSC		
11.	2016 January - September	Grada Logistic SA (transport and expedition)	Coach in organizational management and Risk assessment	<ul style="list-style-type: none"> — Planning and organizing coaching session for responsible person — GAP analysis reporting (assessment) — Elaboration of Risk analysis Procedure and implementation tools — Risk analysis for auto, railway, multimodal transportation and brokers services
12.	2016 August - 2018 March	Supraten SA (cement and paint production) ECOCity SRL (led production)	Project Manager in Organization of production processes for CE mark	<ul style="list-style-type: none"> — GAP analysis (defining the maturity level of processes) — Elaboration of production procedures — Elaboration of work flow (flowcharts) — Technical assistance for maintaining records for production processes — Monitoring of processes and defining of the corrective actions
13.	2016 February - November	Imunotehnomed SRL (medical and agro-industrial laboratory)	Coach and Key Consultant in elaboration of feasibility study	<ul style="list-style-type: none"> — Market analysis — Legal and normative document analysis — Elaboration of different scenarios — Cost-benefit analysis — Action Plan elaboration

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14.	2014 November - 2015 January	Secretary of the Parliament of R. Moldova	Expert in Financial Management and internal control assessment (SNCI), UNDP project	<ul style="list-style-type: none"> — Elaboration of assessment questionnaire (COSO checklist) — Elaboration of meeting plans and meeting minutes — Analysis of collected data — GAP analysis reporting (defining the discrepancy between the document requirements and real situation) — Presentation of results for defined bottlenecks and the improvement recommendations — Establishing the Action Plan for creation and implementation of a management system for financial and internal control (SMFC)
15.	2019 August-December	Brodsky Uskov Looper Reed & Partners (legal and financial consultancy)	Coach and Key Consultant in Grading procedure	<ul style="list-style-type: none"> — Elaboration of assessment questionnaire — Establishing the evaluation criteria — Assistance in documentation of the procedure — Assistance in staff evaluation
16.	2009 - Present	<p>"Metro Cash & Carry" Moldova SRL. "Orhei-Vit" JSC, fil. Causeni (Juice Production, canned fruits and vegetables) Puratos SRL (chocolate and premixes production) PlaciMie" (frozen pies) Ungar SRL (pastry) Packline SRL (dry fruits and nuts packaging) Gvura SRL (frozen fruits processing) Calarasi Divin SRL (divin production) Trigor SA (food and non food distribution) "MPKSS" (caramel production) "Farm Meat Distributie" SRL. (Meat Distribution) "Farm Meat Sud" SRL. (Meat Production) "Chateau Vartely" SRL(Wine production) "Alianta Vin" SRL. (Wine production) "Renaissance - Perfect" SRL. (Alcoholic beverages)</p> <p>Electro Service Grup (design and installation electrical and telecommunication networks)</p>	<p>Project Manager, Expert Consultant for food and non-food areas</p> <p>For implementation ISO standards</p>	<p>For each project:</p> <ul style="list-style-type: none"> — Defining project scope (dialog, structuring, requirements confirmations); — Defining strategic objectives; — Defining expectations of key stakeholders (Elaboration of questionnaires and analysis) — Project initiation and diagnosis of the current situation compared with the referential standard or legislation (GAP analysis); — Training for client employees (on the job training); — Elaboration of standard reference related documents (procedures, work instructions, workflows, etc.); — Assistance/coaching in implementation of documentation for top management; — Verification of the project performance through internal audit; — Determination of corrective actions resulting from internal audit; — Determination of potential risk and their analysis (Elaboration of methodology, questionnaires and analysis); — Collection of data and their structuring; — Data analysis and Reporting

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		Unitech Engineering Solutions (design and production of reservoirs for food industry) Power Team (Design and production of playgrounds and and sports equipment) Santino SRL (plastic production and distribution) Supraten SA (dry mixes and dyes) Exterior SRL (distribution of security systems and equipment) LuminaLed (LED production) ECOCity SRL (led production) "Venava Grup" (Design, manufacture and installation of telecommunications networks) "Rumeon" SRL. (Car sales and maintenance, official dealer Volkswagen and Audi) "RTI-Plasma" SRL. (Computer sales, softs and accessories) "Victiana" SRL. Distribution of security systems and equipment) "Gradalogistic" JSC (Truck, railway, multimodal logistic services, customs brokerage services) "Spamol" SRL.(Solaria, UV cabins, sauna) "Euromol Translogistic" SRL. (transportation and expedition) "Pit Exim" SRL. (GSM repair services/ Nokia representative) "Euromol Management & consulting" (Legal,financial,HR, management consulting)		
17.	2002November – 2003 February	Moldcarton JSC – cardboard production (the biggest factory in this sector)	Economist Expert	— Elaboration of business plans — Data collection, processing and data analysis — Financial reporting elaboration and their coordination with state bodies

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18.	2000 September-2002 December	TACIS project SCRE/No. 54 “Increasing Competitiveness & Productivity at Moldovan Enterprises” implemented by German consulting company RKW. Incomlac JSC (Milk processing) Floarea Soarelui JSC (Vegetable oils processing)	Junior Consultant, Consultant- ISO 9001:2000	— Technical assistance to Moldovan companies in transition from planned economy to market economy — Collaboration with export companies from Germany, UK, USA, RO

AUDIT EXPERIENCE				
19.	2020-2022	<ul style="list-style-type: none"> - Milk production - Producing vegetable oil - Wine, alcohol and alcohol production - Meat processing - Packaging of Food products 	Second party auditor for international retailers	<ul style="list-style-type: none"> — Audit Planning accordingly IFS standards; — Structuring of Questionnaires — Pre- and post- audit communication with client; — Performing the Audit; — Presentation of the audit conclusions in Audit Report; — Corrections and corrective actions control;
20.	2019-2024	<ul style="list-style-type: none"> - Benno Materials (termobonded spunbond) - Anturaj-Nou (mattress production) - Cedatex Pro (commission sewing) 	Auditor for OEKO-TEX certification	<ul style="list-style-type: none"> — Audit Planning (Data analysis); — Performing the Audit; — Elaboration of Audit Report;
21.	2019-2021	<ul style="list-style-type: none"> - Metro Cash and Carry - Kaufland 	Auditor “DEKRA Trusted facility”	<ul style="list-style-type: none"> — Audit Planning accordingly “DEKRA Trusted facility” - COVID requirements — Performing the Audit; — Presentation of the audit conclusions as Audit Report; — Verifying the corrections and corrective actions;

22.	2006- 2017	<p>Client fields:</p> <ul style="list-style-type: none"> - Textile industry - Machinery industry - Milk production - Producing vegetable oil - Production and sales of wine, alcohol and alcoholic products - Manufacture and sales of confectionary products, including related design activities - Production and sales of natural aggregates, testing of natural aggregates - Construction of civil and industrial buildings. Maintenance of buildings (interior and exterior renovation and restoring) - Production and sales of packaging products (decorative capsules from PVC, aluminum and polyamines, corks, flexible etiquettes from polymer and combined materials) - Selection, growing, treatment and sales of seeds - Production and sales of metallic roofs, facades and rain water systems; <ul style="list-style-type: none"> - Manufacture, packaging and sale of fish products, inclusive related design activities - Regular international and national transport of passenger by road - Scientific research in IT domain, design and development of information systems, Eservices, design of networks 	<ul style="list-style-type: none"> - EXTERNAL AUDITOR - ISO 9001:2008, - ISO22000:2005 	<ul style="list-style-type: none"> — Audit Planning; — Structuring of Questionnaires — Pre- and post- audit communication with client; — Performing the Audit; — Presentation of the audit conclusions as Audit Report; — Verifying the corrections and corrective actions suggested after audit procedure;
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TRAINER EXPERIENCE				
23.	2023	ILO (International Labor Organization)	Trainer	Business Plan elaboration modules
24.	2013- Present	Top Consulting SRL - Tailored courses	Trainer	"Internal audit – efficient tool for manager" "Process Management - step to efficiency" "Through quality to excellence - The quality management system in accordance with ISO 9001. Requirements" "Food safety management system- ISO 22000. Requirements" SIYB (Start Your Business) International Labor Organization methodology OEKO-TEX requirement for textile certification
25.	2011 -2016	Top Consulting SRL Chamber of Commerce of R. Moldova	Trainer	— Organizing of indoor and outdoor training on quality management, operational and process management — Elaborating of program, training materials and handouts — Analysis of collected data — Process Management, Quality management, Relationship Management, Internal audit requirements,

13. Other abilities: Driver license “B”

14. Publications. Specialized articles in local press:

"Operational audit- way to efficiency" (2012), "Consultancy market today and tomorrow" (2014), "Textile certification- Opportunity for EU market" (2016)

15. Certification:

I, the undersigned, certify that to the best of my knowledge, these data correctly describe me, my qualifications and my experience.

BUZA Liliana