

CURRICULUM VITAE¹

PROPOSED ROLE IN THE PROJECT:

1. **FAMILY NAME:** VRABIE
2. **FIRST NAMES:** DIANA
3. **DATE OF BIRTH:** 24 June 1982
4. **NATIONALITY:** R. Moldova, Romania
5. **CIVIL STATUS:** Married, 2 children
6. **EDUCATION:**

INSTITUTION	DATE FROM – DATE TO	DEGREE(S) OR DIPLOMA(S) OBTAINED:
University Ion Creanga, Moldova	2024 - 2026	MA in Management of personal development and organizational counseling
NOVI University of Professional Education, Netherlands	2000 - 2004	Bachelor in Business Administration
International Institute of Management	1999 - 2003	Bachelor in Marketing

7. LANGUAGE SKILLS: Indicate competence from A1 (beginner) to C2 (proficient)²

LANGUAGE	READING	SPEAKING	WRITING
Romanian		mother tongue	
Russian	C2	C2	C1
English	C1	C1	C1

8. MEMBERSHIP OF PROFESSIONAL BODIES:

Member of Association of NonViolent Communication, Romania and Moldova

9. OTHER SKILLS (e.g. computer literacy, etc.):

Computer literacy: CANVA, ChatGbt, Google Workplace, Office Suite

10. PRESENT POSITION:

Management Trainer and Consultant, HR Simple Solutions SRL

11. YEARS WITHIN THE FIRM:

9 years: 2016 – p/t

12. KEY QUALIFICATIONS:

- Supporting companies in achieving decisions through participative management
- Facilitating events, workshops and conferences
- Facilitating trainings and dialogues on communication aspects, values, leadership
- Supporting teams in identifying business process
- Facilitating social dialogue and conflict mediation

13. SPECIFIC EXPERIENCE IN THE REGION:

COUNTRY	DATE FROM – DATE TO
Moldova	2003 - 2005
Russia	2005 - 2011
Moldova	2011 - 2025

¹ [Information for the expert - to be deleted after finalization of the CV] Please note that your personal data will be processed solely for the purposes of the management and monitoring of the contract by the data controller without prejudice to possible transmission to the bodies in charge of monitoring or inspection tasks in the application of EU law. Please be informed that transmission of personal data may occur to the Partner Country, solely for the purpose of implementing the financing agreement concluded between the EU and the Partner Country with regards to the tender/grant award procedure. For more details concerning processing of your personal data you may consult the privacy statement available at <http://ec.europa.eu/europeaid/prag/annexes.do?chapterTitleCode=A>.

² [Information for the expert - to be deleted after finalization of the CV] The competence level is based on the Common European Framework of Reference for Languages. See <https://www.coe.int/en/web/common-european-framework-reference-languages/table-1-cefr-3.3-common-reference-levels-global-scale>. The linguistic competencies are to be demonstrated by certificate or by past relevant experience.

14. PROFESSIONAL EXPERIENCE:

DATE FROM – TO	WD ³	LOCATION	COMPANY & REF. PERSON ⁴ (NAME & CONTACT DETAILS)	POSITION	DESCRIPTION
1. <i>[indicate the month and the year]</i>	Indicate the working days (full time employment = 220 days/ year or 22days/ month)	<i>[indicate the country and the city]</i>	Name of the Company: Address of the company: Phone: Fax: Email: Name and title of the reference person from the company:	<i>[indicate the exact name and title and if it was a short term or a long term position]</i>	1. Name of the contract: 2. Beneficiary of the contract: 3. Brief description of the contract: Responsibilities:
2. April – 2025 – December 2025	112	Moldova	UNFPA Moldova Country Office United Nations House, 131, 31 August 1989 Street, Chisinau, MD-2012, Republic of Moldova. Email: moldova.office@unfpa.org or Phone at (+373 22) 214002 Eugenia Iurco, Programme Analyst on Social Cohesion,	Facilitators Team Leader	- Service Contract, short term - UNFPA Social Cohesion Component/ 10 communities - Contract description: Team Leader on capacity building programme local facilitators on social cohesion between young and older population in Moldova - Contract responsibilities: - Creating of materials and facilitating methods - Coordinating dialogues within 10 communities for 3 facilitators - Delivery of up to 40 dialogues in 4 communities by December 2025
3. March – April, 2025	6	Moldova, Chisinau	Fundația Laboratorul de Inițiativă pentru Dezvoltare LID Moldova, str. Alexei Mateevici 84/1 Doina Virlan, Project Coordinator	Trainer	- Service contract, short term - Youth Agency in Moldova/ Schools counsels - Contract description: supporting pupils counsels representatives for writing project initiatives and apply for the grant - Contact responsibilities: - Elaboration of agenda together with co-trainers for 100 pupils counselors representatives - Delivering 6 days Bootcamp activities
4. August 2024 – February 2026	28	Moldova	People in Need, Moldova 56 Alexei Mateevici Street, MD-2012, Chisinau, Republic of Moldova Pascaru-Botnaru Nadejda, Civil Society & Good Governance Programme Manager	Facilitator	- Service contract, short term - People in Need, 6 CSOs - Contract description: facilitation of evaluation and strategic planning for 6 CSO - Contract responsibilities: - Facilitation of diagnosis process according to OCAT method - Facilitation of the Development Plan elaboration and Strategic Plan 1 year post implementation evaluation (to be delivered in January/ February)
5. September 2023 – January 2025	80	Moldova	"Millenium" Training and Development Institute Strada Igor Vieru 2/4, Chișinău info@millenium.md	Project Manager	- Service Contract, short term - Millenium, Upskilling digital competences and career management skills of disadvantaged youth in Georgia, Armenia and Moldova - 18 months

³ Actual working days in full-time equivalents (FTS) – 220 FTS constitute one year of professional experience. Part-time must be converted into FTS.

⁴ *[Information for the expert - to be deleted after finalization of the CV]* The contracting authority reserves the right to contact the reference persons. You undertake to inform the reference persons mentioned in the present form that their data will/may be transferred to the Commission and communicate the privacy statement to them. The privacy statement is available at <http://ec.europa.eu/europeaid/prag/annexes.do?chapterTitleCode=A>. If you cannot provide a reference, please provide a justification.

DATE FROM – TO	WD ³	LOCATION	COMPANY & REF. PERSON ⁴ (NAME & CONTACT DETAILS)	POSITION	DESCRIPTION
			Alexandra Isaicul, Project Manager		- Contract description: To contribute to fostering the active participation of disadvantaged youth in democratic life and in the labour market of Moldova by developing digital competences and career management skills. - Contract responsibilities Overall Management & Coordination: Lead and supervise all project activities, ensuring timely, quality implementation aligned with donor requirements and sustainability goals. Partnership & Communication: Act as main contact point with CCR Georgia and partners, providing updates and ensuring consistent, context-relevant methodologies. Coordinate communication with local partners implementation of 6 grantees Activity Oversight: Manage translation of guidelines, selection of experts, organization of workshops, ToT for CSOs, community mapping, awareness webinars, and Digital Skills Festivals. Reporting Duties: Submit progress on semester base, and overall report to the Lead Applicant. Monitoring & Impact: Collect and provide data for project monitoring, and ensure meaningful participation in national and international networking and experience-sharing events.
6. July 2024 – August 2024	15	Moldova	“Millenium” Training and Development Institute Strada Igor Vieru 2/4, Chişinău info@millenium.md Alexandra Isaicul, Project Manager	Trainer	- Service Contract, short term - Millenium, SKYenet Project, Promotion of youth-led social enterprises that address community-level challenges and focus on digital and green transition in Armenia, Georgia, and Moldova - Contract description: deliver 5 days trainings for 3 groups of participants and ensure that 60 participants apply for grant context - Contract responsibilities: - Prepare the curriculum for the trainings and materials - Deliver training and support participants through mentorship for application
7. February 2023 – p/t	275	Moldova	CNV Moldova Calea Iesilor 61/2 ap. 56, Chisinau Diana Vrabie, co-founder	Administrator and Trainer	- Service contracts or volunteering - During this period I had different beneficiaries like youth centers, organisations and institutions, as well as public events, including organizing a series of events during October – November to support nonviolent communication days in Moldova
8. January 2016 – p/t	760	Moldova	HR Simple Solutions Calea Iesilor 61/2 ap. 56, Chisinau Diana Vrabie, owner	Administrator, Trainer, Facilitator and Consultant	- Legal person service contract - During this period I have different beneficiaries like: MAIB, OTPBank, Fincombank, GIZ, Terre des Homes, OPTIMA, UN Office, FAO, Creavita, Dulcinela, Ellation, Crynchroll, Bokenstijn, Dina Cociug - Contract descriptions: for clients I have designed and delivered different trainings and facilitation projects for communication, event moderation, workshops facilitations, strategic planning, business process facilitation support, conflict management etc.
9. April 2017 – p/t	96	Moldova	National Institute of Justice trada M.Cogălniceanu colţ, Strada Serghei Lazo 1, MD-2004, Chişinău Ecaterina Popa, Programs Manager	Trainer on personal development	- Service Contract - INJ - Contract description: development and delivery of personal development trainings for justice

DATE FROM – TO	WD ³	LOCATION	COMPANY & REF. PERSON ⁴ (NAME & CONTACT DETAILS)	POSITION	DESCRIPTION
10 06/2015 – p/t	1020	Moldova	Adizes Consulting Calea Iesilor 61/2 ap. 56, Chisinau Diana Vrabie, owner	Administrator, Consultant	• Legal person service contract • During this period I have different beneficiaries like: Fincombank, Creavita, Dulcinela, Dina Cociug, PAT 9, MerroCakes • Contract descriptions: for clients I have designed and delivered services of participative decision taking session, diagnosis sessions and strategic planning sessions using Adizes Methodology
11 04/2015 – 06/2015	66	Moldova, Chisinau	Bemol Retail SRL, Republic of Moldova	Process Improvement Manager	• Employment short term contract • Contract responsibilities: - Focus on identifying the main business processes - Elaboration of the procedures and instructions for retail - Modification of the job profiles within the new business processes
12 10.2011 – 04.2015	924	Moldova, Chisinau	Philip Morris International, RO, Republic of Moldova	HR and Administrative Executive	• Employment contract • Contract responsibilities: - Recruiting staff - Payroll administration - Facility management administration - Policies and Procedures adaptation
13 11.2007 – 11/2010	792	Moscow, Russia	Ritzio International, HQ Russia,	HR International Projects	• Employment contract • Contract responsibilities: - Recruiting staff - Payroll administration - Facility management administration • Policies and Procedures adaptation
14 2.2006 – 11.2007	462	Moscow, Russia	Antal International Inc, Moscow, Russia (international executive search and headhunting agency)	Consultant	• Employment contract • Contract responsibilities: - Identification of potential client - Headhunting candidates according to client needs
15 4.2004 - 01.2006	462	Moldova	ProEra, a company of ARIA Group, Republic of Moldova	Consultant and Facilitator	• Employment contract • Contract responsibilities: - Information system quality check - Facilitating training for client to use the system - Coordination of additional products development
Total	5098				

15. OTHER RELEVANT INFORMATION (e.g. publications):