

**FORMULARUL STANDARD AL DOCUMENTULUI UNIC
DE ACHIZIȚII EUROPEAN**

Cod poziție	Conținutul cerinței	Răspuns
1	2	3
A. Informații despre publicare		
1A.1	Numărul anunțului/invitației publicate în Buletinul achizițiilor publice, și după caz numărul anunțului publicat în Jurnalul Oficial al Uniunii Europene	-
B. Identitatea autorității/entității contractante		
1B.1	Denumirea autorității/entității contractante	<i>Primăria Municipiului Edineț</i>
1B.2	Număr unic de identificare (IDNO) a autorității/entității contractante	<i>1007601004984</i>

Capitolul II. Informații referitoare la operatorul economic

Compartimentul se completează doar de către operatorii economici.

Cod poziție	Conținutul cerințelor	Răspuns
1	2	3
A. Informații privind operatorul economic		
2A.1	Denumirea operatorul economic	Business Consulting Institute
2A.2	Țara	Republica Moldova
2A.3	Cod poștal	MD-2012
2A.4	Oraș/Localitate	Chișinău
2A.5	Adresa juridică	str. Mihai Eminescu 27, of. 1
2A.6	Pagina web	www.bci.md
2A.7	Persoana sau persoanele de contact	Liviu Andriuța
2A.7.1	<i>Telefon</i>	022-855080
2A.7.2	<i>Adresa de e-mail</i>	office@bci.md
2A.8	Număr unic de identificare (IDNO/IDNP)	1010620009193
2A.9	Numărul cod TVA	0208460
2A.10	Forma organizatorico-juridică a activității de antreprenoriat	Asociație Obștească
2A.11	Informația cu privire la numele acționarilor/asociaților/beneficiarului efectiv	
2A.11.1	Numele acționarilor / asociaților	AO CEAI, Mihail Roșcovan, Liviu Andriuța, Mihai Casian, Roscovan Marin, Buruiană Valentin, Țapu Violeta
2A.11.2	Numele beneficiarului efectiv <i>[beneficiar efectiv – persoană fizică ce deține sau controlează în ultimă instanță o persoană fizică sau juridică ori beneficiar al unei societăți de investiții sau administrator al societății de investiții, ori persoană în al cărei nume se desfășoară o activitate sau se realizează o tranzacție și/sau care deține, direct sau indirect, dreptul de proprietate sau controlul asupra a cel puțin 25% din acțiuni sau din dreptul de vot al persoanei juridice ori asupra bunurilor aflate în administrare fiduciară]</i>	NA

2A.11.3	Cetățenia beneficiarului efectiv (<i>legătură juridico-politică permanentă a persoanei fizice definite conform poziției 2A.11.2</i>)	Republica Moldova
2A.12	Operatorul economic este: <ul style="list-style-type: none"> • întreprindere mică • întreprindere mijlocie • și altele 	Întreprindere mică
2A.13	În cazul în care achiziția este rezervată: operatorul economic este un atelier protejat sau o întreprindere socială, sau va asigura executarea contractului în contextul programelor de angajare protejată?	<input type="checkbox"/> Da <input checked="" type="checkbox"/> Nu
2A.13.1	<i>Dacă da, care este procentul corespunzător de lucrători cu dizabilități sau defavorizați?</i>	NA
2A.13.2	<i>Specificați cărei sau căror categorii de lucrători cu dizabilități sau defavorizați le aparțin angajații în cauză?</i>	NA
2A.14	Operatorul economic participă la procedura de achiziții publice împreună cu alți operatori economici?	<input type="checkbox"/> Da <input checked="" type="checkbox"/> Nu
2A.14.1	<i>Dacă Da, precizați rolul operatorului economic în cadrul grupului (lider, responsabil cu îndeplinirea unor sarcini specifice, etc).</i>	NA
2A.14.2	<i>Numiți operatorii economici care participă la procedura respectivă de achiziție publică.</i>	NA
2A.14.3	<i>Specificați denumirea grupului participant.</i>	NA
<i>Notă. Dacă ați răspuns Da la întrebarea 2A.14, asigurați-vă ca operatorii economici menționați să prezinte un formular DUAE separat.</i>		
B. Informații privind reprezentanții operatorului economic		
Indicați numele persoanei (persoanelor) împuternicită (împuternicite) să îl reprezinte pe operatorul economic în scopurile prezentei proceduri de achiziție publică.		
2B.1	Nume și prenume	Liviu Andriuța
2B.2	Poziție/acționând în calitate de..	Director Executiv
2B.3	Țară	Republica Moldova
2B.4	Telefon	373-69121504
2B.5	Adresa de e-mail	liviu.andriuta@bci.md
C. Informații privind utilizarea capacităților altor entități		
2C.1	Operatorul economic utilizează capacitățile altor entități pentru a satisface criteriile de selecție prevăzute în capitolul IV, precum și (dacă este cazul) criteriile și regulile menționate în capitolul V de mai jos?	<input type="checkbox"/> Da <input checked="" type="checkbox"/> Nu
<i>Notă. Dacă ați răspuns Da la întrebarea 2C.1, prezentați un formular DUAE separat care să cuprindă informațiile solicitate în secțiunile A și B din capitolul respectiv și din capitolul III pentru fiecare dintre entitățile în cauză, completat și semnat în mod corespunzător de entitățile în cauză. Atragem atenția asupra faptului că trebuie incluși, de asemenea, tehnicienii sau organismele tehnice implicate, indiferent dacă fac sau nu parte din întreprinderea operatorului economic, în special cei care răspund de controlul calității și, în cazul contractelor de achiziții publice de lucrări, tehnicienii sau organismele tehnice la care poate face apel operatorul economic în vederea executării lucrărilor. În măsura în care este relevant pentru capacitatea (capacitățile) specifică (specifice) utilizată (utilizate) de operatorul economic, includeți informațiile prevăzute în capitolele IV și V pentru fiecare dintre entitățile în cauză.</i>		

D. Informații privind subcontractanții pe ale căror capacități operatorul economic se bazează		
2D.1	Operatorul economic intenționează să subcontracteze vreo parte din contract cu alți operatori economici?	<input type="checkbox"/> Da <input type="checkbox"/> Nu
2D.1.1	<i>Dacă Da, enumerați subcontractanții propuși.</i>	NA

Capitolul III. Motive de excludere din cadrul procedurii de achiziție publică

Compartimentul se completează de către operatorii economici.

Cod poziție	Conținutul cerințelor	Răspuns
A. Motive referitoare la condamnări prin hotărârea definitivă a unei instanțe judecătorești		
1	2	3
3A.1	<p>Participare la o organizație criminală. Operatorul economic însuși sau orice persoană care este membru al organismului de administrare, de conducere sau de supraveghere al acestuia sau care are putere de reprezentare, de decizie sau de control în cadrul acestuia a făcut obiectul unei condamnări pronunțate printr-o hotărâre definitivă pentru participare la o organizație criminală, printr-o condamnare pronunțată cu cel mult cinci ani în urmă sau în care continuă să se aplice o perioadă de excludere prevăzută în mod direct în condamnare?</p>	<input type="checkbox"/> Da <input type="checkbox"/> Nu
3A.2	<p>Corupție. Operatorul economic însuși sau orice persoană care este membru al organismului de administrare, de conducere sau de supraveghere al acestuia sau care are putere de reprezentare, de decizie sau de control în cadrul acestuia a făcut obiectul unei condamnări pentru corupție pronunțate printr-o hotărâre definitivă, printr-o condamnare pronunțată cu cel mult cinci ani în urmă sau în care continuă să se aplice o perioadă de excludere prevăzută în mod direct în condamnare?</p>	<input type="checkbox"/> Da <input type="checkbox"/> Nu
3A.3	<p>Fraude. Operatorul economic însuși sau orice persoană care este membru al organismului de administrare, de conducere sau de supraveghere al acestuia sau care are putere de reprezentare, de decizie sau de control în cadrul acestuia a făcut obiectul unei condamnări pentru fraudă pronunțate printr-o hotărâre definitivă, printr-o condamnare pronunțată cu cel mult cinci ani în urmă sau în care continuă să se aplice o perioadă de excludere prevăzută în mod direct în condamnare?</p>	<input type="checkbox"/> Da <input type="checkbox"/> Nu
3A.4	<p>Infrațiuni teroriste sau infracțiuni legate de activitățile teroriste. Operatorul economic însuși sau orice persoană care este membru al organismului de administrare, de conducere sau de supraveghere al acestuia sau care are putere de reprezentare, de decizie sau de control în cadrul acestuia a făcut obiectul unei condamnări pentru infracțiuni teroriste sau infracțiuni legate de activități teroriste, pronunțate printr-o hotărâre definitivă, printr-o condamnare pronunțată cu cel mult cinci ani în urmă sau în care</p>	<input type="checkbox"/> Da <input type="checkbox"/> Nu

	continuă să se aplice o perioadă de excludere prevăzută în mod direct în condamnare?	
3A.5	Spălare de bani sau finanțarea terorismului. Operatorul economic însuși sau orice persoană care este membru al organismului de administrare, de conducere sau de supraveghere al acestuia sau care are putere de reprezentare, de decizie sau de control în cadrul acestuia a făcut obiectul unei condamnări pentru infracțiuni teroriste sau infracțiuni legate de activități teroriste, pronunțate printr-o hotărâre definitivă, printr-o condamnare pronunțată cu cel mult cinci ani în urmă sau în care continuă să se aplice o perioadă de excludere prevăzută în mod direct în condamnare?	<input type="checkbox"/> Da <input checked="" type="checkbox"/> Nu
3A.6	Exploatarea prin muncă a copiilor și alte forme de trafic de persoane. Operatorul economic însuși sau orice persoană care este membru al organismului de administrare, de conducere sau de supraveghere al acestuia sau care are putere de reprezentare, de decizie sau de control în cadrul acestuia a făcut obiectul unei condamnări pronunțate printr-o hotărâre definitivă pentru exploatare prin muncă a copiilor și alte forme de trafic de persoane, printr-o condamnare pronunțată cu cel mult cinci ani în urmă sau în care continuă să se aplice o perioadă de excludere prevăzută în mod direct în condamnare?	<input type="checkbox"/> Da <input checked="" type="checkbox"/> Nu
3A.7	În cazul că răspunsul este Da pentru cel puțin una din întrebările 3A.1 – 3A.6, puteți furniza dovezi care să arate că măsurile luate sunt suficiente pentru a demonstra fiabilitatea, în pofida existenței unui motiv de excludere?	NA
3A.7.1	<i>Dacă Da, descrieți aceste măsuri.</i>	NA
B. Motive privind plata impozitelor sau/și a contribuțiilor de asigurări sociale		
Plata impozitelor		
3B.1	Operatorul economic și-a onorat obligațiile cu privire la plata impozitelor, taxelor și contribuțiilor sociale în conformitate cu prevederile legale în vigoare în Republica Moldova sau în țara în care este stabilit?	<input checked="" type="checkbox"/> Da <input type="checkbox"/> Nu
3B.1.1	<i>Dacă Nu, în ce mod a fost stabilită obligația cu privire la plata impozitelor, taxelor și contribuțiilor sociale?</i>	NA
3B.1.2	<i>În cazul în care, încălcarea cu referire la obligațiile privind plata impozitelor, taxelor și contribuțiilor sociale a fost stabilită printr-o hotărâre judecătorească sau administrativă, această decizie este definitivă?</i>	NA
3B.1.3	<i>În cazul în care, încălcarea cu referire la obligațiile privind plata impozitelor, taxelor și contribuțiilor sociale a fost stabilită printr-o hotărâre judecătorească sau administrativă, precizați data și numărul deciziei.</i>	NA
3B.2	Operatorul economic beneficiază, în condițiile legii, de eşalonarea obligațiilor de plată a impozitelor, taxelor și contribuțiilor de asigurări sociale ori de alte facilități în vederea plății acestora, inclusiv a majorărilor de întârziere (penalităților) și/sau a amenzilor?	NA
	Notă: Se completează doar în cazul în care ați răspuns Nu, la întrebarea din 3B.1.	

3B.2.1	<i>Dacă Da, operatorul economic este în măsură să furnizeze actul privind eşalonarea obligațiilor de plată a impozitelor, taxelor și contribuțiilor de asigurări sociale ori de alte facilități în vederea plății acestora?</i>	NA
3B.3	Operatorul economic este în măsură să furnizeze un certificat cu privire la plata impozitelor sau să furnizeze informații privind onorarea obligațiilor fiscale?	<input type="checkbox"/> Da <input type="checkbox"/> Nu
3B.4	Informațiile privind lipsa/existența restanțelor față de bugetul public național sunt disponibile gratuit pentru autorități, prin accesarea unei baze de date naționale? Dacă da, specificați informația care ar permite verificarea.	Adresa de internet: text
		Autoritatea sau organismul emitent(ă): text
		Referința exactă a documentației: Certificat emis de IFS
C. Includerea în lista de interdicție a operatorilor economici		
3C.1	Operatorul economic este înscris în lista de interdicție a operatorilor economici?	<input type="checkbox"/> Da <input type="checkbox"/> Nu
3C.1.1	<i>În cazul că răspunsul este Da pentru întrebarea 3C.1, puteți furniza dovezi care să arate că măsurile luate sunt suficiente pentru a demonstra fiabilitatea, în pofida existenței unui motiv de excludere?</i>	NA
3C.1.2	<i>Dacă Da, descrieți aceste măsuri.</i>	NA
D. Motive legate de insolvabilitate, conflicte de interese sau abateri profesionale		
	Obligațiile aplicabile în domeniul mediului, muncii și asigurărilor sociale	
3D.1	Operatorul economic a încălcat obligațiile în domeniul mediului în ultimii 3 ani?	<input type="checkbox"/> Da <input type="checkbox"/> Nu
3D.1.1	<i>În cazul că răspunsul este Da pentru întrebarea 3D.1, puteți furniza dovezi care să arate că măsurile luate sunt suficiente pentru a demonstra fiabilitatea, în pofida existenței unui motiv de excludere?</i>	NA
3D.1.2	<i>Dacă Da, descrieți aceste măsuri.</i>	NA
3D.2	Operatorul economic a încălcat obligațiile în domeniul social în ultimii 3 ani?	<input type="checkbox"/> Da <input type="checkbox"/> Nu
3D.2.1	<i>În cazul că răspunsul este Da pentru întrebarea 3D.2, puteți furniza dovezi care să arate că măsurile luate sunt suficiente pentru a demonstra fiabilitatea, în pofida existenței unui motiv de excludere?</i>	NA
3D.2.2	<i>Dacă Da, descrieți aceste măsuri.</i>	NA
3D.3	Operatorul economic a încălcat obligațiile în domeniul muncii în ultimii 3 ani?	<input type="checkbox"/> Da <input type="checkbox"/> Nu
3D.3.1	<i>În cazul că răspunsul este Da pentru întrebarea 3D.3, puteți furniza dovezi care să arate că măsurile luate sunt suficiente pentru a demonstra fiabilitatea, în pofida existenței unui motiv de excludere?</i>	NA
3D.3.2	<i>Dacă Da, descrieți aceste măsuri.</i>	NA
	Insolvabilitatea	
3D.4	Operatorul economic este în situație de insolvabilitate sau de lichidare a activității antreprenoriale ca urmare a unei hotărâri judecătorești?	<input type="checkbox"/> Da <input type="checkbox"/> Nu

3D.4.1	<i>În cazul că răspunsul este Da pentru întrebarea 3D.4, puteți furniza dovezi care să arate că măsurile luate sunt suficiente pentru a demonstra fiabilitatea, în pofida existenței unui motiv de excludere?</i>	NA
3D.4.2	<i>Dacă Da, descrieți aceste măsuri.</i>	NA
	Active administrate de lichidator	
3D.5	Activele operatorului economic sunt administrate de un lichidator sau de o instanță?	<input type="checkbox"/> Da <input type="checkbox"/> Nu
3D.5.1	<i>În cazul că răspunsul este Da pentru întrebarea 3D.5, puteți furniza dovezi care să arate că măsurile luate sunt suficiente pentru a demonstra fiabilitatea, în pofida existenței unui motiv de excludere?</i>	NA
3D.5.2	<i>Dacă Da, descrieți aceste măsuri.</i>	NA
	Activitățile economice sunt suspendate	
3D.6	Activitățile economice ale operatorului economic sunt suspendate?	<input type="checkbox"/> Da <input type="checkbox"/> Nu
3D.6.1	<i>În cazul că răspunsul este Da pentru întrebarea 3D.6, puteți furniza dovezi care să arate că măsurile luate sunt suficiente pentru a demonstra fiabilitatea, în pofida existenței unui motiv de excludere?</i>	NA
3D.6.2	<i>Dacă Da, descrieți aceste măsuri.</i>	NA
	Acorduri cu alți operatori economici care vizează denaturarea concurenței	
3D.7	Operatorul economic, în ultimii 3 ani, a încheiat acorduri cu alți operatori economici care au ca obiect denaturarea concurenței, fapt constatat prin decizie a organului abilitat în acest sens?	<input type="checkbox"/> Da <input type="checkbox"/> Nu
3D.7.1	<i>În cazul că răspunsul este Da pentru întrebarea 3D.7, puteți furniza dovezi care să arate că măsurile luate sunt suficiente pentru a demonstra fiabilitatea, în pofida existenței unui motiv de excludere?</i>	NA
3D.7.2	<i>Dacă Da, descrieți aceste măsuri.</i>	NA
	Conflict de interese	
3D.8	Operatorul economic se află într-o situație de conflict de interese care nu poate fi remediată?	<input type="checkbox"/> Da <input type="checkbox"/> Nu
3D.8.1	<i>În cazul că răspunsul este Da pentru întrebarea 3D.8, puteți furniza dovezi care să arate că măsurile luate sunt suficiente pentru a demonstra fiabilitatea, în pofida existenței unui motiv de excludere?</i>	NA
3D.8.2	<i>Dacă Da, descrieți aceste măsuri.</i>	NA
	Etica profesională	
3D.9	Operatorul economic a fost condamnat, în ultimii 3 ani, prin hotărâre definitivă a unei instanțe judecătorești, pentru o faptă care a adus atingere eticii profesionale sau pentru comiterea unei greșeli în materie profesională?	<input type="checkbox"/> Da <input type="checkbox"/> Nu
3D.9.1	<i>În cazul că răspunsul este Da pentru întrebarea 3D.9, puteți furniza dovezi care să arate că măsurile luate sunt suficiente pentru a demonstra fiabilitatea, în pofida existenței unui motiv de excludere?</i>	NA
3D.9.2	<i>Dacă Da, descrieți aceste măsuri.</i>	NA
	Integritatea	
3D.10	Operatorul economic, în ultimii 3 ani, se face vinovat de o abatere profesională, care îi pune la îndoială integritatea?	<input type="checkbox"/> Da <input type="checkbox"/> Nu

3D.10.1	<i>În cazul că răspunsul este Da pentru întrebarea 3D.10, puteți furniza dovezi care să arate că măsurile luate sunt suficiente pentru a demonstra fiabilitatea, în pofida existenței unui motiv de excludere?</i>	NA
3D.10.2	<i>Dacă Da, descrieți aceste măsuri.</i>	NA

Capitolul IV. Criteriile de calificare și selecție a operatorilor economici

Compartimentul se completează de către autoritatea/entitatea (coloana nr.2) contractantă și operatorii economici (coloana nr.3).

Cod poziție	Conținutul cerințelor	Răspuns
1	2	3
A. Capacitatea de exercitare a activității profesionale		
4A.1	Operatorul economic este în măsură să furnizeze documentul/documentele prin care se va demonstra înregistrarea acestuia?	<input checked="" type="checkbox"/> Da <input type="checkbox"/> Nu
4A.1.1	<i>Dacă Da, indicați actele de înregistrare a activității antreprenoriale și genul (genurile) de activitate determinate de legislație, aferent obiectului procedurii de atribuire a contractului, în baza căreia întreprinderea are dreptul să execute viitorul contract de achiziție publică.</i>	<i>Certificat de înregistrare a operatorului economic</i>
4A.1.2	<i>Actele de înregistrare a activității antreprenoriale, sunt disponibile gratuit pentru autorități dintr-o bază de date națională? Dacă da, specificați informația care ar permite verificarea.</i>	<i>Adresa de internet:</i> /text/
		<i>Autoritatea sau organismul emitent(ă):</i> /text/
		<i>Referința exactă a documentației:</i> Certificat de înregistrare emis de CÎS (ASP)
4A.2	Activitatea antreprenorială deține o certificare și/sau o autorizare echivalentă aferent obiectului procedurii de atribuire a contractului, în cadrul unui sistem național?	NA
4A.2.1	<i>Dacă Da, operatorul economic este în măsură să furnizeze documentul/documentele prin care se va demonstra certificarea și/sau autorizarea activității acestuia?</i>	NA
4A.2.3	<i>Actele privind certificarea sau autorizarea sunt disponibile gratuit pentru autorități, dintr-o bază de date națională? Dacă da, specificați informația care ar permite verificarea.</i>	<i>Adresa de internet:</i>
		<i>Autoritatea sau organismul emitent(ă):</i>
		<i>Referința exactă a documentației:</i>
4A.3	Genurile de activitate, și/sau certificarea, și/sau autorizarea privind activitatea de întreprinzător, acoperă criteriile de selecție impuse de autoritatea/entitatea contractantă în anunțul/invitația de participare?	<input checked="" type="checkbox"/> Da <input type="checkbox"/> Nu
B. Capacitatea economică și financiară		
Declarații bancare		
4B.1	Operatorul economic este în măsură să furnizeze declarații bancare sau, după caz, dovezi privind asigurarea riscului profesional în conformitate cu cerințele din documentația de atribuire?	<input checked="" type="checkbox"/> Da <input type="checkbox"/> Nu

4B.1.1	Informația menționată la punctul 4B.1 este disponibilă gratuit pentru autorități, dintr-o bază de date națională? Dacă da, specificați informația care ar permite verificarea ei.	Adresa de internet: text
		Autoritatea sau organismul emitent(ă): text
		Referința exactă a documentației: Raport financiar / bilanț contabil
	Cifra de afaceri	
4B.2	Operatorul economic este în măsură să demonstreze o cifră medie anuală de afaceri, după cum urmează: Valoare _____ Perioada _____	<input checked="" type="checkbox"/> Da <input type="checkbox"/> Nu
4B.2.1	Specificați care este cifra de afaceri anuală, conform datelor din raportul financiar.	Valoarea – 3,63 mln. Lei Anul 2020
	Cifra de afaceri medie anuală	
4B.3	Operatorul economic este în măsură să demonstreze o cifră medie anuală de afaceri, după cum urmează: Valoare _____ Perioada _____	<input checked="" type="checkbox"/> Da <input type="checkbox"/> Nu
4B.3.1	Specificați cifra de afaceri, conform datelor din raportul financiar.	Valoarea – 2,22 mln. Lei Anul 2019
		Valoarea – 3,09 mln. Lei Anul 2018
		Valoarea – 11,44 mln. Lei Anul 2017
		Valoarea medie – 5,09 mln. lei
	Raport financiar	
4B.4	Operatorul economic este în măsură să furnizeze ultimele Situații financiare (Anexe la SNC „Prezentarea situațiilor financiare” aprobat de Ministerul Finanțelor al Republicii Moldova)/ bilanț contabil (pentru ofertanții străini)	<input checked="" type="checkbox"/> Da <input type="checkbox"/> Nu
4B.5	Informațiile privind situația economică și financiară sunt disponibile gratuit pentru autorități, dintr-o bază de date națională? Dacă da, specificați informația care ar permite verificarea.	Adresa de internet: text
		Autoritatea sau organismul emitent(ă): text
		Referința exactă a documentației: Raport financiar / bilanț contabil
C. Capacitatea tehnică și/sau profesională		
4C.1	Operatorul economic este în măsură să furnizeze documentele solicitate de către autoritatea/entitatea contractantă în anunțul de participare, care demonstrează capacitatea tehnică și/sau profesională pentru executarea viitorului contract.	<input type="checkbox"/> Da <input type="checkbox"/> Nu
4C.1.1		Adresa de internet:

	<i>Informațiile privind capacitatea tehnică și/sau profesională sunt disponibile gratuit pentru autorități, dintr-o bază de date națională? Dacă da, specificați informația care ar permite verificarea.</i>	Autoritatea sau organismul emitent(ă): Referința exactă a documentației: Profilul organizației
	Pregătirea profesională și calificarea personalului	
4C.6	Operatorul economic are în cadrul întreprinderii personal calificat conform cerințelor stabilite în anunțul de participare sau în documentația de atribuire?	<input type="checkbox"/> Da <input type="checkbox"/> Nu
4C.7	Operatorul economic este în măsură să furnizeze o informație privind personalul de specialitate propus pentru executarea contractului, conform cerințelor stabilite în anunțul de participare și documentația de atribuire?	<input type="checkbox"/> Da <input type="checkbox"/> Nu
4C.8	Indicați efectivele medii anuale de personal angajat din ultimii trei ani de activitate.	Anul 2020 Angajați 38 Anul 2019 Angajați 35 Anul 2018 Angajați 33
	Numărul membrilor personalului de conducere	
4C.9	Indicați numărul membrilor personalului de conducere ale operatorului economic pe parcursul ultimilor trei ani.	Anul 2020 Angajați 3 Anul 2019 Angajați 3 Anul 2018 Angajați 3
	Pentru contractele de achiziție publică de servicii	
4C.13	În perioada de referință, operatorul economic a prestat servicii similare cu obiectul de achiziție indicat în anunțul de participare și în documentația de atribuire?	<input type="checkbox"/> Da <input type="checkbox"/> Nu
4C.13.1	<i>Dacă Da, enumerați-le specificând descrierea serviciilor, valoarea lor, durata de execuție, data începerii, beneficiarul și altă informație relevantă.</i>	Informația este prezentată în Profilul organizației
4C.14	În cazul că răspunsul este Da pentru una din întrebările 4C.11 – 4C.13, puteți furniza dovezi prin care se va demonstra îndeplinirea lucrărilor, livrarea bunurilor, prestarea serviciilor similare conform cerințelor documentației de atribuire?	<input type="checkbox"/> Da <input type="checkbox"/> Nu
D. Standarde de asigurare a calității		
4D.1	Operatorul economic este în măsură să furnizeze certificate emise de organisme independente prin care se atestă faptul că operatorul economic respectă standardele de asigurare a calității conform cerințelor stabilite în anunțul de participare și în documentația atribuire?	<input type="checkbox"/> Da <input type="checkbox"/> Nu
4D.2	Informațiile privind standardele de asigurare a calității, sunt disponibile gratuit pentru autorități, dintr-o bază de date națională? Dacă da, specificați informația care ar permite verificarea.	Adresa de internet: Autoritatea sau organismul emitent(ă): Referința exactă a documentației: Rapoarte de audit a proiectelor anterioare
E. Standarde de protecție a mediului		

4E.1	Operatorul economic este în măsură să furnizeze certificate emise de organisme independente prin care se atestă faptul că operatorul economic respectă standardele de protecție a mediului, conform cerințelor stabilite în anunțul de participare și în documentația de atribuire?	NA
4E.2	Informațiile privind standardele de protecția mediului, sunt disponibile gratuit pentru autorități, dintr-o bază de date națională? Dacă da, specificați informația care ar permite verificarea.	Adresa de internet: Autoritatea sau organismul emitent(ă): Referința exactă a documentației:
F. Permitearea controalelor		
4F.1	Operatorul economic permite efectuarea verificărilor de către autoritatea/entitatea contractantă referitor la capacitățile economice și financiare, de producție sau tehnice privind executarea viitorului contract de achiziție publică?	<input type="checkbox"/> Da <input type="checkbox"/> Nu

Capitolul V. Indicații generale pentru criteriile de calificare și selecție

Compartimentul se completează de către autoritatea/entitatea contractantă (coloana nr.2) și operatorii economici (coloana nr.3).

Cod poziție	Conținutul cerințelor	Răspuns
1	2	3
A. Îndeplinirea tuturor criteriilor de selecție impuse		
5A.1	Operatorul economic este în măsură să furnizeze în Sistemul informațional automatizat „Registrul de stat al achizițiilor publice” sau prin mijloace electronice, sau dacă e cazul, pe suport de hârtie autorității contractante: formularele, certificatele, avizele și alte documente indicate de către autoritatea/entitatea contractantă în anunțul de participare și în documentația de atribuire? Termen 2 zile de la solicitare. <i>Notă. Numărul de zile se indică de către autoritatea contractantă ținând cont de cantitatea și caracterul documentelor solicitate.</i>	<input type="checkbox"/> Da <input type="checkbox"/> Nu
5A.2	Informațiile care să îi permită autorității/entității contractante să obțină documentele indicate în anunțul de participare și în documentația de atribuire, sunt disponibile gratuit și direct prin accesarea unei baze de date naționale în orice stat? Dacă da, specificați informația care ar permite verificarea.	Adresa de internet: text Autoritatea sau organismul emitent(ă) text Referința exactă a documentației: text

Capitolul VII. Declarații finale

Operatorul economic declară că informațiile prezentate în capitolele II – V (după caz II-VI) sunt exacte și corect furnizate, cunoscând pe deplin consecințele cazurilor grave de declarații false.

Operatorul economic declară în mod oficial, că poate să furnizeze la solicitarea autorității/entității contractante fără întârziere, certificatele și documentele justificative solicitate, cu excepția cazului în care autoritatea/entitatea contractantă are posibilitatea de a obține documentele justificative în cauză direct prin accesarea unei baze de date relevante, care este disponibilă gratuit, cu condiția că

operatorul economic să fi furnizat informațiile necesare (adresa de internet, autoritatea sau organismul emitent(ă), referința exactă a documentației) care să îi permită autorității contractante sau entității contractante să facă acest lucru și se consimte accesul la informațiile menționate, în cazul în care acest lucru este necesar.

Operatorul economic declară în mod oficial că este de acord ca Primăria Municipiului Edineț, astfel cum este descrisă în capitolul I secțiunea A să obțină acces la documentele justificative privind informațiile pe care le-a furnizat în acest DUAЕ în scopul desfășurării procedurii de achiziționare a serviciilor privind Monitorizarea și evaluarea Proiectului „Edineț – oraș cu perspective de viitor”.

Nume: Liviu Andriuța

Funcția: Director Executiv

Data: 26 august 2021

Adresa: Republica Moldova, MD 2012, mun. Chișinău, str. Mihai Eminescu 27, of. 1

Semnătura

Formular informativ despre ofertant

[Ofertantul va completa acest formular în conformitate cu instrucțiunile de mai jos. Nu se vor permite modificări în formatul formularului, precum și nu se vor accepta înlocuiri în textul acestuia.]

Data: 26 august 2021

Licitația Nr.: Achizitii.md ID 21042247 din 22.07.2021

Pagina 1 din 2

A. Ofertanți individuali

1.	Informații generale	
1.1.	Numele juridic al ofertantului	Business Consulting Institute
1.2.	Adresa juridică a ofertantului în țara înregistrării	mun. Chișinău, str. Mihai Eminescu 27, of. 1
1.3.	Statutul juridic al ofertantului	
	• <i>Proprietate</i>	Publică
	• <i>Formă de organizare juridică</i>	Asociație Obștească
	• <i>Altele</i>	
1.4.	Anul înregistrării ofertantului	3 ianuarie 2000
1.5.	Statutul de afaceri al ofertantului	
	• <i>Agent local/Distribuitoare al producătorului străin</i>	Agent local
	• <i>Intermediar</i>	
	• <i>Companie de antrepozit</i>	
	• <i>Altele</i>	
1.6.	Informația despre reprezentantul autorizat al ofertantului	
	• <i>Numele</i>	Liviu Andriuța
	• <i>Locul de muncă și funcția</i>	Chișinău / Director Executiv
	• <i>Adresa</i>	mun. Chișinău, str. Mihai Eminescu 27, of. 1
	• <i>Telefon / Fax</i>	022-855080 / 022-855077
	• <i>E-mail</i>	liviu.andriuta@bci.md
1.7.	Numărul de înregistrare pentru TVA	0208460
1.8.	Numărul de identitate al ofertantului pentru impozitul pe venit (pentru ofertanții străini)	
1.9.	Ofertantul va anexa copiile următoarelor documente:	În conformitate cu FDA .

2.	Informații de calificare	
2.1.	Numărul de ani de experiență generală a ofertantului în livrări de bunuri și servicii	20
2.2.	Numărul de ani de experiență specifică a ofertantului în livrarea/prestarea bunurilor și/sau serviciilor similare	15
2.3.	Valoarea monetară a livrărilor de bunuri/prestarea serviciilor similare	“Nu se aplică”
2.4.	Disponibilitate de resurse financiare (bani lichizi sau capital circulant, sau de resurse creditare, extras din cont bancar etc.). Enumerați și anexați copiile documentelor justificative	“Nu se aplică”
2.5.	Detalii privind capacitatea de producere / echipamente disponibile	“Nu se aplică”
3.	Informații financiare	
3.1.	Rapoarte financiare sau extrase din bilanțul financiar, sau declarații de profit / pierderi, sau rapoartele auditorilor pentru ultimul an de activitate. Enumerați mai jos și anexați copii: - Bilanțul contabil pentru anul 2019	
3.2.	Denumirea, adresa, numerele de telefon, telex și fax ale băncilor care pot oferi caracteristici despre ofertant în cazul contactării de către autoritatea contractantă: Banca Comercială Română Chișinău S.A. Str. A. Pușkin 60/2 Municipiul Chișinău Republica Moldova MD 2005 Tel: + 373 22 85 20 00/ +373 22 26 50 00 Fax: + 373 22 26 50 02/ +373 22 85 20 02 site: http://www.bcr.md e-mail: office@bcr.md	
3.3.	Informație privind litigiile în care ofertantul este sau a fost implicat:	
	a) Orice proces pe parcursul ultimilor 3 ani:	
	Cauza litigiului	Rezultatul sau sentința și suma implicată
	“Nu este cazul”	
	b) Procese curente, pe parcursul anului fiscal curent:	
	Cauza litigiului	Situația curentă a procesului
	“Nu este cazul”	
<i>Notă: Alte cerințe și detalii pot fi adăugate de către autoritatea contractantă, după caz</i>		



BUSINESS CONSULTING INSTITUTE

COMPANY PROFILE

Republic of Moldova
Chisinau, 2021

General Information



BUSINESS CONSULTING INSTITUTE (BCI) represents a consulting organization with a multidisciplinary portfolio of consulting services on the Moldovan consultancy market. Due to its conscientiousness and business valuations, BCI delivered services relating to change management, business process re-engineering, organizational restructuring and capacity-building to numerous institutional clients in transition and developing economies through the implementation of complex technical assistance projects.

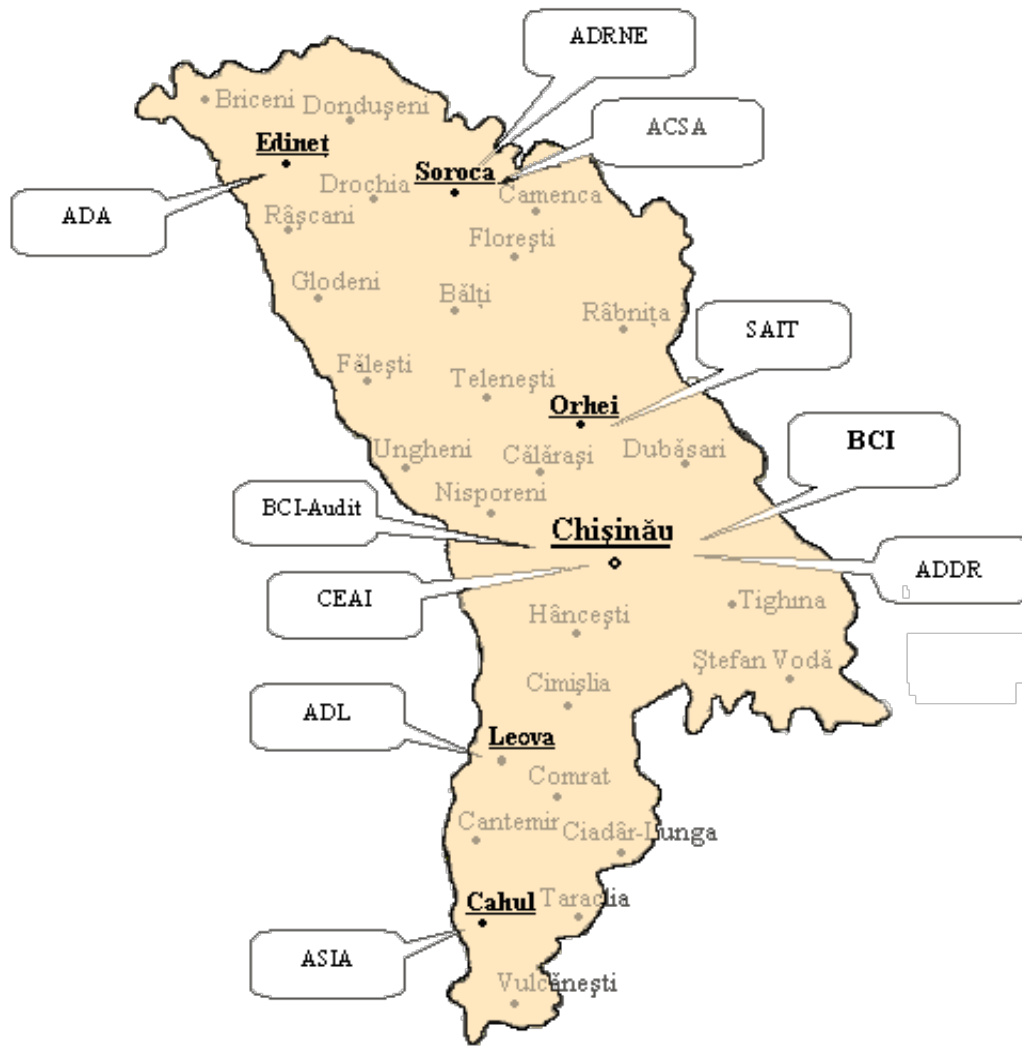
BCI's mission is to direct the efforts of professional consultants in the implementation of modern methods of public and private business administration, to contribute to improving central and local administration in the context of structural changes in the Republic of Moldova

BCI's extensive profile of specialization covers a wide range of know-how tools and other development services for public and private sectors of the national economy, having a wide expertise in financial and operational improvements and in the provision of capacity building activities and organizational management being experienced in identifying and meeting training needs through both formal and informal training, or through on-the-job transfer of skills. The expertise of the BCI consists in projects implemented in the Republic of Moldova and regionally and include involvement in public administration reforms, strategic planning and institutional development (the set-up and/or restructuring of public and private institutions and companies).

The organization has managed to establish lasting cooperation links with most prominent development partners in the Republic of Moldova, and representatives of both central and local public administration units, in terms of on-going consultancy and capacity building support provided and expertise shared to all the interested parties. BCI has substantial knowledge and experience in all areas of structural reforms, being involved in numerous consulting and restructuring projects related to the process of economic and social transformations.

BCI has an acknowledged reputation in developing economic strategies of urban and rural areas, as well as national and cross-border regions, and benefitted from a wide range of donor technical cooperation programs, funded by international organizations and institutions such as EU, EBRD, UNDP, WB, USAID, GIZ, Soros Foundation, IFAD, as well as by governmental institutions of Moldova, having elaborated over 150 Local Development Strategies for districts, towns and communities countrywide.

The Institute has the reputation of highly effective, reliable and flexible project management gained through our numerous technical projects regionally and in Moldova.



BCI LOCAL NETWORK

The following listing presents the most representative services provided:

BUSINESS CONSULTING: Market Studies, feasibility Studies and Business Plans, Investment Attraction Strategies; Corporate Development Plans, Restructuring Plans

STRATEGIC PLANNING: Regional Development Strategies; Sectoral Development Programs; Socio-economic Development Plans for Communities and Towns; Chisinau and Ungheni Master Plans.

PROJECT MANAGEMENT: for Cross-Border Cooperation Program, Regional Development, Waste Management and Community Development.

TRAINING ORGANIZATION AND DELIVERY for LPA representatives, in public management, for public servants and civil society representatives in project cycle management, for experts of regional agribusiness centers in business planning, and marketing, green economy and for business start-up.

The following table presents general data about BCI:

	Name of the organization	Business Consulting Institute
1.	Legal address	27, M. Eminescu street, Chisinau, MD 2012, Republic of Moldova
2.	Legal form	Non – governmental organization, registration number - 1241
3.	Bank requisites	Chisinau branch of BCR, bank cod RNCBMD2X, bank account 222400100100406
4.	Telephone/fax	(+373 22) 85 50 77, 85 50 80
5.	E-mail, web site	office@bci.md , www.bci.md
6.	Director BCI	Liviu Andriuta

Partnerships and beneficiaries

BCI is involved in a wide range of projects and programs collaborating with following international organizations and private companies:

Public National and International organizations and institutions	Private companies
National Organization: <ul style="list-style-type: none">▪ Sate Chancellery GoM▪ Ministry of Regional Development and Reconstruction▪ Ministry of Economy▪ Ministry of Agriculture and Food Industry▪ Ministry of Environment▪ Chisinau Municipality▪ More than 50 LPAs of Towns and Communities	<ul style="list-style-type: none">▪ Apa-Canal Chişinău S.A.▪ AVACO Moldova S.A.▪ Ciumai S.A.▪ Coloana Auto 28 S.A.▪ Fincombank S.A.▪ Flautex S.A.▪ Floarea soarelui S.A.▪ Garling S.A.▪ Lactis S.A.▪ Macon S.A.▪ METRO Cash and Carry Moldova SRL▪ Mobiasbanca S.A.▪ Moldindconbank S.A.▪ Parcul de Autobuze▪ Petrom Moldova S.A.▪ Printec S.A.▪ Regia Transport Electric▪ Rompetrol Moldova S.A.▪ Termocom S.A.▪ Trifeşti S.A.▪ Universalbank S.A.▪ Ungheni Vin S.A.
International Organizations: <ul style="list-style-type: none">▪ UNDP Moldova▪ World Bank▪ EBRD▪ USAID▪ European Commission▪ Moldova Social Investment Fund▪ Soros Moldova Foundation▪ LGI/OSI Budapest▪ REC Moldova▪ PAUCI Foundation▪ HEKS	

Human Resources

Human resources are the most valuable asset of BCI. BCI staff and its contributors have excellent academic and business background, which are enforced by their local experience in consultancy and training in USA, Germany, Poland, and Romania. Here bellow are presented key experts proposed to be involved in project implementation:

Consultant	Area	Pertinent Experience
ROSCOVAN Mihai	President	PhD in Economics. 30 years' experience in business consulting and socio-economic research. Vice director of Institute of Economy, Ex-Vice-Minister of Economy, UNDP Programme manager, former member of Chisinau Municipality Municipal Council (president of Budgeting Commission). Managed a wide range of projects of enterprise restructuring, business development and economic growth, regional and national development strategies and reforms. Published over 70 scientific and publicity works
ANDRIUTA Liviu	Executive Director	Ongoing PhD in Economy, Master in Business Administration. Licensed in Economy-Engineering, PLATO+, and Romania (Training in Business Excellence). Specialized in business restructuring, assessment and development, attracting investments, implementing management systems to increase efficiency and strategic planning.
RUSSU Andrei	Expert in regulatory issues	Licensed in Law. Extensive experience in developing studies and researches related to business start up and development, regulatory policies; elaboration of development strategies of local and regional levels, elaboration of the draft of the law on regional development, drafting of different legal issues related to local development.
Roscovan Marin	Business Development	Skilled business development manager and coach with international experience. He has experience abroad in support matchmaking between Dutch and Moldovan companies for the Privat Sector Investment Programme (Dutch Ministry of Foreign Affairs); research and analyse developments in Dutch and Moldovan economic policies and legislation; preparation of background briefs, sector updates, press releases, and official correspondence; support with logistical issues for council events and mission trip.

Consultant	Area	Pertinent Experience
CIOBANU Gheorghe	Expert in economic and financial analysis	Has graduated from American River College (Sacramento, California, USA), specializing in Accounting and Auditing and the Academy of Economic Studies of Moldova, Economics and Accounting. Experience in financial and socio-economic analysis for feasibility studies and business plans for public and commercial companies. Competence in performing financial projections and cost-benefit analyses. Experience in accounting and audit.
Balici Maria	Public relations	Master student in human resource management at the Academy of Economic Sciences of Moldova. Has graduated from the Faculty of Economics and Business Administration, Alexandru Ioan Cuza University of Iasi, specialization: Economy of Trade, Tourism and Services. Bachelor thesis in intercultural management. Specialized in public relations and human resource management.
TICU Valentina	Expert in Auditing, Finance and Taxation	Licensed auditor. Experience in auditing of municipal and private companies as well as auditing of the international projects. Participation in the elaboration of business plans, enterprises' evaluation, cost-benefit analysis, taxation and fiscal relations.

Projects

The experience of BCI and its contributors stretches over a decade of economic transformation in Moldova.

Name of the Project	Year	Funding Source
Moldova Water Security and Sanitation Project - Soroca Sanitation Project, Feasibility Study and ESIA	2021	EBRD / SEURECA
Update of the Feasibility Study "Public Transport Chisinau - Project on electronic charging system"	2021	Chisinau Mayoralty
Evaluation of the National Strategy for Agriculture and Rural Development for 2014-2020 sElaboration of the National Strategy for Agriculture and Rural Development 2021 - 2030	2021	IFAD / MARDE
EU4MD / Provision of support to Private Sector	2020-2022	EU / UNDP / UNICEF
Develop Guides for LPAs on the application of environment and climate-related legislation and organize a series of workshops for LPAs, CSOs and Women	2020-2021	UNDP
Develop Climate Change and Environmental Risks Profiles and mainstream environmental protection solutions, climate adaptation measures and gender into local development plans	2020-2021	UNDP
Elaboration of the evaluation study of the impact of the implementation of fiscal facilities for sports and culture for employers and employees and of the application of the relevant fiscal facilities mechanisms, as well as their impact on the state budget	2020	NFF
Facilitate the mainstreaming of climate change adaptation and disaster risk management priorities into local development planning frameworks in a participatory and gender-sensitive manner	2019-2020	UNDP Moldova
Elaboration of roadmap for enabling the development of crowdfunding in Republic of Moldova	2019	GIZ
Municipal Strategic Planning	2019-2020	USAID
Elaboration of investment profiles in Agri-food sector	2018	GIZ
Promoting Women's Empowerment Principles (WEP) in Moldova	2018-2019	UN Women
Design of the Reorganization Plan and Business Development Plans for the potential regional WSS operators in Criuleni and Dubasari Rayons and WSS Enterprise in Dubasari (Transnistria)	2018	GIZ
Mid Term Evaluation of the National Strategy for Agriculture and Rural Development for 2014-2020	2017-2018	EU
Conducting and processing specializes integrity survey of the employees of the state and municipal enterprises	2017	UNDP Moldova
Elaboration of the document package for the financing application for the JOP Romania-Republic of Moldova 2014-2020, for the large-scale projects.	2017	GIES of MIA
Technical support for Modernization of Local Public Services Project	2017-2018	GIZ
Engagement of Civil Society Organizations in the delivery of local public services in North Development Region	2017-2018	GIZ Moldova

Name of the Project	Year	Funding Source
Diagnostic Analysis of the municipal enterprises in Criuleni and Dubasari Rayons and WSS Enterprise in Dubasari (Transnistria)	2017	GIZ Moldova
Framework Agreement for Local Venue Support for events in Moldova	2017	IBF / GIZ
Provision of Consultancy Services for Competitiveness improvement through training and certification of Business Consultants	2016-2017	EU / UNDP Moldova (SCBM)
Development of Feasibility studies in the field of roads, water and sanitation financed by the National Fund for Regional Development	2016	Local Public Authorities
Support communities from ATU Gagauzia and Taraclia district in the field of Inter-Municipal Cooperation for more efficient public service delivery at local level	2016-2018	EU / UNDP Moldova (SARD)
Support for RDA Gagauzia for developing the new RDS for Gagauzia development region	2016	GIZ Moldova
Consulting services to support Taraclia district in updating the socio-economic development strategy for 2016-2020 period	2016	EU / UNDP Moldova (SARD)
Consulting Services to support communities from ATU Gagauzia and Taraclia district in local community strategic planning and community mobilization processes	2016	EU / UNDP Moldova (SARD)
Study on impact of implementing of the DCFTA on companies in the agricultural sector	2015	HEKS / EU
Value Chain Selection Study (agriculture)	2015	CBI/ RVO
Development of socio-economic strategies for Ialoveni and Calarasi	2015	LGSP USAID
Creation of Job Opportunities through Business Support for Youth in the Transnistrian region and the Security Zone	2015-2017	EU / UNDP Moldova (SCBM)
Development of the new NSRD for 2016-2020 and the RDSs	2015	GIZ Moldova
Provision of Comprehensive Training, Coaching, Grants And On-Going Consulting Services To Women And Men Willing To Initiate Or Expand Current Business	2015	UN WOMEN
Provision of Comprehensive Training, Coaching, Grants And On-Going Consulting Services To Women And Men Willing To Initiate or Expand Current Business	2014-2015	UNDP Moldova
Promoting entrepreneurship in developing rural areas	2014-2016	Estonian MFA
Black Sea Network for Sustainable Tourism - Strategies for joint tourism marketing and development in the Black Sea region	2014-2015	European Union
Elaboration of the Integrated Urban Development Plan for Ungheni city	2014	Ungheni Mayoralty
Competitiveness enhancement through human synergy in the border region	2013-2014	European Union
Balti Trolleybus Company - Public Transport Twinning Partnership” Project	2013-2014	EBRD
Assistance with Amendment of Housing Codes Regulating Private Sector Housing Associations of apartment owners	2012-2013	EBRD
Preparation of Moldovan local communities to effective absorption of funds from EU cross-border cooperation programs	2013	Polish AID

Name of the Project	Year	Funding Source
Promoting PPI as an efficient mechanism for community empowerment and sustainable local development	2013-2014	European Union
Competitiveness Enhancement Project	2012-2013	World Bank
Capacity building for enhanced economic cooperation and investment	2011-2013	European Union
Restructuring Plan for the JSC „Franzeluta”	2012	JSC „Franzeluta”
Consulting services for the JSC „Franzeluta”	2012	JSC „Franzeluta”
Performant Management and Administrative Efficiency	2011 –2012	European Union
Decentralization and Local Autonomy Development: Successful European Models for the Republic of Moldova	2011 –2012	Soros Moldova, UNDP
The Siret-Prut-Nistru Euroregion IT Cooperation Network	2011 –2012	European Union
EBRD Project “Chisinau Water Supply & Sewage Treatment : Feasibility Study”	2010 - 2012	EBRD
Support LPAs in the Target Communities to Develop/Update Local Socio-Economic Development Strategies in a Participatory, Human Rights Based and Gender Responsive Manner	2011	UNDP
Restructuring Teleradio Moldova	2011	UNDP
Study of the market of petroleum products in the Republic of Moldova	2011	Romp petrol
Planning of parking spaces in Chisinau Municipality	2010-2011	Chisinau Mayoralty
Support the innovative use of remittance in productive rural investment	2010-2012	IFAD
Good governance in Chisinau – introduction of performance budget in the capital of Moldova	2010-2011	The Polish Ministry of Foreign Affairs
Insurance Markets Development and Diversification in the Republic of Moldova in the context of Free Trade Agreement Negotiations between the Republic of Moldova and the European Union	2010-2011	Soros Foundation Moldova
Elaboration of 3 Feasibility Studies for the creation of the Industrial Parks based on public property of central and/or local authorities	2010	UNDP Moldova
Evaluation of deconcentrated public services in the Republic of Moldova	2010	UNDP Moldova
Improved Capacities for Managing Development Project	2010	UNDP Moldova
Assessment of women needs in four pilot rayons in the rural area of Moldova	2010-2011	UNDP Moldova, UNIFEM
Local Economic Partnerships	2010-2011	East European Foundation
Regional Development Cooperation	2010	Institute for Public Policy
Practical Guide on Cross-Border Cooperation, Chisinau	2010	Moldova Soros Foundation
Assessment of Performances as result of the implementation of the Central Public Administration Reform Strategy in the Republic of Moldova	2010	Moldova Soros Foundation
Moldova: Cooperation in Regional Development	2009-2010	IPP, DFID, SIDA
Consulting services for Strengthening the Capacity of Chisinau Mayoralty	2009-2010	UNDP Moldova

Name of the Project	Year	Funding Source
to Tackle the Impact of Global Economic Downturn - CMD		
Support for Local Public Authorities for better planning, budgeting, monitoring, evaluation and service provision	2009-2010	UNDP Moldova
Elaboration of Feasibility Studies for the Joint Operational Programme Romania – Ukraine – Republic of Moldova	2009	LPAs, EU
Consulting services to elaborate and implement Performance budgeting concept in Local Governments' operations in Moldova – ILDP	2009	UNDP, Moldova
Local Economic Development Strategies in urban areas	2008-2009	UNDP, Moldova
Elaboration of 10 Feasibility Studies for tourist locations in Hîncești – Leușeni tourist zone in the project “Development of investment capacities in Hîncești - Leușeni tourist zone”.	2008	Tacis CBC
National Strategy for Natural Hazard Mitigation	2008	World Bank
Local and regional communities capacities development in elaboration and administration of projects financed by EU	2008	Soros Moldova Foundation
Adaptation of local communities and public authorities through involvement in the process of identification of development and planning strategies	2007-2008	UNDP, Moldova
Human resources development and improvement of internal control in administration of small cities of Moldovan-Ukrainian borderland	2007-2008	Polish MFA and CEI Know-How Exchange Program
Research regarding the job opportunities for graduates of residential institutions and mothers with children at risk	2007	UNDP, Moldova
Elaboration of General Urban Plan of Chisinau Municipality	2006-2007	UNDP, Chisinau Municipality
Study on rural poverty in the Republic of Moldova	2006	UNDP, Moldova
Organization National Forum "Fiscal Decentralization: challenges for the Republic of Moldova". Participants: 150 representatives of Parliament, Government, Ministry of Finance and other ministries, international organizations, 1st and 2nd level local public governmental authorities, academic mediums, nongovernmental authorities, mass media	2005-2006	LGI/OSI Budapest and of Foundation Soros-Moldova
Evaluation of the Impact of One Stop Shops' Activity in Moldova	2006	USAID BIZPRO Moldova
Reporting procedures of economic agents of the Republic of Moldova	2006	USAID BIZPRO Moldova
Local Government Reform Project “Community Strategic Planning”	June - Dec 2005, June - Dec 2006	LGRP USAID
Management of Urban Public Transport System in Chisinau Municipality	2005-2006	LGI/OSI Budapest Hungary
Review and amendment of Public Procurement Law of the Republic of Moldova in order to align it to WTO Public Procurement Agreement	2005-2006	World Bank, NAPP
Local Government Reform Project “Community Strategic Planning”	2005-2006	MSIF

Name of the Project	Year	Funding Source
Assessment of the impact of RBDC in the 1st phase of RISP. Elaboration of the Medium and Long Term Strategy for the Rural Business Development Component of the Rural Investment Support Project	2005	World Bank Government
Assessment the project „Business Incubator” that was implemented by Cahul School of Small Business	2005	EURASIA Foundation
Elaboration of Sustainable Development Strategy for the communes: Harjauca, Raciula and Trebujeni and Frumoasa village	2005	UNDP Moldova
Assessment of Economic Growth Areas: Chisinau, Orhei, Soroca	2004	USAID BIZPRO Moldova
Study: Impact of Free Economic Zones on the Growth of SMEs	2004	TACIS MoldSMEDev Project
Creation and strengthening the Department of Cross Border Cooperation within Leova Mayoralty	2004	TACIS CBC
SME and Entrepreneurship development Plan for Soroca	2004	TACIS MoldSMEDev Project
Study on the Impact of the National Extension Agency Network on its Clients	2004	World Bank, Moldovan Government
Diagnostic Analysis and the Strategy of Participation of Moldovan Component in the “Lower Danube” Euroregion	2003-2004	Moldova Soros Foundation
Strengthening the Centre of Cross Border Cooperation within Cahul County	2003-2005	Soros Moldova Foundation
Socio-economic and Small Business Development Strategy in the Communes Bubuieci, Colonița, Gratiesti, Mereni, Tohatin, Floreni, Ulmu	2003-2004	USAID-BIZPRO Moldova
Supporting regional public authorities in preparing applications for TACIS CBC Program	2003-2004	SOROS Moldova Foundation
Strategy of Socio-Economic Development of Chisinau Municipality	2003-2004	UNDP Moldova
Diagnostic analyses, general audit. Regulations regarding cost analyses and authorization of tariffs for water supply and evacuation of wasted water. Company Development Plan	2003-2004	S.A. “Apa Canal Chisinau”
Moldova: Diagnostic Study on Commercial Integration	2003	World Bank
Study "Economic and Legal Grounding of the Improvement of Export Procedure System and VAT Reimbursement for Exported Agro-food Products"	2003	Rural Development Coalition
Strengthening Capacity of Cahul Regional Development Agency	2003	TACIS CBC
Analysis of the Most Frequently Asked Questions Came to the “Hot Line” Offices “Legal Framework of the Entrepreneurship Activity” Compartment	2003	USAID-BIZPRO Moldova
Sustainable Development Strategy for Floresti and the communes Mandresti, Verejeni, Sanatauca, Burlacu, Giurgiulesti	2003-2004	UNDP Moldova
Feasibility Study "Regional Development in the republic of Moldova"	2001-2002	Moldova Soros Foundation
Regional Development Concept in Moldova		

Name of the Project	Year	Funding Source
The Project of Law Concerning Regional Development in Moldova	2002	
Training Course for Business Community	2002	USAID-BIZPRO Moldova
Study "Analysis of the Entrepreneurial Activity on the Base of Entrepreneur's Patent"	2002	USAID-BIZPRO Moldova
"Franchising: Business Technique and Opportunities for the Entrepreneurs". Chisinau, PRAG-3, 2002	2002	USAID-BIZPRO Moldova
"Leasing in Moldova: Present Situation and Development Opportunities", Chisinau, PRAG-3, 2002	2002	
Assistance Training Program for Private Farmers "Marketing of Agricultural Products"	2002	Centre of Private Business Reform (USAID Program)
Supporting regional public administrations in Moldova, Taraclia County of Moldova	2002	TACIS CBC
"Cross-border Cooperation Guide ", Chisinau, Epigraf, 2003	2002-2003	Moldova Soros Foundation
"The Atlas of the Counties of the Republic of Moldova", Chisinau, TACIS, 2002	2002	EC TACIS Program
"Soroca County – Development Strategy". Chisinau, 2001	2000-2001 2001	UNDP Moldova Cahul County Council
Feasibility Study Concerning the Opportunities of Creation of the "Giurgiulești" Free Enterprise Zone		
Functioning Regulation of "Giurgiulești" FEZ	2001	Moldova Soros Foundation
Evaluation Study of Cross-border Cooperation Potential of the Republic of Moldova in the Frame of the "Upper Prut" and "Lower Danube" Euroregions		
Cross-border Cooperation activities Assistance Program in the "Upper Prut" and "Lower Danube" Euroregions	2001	Moldova Soros Foundation
Management of Local Public Administration of 10 counties of Moldova	2000	Moldova Soros Foundation

Published Books:

1. Decentralization in Moldova: a way for modernization of the R. Moldova 2015
2. Investor's Guide for the cross-border region, Chisinau, 2014
3. Procedural Manual on the Community driven development through Participatory planning and budgeting, Chisinau, 2014
4. Decentralization and Local Autonomy. European Models for the Republic of Moldova, Epigraf, 2012 (in Romanian)
5. Entrepreneur good practices, Epigraf, 2012 (in Romanian)
6. Performance Budgeting Guide for Local Public Administration, Chisinau, 2010 (in Romanian)
7. How to set up a business. Practical guide for entrepreneurs, Chisinau, 2010 (in Romanian)
8. Business Opportunities for the Beneficiaries of Remittances, Chisinau, 2010 (in Romanian)
9. Practical guide of cross-border cooperation, Second edition, Epigraf, 2010 (in Romanian)
10. Assessment of Performances as result of the implementation of the Central Public Administration Reform Strategy in the Republic of Moldova, Chisinau 2010
11. Performance Budgeting Guide for Local Public Administration, Chisinau 2009 (in Romanian)
12. Manual of Internal Audit in public administration, Chisinau 2008 (in Romanian)
13. Human Resources and Internal Audit: Recommendations for local public authorities from Moldova, Chisinau, 2007
14. General Urban Plan of Chisinau Municipality, Chisinau 2007
15. Management of urban public transport in Chisinau Municipality, Chisinau 2006 (in Romanian)
16. Management and Urban Governance, UNDP Moldova, 2004 (in Romanian)
17. Study on Tax Evasion and Smuggling of Petroleum Products in the Republic of Moldova, TIM, 2004 (in Romanian and English languages)
18. Practical guide of cross-border cooperation, Epigraf, 2003 (in Romanian)
19. Franchising: business practice and opportunities for Moldova, Prag-3, 2002 (in Romanian and Russian languages)
20. Leasing in Moldova: current situation and opportunities for development, Prag-3, 2002 (in Romanian and Russian languages)
21. Soroca: Development Strategy, Chisinau, 2001 (in Romanian)

SERVICE TENDER SUBMISSION FORM

Ref: 2020/421-644/5.4.

Contract title: Project monitoring and evaluation services

1 SUBMITTED by (i.e. the identity of the tenderer)

	Name(s) of legal entity or entities making this application	Nationality
Leader	BUSINESS CONSULTING INSTITUTE of. 1, #27, Mihai Eminescu street, Chisinau, MD-2012, Republic of Moldova	Republic of Moldova
Member		

2 CONTACT PERSON (for this tender)

Name	LIVIU ANDRIUTA
Organisation	BUSINESS CONSULTING INSTITUTE
Address	of. 1, #27, Mihai Eminescu street, Chisinau, MD-2012, Republic of Moldova
Telephone	(+373 22) 85 50 80
Fax	(+373 22) 85 50 77
e-mail	liviu.andriuta@bci.md

3 ECONOMIC AND FINANCIAL CAPACITY

Financial data	2018 EUR	2019 EUR	2020 EUR	Average EUR	2021 EUR
Annual turnover, excluding this contract	155852	112901	183991	150914.7	283311.51
Current assets	300549	250397	624464	391803.3	212338.53
Current liabilities	221553	102451	384303	236102.3	19763.77
Current ratio (current assets/current liabilities)	Not applicable	Not applicable	1.62	Not applicable	Not applicable

4 STAFF

Please provide the following statistics on staff for the current year and the two previous years.


Annual Manpower	Year before past year		Past year		Current year		Period average	
	Overall	Relevant fields	Overall	Relevant fields	Overall	Relevant fields	Overall	Relevant fields
Permanent staff	10	4	10	4	9	4	9.67	4
Other staff	25	7	28	9	20	7	24.33	7.67
Total	35	11	38	13	29	11	34	11,67
Permanent staff as a proportion of total staff (%)	29%	36%	26%	31%	31%	36%	28%	34%


5 AREAS OF SPECIALISATION


Please fill in the table below to indicate any areas of specialist knowledge related to this contract for each legal entity making this tender. State the type of area of specialisation as the row heading and use the name of the legal entity as the column headings. Indicate the areas of specialist knowledge each legal entity has by placing a tick (✓) in the box corresponding to the specialisation in which it has significant experience. **Maximum 10 specialisations.**


Relevant areas of specialization according to ToR	BCI proposed team	
	Team leader	Monitoring expert
Experience in public policies (regional planning/urban planning)	✓	✓
Experience in public services establishment/development	✓	✓
Experience in capacity development/institutional development	✓	✓
Experience in project/programme Monitoring	✓	✓
Experience in evaluation of programs and projects	✓	✓
Experience in technical assistance for local and central public administration	✓	✓


6 EXPERIENCE


Ref 1	Project title		Evaluation of the National Strategy for Agriculture and Rural Development for 2014-2020 and elaboration of the National Strategy for Agriculture and Rural Development 2021 - 2030					
Name of legal entity	Country	Overall project value (Euro)	Proportion carried out by candidate (%)	No of staff provided	Name of client	Origin of funding	Dates (start/end)	Name of partners if any
 Business Consulting Institute	REPUBLIC OF MOLDOVA	39,900	100	8	MADRM	IFAD	02.2021-12.2021	-
Detailed description of project						Type of services provided		
<p>Goal: Identification of actions that will ensure the sustainable development of the sector and efficient management of its natural resources. Identifying major problems in the sector and identification of optimal solutions to solve them.</p> <p>Objective:</p> <ul style="list-style-type: none"> - Evaluation of the progress of the program in terms of its objectives, referring to the results and, where appropriate, to the performance indicators; - Evaluation the effectiveness and efficiency of the strategy implementation, as well as the assessment of how the resources were allocated; - Prepare for the ex-post evaluation; - Elaboration of the new National Strategy for Agriculture and Rural Development 2021 - 2030 <p>Results:</p> <ul style="list-style-type: none"> • Final evaluation report of the NSARD 2014-2020 implementation • NSARD 2021-2030 						<ul style="list-style-type: none"> • Desk review of the project documents, progress reports, and independent monitoring group reports relevant to the assignment • Collect and analyse data on the different subsectors identified in NARDS • Meetings with stakeholders, focus group discussions, field visits • Individual discussions with key stakeholders • Design the concept of the new SNARD 2021-2030. • Elaborate new SNARD in line with national legislation 		


Ref 2	Project title		Comunitatea Mea – Municipal Strategic Planning					
Name of legal entity	Country	Overall project value (Euro)	Proportion carried out by candidate (%)	No of staff provided	Name of client	Origin of funding	Dates (start/end)	Name of partners if any
 Business Consulting Institute	REPUBLIC OF MOLDOVA	156,800	50	8	IREX	USAID	01.2019-06.2021	Institute for Urban Development
Detailed description of project						Type of services provided		
<p>Goal: Support CM - partner municipalities in updating existing and/or developing new socio-economic municipal strategies for their communities</p> <p>Objective: To support the preparation of the planning process to ensure local participatory framework. To support institutionalization of the planning process.</p> <p>Results:</p> <ul style="list-style-type: none"> • Establish the municipal structure responsible for the strategic planning process; • Facilitate and support the planning process • Development of new socio-economic municipal strategies • Elaboration of the mechanism for monitoring the implementation of the strategy • Assist LPAs in organizing and conducting public hearings • 						<ul style="list-style-type: none"> • Conduct in depth complex analysis (community profiling) of target localities • In depth analysis and review of the existing Local Socio-Economic Development Strategies (LSED), support LPA to update the documents. • Conduct at least three strategic planning workshops • Develop a list of indicators for evaluation and monitoring of LSED. • Project management, communications and monitoring. 		

Ref 3	Project title		Mid Term Evaluation of the National Strategy for Agriculture and Rural Development for 2014-2020					
Name of legal entity	Country	Overall project value (Euro)	Proportion carried out by candidate (%)	No of staff provided	Name of client	Origin of funding	Dates (start/end)	Name of partners if any
 Business Consulting Institute	REPUBLIC OF MOLDOVA	39,100	30	3	Agrotec Spa for Ministry of Agriculture, Regional Development Environment of RM	EU	11.2017-03.2018	CIVITTA Moldova
Detailed description of project						Type of services provided		
<p>Goal: Conducting the midterm evaluation to assess the continued relevance of NARDS programme and its interventions through its various measures/actions and the progress made towards achieving its planned objectives. At the same time, the evaluation presents an opportunity to modify the Strategy and the Action Plan in order to ensure the achievement of the targets by 2020.</p> <p>Objective:</p> <ul style="list-style-type: none"> - Evaluation of the progress of the program in terms of its objectives, referring to the results and, where appropriate, to the performance indicators; - Evaluation the effectiveness and efficiency of the strategy implementation, as well as the assessment of how the resources were allocated; - Increase the quality of the Action Plan and its implementation; - Examine the proposals to substantially change the strategy; - Prepare for the ex-post evaluation. <p>Results:</p> <ul style="list-style-type: none"> • Mid-term evaluation report with executive summary 						<ul style="list-style-type: none"> • Desk review of the project documents, progress reports, and independent monitoring group reports relevant to the assignment • Collect and analyse data on the different subsectors identified in NARDS • Meetings with stakeholders, focus group discussions, field visits • Individual discussions with key stakeholders • Provide recommendation and improved framework for monitoring and evaluation procedures regarding the revision of NARDS and its implementation in the second phase 		

Ref 4	Project title		Engagement of Civil Society Organizations in the delivery of local public services in North Development Regions within the framework of the project Modernization of Local Public Services in the Republic of Moldova					
Name of legal entity	Country	Overall project value (Euro)	Proportion carried out by candidate (%)	No of staff provided	Name of client	Origin of funding	Dates (start/end)	Name of partners if any
 Business Consulting Institute	REPUBLIC OF MOLDOVA	47,900	100	7	German Development Cooperation (GIZ)	German Development Cooperation (GIZ)	10.2017-03.2019	-
Detailed description of project						Type of services provided		
<p>Goal: Promoting the active participation of citizens in key processes conducted by Local Public Administration and supported by MLPS Project</p> <p>Objective: To support the participation of citizens in local communities in planning, implementation and monitoring of investment projects in WSS, EE of Public Buildings Sectors, as well as inter-municipal cooperation and awareness raising measures for the development of projects in Solid Waste Management Sector</p> <p>Results:</p> <ul style="list-style-type: none"> Engagement of a significant proportion of citizens in a structured and transparent process of participatory planning of investments for improved service delivery All local stakeholder groups – including potentially marginalized, vulnerable and underrepresented minorities – have access to relevant information on the planning process and can engage in a meaningful way Engagement of the Local Citizens Committees to participate in oversight of local public infrastructure investments to increase transparency and the quality of construction works Citizens are aware of their LPAs’ initiatives towards participatory planning, public procurement and inter-municipal cooperation. They are informed and enabled to participate in a meaningful way in the key processes and can contribute to the improvement in the communication and cooperation between civil society and public institutions, specifically (but not exclusively) on local and regional level Increased accountability of public institutions towards citizens through a specific focus on citizen-involvement, multi-stakeholder participation and customer-orientation in service delivery within the key processes 						<ul style="list-style-type: none"> Facilitate initial local planning working groups’ sessions with interested LPAs within the region Facilitate subsequent workshops, planning seminars and public consultations ensuring participation of a wide range of actors from civil society, private sector and government institutions Support the LPAs to draft updated local plans, including social and gender activities Support LPAs to organize public consultations of updated local plans Monitor procurement processes of local public service investments Assist Local Citizen Councils to monitor construction processes Perform the baseline study for ongoing service delivery Monitor service delivery against agreed performance indicators Raise public awareness of environmental, health and safety issues Conduct final impact assessments in target communities Contributing to the preparation of progress reports of LPAs for the sessions of the Regional Sector Commissions of the Regional Development Councils Preparation of the reports on key lessons learned by LPAs in regional development processes 		

Ref 5	Project title		Technical support for Modernization of Local Public Services Project					
Name of legal entity	Country	Overall project value (Euro)	Proportion carried out by candidate (%)	No of staff provided	Name of client	Origin of funding	Dates (start/end)	Name of partners if any
 Business Consulting Institute	REPUBLIC OF MOLDOVA	3,111,616	20	8	German Development Cooperation (GIZ)	German Development Cooperation (GIZ)	08.2017-12.2020	GFA Consulting Group GmbH Mott MacDonald Romania
Detailed description of project						Type of services provided		
<p>Goal: Support the implementation of the programme ‘Modernization of Local Public Services’ (MLPS)</p> <p>Objective: Provide a pool of national and international experts who can offer technical expertise and consultancy services defined by individual ToRs on short-term basis in a needs- and results-oriented manner</p> <p>Results:</p> <ul style="list-style-type: none"> • up to 52 expert months for international experts (approx. 20% related to the sectors water supply and sanitation and energy efficiency); • up to 3 expert months international junior experts; • up to 17 months national pool coordinator; • up to 120 expert months for national short-term experts (approx. 20% related to the sectors water supply and sanitation and energy efficiency); • up to 24 expert months national junior experts. 						<ul style="list-style-type: none"> • Development of regional sector programs; coordination and integration of local plans with superior development and sector planning for selected municipal services • Development of medium-term investment plans involving public and private sector, civil society and citizens while ensuring integration of superior development plans and relevant sector plans; • Project pipeline development in selected sectors; elaboration of proposals for priority projects and their compilation to clusters following criteria e.g. as complementarity and maximization of synergies; • Technical and financial planning as well as preparation of project proposals to support applications for financing by national and international sources; • Environmental evaluations and screenings of planned investment measures; • Planning and management of municipal investments and finances; financing mechanisms and models for municipal services; recommendations for the development of guidelines and procedures; • Public procurement; support to the technical evaluation of design services’ bids and construction works’ bids; elaboration of respective guidelines • Quality control and quality ensuring during construction / rehabilitation works of infrastructure investments; • Management and operation of municipal services according to European standards • Institutional and organizational development in regional development and good local governance; • Public awareness raising, strengthening local participation and accountability • Training needs assessments, development of training methodologies and materials, development of operation manuals for municipal service management 		

Ref 6	Project title		Consulting Services to support communities from ATU Gagauzia and Taraclia district in local community strategic planning and community mobilization processes					
Name of legal entity	Country	Overall project value (USD)	Proportion carried out by candidate (%)	No of staff provided	Name of client	Origin of funding	Dates (start/end)	Name of partners if any
 Business Consulting Institute	REPUBLIC OF MOLDOVA	108,060	100	15	SARD Programme/ UNDP Moldova	EU	07.2016-10.2018	-
Detailed description of project						Type of services provided		
<p>Goal: Enhance cooperation between national and regional public authorities in Gagauzia, Taraclia District and local governments, establish a development path in context with the national strategies of Republic of Moldova and contribute to regional and national development.</p> <p>Objectives:</p> <ul style="list-style-type: none"> • Elaborate/update socio-economic development strategies of communities from ATU Gagauzia and Taraclia district • Ensure the application of European Union and international standards for integrated development. <p>Results:</p> <ul style="list-style-type: none"> • Developed /updated community profiles and socio-economic development strategies; • Expected Impacts plans and list of indicators for evaluation and monitoring of the LPA activities; • Capacity building activities on community mobilization; training modules elaborated; support offered to community groups; • Project proposals, including IMC, developed and submitted for competitive selection; project sustainability plans prepared; local participatory groups and LPAs supported in project implementation; • Training for LPAs and local NGOs/CBOs/community groups in fundraising and resource mobilization; support provided to them in finding additional funds for local development projects; • Enhanced cooperation between local institutions and CBOs, and local communities; • Minimum 2 viable additional local development project proposals for each target community; • Monitoring, coaching and support of LPAs capacity building; • Good practices and case studies presented in a standardized format. 						<p>(1) Conduct in depth complex analysis (community profiling) of target localities Support the Project Local Task Forces to draft and endorse the detailed project 2-year implementation road map</p> <p>(2) In depth analysis and review of the existing Local Socio-Economic Development Strategies (LSED), support LPA to update the documents. Develop the expected Impacts plan Develop a list of indicators for evaluation and monitoring of the LPA activities Conduct at least three strategic planning workshops (including one public hearing)</p> <p>(3) Develop the capacities of local actors (incl. CBOs) in local development by applying community mobilization for empowerment principles; provide on-going support to community groups</p> <p>(4) Support LPA and local participatory groups in writing and submitting one small scale infrastructural project proposal and/or IMC project Offer consultancy in project implementation</p> <p>(5) Support LPA and local NGOs in community development and fundraising</p> <p>(6) Monitoring, coaching and support of LPAs capacity building</p> <p>(7) Communicate project results and ensure its visibility.</p>		

Ref 7	Project title		Support communities from ATU Gagauzia and Taraclia district in the field of Inter-Municipal Cooperation (IMC) for more efficient public service delivery at the local level					
Name of legal entity	Country	Overall project value (Euro)	Proportion carried out by candidate (%)	No of staff provided	Name of client	Origin of funding	Dates (start/end)	Name of partners if any
 Business Consulting Institute	REPUBLIC OF MOLDOVA	82,800	55	7	SARD Programme/ UNDP Moldova	EU	10.2016-10.2018	Institute for Urban Development
Detailed description of project						Type of services provided		
<p>Goal: Encourage confidence building in ATU Gagauzia and Taraclia district, including neighboring communities, through improved development opportunities leading to enhanced competitiveness in the region</p> <p>Objective: Facilitate and assist communities from ATU Gagauzia and Taraclia district in the field of Inter-Municipal Cooperation services activities (IMC) aiming to increase quality and efficiency of providing public services, public works and other activities of public interest and for the purpose of contributing to efficient usage of public assets and public money using IMC mechanisms.</p> <p>Results:</p> <ul style="list-style-type: none"> • IMC Methodology for assessment the existing IMC potential and defining feasible IMC project initiatives; • 5 regional trainings / workshops to prioritize and define potential institutional capacity development initiative from Local Development Strategy • Feasibility studies for the five most feasible and viable IMC projects • 5 functional IMC services created • 1 national/ regional events organized for visibility and results dissemination 						<ul style="list-style-type: none"> • Perform the assessment of IMC potential in the communities from ATU Gagauzia and Taraclia district; • Support targeted clusters of communities to prioritize and define 10 potential IMC initiatives based on the priorities of Social Economic Development Strategies. • Elaborate 5 IMC streamlined Feasibility Studies - one per each selected IMC project; • Assist Local Stakeholders in the development and submission of 5 IMC project proposals for SARD financing through competitive selection process; • Support the implementation of five IMC projects from ATU Gagauzia and Taraclia district; • Provide on-going coaching and mentoring for each LPA for improving their internal procedures and regulations in line with IMC mechanisms and principles; • Support the capacity building of IMC service providers/IMC service implementation units. 		

7 DECLARATIONS

As part of their tender, each legal entity identified under point 1 of this tender, including every consortium member, must submit a signed declaration using the attached format. The declaration may be in original or in copy. If copies are submitted, the originals must be sent to the contracting authority upon request.

Moreover, each legal entity identified under point 1 of this application, including every consortium member, and each capacity-providing entity (if any) must submit a signed declaration on honour on exclusion and selection criteria (form A14 available at the following link: <http://ec.europa.eu/europeaid/prag/annexes.do?chapterTitleCode=A>).

8 STATEMENT

I, the undersigned, being the authorised signatory of the above tenderer, hereby declare that we have examined and accept without reserve or restriction the entire contents of the tender dossier for the tender procedure referred to above. We offer to provide the services requested in the tender dossier on the basis of the following documents, which comprise our technical offer, and our financial offer, which is submitted in a separate, sealed envelope:

- Organisation & methodology
- Key experts (comprising a list of the key experts and their CVs), if required
- Tenderer's declarations (for a consortium, two from each consortium member)
- Statements of exclusivity and availability signed by each of the key experts, if required
- Completed financial identification form (see Annex VI to the draft contract) providing details of the bank account into which payments under the proposed contract should be made in the event that we are awarded the contract (or the financial identification number or a copy of the financial identification form provided to the contracting authority on an earlier occasion, unless it has changed in the meantime)
- Completed legal entity file (or the legal entity number allocated. Alternatively a copy of the legal entity file provided to the contracting authority on an earlier occasion, unless the legal status has changed in the meantime)
- Duly authorised signature: an official document (statutes, power of attorney, notary statement, etc.) proving that the person who signs on behalf of the company/joint venture/consortium is duly authorised to do so.
- Documentary proof or statements required under the law of the country where we are effectively established (or each of the companies in case of a consortium), to show that we do not fall into any of the exclusion situations listed in Section 2.6.10.1 of the practical guide. This evidence or these documents or statements must carry a date, which is not more than one year before the date of submission of the tender. In addition, a statement is furnished stating that the situations described in these documents have not changed since then.
- Documentary evidence of the financial and economic capacity as well as the technical and professional capacity according to the selection criteria specified in the contract notice.

This tender is subject to acceptance within the validity period stipulated in clause 6 of the instructions to tenderers.

We understand that our tender may be rejected if we propose key experts who have been involved in preparing this project or employ them as advisers in the preparation of our tender. We also understand that this may mean exclusion from other tender procedures and contracts funded by the EU/EDF.

We are fully aware that, for a consortium, the composition of the consortium cannot be changed in the course of the tender procedure, unless the contracting authority has given its prior approval in writing. We are also aware that the consortium members have joint and several liability towards the contracting authority concerning participation in the above tender procedure and any contract awarded to us as a result of it.

We understand that entities upon whose capacity we rely with regard to economic and financial criteria, become jointly and severally liable for the performance of the contract.

Signed on behalf of the tenderer

Name **Liviu ANDRIUTA**

Signature

Date **26 August 2021**



BUSINESS CONSULTING INSTITUTE

DECLARATION REFERRED TO IN POINT 7 OF THE TENDER SUBMISSION FORM

26 August 2021

**Edinet municipality city hall, ,
30 Octavian Cirimpei Street, Edinet, Republic of Moldova**

Your ref: 2020/421-644/5.4

TENDERER'S DECLARATION

Dear Sir/Madam

In response to your letter of invitation to tender for the above contract, we BUSINESS CONSULTING INSTITUTE hereby declare that we:

- are submitting this tender on an individual basis for this contract. We confirm that we are not participating in any other tender for the same contract in any form (as a member — including leader — in a consortium or as an individual candidate);
- agree to abide by the ethics clauses in Section 13 of the instructions to tenderers, have not been involved in the preparation of the project which is the subject of this tender procedure unless it is proved that the involvement in previous stages of the project does not constitute unfair competition, and have no professional conflicting interests and/or any relation with other tenderers or other parties in the tender procedure or behaviour which may distort competition at the time of submission of this tender according to Section 2.5.4. of the practical guide;
- are not part of a group or network and have only included data in the tender form concerning the resources and experience of our legal entity;
- will inform the contracting authority immediately if there is any change in the above circumstances at any stage during the tender procedure or during implementation of the tasks;
- fully recognise and accept that if the above-mentioned persons participate in spite of being in any of the situations listed in Section 2.6.10.1.1. of the practical guide or if the declarations or information provided prove to be false they may be subject to rejection from this procedure and to administrative sanctions in the form of exclusion and financial penalties up to 10 % of the total estimated value of the contract being awarded and that this information may be published on the Commission website in accordance with the Financial Regulation in force;
- are aware that, for the purposes of safeguarding the EU's financial interests, our personal data may be transferred to internal audit services, to the European Court of Auditors, to the Financial Irregularities Panel or to the European Anti-Fraud Office.

We understand that our tender and the expert may be excluded if we propose the same key expert as another tenderer or if we propose a key expert who is engaged in an EU/EDF financed project if the input from his/her position in that contract could be required on the same dates as his/her work under this contract.

We understand that if we fail to respond within the delay after receiving the notification of award, or if the information provided proves to be false, the award may be considered null and void.

Yours faithfully,

Liviu Andriuta

Executive Director

Declaration on honour on exclusion criteria and selection criteria

The undersigned **Liviu Andriuta**, representing:

<i>(only for natural persons)</i> himself or herself	<i>(only for legal persons)</i> the following legal person:
ID or passport number: (‘the person’)	Full official name: AO Business Consulting Institute Official legal form: Public Association Statutory registration number: 1010620009193 Full official address: #27, Mihai Eminescu street, Chisinau, MD 2012, Republic of Moldova VAT registration number: 0208460 (‘the person’)

I – SITUATION OF EXCLUSION CONCERNING THE PERSON

(1) declares that the above-mentioned person is in one of the following situations:	YES	NO
(a) it is bankrupt, subject to insolvency or winding up procedures, its assets are being administered by a liquidator or by a court, it is in an arrangement with creditors, its business activities are suspended or it is in any analogous situation arising from a similar procedure provided for under national legislation or regulations;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(b) it has been established by a final judgement or a final administrative decision that the person is in breach of its obligations relating to the payment of taxes or social security contributions in accordance with the law of the country in which it is established, with those of the country in which the contracting authority is located or those of the country of the performance of the contract;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(c) it has been established by a final judgement or a final administrative decision that the person is guilty of grave professional misconduct by having violated applicable laws or regulations or ethical standards of the profession to which the person belongs, or by having engaged in any wrongful conduct which has an impact on its professional credibility where such conduct denotes wrongful intent or gross negligence, including, in particular, any of the following:		
(i) fraudulently or negligently misrepresenting information required for the verification of the absence of grounds for exclusion or the fulfilment of selection criteria or in the performance of a contract;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(ii) entering into agreement with other persons with the aim of distorting competition;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(iii) violating intellectual property rights;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(iv) attempting to influence the decision-making process of the contracting authority during the award procedure;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(v) attempting to obtain confidential information that may confer upon it undue advantages in the award procedure;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(d) it has been established by a final judgement that the person is guilty of the following:		
(i) fraud, within the meaning of Article 1 of the Convention on the protection of the European Communities' financial interests, drawn up by the Council Act of 26 July 1995;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(ii) corruption, as defined in Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of EU Member States, drawn up by the Council Act of 26 May 1997, and in Article 2(1) of Council Framework Decision 2003/568/JHA, as well as corruption as defined in the legal provisions of the country	<input type="checkbox"/>	<input checked="" type="checkbox"/>

where the contracting authority is located, the country in which the person is established or the country of the performance of the contract;		
(iii) participation in a criminal organisation, as defined in Article 2 of Council Framework Decision 2008/841/JHA;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(iv) money laundering or terrorist financing, as defined in Article 1 of Directive 2005/60/EC of the European Parliament and of the Council;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(v) terrorist-related offences or offences linked to terrorist activities, as defined in Articles 1 and 3 of Council Framework Decision 2002/475/JHA, respectively, or inciting, aiding, abetting or attempting to commit such offences, as referred to in Article 4 of that Decision;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(vi) child labour or other forms of trafficking in human beings as defined in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(e) the person has shown significant deficiencies in complying with the main obligations in the performance of a contract financed by the Union's budget, which has led to its early termination or to the application of liquidated damages or other contractual penalties, or which has been discovered following checks, audits or investigations by an Authorising Officer, OLAF or the Court of Auditors;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(f) it has been established by a final judgment or final administrative decision that the person has committed an irregularity within the meaning of Article 1(2) of Council Regulation (EC, Euratom) No 2988/95;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(g) for the situations of grave professional misconduct, fraud, corruption, other criminal offences, significant deficiencies in the performance of the contract or irregularity, the applicant is subject to: i.facts established in the context of audits or investigations carried out by the Court of Auditors, OLAF or internal audit, or any other check, audit or control performed under the responsibility of an authorising officer of an EU institution, of a European office or of an EU agency or body; ii.non-final administrative decisions which may include disciplinary measures taken by the competent supervisory body responsible for the verification of the application of standards of professional ethics; iii.decisions of the ECB, the EIB, the European Investment Fund or international organisations; iv.decisions of the Commission relating to the infringement of the Union's competition rules or of a national competent authority relating to the infringement of Union or national competition law; or v.decisions of exclusion by an authorising officer of an EU institution, of a European office or of an EU agency or body.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

II – SITUATIONS OF EXCLUSION CONCERNING NATURAL PERSONS WITH POWER OF REPRESENTATION, DECISION-MAKING OR CONTROL OVER THE LEGAL PERSON

Not applicable to natural persons, Member States and local authorities

(2) declares that a natural person who is a member of the administrative, management or supervisory body of the above-mentioned legal person, or who has powers of representation, decision or control with regard to the above-mentioned legal person (this covers company directors, members of management or supervisory bodies, and cases where one natural person holds a majority of shares) is in one of the following situations:	YES	NO	N/A
Situation (c) above (grave professional misconduct)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Situation (d) above (fraud, corruption or other criminal offence)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Situation (e) above (significant deficiencies in performance of a contract)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Situation (f) above (irregularity)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

III – SITUATIONS OF EXCLUSION CONCERNING NATURAL OR LEGAL PERSONS ASSUMING UNLIMITED LIABILITY FOR THE DEBTS OF THE LEGAL PERSON

(3) declares that a natural or legal person that assumes unlimited liability for the debts of the above-mentioned legal person is in one of the following situations:	YES	NO	N/A
Situation (a) above (bankruptcy)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Situation (b) above (breach in payment of taxes or social security contributions)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

IV – GROUNDS FOR REJECTION FROM THIS PROCEDURE

(4) declares that the above-mentioned person:	YES	NO
(h) has distorted competition by being previously involved in the preparation of procurement documents for this procurement procedure.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

V – REMEDIAL MEASURES

If the person declares one of the situations of exclusion listed above, it must indicate measures it has taken to remedy the exclusion situation, thus demonstrating its reliability. This may include e.g. technical, organisational and personnel measures to prevent further occurrence, compensation of damage or payment of fines. The relevant documentary evidence which illustrates the remedial measures taken must be provided in annex to this declaration. This does not apply for situations referred in point (d) of this declaration.

VI – EVIDENCE UPON REQUEST

Upon request and within the time limit set by the contracting authority the person must provide information on the persons that are members of the administrative, management or supervisory body. It must also provide the following evidence concerning the person itself and concerning the natural or legal persons which assume unlimited liability for the debt of the person:

For situations described in (a), (c), (d) or (f), production of a recent extract from the judicial record is required or, failing that, an equivalent document recently issued by a judicial or administrative authority in the country of establishment of the person showing that those requirements are satisfied.

For the situation described in point (a) or (b), production of recent certificates issued by the competent authorities of the State concerned are required. These documents must provide evidence covering all taxes and social security contributions for which the person is liable, including for example, VAT, income tax (natural persons only), company tax (legal persons only) and social security contributions. Where any document described above is not issued in the country concerned, it may be replaced by a sworn statement made before a judicial authority or notary or, failing that, a solemn statement made before an administrative authority or a qualified professional body in its country of establishment.

The person is not required to submit the evidence if it has already been submitted for another procurement procedure. The documents must have been issued no more than one year before the date of their request by the contracting authority and must still be valid at that date.

The signatory declares that the person has already provided the documentary evidence for a previous procedure and confirms that there has been no change in its situation:

Document	Full reference to previous procedure

VII – SELECTION CRITERIA

(5) declares that the above-mentioned person complies with the selection criteria applicable to it individually as provided in the tender specifications:	YES	NO	N/A
(a) It has the legal and regulatory capacity to pursue the professional activity needed for performing the contract as required in section 16 of the tender specifications;	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(b) It fulfills the applicable economic and financial criteria indicated in section 16 of the tender specifications;	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(c) It fulfills the applicable technical and professional criteria indicated in section 16 of the tender specifications.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The contracting authority must adapt the table above to the criteria indicated in the tender specifications (i.e. insert extra rows for each criterion or delete irrelevant rows).

(6) if the above-mentioned person is the sole tenderer or the leader in case of joint tender , declares that:	YES	NO	N/A
(d) the tenderer, including all members of the group in case of joint tender and including subcontractors if applicable, complies with all the selection criteria for which a consolidated assessment will be made as provided in the tender specifications.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

VIII – EVIDENCE FOR SELECTION

The signatory declares that the above-mentioned person is able to provide the necessary supporting documents listed in the relevant sections of the tender specifications and which are not available electronically upon request and without delay.

The person is not required to submit the evidence if it has already been submitted for another procurement procedure. The documents must have been issued no more than one year before the date of their request by the contracting authority and must still be valid at that date.

The signatory declares that the person has already provided the documentary evidence for a previous procedure and confirms that there has been no change in its situation:

Document	Full reference to previous procedure

The above-mentioned person may be subject to rejection from this procedure and to administrative sanctions (exclusion or financial penalty) if any of the declarations or information provided as a condition for participating in this procedure prove to be false.

Full name: Liviu Andriuta

Date: 26.08.2021

Signature

STATEMENT OF EXCLUSIVITY AND AVAILABILITY

PUBLICATION REF: 2020/421-644/5.4

I, the undersigned, hereby declare that I agree to participate exclusively with the tenderer Project monitoring and evaluation services in the above-mentioned service tender procedure. This includes that I will not be proposed as a replacement expert in this tender procedure. I declare that I am able and willing to work for the period(s) set for the position for which my CV has been included if this tender is successful, namely:

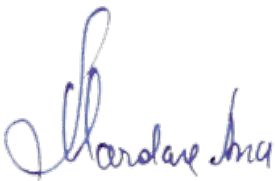
From	To	Availability
15.09.2021	31.12.2025	part time

I confirm that I do not have a confirmed engagement as key expert in another EU/EDF-funded project, or any other professional activity, incompatible in terms of capacity and timing with the above engagements.

By making this declaration, I understand that I am not allowed to offer my services as an expert to any other tenderer participating in this tender procedure. I am fully aware that if I do so, I will be excluded from this tender procedure, the tenders will be rejected, and I may also be subject to exclusion from other tender procedures and contracts funded by the EU/EDF.

I also declare that I am not in a situation of conflict of interest or unavailability and commit to inform the tenderer(s) of any change in my situation.

I acknowledge that I have no contractual relations with the contracting authority and in case of dispute concerning my contract with the contractor I shall address myself to the latter and/or to the competent jurisdictions.

Name	Ana MARDARE
Signature	
Date	26 August 2021

STATEMENT OF EXCLUSIVITY AND AVAILABILITY

PUBLICATION REF: 2020/421-644/5.4

I, the undersigned, hereby declare that I agree to participate exclusively with the tenderer Project monitoring and evaluation services in the above-mentioned service tender procedure. This includes that I will not be proposed as a replacement expert in this tender procedure. I declare that I am able and willing to work for the period(s) set for the position for which my CV has been included if this tender is successful, namely:


From	To	Availability
15.09.2021	31.12.2025	part time

I confirm that I do not have a confirmed engagement as key expert in another EU/EDF-funded project, or any other professional activity, incompatible in terms of capacity and timing with the above engagements.

By making this declaration, I understand that I am not allowed to offer my services as an expert to any other tenderer participating in this tender procedure. I am fully aware that if I do so, I will be excluded from this tender procedure, the tenders will be rejected, and I may also be subject to exclusion from other tender procedures and contracts funded by the EU/EDF.

I also declare that I am not in a situation of conflict of interest or unavailability and commit to inform the tenderer(s) of any change in my situation.

I acknowledge that I have no contractual relations with the contracting authority and in case of dispute concerning my contract with the contractor I shall address myself to the latter and/or to the competent jurisdictions.

Name	Liviu ANDRIUTA
Signature	
Date	26 August 2021

STATEMENT OF EXCLUSIVITY AND AVAILABILITY

PUBLICATION REF: 2020/421-644/5.4

I, the undersigned, hereby declare that I agree to participate exclusively with the tenderer Project monitoring and evaluation services in the above-mentioned service tender procedure. This includes that I will not be proposed as a replacement expert in this tender procedure. I declare that I am able and willing to work for the period(s) set for the position for which my CV has been included if this tender is successful, namely:


From	To	Availability
15.09.2021	31.12.2025	part time

I confirm that I do not have a confirmed engagement as key expert in another EU/EDF-funded project, or any other professional activity, incompatible in terms of capacity and timing with the above engagements.

By making this declaration, I understand that I am not allowed to offer my services as an expert to any other tenderer participating in this tender procedure. I am fully aware that if I do so, I will be excluded from this tender procedure, the tenders will be rejected, and I may also be subject to exclusion from other tender procedures and contracts funded by the EU/EDF.

I also declare that I am not in a situation of conflict of interest or unavailability and commit to inform the tenderer(s) of any change in my situation.

I acknowledge that I have no contractual relations with the contracting authority and in case of dispute concerning my contract with the contractor I shall address myself to the latter and/or to the competent jurisdictions.

Name	Marin ROSCOVAN
Signature	
Date	26 August 2021

ANNEX III: Organisation & Methodology

1.1. OUR UNDERSTANDING OF THE TASK

We have examined the content of the Terms of Reference (ToR) of Tender no. ocds-b3wdp1-MD-1626959828991 for selecting a company for the providing services for monitoring and evaluation of the „Edinet - Insights into tomorrow cities” Project, financed by EU Delegation in Republic of Moldova.

The **overall objective** of the Project is to improve quality of urban development, citizens’ satisfaction and public services in Edinet.

According to the published ToR, the purpose of the assignment is providing the monitoring and assessment of the project outcomes, outputs and impact.

Five main deliverables will be presented:

- Baseline study – 1 report
- Interim evaluation – 3 reports
- Final evaluation – 1 report

The duration of the assessment will be 48 months, from the signing of the contract.

1.2. MONITORING AND EVALUATION FRAMEWORK

The project’s monitoring and evaluation (M&E) refers to the set of processes involving regular and timely data collection and data processing related to implemented activities in order to achieve the project’s specific objectives in order to substantiate and facilitate the decision-making process, ensuring transparency and providing a basis for future evaluation actions.

The M&E processes are realized within a specific pre-established monitoring and evaluation framework, which includes the specific actions to be undertaken, indicators framework to be monitored, data collection instruments, evaluation phases, stakeholders, etc.

1.2.1. INSTITUTIONAL FRAMEWORK AND STAKEHOLDERS

According to the ToR the institutional framework is based on Edinet Municipality – the beneficiary of the project and Alba Iulia Municipality (Romania) which is the main knowledge transfer partner within the project. The institutional framework of the project is completed by 4 Public services operators from Edinet municipality, 4 educational institutions (2 schools and 2 kindergartens).

The stakeholder list includes about 20 000 inhabitants of the Edinet Municipality, including more than 1500 citizens from vulnerable categories, 1600 pupils, 900 children and more than 2100 SMEs.

1.2.2. INDICATOR FRAMEWORK

The indicator framework represents the totality of the indicators to be monitored throughout the project implementation represents the main source for the assessment of the project’s results and performance.

Monitoring and evaluation activities differ from traditional control activities in that they establish a shift from exclusive control of allocated resources, to reporting and review based on interpretation of results, and to increased accountability of institutions involved in project implementation.

In order to ensure the efficient M&E process we intend to develop and indicator framework which will include but will not be limited to the indicators proposed in the ToR.

The Indicator Framework will be structured based on the type of the indicator and will consists from three types of indicators:

- Output indicators - expresses the direct products of a project's activities. Specifically, the products refer to everything that has been obtained by consuming resources and represent an intermediate result.
- Outcome/Results indicators - refers to the immediate benefits that are felt as a result of the project by direct or indirect beneficiaries.
- Impact indicators – represent specific, measurable things which will allow to assess the effectiveness (the impact) of the project’s interventions

At the same time, the indicators have a set of technical parameters that include:

1. Indicator definition (clarifies the nature and the structuring of the indicator)
2. Baseline value (Indicates the value of the indicator until the project implementation starts)
3. Target value (Indicates the value aimed to be achieved by the project)
4. Periodicity (indicates the frequency for collection of the values)
5. Source (indicates where the data can be extracted from)
6. Responsible (indicates the entity responsible for the collection of generation of data)

Other parameters can also be considered upon their utility in the monitoring exercise as well.

The list of indicators included in the ToR include all the 3 types of indicators which have been preliminary structured as indicated above:

Indicative list of indicators	Type of the indicator
Basic services proximity (C2)	Impact Indicator
Share of Green Public Procurement (C3)	Impact Indicator
City energy consumption (C3)	Impact Indicator
Greenhouse Gas emissions per capita (C17)	Impact Indicator
Percentage of projects in partnership with at least 2 others sectors (private, academic, civil society) (C4)	Impact Indicator/ Outcome indicator
Citizens’ satisfaction with the Edinet community	Outcome indicator
Citizens’ satisfaction with the Edinet community / municipality with regard to the standard of schools (C7)	Outcome indicator
The rate of the number of jobs growth in North region	Outcome indicator
Number of public transportation options,	Outcome indicator
waiting time (min.)	Outcome indicator
traffic speed (km/h)	Outcome indicator
traffic congestion (nr, h)	Outcome indicator
(improved) mobility	Outcome indicator
Public transport with conditions for vulnerable people (nr)	Outcome indicator
Network losses,	Outcome indicator
water quality parameters physical and biological,	Outcome indicator
savings from water distribution management	Outcome indicator
Quantity of the reused urban biomass,	Outcome indicator
m2 of green area equipped with drip irrigation system	Outcome indicator
To measure quality of public lightning: % of population with access to public lightning,	Outcome indicator

nr. Of inhabitants with improved living conditions by applying smart technologies	Outcome indicator
Number of children and nr. of students with access to smart education	Output indicator
Nr of video camera installed for increased public security	Output indicator
nr of urban development sectors where “packaged” smart solutions are implemented	Output indicator
nr of guides elaborated for smart urban development	Output indicator
Number of smart planning structures created	Output indicator
Status of urban data platform used for local e-governance	Output indicator
Number of adopted smart urban development plans	Output indicator
Number of realised smart interventions for modernisation and improvement of the urban public infrastructure	Output indicator
Number of impact actions implemented with smart technologies to improve living conditions in the neighbourhoods	Output indicator
Number of smart technologies identified and tailored to local businesses	Output indicator
Number of curricula for smart education implemented and tested in Edinet disaggregated by educational institutions	Output indicator

Still, the attribution to specific categories depends on the project documentation and shall be clarified in the inception phase.

Depending on the type of the indicator the consultants will indicate the most appropriate tools for the collection or even generation of data in the cases where indicators are of a complex nature. As well, the indicators list shall be as well revised and developed where necessary in order to reflect all the externalities of the projects. At the same time, based on the nature of the indicators the consultants shall suggest the most appropriate periodicity for collection/ generation of data, also based on the action plan of the project, in order to ensure the most accurate reflection of actual modifications occurred.

1.2.3. MONITORING AND EVALUATION PHASES

Even though the Monitoring and evaluation processes the core activities of this assignment, and they involve and integrated approach, the processes are separate and different by nature and orientation:

The purpose of the monitoring is to provide the responsible institutions and decision-makers with up-to-date information on the implementation of the activities and to ensure that the activities carried out, the time frame and the results achieved correspond to the values initially planned.

The evaluation represents the final planning stage and aims to total the results achieved during the implementation of the project.

The M&E process will be structured generally in 3 main phases, each with specific action to be implemented:

1. Preparatory phase

In order to set the operational foundation of the monitoring and evaluation processes in the beginning of the project there are performed a set of key activities and processes as follows:

Revision/adjustment of the indicators framework - the activity aims at understanding the logic of intervention in correspondence with the intervention matrix and correct any errors in terms of indicators formulation. Also, at this stage for each of the indicators there are developed all the technical parameters.

Formulation of the monitoring and evaluation plan - the plan contains the set of indicators along with the key activities performed for their collection/generation, indicating the instruments used for data collection and the periodicity.

The formulation of the plan allows transparency and acknowledgement from the entire project team in the processes of monitoring and facilitates the further decisions to be made based on the conclusions generated from the data analysis.

Both the indicators framework and the monitoring and evaluation plan needs to be discussed and approved by the project team.

Taking into consideration the nature of the indicators and the provisions of the ToR, at this phase shall be carried out a baseline study that will allow to evaluate the values of the project indicators. During the baseline study, the all needed data in order to complete the indicator framework will be collected. The baseline study development will include both quantitative and qualitative data collection as well as main stakeholders' interview, current situation mapping, etc.

The data collected and included in the baseline study will be integrated in the indicators frameworks and will represent the benchmark for the interim evaluations and final evaluation.

At the same time, at this stage of the project there can be formulated the evaluation questions to be responded during the evaluations and the corresponding evaluations tools to be applied. This will allow a proper alignment of the monitoring and evaluation processes and the necessary volume of data to be collected during the monitoring processes.

2. Project Monitoring Processes

Following the preparatory phase the project, the consultant will perform according to the Monitoring and Evaluation Plan all necessary action in order to collect all necessary data.

The consultant will act in close cooperation with the project team in order to inform the project team upon the progress in performing the planned activities and the necessity of implementing complementary actions.

3. Project Evaluation

In performing the evaluation processes the consultant will align to the provisions and recommendations of the State Chancellery, the Evalsed guide and ROM handbook.

As per the provision of ToR, the Consultant is expected to produce formative and one summative evaluation.

Formative evaluations are the evaluation performed during the implementation period and allow an explanatory nature of the conclusions and provisions of recommendations for further activities, including applications of corrections in interventions in order to reach the main scope of the project.

The summative evaluation is the final evaluation which will summarises all achieved results within the project and formulations of the lessons learnt.

As indicated in the point above the content of the evaluation reports shall be structured on the main evaluation questions, that are derived from the main evaluation dimensions:

Relevance: Extent to which the objectives of the development intervention are consistent with beneficiaries' requirements, needs, priorities.

Effectiveness: Extent to which the development intervention's objectives were achieved, or are expected to be achieved, taking into account their relative importance.

Efficiency: Extent to which the outputs and/or desired effects have been achieved with the lowest possible use of resources/inputs (funds, expertise, time, administrative costs, etc.). intervention, or the probability that they continue in the long-term in a way that is resilient to risks.

Impact: Positive and negative, primary and secondary long-term effects produced by a development intervention, directly or indirectly, intended or unintended.

Coherence: Extent to which activities undertaken allow I to achieve the set objectives without internal contradiction or without contradiction with other National policies. Extent to which they complement partner country's policies and other donors' interventions.

Evaluation phases

1. First step - structuring

In the inception phase the evaluation team defines the detailed operating framework. This includes:

- developing of the causal chain model for each objective;
- developing of the evaluation design containing
 - key evaluation questions,
 - judgment criteria,
 - evaluation indicators,
 - data collection methodology,
 - evaluation methodology;

The visualisation of the causal chain model forms the basis for reflecting the intervention logic of the strategy. The key evaluation questions are reflected along the causal chain model. Gaps and duplications can be easily determined.

The evaluation design the strategy intervention logic and addresses each objectives and the contribution to these objectives. The evaluation questions concerning the effectiveness, efficiency and impact are linked to different interrelations in the intervention logic.

2. Second step – Observing /data collection

The second step of the evaluation will be dedicated to the data collection. The data collection follows the evaluation design. Different evaluation questions and judgment criteria require different data collection methods. The main data collection methods which we propose in the evaluation design include: Desk research, Interviews and Survey.

3. Third Step – Analysing

The third step focuses on the analysis of the different types of data collected. Again there are different methodologies suitable to answer different evaluation criteria and evaluation questions.

The evaluation will focus on the:

- Relevance of the interventions in the local/regional context;
- Efficiency of the project and its Action Plan;
- Considering the effectiveness of the project and its Action Plan and main aspects of success;
- Cross-cutting issues.

We propose the following assessment methods:

Theory based causal chain model (TBE) follows the causal chain model of the intervention logic and verifies each “building block” starting from the intended change in order to assess the effectiveness of interventions.

The Cost-Effectiveness Analysis (CEA) addresses evaluation of two or more alternatives, based on the relative costs and results (effects), in reaching a particular objective. This method can be used when comparing actions that aim to achieve the same goal. The project/intervention will be compared with each other and different activities in one intervention will be compared with comparable external activities.

Life cycle model: The project life cycle model considers the project development phases.

4. Fourth step – judging

Based on the previous steps the draft final report will be elaborated.

Answering of the evaluation questions: This fourth step focuses on answering the evaluation questions as agreed with the contractor. The section addressing the evaluation questions should provide digestible answers to specific aspects of concern.

Triangulation: The findings will be listed in a triangulation matrix and different source with respective results will be linked to the specific evaluation question. This systematic approach will summarise all collected data and analysis results and provide an overview of the different sources.

1.2.4. DATA COLLECTION METHODS AND INSTRUMENTS

The selection of instruments depends on a number of factors specific to the stage of project implementation, the purpose of monitoring and evaluation, the stakeholders to whom it is addressed, cost, etc. Given the type of data collected and their characteristics, the methods used can be classified into quantitative and qualitative but also according to their complexity.

Qualitative methods provide information about the processes and behaviors that occur in the context of implementation. Understanding behaviors and processes is done through direct communication with the actors involved in the project. Qualitative methods can also determine the perception that beneficiaries have about a program and various suggestions needed to improve it can be found.

On the other hand, quantitative methods provide information on numerical, measurable, and quantifiable characteristics of the results of regional development projects but are more complex and can only be applied if the necessary resources are available.

The consultants will combine the types of tools in order to be able to capture through the monitoring exercise not only the value changes of the indicators but also the socio-economic phenomena in the background that have an impact on the implementation process, and in this sense the synthetic methods represent a suitable alternative for the timely collection and with an optimal allocation of resources, of data that would allow the estimation of the project progress (eg interviews with experts, observation, online survey on a small sample, etc.).

A set of possible evaluation tools out of which the Consultant will pick the most appropriate in the inception phases can be found in the Annexes:

The main stakeholders of the project is presented below:

Public Authorities:

1. Edinet Municipality and its divisions
2. Edinet enterprise for water supply
3. Edinet enterprise for waste management
4. Edinet enterprise for public lighting
5. Edinet enterprise for public transportation

Education:

6. Edinet Schools
7. Edinet Kindergartens

Economic:

8. Local SMEs and entrepreneurs

NGOs:

9. Local Public Authority Associations
10. Parents associations in schools and kindergartens
11. Other local NGOs

Population:

12. Socially vulnerable people: old people, people from ethnic minorities, people with disabilities, etc.

1.3. RISKS AND DEPENDENCIES

An extended and detailed overview of risks is summarized below:

TABEL 3. DETAILED DESCRIPTION OF PROJECT RISKS

RISK	RECOMMENDATIONS TO REDUCE / ELIMINATE IDENTIFIED RISKS
Covid – 19 pandemics	<p>In order to avoid the risks related to the Covid -19 pandemic, the consultant team propose to collect most of the data electronically, as well to organize the on-line surveys.</p> <p>Interviews, in case of increasing of the number of Covid-19 cases in Moldova, will be also organized on-line through specific on-line instrument. BCI has already successful experience in organizing more than 200 on-line interviews during pandemic period.</p> <p>The focus-groups represent the only instrument which cannot be organized on-line (in other way the results may be flawed due to the specific approach in organizing of the focus-groups). In order to mitigate this risk, BCI will monitor the general situation with Covid-19 pandemic and will organize the focus-groups during the low level of the pandemic waves.</p>
Not meeting the implementation deadlines	To avoid this risk, both the calendar of activities and the budget were realistically developed given the current available human resources of both partners.
Low response rate of subjects	This risk is mitigate given the large sample size. If the initial response will be below expectation the sample shall be immediately increased.
Deficient communication with the Beneficiary	<p>At the start of the project, clear communication and management procedures must be established together with the Beneficiary. Without good communication between the project team on the part of the bidder and the Beneficiary the results of the project in terms of quality can be affected.</p> <p>At the same time, the Bidder will work with the Beneficiary on a permanent basis to identify and adjust the best ways to communicate with each interested stakeholder.</p>

The project team will take all the measures available to ensure the quality of the project deliverables. The successful fulfillment of contractual commitments depends not only on the capacity and expertise of the Bidder and the team of experts, but also on external factors. Taking into account the experience gained in other similar projects, we can issue a series of suppositions / conditions of success:

The availability of public information for selecting the shortlisted companies.

To perform qualitative and useful analysis of the existing information, it is assumed that the project team will have access to relevant documents and all the information necessary to achieve the objectives of this project.

Willingness of shortlisted companies to disclose financial information


It is assumed that most of the shortlisted companies will be interested and accessing funding and will be willing to share the financial information necessary for completing the investment profile.

1.4. PROJECT TIMELINE

	Year 1				Year 2				Year 3				Year 4			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Preparatory phase	X															
Revision/adjustment of the indicators framework																
Formulation of the monitoring and evaluation plan																
Project monitoring	X															
Data collection																
Interim monitoring reports				X				X				X				X
Project evaluation																
First step - structuring																
Second step – Observing /data collection																
Third Step – Analysing																
Fourth step – judging				X				X				X				X
	inception report	X		Interim monitoring report	X				Baseline study	X		Interim evaluation report	X		Final evaluation report	X

ANEXA 1 METODE ȘI INSTRUMENTE DE COLECTARE A DATELOR

METHODS	DESCRIPRION	INSTRUMENTS	COMPLEXITY
LOGIC MATRIX	<p>The logical framework (LogFrame) is a basic technique that helps clarify the objectives of any project or program. The approach helps to identify causal links through the algorithm: inputs-processes-outputs-results-impact. The application of the logical framework facilitates the identification of indicators at each stage in implementation, as well as the associated risks that may arise and contributes to the assessment of progress in order to initiate coercive measures. The matrix contributes to the planning of projects by clarifying objectives, establishing causal chains and indicators.</p> <p>The approach facilitates the planning of complex projects, contributes to the preparation of operational plans and provides an objective basis for monitoring and evaluation processes.</p>	<p>Matrix structured based on logical connections according to the inputs-processes-outputs-results-impact algorithm</p>	<p>● ○ ○</p> <p>Low to medium complexity, depending on the magnitude and depth of the participatory process used.</p> <p>It can become a complex exercise if the projects are large.</p> <p>It requires consistent use in implementation to ensure efficiency</p>
DESK REVIEW	<p>The method involves the analysis of relevant information and data, results and planned activities / objectives, calculation of indicators based on data obtained from visits to the investment site.</p>	<p>Examination of documents such as: reports, records, administrative databases, materials for training courses and correspondence</p>	<p>● ○ ○</p> <p>One of the tools that is easy to apply but has a limited utility in capturing complex phenomena.</p>
SYNTHETIC AND QUALITATIVE METHODS	<p>Synthetic evaluation methods are fast, low-cost ways to collect the opinions and feedback of beneficiaries and other stakeholders to meet the needs of information decision-makers.</p> <p>Types of tools</p> <p>Interviews (with experts, key people). Technique for obtaining, through questions and answers, information from individuals and groups in order to verify hypotheses or to describe socio-human phenomena. The interviews are based on a series of questions addressed to the individuals in the target group, selected for their knowledge and experience in a topic of interest.</p> <p>Focus group - A form of qualitative research through which a group of people is questioned regarding attitudes regarding a certain phenomenon.</p> <p>The application of this method is done with the members of the target groups (about 8-12 participants selected according to</p>	<p>Interview guide</p> <p>Interview guide Based on interview guides that define a list of predetermined questions or topics as well as an application protocol. The interview, depending on its purpose, can be formal or informal, face-to-face or by telephone.</p> <p>Group focus guide</p> <p>The guide includes a structured set of open-ended questions applied through group discussions facilitated by a moderator. Focus</p>	<p>Provides information in a short period of time to facilitate decision-making.</p> <p>Contributes to the understanding of complex socio-economic changes, interactive social situations or people's values, motivations and reactions.</p> <p>It can provide a context for interpreting quantitative data collected through formal methods.</p>

	<p>similar criteria) who are familiar with the issues under discussion. Participants could be beneficiaries as well as the implementation team The aim is to compare the perspectives of the beneficiaries or to validate some hypotheses</p> <p>Group interview. consultative session addressing a series of questions and discussions facilitated in a meeting open to all the community concerned.</p> <p>Direct observation Observation involves the careful and systematic pursuit, with a certain purpose, of a certain phenomenon or of a feature, sides or particularities of it.</p> <p>The observation can be direct (observe and record) or participatory (the observer becomes a part of the phenomenon for a period of time). The detailed use of the form of observation and recording of parameters of interest. It can target ongoing activities, processes, discussions, social interactions, as well as observable results.</p> <p>Mini-survey - a structured questionnaire with a limited number of closed questions that is administered to a small group (about 50–75 people). The selection of respondents can be random or "intentional".</p> <p>Field visits</p> <p>Technique for collecting and validating information through on-site observation. The purpose of the visits is to document the progress made on the basis of the supporting documentation.</p> <p>However, the visits can also explore other qualitative parameters - such as the beneficiary's commitment to implementation, the appropriate management framework, the efficiency of communication between the project partner.</p>	<p>group discussions are recorded / transcribed to facilitate further interpretation.</p> <p>Interview guide</p> <p>Observation log / observation sheets</p> <p>The observation is based on certain parameters of interest, the progress of which is essential to be documented. The parameters, or observation criteria, are deficient and included in a form (electronic). In order to ensure adequate documentation, the data recording protocol is described, including its frequency. The registration includes the persons involved, the description of the facts, the specification of the moment, the place and the way of occurrence of the event.</p> <p>Questionnaire</p> <p>Simplified questionnaires with a set of closed questions are used in the mini-surveys. The questionnaires can also be applied online.</p> <p>Observation sheets</p> <p>For field visits, standardized sheets with the main parameters of the project are elaborated, which can be documented from the project proposal and the set of financial accounting documents.</p> <p>The frequency of visits depends on the implementation period but also on any existing risks.</p>	<p>They do not involve special resources and can be done in a short period of time.</p> <p>However, qualitative methods can distort the information due to the subjective nature of the collection.</p> <p>Another problem with qualitative methods is that they may not be statistically significant and their results may not be generally valid, although they are indispensable in explaining isolated phenomena or the particularities of the projects being implemented.</p>
<p>Quantitative methods / formal surveys</p>	<p>Formal surveys can be used to collect standardized information on a selected sample of individuals or households. Surveys can gather comparable information for a relatively large number of people in certain target groups and allow comparative analysis of different groups, as well as the evolution over time of indicators of the same group.</p>	<p>The survey</p> <p>The surveys are based on a questionnaire that includes a set of research questions whose answers can be coded and subsequently processed.</p> <p>The questionnaire can be used both as a qualitative tool (in the event that it collects</p>	<p></p> <p>Carrying out statistically representative surveys involves considerable costs.</p>

	<p>I can provide data to establish the initial values of the indicators. The findings from representative samples can be contrasted with the population.</p> <p>Types of surveys</p> <p>A thematic and multiple-choice survey applied to households is an integrated survey involving the collection of data needed for information provides a means to gather data on a number of aspects of living standards to inform the intervention. Surveys can explore dimensions such as: spending, household composition, education, health, employment, birth rate, nutrition, savings, agricultural activities, other sources of income and so on.</p> <p>Single-topic household surveys can cover a wider range of issues in more depth.</p> <p>The questionnaire of the main welfare indicators is a household survey that measures changes in social indicators for different population groups, especially indicators related to the rate of access, use, but also satisfaction with public services. The tool can be an effective and rapid solution to improve the design and targeting of services to beneficiaries (especially vulnerable groups) and when repeated annually allow the performance of the intervention to be monitored,</p> <p>Customer satisfaction (or service delivery).</p> <p>The survey is used to evaluate the performance of public services based on customer experience. Surveys can provide information on constraints encountered in accessing the service but also opinions on quality and services.</p>	<p>information on perceptions and opinions) and quantitatively, when applied to a statistically representative sample and when collecting numerical data.</p>	<p>Competences of the sampling team, completion of the guide / questions for the questionnaire as well as analytical skills in the use of the data are required.</p> <p>Provides quantitative estimates for impact assessment.</p> <p>Usually the validity of the findings have a low validity.</p> <p>Requires infrastructure for proper data processing.</p> <p>Most surveys consume considerable resources and time.</p> <p>Not all types of data can be explored by surveys.</p>
	<p>Cost benefit analysis</p> <p>Complex analytical tool that can determine the ratio between the forecasted costs and benefits and the realized costs and benefits.</p> <p>Cost effectiveness analysis</p> <p>Complex analytical tool that allows to take into account all the relevant costs and benefits of a varied number of projects. Costs are assessed in monetary terms while benefits are measured by the use of non-monetary values, such as the amount of goods and services provided following the implementation of the project.</p>	<p>Investment project</p> <p>Technical documentation</p> <p>Econometric model</p>	<p>● ● ●</p> <p>Quantitative methods involve high complexity and costs</p>

ANNEX IV: KEY EXPERTS

Name of expert	Proposed position	Years of experience	Age	Educational background	Specialist areas of knowledge	Experience in partner country	Languages and degree of fluency (VG, G, W)
Ana Mardare	Lead Expert in Evaluation	10	34	Interdisciplinary MA in European Studies PhD in Political studies (ongoing)	Data driven Evaluations (certification) Project management (certification) Regional planning (NSRD, ROP level) Public policies development and evaluation Capacity building/institutional development for LPA/CPA Qualitative and qualitative research studies	10	Romanian – native English –VG French - G Russian – G
Liviu Andriuta	Senior expert / Evaluator	18	44	MBA	Evaluations (certification) Project management (certification) Expert in monitoring and evaluation of public policies. Project management and evaluation Technical assistance Local economic Development Data collection/field operations Regional development/urban development/smart city solutions Data analysis (software)	18	Romanian – native English –VG Russian – VG
Marin Roscovan	Analyst	8	31	BA in Economics	Evaluations (certification) Project management (certification) Data modelling, Processes & Operations Qualitative and qualitative research studies	8	Romanian – native English –VG Dutch - W Russian – G

CURRICULUM VITAE

1. **First names:** Ana
2. **Family name:** Mardare
3. **Date of birth:** 10/08/1987
4. **Nationality:** Moldova/Romania

5. **Education:**

INSTITUTION [DATE FROM – DATE TO]	DEGREE(S) OR DIPLOMA(S) OBTAINED
Alexandru Ioan Cuza University, Romania 2018-ongoing	Ph.D. in Political Sciences Major Research Area: Economic Security
Alexandru Ioan Cuza University, Romania 2009 - 2011	Interdisciplinary MA in European Studies
Alexandru Ioan Cuza University, Romania 2006 - 2009	B.A. in International Relations and European Studies

6. **Language skills: Indicate competence on a scale of 1 to 5 (1 – excellent; 5 – basic)**

LANGUAGE	READING	SPEAKING	WRITING
Romania		mother tongue	
English	5	5	5
Russian	5	4	4
French	3	3	3

7. **Other skills:**

Mastery of Microsoft Office programs

Ability to work with several operating systems, including Windows, Mac OSX

8. **Key qualifications (relevant to the assignment):**

- Result-oriented project manager and technical consultant for monitoring and evaluating the impact of projects.
- Competent in designing evaluation tools, coordinating and conducting qualitative and quantitative analysis.
- Solid expertise and interest in, innovation consulting, public policy, startups and social entrepreneurship across the private, public and NGO sectors.
- Strong working knowledge of EVLASED guidelines, Result Oriented Monitoring (ROM), OECD principles for evaluation of development assistance and UNEG Norms & Standards for Evaluations.

9. **PROFESSIONAL SUMMARY**

Performance-driven business development professional with over 9 years of development cooperation/international development, technical assistance and government advisory support experience across government agencies, international organizations, NGOs, and fast-growing startups.

Data-driven public policies development and evaluations professional with a deep understanding of public policy issues and extensive experience in the design and implementation of Monitoring & Evaluation strategies.

Track record of success in tenders and proposals, and leveraging business innovation, capacity development and business process to align tactical operations with strategic long-term business goals.

10. **Specific experience in the region:**

COUNTRY	DATE FROM – DATE TO
Moldova	09/2011 - present
Romania	2010, 07/2016 – 01/2019
Belgium	12/2010 – 04/2011

11. **Professional experience:**

DATE FROM – DATE TO	LOCATION	COMPANY/ORGANIZATION/PROJECT	POSITION
05/2020 – 12/2020	Moldova	UN Women Moldova	National Consultant to support private sector companies to implement Women's Empowerment Principles(WEP)

DATE FROM – DATE TO	LOCATION	COMPANY/ORGANIZATION/PROJECT	POSITION
			<i>(part time)</i>
02/2019-ongoing	Moldova	WB Consolidated Agricultural Projects' Management Unit, Moldova	Monitoring & Evaluation Officer <i>(part-time)</i>
07/2016 – 12/2018	Western CIS	Civitta. Western CIS	Associate Partner
10/2017 - 10/2018	Moldova	Civitta Moldova	CEO, Civitta Moldova
09/2011 – 06/2016	Moldova	BUSINESS CONSULTING INSTITUTE, Moldova	Business Development Manager/Project Manager
01/2011 – 04/2011	Belgium	EURONET CONSULTING EEIG	Project Assistant
Project Experience:			
12/19 – 06/20	Moldova	"Modernisation of Local Public Services in the Republic of Moldova" project, intervention area 1 (GFA Consulting Group GmbH for GIZ Moldova)	National Senior Short Term Expert
12/19 – 06/20	Moldova	"Modernisation of Local Public Services in the Republic of Moldova" project, intervention area 1 (GFA Consulting Group GmbH for GIZ Moldova)	National Senior Short Term Expert
06-11/19	Moldova	Promoting Women's Empowerment principles (BCI for UNWomen), Moldova	Lead Expert in Evaluations
09-10/19	Moldova	Ex-ante evaluation of the measure on LEADER approach implementation (Solidarity Fund for Ministry for Agriculture) Moldova	Short Term Expert in Evaluations
02-04/19	Moldova	Ex-ante evaluation of 3 diversification measures, under the Technical assistance for the implementation of the sector reform contract ENPARD Europeaid/137050/DH/SER/MD (EC for MADRE)	Short Term Expert in Evaluations
09-10/18	Moldova	Impact assessment of Novateca Project, Moldova (Civitta for IREX)	Project Manager/ Evaluations Expert
11/17 – 04/18	Moldova	Mid-term Review of the National Strategy on Agriculture and Rural Development (NARDS) for the period 2014 – 2020 (EC for MARDE Europeaid/137050/DH/SER/MD) Moldova	Project Manager, Public Policies Expert
11/17 – 04/18	Moldova	Assessment of the implementation of child-centred education in Moldova (Civitta for UNICEF)	Project Manager/ Policy Evaluation expert
03/2017	Moldova	Impact assessment of the Creation of Job Opportunities through Business Support for Youth in the Transnistrian region and the Security Zone Project (BCI for UNDP)	Project Manager
06/2016 – 11/2016	Moldova	Consulting Services To Develop A New Remuneration System Of General Education School Directors And Teachers (Civitta for WB /Ministry of Education)	Project Coordinator/ Public Policies Expert
09 - 12/2015	Moldova	Development of socio-economic strategies for Ialoveni and Calarasi (BCI for LGSP/USAID project)	Expert in Strategic planning
04 - 12/2015	Moldova	Support in the development of the new National Strategy for Regional Development(NSRD) for 2016-2020 (BCI for GIZ)	Expert in Regional Development
02/2014-06/2014	Moldova	Development of the General Urban Plan for Ungheni (BCI for EU-CBC)	Expert in Economic Development

DATE FROM – DATE TO	LOCATION	COMPANY/ORGANIZATION/PROJECT	POSITION
07/2013 - 11/2014	Moldova	Provision of consultancy services to strengthen target LPAs through Inter-Municipal Cooperation (BCI for UNDP)	Expert in Economic Development
05/2013 – 05/2014	Moldova	Promoting PPI as an efficient mechanism for community empowerment and sustainable local development (BCI for EC NSA/CSO)	Expert in strategic planning
09-10/2012	Moldova	Modernization of Local Public Services in the Republic of Moldova(GOPA/GIZ)	Local Expert in Regional Development
11/2011-12/2011	Moldova	Baastel, External Evaluation of ESMAP	ESMAP Local Consultant
10/19 - 11/19	Moldova	Study on ICT tools use by SMEs (Civitta for WB)	Short term expert
11/18 - 03/19	Moldova	Study on ICT tools use by SMEs (Civitta for WB)	Project Manager
05-06/18	Moldova	Agriculture market study, project Cross-border Network for Innovative Agriculture, (financed by EU through EaP Territorial Cooperation Programmes)	Project Manager
04-06/18	Moldova	Statistical Analyses of the Civil Society in the EaP Countries for the Purposes of Future Initiatives by the EC (Civitta for GDSI)	Project Manager
08/17 – 03/18	ENP countries	Insight into CEE border-town smuggling economics (Civitta for PMI Impact)	Project Manager for Moldova
06-11/2017	ENP Countries	Study on harmonising international roaming pricing and reducing roaming tariffs among the Eastern European Partner countries(Civitta for Kantor)	Local Expert for Moldova
05-06/2015	Moldova- The Netherlands	Value Chain Selection Study for the promotion of exports of agricultural products from Moldova to the EU markets (BCI for CBI /RVO)	Project Coordinator
11/18 – 01/19	Moldova	Elaboration of investment profiles in the Agrifood Sector, (Civitta for GIZ)	Project Manager
06-08/18	Moldova/The UK	International Translation services provider established in UK & MD	Project Manager
05-09/18	Romania	Performance in innovation competitiveness in South-East regions” (Civitta for POCU Project ,ID 117983)	Expert in best practices
06/2016 – 05/2017	Moldova/Estonia	Implementation of the first acceleration program in Moldova (Civitta for Estonian Ministry of Foreign Affairs),	Project Coordination
06/2016 – 02/2017	Moldova	Organize a Hackathon to address corruption and engage the public in preventing corruption (Civitta for UNDP)	Project Coordinator
08/2014 – 06/2016	Moldova/Estonia	Promoting entrepreneurship in developing rural areas (BCI for Estonian MFA)	Project Coordinator
03/2014-11/2014	Moldova/Romania/Ukraine	Competitiveness Enhancement Through Human Synergy In The Border Region (BCI for EU/CBC),	Project Manager

CURRICULUM VITAE

1. **Proposed role in the project:** Project Manager
2. **Title:** Mr.
3. **First names:** Liviu
4. **Family name:** Andriuta
5. **Date of birth:** 26.07.1977
6. **Nationality:** Moldavian
7. **Place of residence:** Republic of Moldova
8. **Civil status/
Children with date of birth:** Married

9. Education:

INSTITUTION [DATE FROM – DATE TO]	DEGREE(S) OR DIPLOMA(S) OBTAINED
Technical University of Moldova [2014-present]	PhD candidate in Economics
Technical University of Moldova [2007-2008]	Master degree in Business Administration
Technical University of Moldova [1989-1995]	BA in Economy and Management in Industry
Consulting & Protection LTD [Iasi, Romania, 2015]	Project Manager
Apollonia Training Center [Iasi, Romania, 2017]	Project Evaluator

10. Language skills: Indicate competence on a scale of 1 to 5 (1 – excellent; 5 – basic)

LANGUAGE	READING	SPEAKING	WRITING
Romanian		mother tongue	
Russian	1	1	1
English	1	2	1

11. **Membership of professional bodies:** Member of National Council for Participation (2012-2015);
12. **Other skills:
(e.g. computer literacy, etc.)** Proficiency in Microsoft Office applications
13. **Present position:** Executive Director of Business Consulting Institute
14. **Years within the firm:** 13 years

15. Key qualifications (relevant to the assignment):

Mr. Liviu Andriuta is engineer-economist with a MA degree in Business and Administration, and a qualified consultant with a wide experience in socio-economic analysis, business development and restructuring, management and attracting investments. Mr. Andriuta is a skilled manager with a supervising and coordination experience of over 8 years including technical assistance projects, financed by EC, EBRD, UNDP, the World Bank and other international financial institutions. He is at the same time an experienced professional with over 10 years of experience in business development, having provided technical support, including the elaboration of business plans, feasibility studies, project proposal as well as consultancy support in launching and post creation of businesses within multiple projects for the development of the private sector, analysis and economic development, on national, regional and sub-regional level. Liviu knows the economic situation of Moldova, following the implementation of several projects in North, Center and South regions of Moldova, implementation of the Administrative-Territorial Reform, and elaboration of the Capacity Development Plan for LPAs. He is innovative, dynamic, best result oriented and loyal.

Mr Andriuta participated in multiple projects including women's economic empowerment component and HRGE based approach.

16. Specific experience in the region:

COUNTRY	DATE FROM – DATE TO
Moldova	2004-present
Romania	2009-present

17. Professional experience:

DATE FROM – DATE TO	COMPANY	POSITION / DESCRIPTION
04.2010-present	Business Consulting Institute (BCI)	<p>Executive Director Main responsibilities:</p> <ul style="list-style-type: none"> • Provide general management activities: • Distribution of the tasks between staff • Fundraising and Project development and implementation • Development of Technical and financial offers for both national and international tenders • Communication, contracting and reporting to company's clients and donors
01.2019 – 06.2020	BCI / IREX / USAID	<p>Deputy Team Leader / Strategic planning expert Comunitatea Mea – Municipal Strategic Planning</p> <ul style="list-style-type: none"> • Conduct in depth complex analysis of target localities • Review of the existing Local Socio-Economic Development Strategies (LSED), support LPA to update the documents. • Development of new socio-economic municipal strategies • Conduct strategic planning workshops • Develop a list of indicators for evaluation and monitoring of LSED.
10.2018 – 12.2018	BCI / SEDM / GIZ Moldova	<p>National Consultant Elaboration of investment profiles in agri-food sector with the focus on livestock, food processing and canned food</p> <ul style="list-style-type: none"> • Identify and collect information on public and private investment options in agri-food sector in Moldova • Process the collected information and provide structured information in the form of an Investment Profile for 35 investment opportunities
03.2018-08.2018	BCI / ICWMD / GIZ Moldova	<p>Project Manager Design of the Reorganization Plan and Business Development Plans for the potential regional WSS operators in Criuleni and Dubasari Rayons and WSS Enterprise in Dubasari (Transnistria)</p> <ul style="list-style-type: none"> • Support the improvement of the institutional framework for inter-municipal management of water resources • Conduct the reorganisation Plan for the Criuleni Municipal Enterprise "Comunservice" into a WSS Joint Stock Company with the follow-up Business Plan for the newly created intercommunal WSS operator in Criuleni Rayon • Design the Business Plan for the WSS operator in the Dubasari administrative unit in Transnistria Region and for the newly-created inter-communal WSS operator situated in Cosnita.
11.2017-03.2018	Agrotec Spa for Ministry of Agriculture, Regional Development Environment of RM	<p>National Consultant Mid Term Evaluation of the National Strategy for Agriculture and Rural Development for 2014-2020</p> <ul style="list-style-type: none"> • Evaluation of the progress of the program in terms of its objectives, referring to the results and, where appropriate, to the performance indicators; • Evaluation the effectiveness and efficiency of the strategy implementation, as well as the assessment of how the resources were allocated; • Increase the quality of the Action Plan and its implementation; • Examine the proposals to substantially change the strategy; • Prepare for the ex-post evaluation
11.2017-03.2019	BCI / MLPS / GIZ Moldova	<p>Project Manager Engagement of Civil Society Organizations in the delivery of local public services in North Development Regions within the framework of the project Modernization of Local Public Services in the Republic of Moldova</p> <ul style="list-style-type: none"> • support LPAs in applying participatory approach to local planning and programming • engagement in public procurement processes as members of the public procurement working groups and in providing assistance to LPAs in monitoring the construction and management of local public infrastructure investments • support LPAs in increasing the awareness of their citizens – as clients of the public services, and assist LPAs in improving public services delivery through inter-municipal cooperation
09.2017-12.2017	BCI / UNDP	<p>Project Manager Conducting and processing specialized integrity survey of the employees of the state and municipal enterprises</p> <ul style="list-style-type: none"> • Support NAC in the process of evaluating corruption risks in legislation and activity of enterprises with full or majority state/municipal shares, through conducting and processing specialized integrity questions/survey of the employees of the state and municipal enterprises.
08.2017-12.2020	BCI / MLPS / GIZ Moldova	<p>Backstopping Technical support for Modernization of Local Public Services Project</p> <ul style="list-style-type: none"> • Support the implementation of the programme 'Modernization of Local Public Services'
10.2016-10.2018	BCI / SARD / EU-UNDP	<p>Task Manager</p>

DATE FROM – DATE TO	COMPANY	POSITION / DESCRIPTION
		Support communities from ATU Gagauzia and Taraclia district in the field of Inter-Municipal Cooperation (IMC) for more efficient public service delivery at the local level <ul style="list-style-type: none"> • Encourage confidence building in ATU Gagauzia and Taraclia district, including neighboring communities, through improved development opportunities leading to enhanced competitiveness in the region • Facilitate and assist communities from ATU Gagauzia and Taraclia district in the field of Inter-Municipal Cooperation services activities (IMC) aiming to increase quality and efficiency of providing public services, public works and other activities of public interest and for the purpose of contributing to efficient usage of public assets and public money using IMC mechanisms.
07.2016-10.2018	BCI / SARD / EU-UNDP	National Consultant Support communities from ATU Gagauzia and Taraclia district in local community strategic planning and community mobilization processes <ul style="list-style-type: none"> • Conduct in depth analysis of target localities. Develop the Local Socio-Economic Development Strategies (LSED). Develop the capacities of local actors (incl. CBOs) in local development by applying community mobilization for empowerment principles; provide on-going support to community groups. Support LPA and local NGOs in community development and fundraising. Monitoring, coaching and support of LPAs capacity building
11.2016 – 12.2017	BCI / SCBM / EU-UNDP	Task Manager Consultancy services for competitiveness improvement through training and certification of Business Consultants <ul style="list-style-type: none"> • support the common interests of business actors from both banks, by facilitating their cross-river cooperation and their access to the possibilities offered by Moldova's deepening relationship with the EU. • increase the capacities of consulting service providers to support SMEs on the both banks of the Nistru River to improve their competitiveness
08.2016-12.2016	BCI / SARD/ EU-UNDP	National Consultant Support Taraclia district in updating the socio-economic development strategy for for 2016-2020 period <ul style="list-style-type: none"> • Conduct a diagnostic analysis of the infrastructure chapter of Taraclia District based on comprehensive desk research. Support Taraclia District Public Administration in reviewing and updating the socio-economic development strategy.
09.2016-02.2017	BCI / GIZ Moldova	Regional Development Expert Support for RDA Gagauzia for developing the new RDS for Gagauzia development region <ul style="list-style-type: none"> • Conduct a diagnostic analysis of the infrastructure chapter within the elaboration of the Regional Development Strategy ATU Gagauzia, SWOT analysis, strategy development and plan of actions.
10.2015-08.2016	BCI / ADA / UNDP	Project Manager Integration of climate change adaptation in developing strategic documents at the district level and support in the implementation of performance-based budgeting <ul style="list-style-type: none"> • Analysis of local development strategies and action plans in six pilot districts against climate risks and evaluate them based on the projections for climate change and impact; Identify the necessary adaptation measures to be implemented at local level and their integration into the current action plan; Review of current expenditures on activities that could be considered with the resistance to climate change adaptation measures to climate change, disaster risk reduction, and assess the effectiveness of these allocations;
11.2015-01.2016	BCI / LGSP / USAID	Project Manager Development of socio-economic strategies for Ialoveni and Calarasi <ul style="list-style-type: none"> • Support selected towns Ialoveni and Calarasi in elaborating socio-economic development strategies for their communities. Conduct a diagnostic analysis of each selected partner town based on comprehensive desk research and draft the profile of the town; Support citizen participatory activities in the strategic planning process.
09.2015-04.2017	BCI / EU / UNDP / SCBM	Project Manager Creation of Job Opportunities through Business Support for Youth <ul style="list-style-type: none"> • Contribute to an environment of trust and cooperation across the Nistru River generating new perspectives on shared interests and a shared future by people from both banks of the river while responding to their pressing development needs. Create jobs for youth (18-35 old) from the Security Zone, by providing support for business creation and development, and opportunities to establish new relations and learn from best practices. Provision of the individual consultations in business development for 15 grant beneficiaries selected.
05.2015-12.2015	BCI / GIZ Moldova	Task Manager / Regional Development Expert Development of the new NSRD for 2016-2020 and the RDSs <ul style="list-style-type: none"> • Desk review of the strategic, operational and regulatory documents related to the development of national policies, with particular focus on regional development; Meetings and interview with relevant MRDC/RDAs representatives, inter-ministerial working group; Support MRDC in development of the NSRD and RDS

DATE FROM – DATE TO	COMPANY	POSITION / DESCRIPTION
06.2015-12.2015	BCI / JILD / UN Women	<p>Project Manager / Business Development Expert Trainings on business plan writing for women and men from target communities</p> <ul style="list-style-type: none"> • Management and coordination of the Project Activities • Deliver business trainings, assist in business plan write-up • Support at least 16 start-up or expanding businesses • Provision of individual on-going coaching and assistance for selected businesses (Grant beneficiaries)
10.2014 – 10.2015	BCI / JILD / UNDP	<p>Project Manager / Business Development Expert Provision of comprehensive training, coaching, grants and on-going consulting services to women and men willing to initiate or expand current business</p> <ul style="list-style-type: none"> • Management and coordination of the Project Activities • Deliver business trainings and assist in business plan write-up • Support 26 start-up in expanding their businesses • Provision of individual on-going coaching and assistance for selected businesses (Grant beneficiaries)
01. 2014-08. 2015	BCI/ EC	<p>Project Manager Black Sea Network for Sustainable Tourism - Strategies for joint tourism marketing and development in the Black Sea region</p> <ul style="list-style-type: none"> • Management and coordination of the Action • Development of joint marketing strategies • Tourism project development and skills capacity improvement • Creating an effective online platform for joint promotion of tourism products • Visibility of the action
08.2014 – 07.2015	BCI / Estonian MFA	<p>Business Development Expert Promoting entrepreneurship in developing rural areas</p> <ul style="list-style-type: none"> • Organizing regional workshops for the young entrepreneurs and local mentors on business innovation techniques and practical methods on how to start and develop a business (including Lean Start-up techniques) based on the transfer of knowledge from the Estonian partners. Developing a business mentors network at regional level (Soroca Rayon). Organizing in partnership with the Soroca Business Incubator the Soroca Hackathon and contribute to the realization of the Rural Entrepreneurs Cup and its TV show.
11.2013 – 12.2015	BCI / CBC-EU / MIA of RM	<p>Project Manager Improvement of the response capacity of mobile emergency services for resuscitation and extrication (SMURD)</p> <ul style="list-style-type: none"> • Coordinated the project activities related to CBC Project for the Ministry of Internal Affairs of Republic of Moldova in organization and implementation. Provision of technical assistance for procurement of special vehicles for emergency situations and interventions at disaster outbreaks, and procurement of communication equipment for operational capability; Improvement of the intervention capacity, response in emergency medical care situations for the population in the eligible area, and the response time in the eligible area; Improvement of the emergency preparedness and intervention through a joint integrated system for efficient monitoring and disaster consequences mitigation.
07.2013-08.2013	World Bank	<p>National Consultant Comparison of Actual Costs of Civil Works</p> <ul style="list-style-type: none"> • Analysis and comparison of the unit costs of components of MSIF II most frequently supported types of works with the unit costs of similar components of civil works incurred by other donor-supported projects in the country and by the Government of RM
02.2013 – 07.2014	BCI / EC	<p>Project Manager Promoting PPI as an efficient mechanism for community empowerment and sustainable local development</p> <ul style="list-style-type: none"> • Coordinated the project activities related to Strengthen sustainable development capacities of non-state actors and local authorities in Orhei and Telenesti Towns and the neighbouring communities for sustainable development.
07.2013 – 12.2014	BCI / JILD / UNDP	<p>Project Manager / Economic Development Expert Provision of Consultancy Services to Strengthen Target LPAs through Inter-Municipal Cooperation</p> <ul style="list-style-type: none"> • Management and coordination of the Project Activities related to the Assessment of IMC potential/opportunities in selected 'LPA clusters'. • Support to targeted LPA to prioritize and define a pilot IMC initiative to be developed and implemented. • Elaboration of one IMC Feasibility study per each LPA cluster • Support for the implementation of one pilot IMC project per LPA cluster • Ensuring the visibility and reliability of the model IMC • On-going coaching and mentoring for each LPA for improving their internal procedures and regulations in line with IMC mechanisms and principles

DATE FROM – DATE TO	COMPANY	POSITION / DESCRIPTION
		<ul style="list-style-type: none"> • Support for the capacity building of IMC service providers/IMC service implementation unit
12.2012-02.2013	BCI / JSC Apa - Canal Chisinau	<p>Project coordinator Elaboration of marketing analyses and researches</p> <ul style="list-style-type: none"> • Coordinate the project activities related to strengthen relationships with various public categories and promote the image of the JSC Apa-Canal
2012	RDA North and Center	<p>National Consultant</p> <ul style="list-style-type: none"> • Project assessment within the second call for proposals, for the economic development compartment
02.2012-06.2012	GFA Consulting Group/ EC Project	<p>National Consultant Technical Assistance to Sector Budget Support on Economic Stimulation in Rural Area (ESRA)</p> <ul style="list-style-type: none"> • Assisting and coaching RDA "Centre" in reviewing and updating their Regional Development Strategy (RDS), b) developing and updating the RDA "Centre" Regional Strategy
03.2012-11.2012	BCI / JSC Franzeluta	<p>Task Manager / Technical expert Restructuring Plan for the JSC „Franzeluta"</p> <ul style="list-style-type: none"> • Due diligence analysis of management, organizational structure and human resources: • Analysis of the current situation, elaboration of proposals for the improvement of the organizational structure • Elaboration of internal documents related to the organizational structure and HRM • Strategic Restructuring Plan elaborated for the company
09.2012-12.2012	BCI / Soros Foundation Moldova	<p>Project Manager Ensuring Transformations through Implementation of the Administrative-Territorial Reform</p> <ul style="list-style-type: none"> • Coordinated the project activities related to raising the awareness of all involved entities and civil society about the need to develop the Administrative-Territorial Reform, which have to shape the administrative structure of the country and allow its components to become self-efficient and sustainable and improve quality of people's life.
05.2011-12.2011	BCI / UNDP Moldova	<p>Project Manager Development of Restructuring Business Plan for Teleradio-Moldova Public Company</p> <ul style="list-style-type: none"> • Perform diagnostic analysis of the current configuration of TRM in terms of costs and efficiency • Elaborate concept and 3 options for the restructuring of TRM, including cost-benefit analysis, the establishment of new headquarters for TRM and its technological endowment • Development of a Methodology for costing of TRM main products
08.2011-03.2012	BCI / UNDP Moldova	<p>Project Manager Support LPAs in the target communities to develop Local Socio-Economic Development Strategies in a participatory, HR&GE Manner</p> <ul style="list-style-type: none"> • Elaboration of 20 SE Development Strategies; identification and mobilization of vulnerable groups in 20 localities; assistance in identification and implementation of 20 local projects
07.2011-12.2012	BCI / Soros Foundation Moldova	<p>Project Manager Decentralization and Local Autonomy Development: Successful European Models for the Republic of Moldova</p> <ul style="list-style-type: none"> • Facilitate the exchange of knowledge and experience among policy- and decision-makers, local authorities, the associative structures, expert community from Moldova, Poland and Latvia, active in the field of decentralization reform that will contribute towards strengthening the local autonomy.
02.2011 – 07.2012	BCI / CBC Romania-Ukraine-R.Moldova	<p>Project Manager Siret – Prut – Nistru Euroregion IT Cooperation Network</p> <ul style="list-style-type: none"> • Establishing of a unique and effective mechanism of cooperation between the Romanian and Moldovan public administrations (18 districts of the Republic of Moldova and 2 counties from Romania) in order to develop the joint projects and programs, to promote close cooperation between people and communities located in border areas and respond to the identified need for harmonized development along the border, as building the framework for the exchange of solutions for similar or common needs
03.2011 – 03.2012	BCI / CBC Romania-Ukraine-R. Moldova	<p>National Consultant Performant Management and Administrative Efficiency</p> <ul style="list-style-type: none"> • Development of public services provided by the Rayon Council of Soroca and Increase the efficiency in using human resources within local public administration
11.2010 – 02.2012	BCI / EBRD	<p>Socio-economic expert Chisinau Water Supply & Sewage Treatment: Feasibility Study</p> <ul style="list-style-type: none"> • Enhanced capacity of the municipal water supplying company • Better quality of water supply and sewage system in Chisinau municipality and neighbouring areas • Transparent and accountable monitoring and evaluation of the system in operation • Feasibility study for further development of water supply and sewage system
09.2010 – 02.2011	BCI / UN WOMAN (UNIFEM)	<p>Project Manager Study on economic opportunities for rural women in Moldova</p>

DATE FROM – DATE TO	COMPANY	POSITION / DESCRIPTION
		<ul style="list-style-type: none"> Coordinated the project activities related to assessment of the women's needs in selected rayons, through an analysis of the vulnerability as well as skills, including access to services provided by state and private institutions
01.2011-03.2011	BCI / Rompetrol Moldova	<p>Project Manager Survey on petroleum market in the Republic of Moldova</p> <ul style="list-style-type: none"> Coordinated the project activities related to evaluation of performance on the market and find new opportunities for Rompetrol Moldova. Establish the factors influencing the purchase. Assessment of the level of satisfaction. Assessment of the brand image. Segmentation of the market based on provided benefits.
10.2010 – 03.2011	BCI / UNDP Moldova	<p>Project Manager Elaboration of 3 Feasibility Studies for creating of Industrial Parks based public property of central and/or local authorities</p> <ul style="list-style-type: none"> Coordinated the project activities related to the assessment of the existing opportunity for creating 3 industrial parks based on public property of central and/or local authorities in 3 regions (Edinet, Hincesti and Cantemir) of the Republic of Moldova
08.2010-05.2015	UNDP Moldova	<p>Engineer – Consultant in Local Development</p> <ul style="list-style-type: none"> Identification and collection of project ideas from localities receiving UNDP assistance. Draft qualitative projects, assessed and approved for implementation, submit appraisal reports. Implement projects, fulfill in time and in line with acceptable national standards in RM
05.2010-11.2010	BCI / UNDP Moldova	<p>Consultant Support for LPAs in strengthening their capacities to plan, budget, implement, monitor and evaluate in an efficient manner</p> <ul style="list-style-type: none"> Assessment of existing institutional, organizational and functional capacities for Telenesti town and Ciulucani, Mindresti and Verejeni communities Elaborate Capacity Development Plan for the targeted LPAs for improvement of institutional, organizational and functional capacities Provide technical support in implementing of identified capacity improvement priorities
06.2010 – 06.2012	BCI / IFAD	<p>Project Manager Promoting the innovative use of remittances in productive rural investments</p> <ul style="list-style-type: none"> Coordinated the project activities related to the development of the study on business opportunities; Developing business plans and launching new businesses. Developing entrepreneurial and managerial capacities of individuals selected as beneficiaries of the project Provide assistance in post-creation stage of businesses; Provide assistance in database elaboration in order to monitor/evaluate the business initiatives
05.2010	BCI / LPA	<p>Consultant Develop project proposals for the National Fund for Regional Development Programme</p> <ul style="list-style-type: none"> Extend the waste management system in six neighbouring communities of Telenesti City Improving the environment in tourist locations from Rezina and Soldanesti rayons
06.2010-10.2010	BCI / East European Foundation	<p>Project Manager Local Economic Partnerships</p> <ul style="list-style-type: none"> Coordinated the project activities related to development of the package of documents needed for the grants contest, assistance in developing of project proposals. Support in the elaboration of business plans and technical support for the grant beneficiaries.
03.2010-06.2010	BCI / Institute for Public Policy	<p>Project Manager Regional Development Cooperation</p> <ul style="list-style-type: none"> Coordinated the project activities related to development of the Guide for Applicants, the development of Regional Operational Programme and a timetable of measures and actions to achieve viable projects, assistance in developing project proposals and develop training modules in relevant fields.
07.2009-05.2010	BCI / UNDP Moldova	<p>Consultant Protection and empowerment of victims of human trafficking and domestic violence</p> <ul style="list-style-type: none"> Support for local public authorities for better planning, budgeting, monitoring, evaluation and service provision Elaboration of 7 Capacity Development Action Plan for LPA Elaboration of 7 Development Strategies Assistance in identification and implementation of 14 local projects
2009-2010	BCI / UNDP Moldova	<p>Consultant Strengthening the Capacity of Chisinau Mayorality to Tackle the Impact of Global Economic Downturn</p> <ul style="list-style-type: none"> Responsible for assessment of the potential threats of economic downturn on the functioning of Chisinau Municipality basic urban public services infrastructure: Housing and Waste Management. Elaboration of the anti-crisis management plan

DATE FROM – DATE TO	COMPANY	POSITION / DESCRIPTION
10.2009-12.2009	LPA	Project Manager Elaboration of Feasibility Studies/ Joint Operational Programme Romania – Ukraine – Republic of Moldova <ul style="list-style-type: none"> • Development of the integrated waste collection management system in the area of Vadul lui Vodă – Cosnita
10.2009-02.2010	Institute for Public Policy/DFID	Consultant Elaboration of Regional Development Strategy for North, Center and South regions <ul style="list-style-type: none"> • Responsible for analysis of demographic and social sections
11.2008-03.2009	BCI / UNDP Moldova	Consultant Elaboration of General Urban Plan for Gratiesti, Truseni, and Singera Town <ul style="list-style-type: none"> • Analyze the social-economic situation of the communities), as well as the development trends during 2010-2030. Develop the SE Development Strategy
07.2008-11.2008	BCI / UNDP Moldova	Consultant Support in Local Economic Development through formulation and implementation of Local Economic Development Strategies in urban areas <ul style="list-style-type: none"> • Elaboration of Local Economic Development Strategy in Calarasi Town
06.2008-09.2008	BCI / World Bank	Technical Assistant National Strategy for Natural Hazards Mitigation and Climate Changing <ul style="list-style-type: none"> • Elaboration of National Strategy for Natural Hazards Mitigation and Climate Changing. Organization of seminars and regional meetings for local public authorities and NGOs representatives from Republic of Moldova
09.2006-04.2007	BCI / UNDP Moldova	Consultant Development Strategy and Master Plan of Chisinau Municipality <ul style="list-style-type: none"> • Analysis Master Plan compartments related to "public service". • Analysis of studies and documents related to "public service" • Draft a report (opinion) regarding the content and quality of the chapter "Public Service", which will include recommendations for approval / disapproval strategic objectives, policies, programs and projects proposed in Master Plan. • Participation in two debates of Master Plan.

18. Other relevant information (e.g. publications):

- Manual on Participatory Planning and Implementing, 2013, (in Romanian)
- Best entrepreneurship practices, 2012, (in Romanian)
- Essence of the Feasibility Study, Balti, 2011 (in Romanian)
- Guide for entrepreneurship, 2011 (in Romanian)
- Investment Opportunities for Remittance' Beneficiaries in Central Moldova Region, 2010, (in Romanian).

CURRICULUM VITAE

1. Proposed role in the project: Senior Analyst
2. Title: Mr.
3. First names: Marin
4. Family name: Roscovan
5. Date of birth: 13.03.1990
6. Nationality: Moldavian
7. Place of residence: Republic of Moldova
8. Civil status/
Children with date of birth: Single

9. Education:

INSTITUTION [DATE FROM – DATE TO]	DEGREE(S) OR DIPLOMA(S) OBTAINED
Erasmus University Rotterdam, The Netherlands [2012]	BA in Economics and Business Economics
Consulting & Protection LTD [Iasi, Romania, 2015]	Project Manager
Apollonia Training Center [Iasi, Romania, 2017]	Project Evaluator

10. Language skills: Indicate competence on a scale of 1 to 5 (1 – excellent; 5 – basic)

LANGUAGE	READING	SPEAKING	WRITING
Romanian		mother tongue	
Russian	1	1	1
English	1	1	1
German	3	3	3
French	3	3	3

11. Membership of professional bodies:

-

12. Other skills: (e.g. computer literacy, etc.)

- Proficient in Microsoft Office Professional suite of applications (Microsoft Office - MS Word, MS Excel, MS Power Point)
- Stata, SPSS, Bloomberg, WRDS, Datastream
- Experienced Internet user (browsing, mail, etc.)
- Team spirit and positive working relations
- Excellent communications skills- explaining ideas with clarity, concision and confidence
- Ability to handle effectively multiple tasks without compromising quality
- Organizational and management skills in a complex multi-stakeholder environment
- Flexible and responsive with a client-oriented approach.

13. Present position: Senior Consultant

14. Years within the firm: 5 years

15. Key qualifications (relevant to the assignment):

Skilled business development manager and coach with international experience. He has experience abroad in supporting matchmaking between Dutch and Moldovan companies for the Privet Sector Investment Programme (Dutch Ministry of Foreign Affairs). Marin has been involved in numerous projects related to Organic Agriculture in developing countries all over the world (Organic grains – Moldova; Organic Coffee, Herbs & Spices – Nepal; Organic Soap – Palestine etc.). He has participated at Biofach in Germany, the world's biggest organic commodity trade fair, for 4 years & has organized an Organic Moldova Booth at the same fair in 2015 where 6 companies have presented their goods (Organic Wine, Grains, Walnuts & Dried Fruits).

Mr. Roscovan has experience in implementation of national and international projects. He was working as a consultant in elaboration of feasibility analysis, questionnaire analysis, strategy development and report drafting.

16. Specific experience in the region:

COUNTRY	DATE FROM – DATE TO
Republic of Moldova	2008 – present
The Netherlands	2009-2016
Romania	2017 - present

17. Professional experience:

DATE FROM – DATE TO	LOCATION	COMPANY	POSITION DESCRIPTION
2014 - Present	Moldova	Business Consulting Institute	<p>Senior Consultant</p> <ul style="list-style-type: none"> • Skills development, fundraising, proposal writing and acquisition, and establishment of sustainable international partnerships and identifying potential stakeholders through effective implementation of strategies and activities, covering the position for external relations of the organization. • Participating in the Elaboration of Feasibility Studies, reporting, planning and risk management, networking and database management. Fund management. Development partners and senior government relations. • Supervision: staff members (junior and mid management level). • Technical: Policy development and human rights based approach to programming. Training: PCM, Fundraising, Monitoring and Evaluation; Reports elaboration; Strategic Planning. • Competencies: Research, advocacy and lobbying <p>Projects:</p> <ul style="list-style-type: none"> • Elaboration of the feasibility study for the construction of the annex of block no. 1 of the Institute of Neurology and Neurosurgery "Diomid Gherman" for the Cross-border Project with the name "ROBOTization dedicated to the efficiency of the neuroMOTrice value" • Elaboration of the study to evaluate the impact of the implementation of fiscal facilities for sports and culture for employers and employees and the application of the relevant fiscal facilities mechanisms, as well as their impact on the state budget. • Promoting Women's Empowerment Principles (WEP) in Moldova • „Comunitatea mea” –Asisst local public authorities to receive trainings in developing municipal budgets and community development strategies through participatory, inclusive planning processes.
Feb 2018 – July 2019	Moldova	Civitta Moldova	<p>Senior Analyst</p> <ul style="list-style-type: none"> • Development of the baseline study of using ICT in VET (ADA/Pro Didactica - 2019) – Senior Analyst • Assessment of GDPR compliancy of Danske Bank (Copenhagen, Denmark / Nov 2018 – July 2019) – Senior Analyst • Development of micro strategies for the private companies from North-Est and South-est region. – Romania (POCU- 2019) – Project Coordinator • Development of the investment profiles for the companies from the agricultural field. Detailed economical financial analysis of more than 80 companies from the field of livestock, processing and canned food. (GIZ/MIEPO – 2018-2019). – Senior Analyst • Assessment of the „NOVATECA" program. (IREX – 2019) – Senior Consultant (here and bellow) • Assessment of the Child Centered Education Project (UNICEF – 2018) – Senior Analyst • Mid-term evaluation of the National Agricultural and Rural Development Strategy 2014-2020 (ENPAR/MADRM – 2017-2018) Senior Analyst
2015-2016	Moldova	EU / UNDP / SCBM	<p>Mentor</p> <p>Project: Creation of Job Opportunities through Business Support for Youth</p> <p>Description:</p> <ul style="list-style-type: none"> • provide support for business creation and development, and opportunities to establish new relations and learn from best practices. Provision of the individual consultations in business development for 15 grant beneficiaries selected.
2014-2016	Moldova	Estonian MFA	<p>Mentor</p> <p>Project: Promoting entrepreneurship in developing rural areas</p> <p>Description:</p> <ul style="list-style-type: none"> • delivering regional workshops for the young entrepreneurs from the rural areas. • providing individual advice and technical assistance in starting and developing businesses. • assistance in Business plan elaboration
2014 - 2017	Amsterdam, NL	The Organic Village	<p>Business Development Manager</p> <ul style="list-style-type: none"> • Development of an effective and sustainable organic grains and seeds Sector in Moldova (Moldova) • Facilitating trade, representing and/or doing business with several producers of natural commodities in developing countries (organic certification):

DATE FROM – DATE TO	LOCATION	COMPANY	POSITION DESCRIPTION
			<ul style="list-style-type: none"> • Wild Living in Kenia (baobab & forest fruits) • Shadian from Afghanistan (liquorice) • Sindyanna (olive oil) and Nablus Soap (olive oil soap) from Palestine • Grupo Organico from Peru (quinoa) • The Organic Valley from Nepal (coffee, herbs and spices)
2012 - 2017	Amsterdam, NL	The Dutch Moldovan Business Council	Business Development Manager Description: <ul style="list-style-type: none"> • Support matchmaking between Dutch and Moldovan companies for the Privet Sector Investment Programme (Dutch Ministry of Foreign Affairs); • Research and analyze developments in Dutch and Moldovan economic policies and legislation; • Preparation of background briefs, sector updates, press releases, and official correspondence; • Support with logistical issues for council events and mission trip preparation.
2012	Rotterdam, NL	Erasmus School of Economics - Erasmus University	Research and Teaching Assistant Description: <ul style="list-style-type: none"> • Data collection on trade balances for Latin American countries for 2003-2008 period; teaching tutorial sessions for Macroeconomics (1st year BSc); grading of weekly assignments
2012	Rotterdam, NL	Social Enterprise Consulting	Consultant Project: Organization optimization for Animal Life Foundation - Rotterdam Description: <ul style="list-style-type: none"> • feasibility analysis, • questionnaire analysis, • strategy development, • report drafting
2011	Rotterdam, NL	Erasmus School of Economics - Erasmus University	Research Assistant Description: <ul style="list-style-type: none"> • credit rating data collection from Bloomberg; credit spread downloads from Datastream; match Bloomberg data set with Compustat (WRDS) firm identifiers
2011	Rotterdam, NL	Social Enterprise Consulting	Consultant Project: Organization optimization for Stichting Sport en Transplantatie Description: <ul style="list-style-type: none"> • feasibility analysis, • questionnaire analysis, • strategy development, • report drafting
2010	Rotterdam, NL	Social Enterprise Consulting	Consultant Project: Fund raising alternatives for Big Brother Big Sisters - Rotterdam Description: <ul style="list-style-type: none"> • feasibility analysis, • questionnaire analysis, • strategy development, • report drafting
2009-2011	Rotterdam, the Netherlands	Economische Faculteitsvereniging Rotterdam	Member Description: <ul style="list-style-type: none"> • Marketing, organization, • Coordination of a wide range of events and activities
2008-2010	Moldova	Business Consulting Institute	Office Assistant (Summer period) Description: <ul style="list-style-type: none"> • survey data collection and basic analysis; book-keeping; English-Romanian and English-Russian translation of consulting projects (and vice-versa); a wide array of secretarial duties
2007-2008	London, UK	Caterham School	Boarding House Prefect and Treasurer (HSBC Bank) Description: <ul style="list-style-type: none"> • boarding house administrative and managerial duties; • basic book keeping; • motivation and encouragement of boarding house residents (colleagues).

ANNEX V: BUDGET

Global price: 90.000 EUR

Price breakdown based on the outputs/deliverables in the terms of reference:

Deliverables	Unit	Number of units	cost, EURO
Baseline report	Report	1	25.000
Interim Evaluation 1	Report	1	15.000
Interim Evaluation 2	Report	1	15.000
Interim Evaluation 3	Report	1	15.000
Final Evaluation	Report	1	20.000



REPUBLICA MOLDOVA

CERTIFICAT DE ÎNREGISTRARE

a organizației necomerciale

Asociația Obștească

"Business Consulting Institute"

Numărul de identificare de stat - codul fiscal

1010620009193

Data înregistrării

03 ianuarie 2000

Data eliberării

15 decembrie 2010

MINISTRUL JUSTIȚIEI,

Alexandru TĂNASE

(numele, prenumele)

(semnătura)

002781

MD

L.Ș.





I.P. „AGENȚIA SERVICII PUBLICE”
Departamentul înregistrare și licențiere a unităților de drept

EXTRAS
din Registrul de stat al persoanelor juridice

din 26 mai 2021

Denumirea completă: **Asociația Obștească "Business Consulting Institute"**

Forma juridică de organizare: **asociație obștească**

Data înregistrării: **3 ianuarie 2000**

Sediul organizației: **mun. Chișinău, str. Mihai Eminescu, 27**

IDNO: **1010620009193**

Administrator (Director executiv): **LIVIU ANDRIUȚA**

Administrator (Președinte): **ROȘCOVAN MIHAIL**

în funcție pînă la data de 26 februarie 2026

Prezentul extras este eliberat în temeiul art. 34 al Legii nr. 220-XVI din 19 octombrie 2007 privind înregistrarea de stat a persoanelor juridice și a întreprinzătorilor individuali și confirmă datele din Registrul de stat al persoanelor juridice.



Veronica IGNAT
Registrator,

Șef Secție înregistrări organizații necomerciale

Date cu caracter personal. Operator: Î.P. „Agenția Servicii Publice” IO 0000059



EB 0311416



PLEASE COMPLETE AND SIGN THIS FORM AND ATTACH COPIES OF OFFICIAL SUPPORTING DOCUMENTS (REGISTER(S) OF COMPANIES, OFFICIAL GAZETTE, VAT REGISTRATION, ETC.)

LEGAL ENTITY

PRIVACY STATEMENT

http://ec.europa.eu/budget/contracts_grants/info_contracts/legal_entities/legal_entities_en.cfm#en

Please use CAPITAL LETTERS and LATIN CHARACTERS when filling in the form.

PRIVATE/PUBLIC LAW BODY WITH LEGAL FORM

OFFICIAL NAME ①	Business Consulting Institute			
BUSINESS NAME (if different)				
ABBREVIATION	BCI			
LEGAL FORM	Public Association			
ORGANISATION TYPE	FOR PROFIT <input type="checkbox"/> NON FOR PROFIT <input checked="" type="checkbox"/> NGO ② YES <input type="checkbox"/> NO <input type="checkbox"/>			
MAIN REGISTRATION NUMBER ③	1010620009193			
SECONDARY REGISTRATION NUMBER (if applicable)				
PLACE OF MAIN REGISTRATION	CITY	Chisinau		
	COUNTRY	Republic of Moldova		
DATE OF MAIN REGISTRATION	03 DD	01 MM	2000 YYYY	
VAT NUMBER	0208460			
ADDRESS OF HEAD OFFICE	# 27, Mihai Eminescu Street			
POSTCODE	2012	P.O. BOX		
		CITY	Chisinau	
COUNTRY	Republic of Moldova		PHONE	+373-22-855080
E-MAIL	office@bci.md			

DATE 26/08/2021

SIGNATURE OF AUTHORISED REPRESENTATIVE

STAMP



① National denomination and its translation in EN or FR if existing.

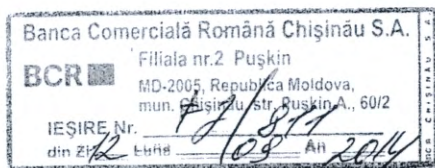
② NGO = Non Governmental Organisation, to be completed if NFPO is indicated.

③ Registration number in the national register of companies. See table with corresponding field denomination by country.



5

Banca Comercială Română Chișinău S.A.
Str. A. Pușkin 60/2 Municipiul Chișinău
Republica Moldova MD 2005
IDNO Cod Fiscal 1003600021533
Capital Social 728.130.000 MDL
SWIFT RNCBMD2X
Tel: +373 22 85 20 00/ +373 22 26 50 00
Fax: + 373 22 26 50 02/ +373 22 85 20 02
site: <http://www.bcr.md>
e-mail: office@bcr.md



Catre AO BUSINESS CONSULTING INSTITUTE SRL

Prin prezenta, Banca Comercială Română Chișinău S.A. confirmă că **AO BUSINESS CONSULTING INSTITUTE SRL**, IDNO – 1010620009193 este clientul Băncii și deține în cadrul filialei nr.2 Puskin al BCR Chișinău SA urmatoarele conturi curente :

Nr. contului	Valuta contului	COD IBAN	BIC
2224603175	MDL	MD67RN000000002224603175	RNCBMD2X504
2224603175	EUR	MD67RN000000002224603175	RNCBMD2X504
2224603175	USD	MD67RN000000002224603175	RNCBMD2X504

Certificatul a fost eliberat la cererea clientului pentru a fi prezentat la locul solicitat. Informatia specificata in prezentul certificat constituie starea conturilor la data eliberarii lui.

Responsabilitate pentru dezvaluirea informatiei expuse in prezentul certificat este atribuita nemijlocit Clientului. Banca nu poarta raspundere pentru dezvaluirea datelor catre terti.

Director Fil.nr2 Puskin

Natalia Petrov

Ex.: Inga Racovita

Tel.: 85-20-36





FINANCIAL IDENTIFICATION

PRIVACY STATEMENT

http://ec.europa.eu/budget/contracts_grants/info_contracts/financial_id/financial_id_en.cfm#en

Please use CAPITAL LETTERS and LATIN CHARACTERS when filling in the form.

BANKING DETAILS ①

ACCOUNT NAME ②	AO BUSINESS CONSULTING INSTITUTE		
IBAN/ACCOUNT NUMBER ③	MD67RN00000002224603175		
CURRENCY	EURO		
BIC/SWIFT CODE	RNCBMD2X	BRANCH CODE ④	
BANK NAME	BCR CHISINAU SA, sucursala nr.2 Puşkin		
ADDRESS OF BANK BRANCH			
STREET & NUMBER	#60/2, A. Puşkin Street		
TOWN/CITY	Chisinau	POSTCODE	MD-2005
COUNTRY	Republic of Moldova		

ACCOUNT HOLDER'S DATA

AS DECLARED TO THE BANK

ACCOUNT HOLDER	AO BUSINESS CONSULTING INSTITUTE		
STREET & NUMBER	#27, Mihai Eminescu Street		
TOWN/CITY	Chisinau	POSTCODE	MD-2012
COUNTRY	Republic of Moldova		

REMARK	Intermediary Bank (1): BCR S.A., Bucuresti - SWIFT: RNCBROBU Intermediary Bank (2): Erste Group Bank AG, Vienna - SWIFT: GIBAATWG
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BANK STAMP + SIGNATURE OF BANK REPRESENTATIVE ⑤	DATE (Obligatory) 17/03/2021
	SIGNATURE OF ACCOUNT HOLDER (Obligatory)

- ① Enter the final bank data and not the data of the intermediary bank.
- ② This does not refer to the type of account. The account name is usually the one of the account holder. However, the account holder may have chosen to give a different name to its bank account.
- ③ Fill in the IBAN Code (International Bank Account Number) if it exists in the country where your bank is established
- ④ Only applicable for US (ABA code), for AU/NZ (BSB code) and for CA (Transit code). Does not apply for other countries.
- ⑤ It is preferable to attach a copy of RECENT bank statement. Please note that the bank statement has to confirm all the information listed above under 'ACCOUNT NAME', 'ACCOUNT NUMBER/IBAN' and 'BANK NAME'. With an attached statement, the stamp of the bank and the signature of the bank's representative are not required. The signature of the account-holder and the date are ALWAYS mandatory.

CERTIFICAT
privind lipsa sau existența restanțelor față de bugetul public național

Nr. № **A2114619**

din от **26.08.2021**

1. Destinația / Назначение

AGENȚIA ACHIZIȚII PUBLICE

2. Date despre contribuabil / Информация о налогоплательщике

Denumirea Наименование	Codul fiscal / Numărul de identificare Фискальный код / Идентификационный номер
AO BUSINESS CONSULTING INSTITUTE	1010620009193
Adresa sediului de bază (strada, numărul) Адрес основного месторасположения (улица, номер)	Codul - Denumirea localității Код - Наименование населенного пункта
str. Mihai Eminescu nr.27	0130-SEC.CENTRU

**3. Atestarea lipsei sau existenței restanțelor conform datelor Sistemului Informațional Automatizat /
Подтверждение отсутствия или наличия недоимки согласно данных Информационной автоматизированной системы**

La data emiterii prezentului certificat restanța față de bugetul public național constituie/ На дату выдачи данной справки недоимка перед национальным публичным бюджетом составляет:
0,00 lei/лей.

4. Valabil pînă la / Действителен до 10.09.2021

5. Autentificarea Serviciului Fiscal de Stat / Подтверждение Государственной налоговой службы

Șef DDF Centru

Funcția/Должность

LȘ/ М.П.

Executor: Rotari E.

Numele și prenumele/Фамилия и имя



Albina Ișcova

Numele și prenumele/Фамилия и имя

Este extras din Sistemul Informațional al SFS SIA „Contul curent al contribuabilului”// 26.08.2021 ora 10:00:40
cu aplicarea prevederilor pct. 82-83 Ordin IFPS nr.400 din 14.03.2014 (Monitorul Oficial 72-77/399, 28.03.2014)

NOTA (10,07)

05 mai 2021

SITUAȚIILE FINANCIARE

ale organizației necomerciale

pentru perioada 01.01-31.12. 2020

Entitatea **Business Consulting Institute AO**
 (Denumirea completă)

109775783
 Cod CUIIO

1010620009193
 Cod IDNO

Sediul: MD Chisinau str. M. Eminescu, 27
 Cod poștal Raionul (municipiul, UTA); Localitatea

0130
 Cod CUATM

Activitatea statutară Servicii consultanta

59499
 Cod CAEM, rev.2

Forma organizatorico-juridică Asociație obștească

18
 Cod CFOJ

Date de contact: Tel. 02285-50-80 WEB

e-mail

Numele și coordonatele persoanei responsabile: Dl (dna) C. Gonta

Tel.

Unitatea de măsură: leu

Anexa 3



SITUAȚIA MODIFICĂRILOR SURSELOR DE FINANȚARE

de la 01.01 până la 31.12 2020

Nr. d/o	Indicatori	Cod rd.	Sold la începutul perioadei de gestiune	Majorări	Diminuări	Sold la sfârșitul perioadei de gestiune
1	2	3	4	5	6	7
1	Mijloace cu destinație specială					
	Finanțări cu destinație specială din bugetul național	010				
	Finanțări cu destinație specială din bugetul local	020				
	Granturi	030		5717413	4523374	1194039
	Asistența financiară și tehnică	040		7379379	7379379	
	Alte finanțări și încasări cu destinație specială	050	859198	1941606	1207803	1593001
	Total mijloace cu destinație specială (rd.010 + rd.020 + rd.030 + rd.040 + rd.050)	060	859198	15038398	13110556	2787040
2	Mijloace nepredestinate					
	Donații	070				
	Ajutoare financiare	080				
	Alte mijloace nepredestinate	090				
	Total mijloace nepredestinate (rd.070 + rd.080 + rd.090)	100				
3	Contribuții ale fondatorilor și membrilor					
	Taxe de aderare și cotizații de membru	110				
	Alte contribuții	120				
	Total contribuții ale fondatorilor și membrilor (rd.110 + rd.120)	130				
4	Fonduri					
	Aporturi inițiale ale fondatorilor	140				
	Fondul de active imobilizate	150	18289	111715		130005
	Fondul de autofinanțare	160	1776257			1776257
	Alte fonduri	170	564804	464371	672992	356183
	Total fonduri (rd.140 + rd.150 + rd.160 + rd.170)	180	2359350	576087	672992	2262445
5	Alte surse de finanțare	190				
	Total surse de finanțare (rd.060 + rd.100 + rd.130 + rd.190)	200	3218549	15614485	13783548	5049486

Persoanele responsabile semnate rapoartelor financiare ale entității*

Director & Auditor

* conform art.36 din Legea contabilității



BILANȚUL
la 31.12 20 20

Anexa nr.1

Nr. cpt.	ACTIV	Cod rd.	Sold la	
			Începutul perioadei de gestiune	Sfârșitul perioadei de gestiune
1	2	3	4	5
1.	Active imobilizate			
	Imobilizări necorporale	010		
	Imobilizări corporale în curs de execuție	020		
	Terenuri	030		
	Mijloace fixe	040	307848	307848
	Investiții financiare pe termen	050		
	Alte active imobilizate	060		
	Total active imobilizate (rd.010+rd.020+rd.030+rd.040+rd.050+rd.060)	070	307848	307848
2.	Active circulante			
	Materiale	080		
	Obiecte de mică valoare și scurtă durată	090	29457	29457
	Producția în curs de execuție și produse	100		
	Creanțe comerciale și avansuri acordate	110	75125	38391
	Creanțe ale bugetului	120	416235	408510
	Creanțe ale personalului	130		
	Alte creanțe curente, din care	140	487060	486992
	Creanțe privind mijloacele cu destinație specială	141		
	Numerar	150	3917718	11362058
	Investiții financiare curente	160		
	Alte active circulante	170	735	3753
	Total active circulante (rd.080 + rd.090 + rd.100 + rd.110 + rd.120 + rd.130 + rd.140 + rd.150 + rd.160 + rd.170)	180	4926330	12329162
	Total active (rd.070 + rd.180)	190	5234178	12637010
	P A S I V			
3.	Capital propriu			
	Corecții ale rezultatelor anilor precedenți	200		
	Excedent net (deficit net) al perioadei de gestiune	210		
	Aporturi inițiale ale fondatorilor	220		
	Fond de active imobilizate	230	18289	130005
	Fond de autofinanțare	240	1776257	1776257
	Alte fonduri	250	564804	356183
	Total capital propriu (rd.200+rd.210+rd.220+rd.230+rd.240+rd.250)	260	2359350	2262445
4.	Datorii pe termen lung			
	Finanțări și încasări cu destinație specială pe termen lung	270	859198	1194039
	Datorii financiare pe termen lung	280		
	Alte datorii pe termen lung	290		1593001
	Total datorii pe termen lung (rd.270 + rd.280 + rd.290)	300	859198	2787040
5.	Datorii curente			
	Finanțări și încasări cu destinație specială curente	310		
	Datorii financiare curente	320		
	Datorii comerciale și avansuri primite	330	154460	132648
	Datorii față de personal	340	98380	108386
	Datorii privind asigurările sociale și medicale	350		
	Datorii față de buget	360		19761
	Venituri anticipate curente	370		6130658
	Alte datorii curente	380	1762790	1196072
	Total datorii curente (rd.310 + rd.320 + rd.330 + rd.340 + rd.350 + rd.360 + rd.370 + rd.380)	390	2015630	7587525
	Total pasive (rd.260 + rd.300 + rd.390)	400	5234178	12637010

SITUAȚIA DE VENITURI ȘI CHELTUIELI

Anexa nr.2

de la 01.01 _____ pînă la 31.12 20 20

Indicatori	Cod rd.	Perioada de gestiune	
		precedentă	curentă
1	2	3	4
Venituri aferente mijloacelor cu destinație specială	010	1453361	2305593
Cheltuieli aferente mijloacelor cu destinație specială	020	1453361	2305593
Excedent (deficit) aferent mijloacelor cu destinație specială (rd.010 – rd.020)	030		
Alte venituri (cu excepția veniturilor din activitatea economică)	040	767873	1327045
Alte cheltuieli (cu excepția cheltuielilor din activitatea economică)	050	755983	1512727
Excedent (deficit) aferent altor activități (rd.040 – rd.050)	060	11890	-185682
Venituri din activitatea economică	070	276504	402465
Cheltuieli din activitatea economică	080	288394	216783
Rezultatul: profit (pierdere) din activitatea economică (rd.070 – rd.080)	090	-11890	185682
Cheltuieli privind impozitul pe venit	100		
Excedent net (deficit net) al perioadei de gestiune (rd.030+rd.060+rd.090-rd.100)	110		

"27" 03 20 20 *ful*
 Data primirii

Anexe la
 "Indicații metodice privind particularitățile
 contabilității în organizațiile necomerciale"
 Aprobate prin OMF 188 din 30.12.2014

SITUAȚIILE FINANCIARE

ale organizației necomerciale

pentru perioada 01.01-31.12. 20 19

Entitatea Business Consulting Institute AO
 (Denumirea completă)

1019775783
 Cod CUI10

1010620009193
 Cod IDNO

Sediul: MD 1100PK Chisinau str. M. Eminescu, 27
 Cod poștal Raioul (municipiul, UTA); Localitatea

10150
 Cod CUATM

Activitatea statutară Serviciu consultanță
 strada, nr. bl.

59499
 Cod CAEM, rev.2

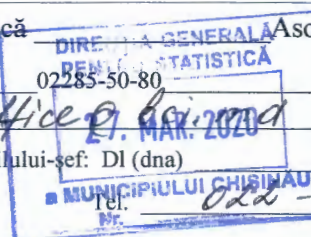
Forma organizatorico-juridică Asociație obștească

118
 Cod CFOJ

Date de contact: Tel. 02285-50-80 WEB _____

e-mail office@bci.2020.md

Numele și coordonatele al contabilului-șef: DI (dna) C. Gonta



Unitatea de măsură: leu

Anexa 3

SITUAȚIA MODIFICĂRILOR SURSELOR DE FINANȚARE

de la 01.01 pînă la 31.12 20 19

Nr. d/o	Indicatori	Cod rd.	Sold la începutul perioadei de gestiune	Majorări	Diminuări	Sold la sfârșitul perioadei de gestiune
1	2	3	4	5	6	7
1	Mijloace cu destinație specială					
	Finanțări cu destinație specială din bugetul național	010				
	Finanțări cu destinație specială din bugetul local	020				
	Granturi	030				
	Asistența financiară și tehnică	040		645000	645000	
	Alte finanțări și încasări cu destinație specială	050	645671	378882	165355	859198
	Total mijloace cu destinație specială (rd.010 + rd.020 + rd.030 + rd.040 + r d.050)	060	645671	1023882	810355	859198
2	Mijloace nepredestinate					
	Donații	070				
	Ajutoare financiare	080				
	Alte mijloace nepredestinate	090				
	Total mijloace nepredestinate (rd.070 + rd.080 + rd.090)	100				
3	Contribuții ale fondatorilor și membrilor					
	Taxe de aderare și cotizații de membru	110				
	Alte contribuții	120				
	Total contribuții ale fondatorilor și membrilor (rd.110 + rd.120)	130				
4	Fonduri					
	Aporturi inițiale ale fondatorilor	140				
	Fondul de active imobilizate	150	15904	2385		18289
	Fondul de autofinanțare	160	1722630	55779	2152	1776257
	Alte fonduri	170	826763	164915	426874	564804
	Total fonduri (rd.140 + rd.150 + rd.160 + rd.170)	180	2565297	223079	429026	259350
5	Alte surse de finanțare	190				
	Total surse de finanțare (rd.060+rd.100+ rd.130+rd.180+rd.190)	200	3210968	1246961	129381	3218548

Persoanele responsabile de semnarea rapoartelor financiare ale entității*

Director L. Andriș

* conform art.36 din Legea contabilității

BILANȚUL
la 31.12 20 19

Anexa nr.1

Nr. cpt.	ACTIV	Cod rd.	Sold la	
			Începutul perioadei de gestiune	Sfârșitul perioadei de gestiune
1	2	3	4	5
1.	Active imobilizate			
	Imobilizări necorporale	010	6120	
	Imobilizări corporale în curs de execuție	020		
	Terenuri	030		
	Mijloace fixe	040	307848	307848
	Investiții financiare pe termen	050		
	Alte active imobilizate	060		
	Total active imobilizate (rd.010+rd.020+rd.030+rd.040+rd.050+rd.060)	070	313968	307848
2.	Active circulante			
	Materiale	080		
	Obiecte de mică valoare și scurtă durată	090	29457	29457
	Producția în curs de execuție și produse	100		
	Creanțe comerciale și avansuri acordate	110	53877	75125
	Creanțe ale bugetului	120	620560	416235
	Creanțe ale personalului	130		
	Alte creanțe curente, din care	140	607295	487060
	Creanțe privind mijloacele cu destinație specială	141		
	Numerar	150	4649265	3917718
	Investiții financiare curente	160		
	Alte active circulante	170	3697	735
	Total active circulante (rd.080 + rd.090 + rd.100 + rd.110 + rd.120 + rd.130 + rd.140 + rd.150 + rd.160 + rd.170)	180	5964151	4926330
	Total active (rd.070 + rd.180)	190	6278119	5234178
	P A S I V			
3.	Capital propriu			
	Corecții ale rezultatelor anilor precedenți	200		
	Excedent net (deficit net) al perioadei de gestiune	210	-1879	
	Aporturi inițiale ale fondatorilor	220		
	Fond de active imobilizate	230	15904	18289
	Fond de autofinanțare	240	1722630	1776257
	Alte fonduri	250	826763	564804
	Total capital propriu (rd.200+rd.210+rd.220+rd.230+rd.240+rd.250)	260	2563418	2359350
4.	Datorii pe termen lung			
	Finanțări și încasări cu destinație specială pe termen lung	270	645671	859198
	Datorii financiare pe termen lung	280		
	Alte datorii pe termen lung	290		
	Total datorii pe termen lung (rd.270 + rd.280 + rd.290)	300	645671	859198
5.	Datorii curente			
	Finanțări și încasări cu destinație specială curente	310		
	Datorii financiare curente	320		
	Datorii comerciale și avansuri primite	330	491	154460
	Datorii față de personal	340	79927	98380
	Datorii privind asigurările sociale și medicale	350		
	Datorii față de buget	360		
	Venituri anticipate curente	370		
	Alte datorii curente	380	2988612	1762790
	Total datorii curente (rd.310 + rd.320 + rd.330 + rd.340 + rd.350 + rd.360 + rd.370 + rd.380)	390	3069030	2015630
	Total pasive (rd.260 + rd.300 + rd.390)	400	6278119	5234178

SITUAȚIA DE VENITURI ȘI CHELTUIELI

Anexa nr.2

de la 01.01 pînă la 31.12 20 19

Indicatori	Cod rd.	Perioada de gestiune	
		precedentă	curentă
1	2	3	4
Venituri aferente mijloacelor cu destinație specială	010	1510381	1453361
Cheltuieli aferente mijloacelor cu destinație specială	020	1510381	1453361
Excedent (deficit) aferent mijloacelor cu destinație specială (rd.010 – rd.020)	030		
Alte venituri (cu excepția veniturilor din activitatea economică)	040	1580653	767873
Alte cheltuieli (cu excepția cheltuielilor din activitatea economică)	050	1489385	755983
Excedent (deficit) aferent altor activități (rd.040 – rd.050)	060	91268	11890
Venituri din activitatea economică	070	274501	276504
Cheltuieli din activitatea economică	080	365769	288394
Rezultatul: profit (pierdere) din activitatea economică (rd.070 – rd.080)	090	-91268	-11890
Cheltuieli privind impozitul pe venit	100	1879	
Excedent net (deficit net) al perioadei de gestiune (rd.030+rd.060+rd.090–rd.100)	110		