

First name and surname	Ludmila BOTOSAN					
Date of Birth	February 4 th , 1979					
Contact details	Cell phone: +373 696 28973 e-mail: ludmila.botosan@chamber.md					
Civil Status	Married (2 children)					
Nationality	Moldovan, Republic of Moldova					
Language Skills (Common European Framework of Reference CEF level)	Self-assessment	<i>Understanding</i>		<i>Speaking</i>		<i>Writing</i>
		<i>Listening</i>	<i>Reading</i>	<i>Conversation</i>	<i>Oral discussion</i>	
	English	Proficient	Proficient	Proficient	Proficient	Proficient
	French	Good	Good	Good	Good	Good
Russian	Proficient	Proficient	Proficient	Proficient	Proficient	
Educational and other Qualifications	<ol style="list-style-type: none"> September 1996 – June 2001 Academy of Economic Studies of the Republic of Moldova Marketing Department Specialty: Commerce, Tourism, Hotel Services Bachelor's Degree, Specialization Manager-Economist, Interpreter September 1998 – June 2001 Academy of Economic Studies of the Republic of Moldova Accounting Department Bachelor's Degree in Accounting September 2002 – May 2004 Academy of Economic Studies of the Republic of Moldova Business Administration Department Master's Degree in Business Administration 					
Professional Certifications	<ul style="list-style-type: none"> Acces aux Marches d'Aide Publique Project (AMADE) in the framework of International Francophonie Programme for competences in public procurement, December 2009 and June 2010, Strasbourg, France EUROCHAMBERS Academy on Foreign Trade, March 2011, Brussels, Belgium Project Management courses within EAST INVEST Programme, April 2014, Chisinau, Republic of Moldova 					
Employment Record/Experience (from most recent)						
Period (from -to)	Name of organization	Job title and activities undertaken / description of actual role performed				
September 2020– present time	Chamber of Commerce and Industry of the Republic of Moldova,	Senior Manager Business Training Centre <ul style="list-style-type: none"> - Organization of training activities (seminars, workshops, master-classes) - Involvement in CCI RM project design and writing in the framework of international donors' programmes - Implementation of projects related to the organization of training programmes, Export Academy, Start-up Academy, etc. - Working with various partners, experts and trainers in order to develop training activities tailored to the needs of specific target groups; - Guidance to companies on foreign trade issues, marketing activities, international trade, internationalization, follow-up, etc. 				
January 2018 – March	Chamber of Commerce and Industry of the Republic of Moldova,	Head of International Relations Division <ul style="list-style-type: none"> - Responsible Cooperation with international institutions such EUROCHAMBERS, CEI, BSEC, foreign Chambers of Commerce and Industry. - Coordinating the organization of business events, including trade missions, economic forums, matchmaking meetings (B2B); study visits, presentations of companies, etc.; - Consultations to local and foreign enterprises in identifying potential business partners abroad, consultation on export promotion measures; 				

		<ul style="list-style-type: none"> - Organization of trainings, company visits and other project related activities; - Management of study visits organized by international donors in the Republic of Moldova (GIZ, IFAD) - Partnership manager and event coordination of Enterprise Europe Network (EEN) project Business-INN-Moldova - Enterprise Europe Network
November 2016 – December 2017	Chamber of Commerce and Industry of the Republic of Moldova	<p>Specialist International Relations Department,</p> <ul style="list-style-type: none"> - Responsible for Enterprise Europe Network coordination in the Republic of Moldova; - information support and consultation for local and foreign enterprises for identifying potential partners; - offering information on the EU market regulations; - managing the E E N Partnership Opportunities Database for Moldovan enterprises.
September 2011 – March 2015	Chamber of Commerce and Industry of the Republic of Moldova	<p>Head of the Division for Cooperation with International Organizations</p> <ul style="list-style-type: none"> - Coordinating the cooperation of CCI RM with international organizations (Eurochambres, International Chamber of Commerce - Worldchambres Federation, regional economic cooperation organizations); - Coordinator of Enterprise Europe Network in the Republic of Moldova; - Study tour manager within the UNDP project <i>Support to Confidence Building Measures (Poland, Austria)</i>; - Focal Point Assistant for the Republic of Moldova in the framework of the European Union Project EAST INVEST I and EAST INVEST II (coordinated by Eurochambres).
March 2005 – August 2011	Chamber of Commerce and Industry of the Republic of Moldova	<p>Consultant Foreign Relations and International Cooperation Department</p> <ul style="list-style-type: none"> - Consultations to local and foreign enterprises in matching potential partner; - assistance in project management; - organizing economic missions, seminars, courses; economic forums; - information support to local and foreign partners; - organizing business meetings between Moldavian and foreign partners, visa support; - logistic support to foreign delegations; - performing translations and interpretation tasks, business correspondence, protocol duties,
April 2002 – March 2005	Chamber of Commerce and Industry of the Republic of Moldova	<p>Translator in the Translations Division</p> <ul style="list-style-type: none"> - performing translations of different types of legal, economic, technical texts, documents, contracts from English to Romanian and Russian and vice-versa; - consultations to clients in the process of translated documents legalization.
Other relevant information		
<p>Competences and social abilities:</p> <ul style="list-style-type: none"> - Communication and cooperation with representatives of different foreign countries - Experience in working with various type of companies and clients in organizing matchmaking meetings, working in team for implementation of international projects - Good managerial and team working abilities - Competences in organizing international business brokerage and matchmaking events - Project financial management <p>Competence and computer skills aptitudes: computer literate: PC user (Windows, MS Office, PowerPoint, Internet)</p>		