

Curriculum Vitae

Personal information



Name Manolova Raisa
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Status Married, 2 children (have nurse)

Experience

Company name **Profintech INC SRL (2022-present)**
Function **Administrator**

- Business Traning
- Consultation
- Business- plan
- Accounting
- Data restoration

Company name **Business Logic SRL (Chisinau) IT Products (2015-2022)**
Function **Account manager, Team leader**

- Support of software products on the platform 1C 8.2, 8.3
- Customer support
- Work on the plan of implementation of software products
- Installing the software on the client, set-up and configuration updates
- Team management
- Approving the technical realization of the project
- Analyzing Information, problem solving, developing budgets

Company name Data 360 - IT outsourcing (2013-2014)
Function Administrator, project manager

- Setting targets and managing processes
- Working by Trello, Basecamp, Slack
- Price negotiation
- Staffing
- Analyzing Information, problem solving, developing budgets
- Recruiting

Company name PaycontSolutions Inc - IT products(2009-2013)
Function Sales manager

- Search new clients
- Attending initial sales meetings and meeting the client
- Building relationships
- Contract Preparation
- Keeping the customer base
- Monitoring the implementation of project
- Finance control

Company name ONG IRFF-Onlus(2005-2009)
Function Accountant, team leader

- Accounting
- Conference management
- Team leading
- Visa processing

Education High education
Moldova's State University, Department of Economics
specialty – Company management (2000-2006)
Accounting courses (2013)
Driver licence B category

Technical knowledge MS Office, HTML/CSS, C++, MVC4, Visual Studio,
Bootstrap, SQL server, 1C, Teamviewer, Ammyy Admin, site
administration, SEO optimization

Personal skills Communicability, good sense of humor, stress resistant

Languages romanian-native
russian- fluent
french- intermediate
english- intermediate

