

Conducerea prin exemplu



Economii Totale

111'981'196'509,02

Află mai multe

Noutăți



I.P. „CTIF” ANUNȚĂ LUCRĂRI DE MENTENANȚĂ A...

I.P. „CTIF”, în colaborare cu Ministerul Finanțelor,



I.P. „CTIF” ANUNȚĂ ACTUALIZAREA CU NOI FUNCȚIONALITĂȚI...

I.P. „CTIF”, în comun cu Ministerul Finanțelor,



I.P. „CTIF” ANUNȚĂ ACTUALIZAREA CU NOI FUNCȚIONALITĂȚI...

I.P. „CTIF”, de comun cu Ministerul Finanțelor,

MTender oferă un serviciu de asistență (help desk) pentru autorități contractante și operatori economici înregistrați pe această platformă pentru a accesa serviciile electronice ale MTender.

În prezent, la MTender sunt conectate următoarele platforme:



Achiziții

Title or number of procurement or organization



+373 22 003 999
info@achizitii.md

Cabinet

Public and private procurement system

Place the tenders. Participate in tenders.

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65932 active procurements	499,321,900 MDL saved	99593 announced tenders	2972 contracting authorities
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All procurements

Plans

Notice of intent

Contracts

Title or number of procurement or organization



Status

CPV code

Estimated value

Dates

Search by name of the organization or IDNO code

Apply

Sistemul achizițiilor electronice publice și private

🔍 Descrieți problema

Ajutor



LEGISLAȚIE

LEGEA PRIVIND ACHIZIȚIILE PUBLICE



CODURI CPV

LISTA CODURILOR CPV



LISTA DE INTERDICȚIE

LISTA DE INTERDICȚIE A OPERATORILOR ECONOMICI

Ghid tehnic pentru Furnizori (Operatori Economici)

Întrebări Frecvente Furnizori

Ghid tehnic pentru Cumpărători (Autoritățile Contractante)

Întrebări Frecvente Cumpărători

Întrebări LP 131/15



MODELE DE DOCUMENTE

MODELE DE DOCUMENTE ACHIZITII PUBLICE

Articole populare

Documentația de atribuire – ce încărcăm? Unde găsim invitația de participare, IPO -ul, DUAE-ul, FDA -ul (pentru a fi completate) și ulterior încărcate (forma CN)?

9. Etapele de creare și publicare a procedurilor de achiziții

Ce trebuie de indicat la prețul unitar?

13. Încărcarea ofertei comerciale

Care sunt termenii minimi de depunere a ofertei la procedurile de COP și licitație deschisă?

Vă rugăm să ne adresați întrebările dvs. la adresa de e-mail info@achizitii.md

1. Instruction for Registration on the achizitii.md Platform as a Supplier

This instruction is intended for resident and non-resident economic operators of the Republic of Moldova who wish to participate in public procurement procedures through the **achizitii.md** platform.

1. Who Can Access the Platform

Any economic entity or interested person can register on **achizitii.md** through:

- an existing account on **999.md, forum.md, point.md, play.md, sporter.md, or numbers.md**;
- creating a new account dedicated to the platform.

Eligible categories:

- Resident legal entities;
- Natural persons;
- Non-resident legal entities.

2. Notice Regarding Incomplete Registration

An incomplete registration (meaning the process is not fully completed up to the contract generation stage) remains valid for **14 calendar days**. If all required data is not completed within this period:

- the registration attempt will be automatically blocked;
- you will have to restart the procedure using another e-mail address and a new login.

3. Steps for Registering a New Account (Resident Legal Entity)

3.1. Accessing the Website

Access the platform: <https://achizitii.md/ro>

3.2. Creating a User Account

Click the “**Register**” button;

Fill in:

- **E-mail address**;
- **Username (login)** – Latin letters and numbers only;
- **Password** – recommended to include uppercase letters and numbers.



The image shows the registration form on the SIMPALS ID website. The form is titled 'Înregistrare' and features three social media login options: 'Conectați-vă prin Google', 'Conectați-vă prin Facebook', and 'Conectați-vă prin Mail.ru'. Below these options is a 'sau' separator. The form includes an email input field with the placeholder 'test@test.md', a password input field with the placeholder 'test_1234' and a red warning message 'Fără spațiu!', and a password confirmation input field with the placeholder '.....'. There is a checkbox for 'Sunt de acord cu termenii de utilizare și politica de confidențialitate'. At the bottom of the form is a large 'Înregistrare' button and a link for 'Deja aveți un cont? Conectați-vă!'.

A confirmation link will be sent to the email address provided.

3.3. Email Confirmation

- Access the link received in order to continue the process.

3.4. Completing the Registration Application

Enter the following information:

- Administrator's full name;
- Active phone number;
- Official company email address;

Select the type of economic operator: **Supplier, Service Provider, Contractor.**

Check the box confirming your agreement with **Law No. 133/2011 on the Protection of Personal Data** and continue by clicking **Next.**

Cerere de înregistrare

Participați la achizițiile publice și private- creșteți vânzările

Tipul de înregistrare *

Furnizor Cumpărător

Prenume * Nume *

Telefon de contact *

Email *

Conform cerințelor Legii nr. 133/2011 privind protecția datelor cu caracter personal achizitii.md are obligația de a administra î ... >>> [mai multe](#)

3.5. Completing the Company Questionnaire

Enter all the requested information: full company name, legal address, tax identification number, bank account, etc.

4. Contract Generation and Signing

4.1. Automatic Generation

After completing the questionnaire, the system will automatically generate the contract. You will receive a confirmation message.

⚠ All fields marked with “*” are mandatory.

4.2. Viewing and Signing the Contract

Access the **Profile** section in your account;
Click **View Contract**;
Then select **Sign Contract**.

The contract is signed using an **electronic signature**:

- via **msign.gov.md** – by clicking the **Sign Contract** button; or
- via the **MoldSign Desktop Suite** application – download the contract, sign it on your computer, and send it to **info@achizitii.md**.

The contract may be signed:

- by the **Administrator**;
- by an **authorized employee** (with the **Power of Attorney** sent to **info@achizitii.md**).

Datele despre companie

Vizualizare contract **Semnare contract** Generați cont de plată

Datele de bază

Denumirea * Test MF

Alegeți unul din instrumentele de semnare

Fișiere spre semnare 1 Vizualizează

Semnătura mobilă

IDNP

+373 79863772

Memorează numărul de telefon

Transmite

Semnătura electronică

Serviciul Tehnologia Informației și Securitate Cibernetică

Anulare

4.3. Signature Verification and Activation

Click **Verify Signature**;
The contract will be **manually validated by the technical team**;
After validation, the **account becomes active**.

Verification is carried out **only on working days: Monday – Friday, 09:00–17:00**.

Datele despre companie

Vizualizare contract Verificare semnătură

Datele de bază

5. Additional Information and Special Cases

a) Profile Modification

If you change details such as the **director, email, or company address**, the contract must be **signed again**. After signing, please contact support to **reactivate the account**.

 **Deadline for re-signing:** 7 calendar days.

b) Individual (Natural Person)

After signing the contract, a **copy of the identity card** must be sent to info@achizitii.md.

c) Non-Resident Person

Follow the **same steps as resident persons**.

After signing, the contract must be sent:

- **Scanned** – by email to info@achizitii.md;
- **In original** – **2 copies with handwritten signature and wet stamp**, by post, within **14 calendar days**.


If the contract is not signed by **both parties within this period**, the **account will remain blocked until the signing is completed**.

6. Support Contact

For questions or technical difficulties:

 **Email:** info@achizitii.md

 **Website Chat:** available on the website (bottom right corner)

 **Phone:** Monday–Friday, 09:00–17:00

Category	Conditions and Particularities
Legal entities (residents)	✓ Can register online. After completing the required information, the contract is automatically generated and must be signed using an electronic signature .
Individuals (natural persons)	✓ After signing the contract, a copy of the identity card must be sent to info@achizitii.md .
Non-residents (foreign companies)	✓ Register following the same procedure as residents . ⚠ However: – After signing the contract, it must be sent scanned by email .

Category	Conditions and Particularities
	– Within 14 calendar days , 2 original copies of the contract , signed by hand and with a wet stamp, must be sent by post.

2. Registering an additional company under your login

If you wish to manage multiple companies using the same login, follow the steps below:

Access your existing account and open this link: <https://achizitii.md/ro/registration>.

Fill out the registration request for the additional company.

Enter the company details and sign the contract.

After completing these steps, you will be able to manage multiple companies from the same login. In the Dashboard, select Company X or Company Y, depending on your needs.



3. Logging into the platform for registered users

3.1. Logging in / authentication on the platform

To log in to the platform, follow the steps below:

1. Access the website <https://achizitii.md/ro/>.
2. Click the “Sign In” or “Log In” button.



Enter your username or email address and the password set during registration, or log in using a social network account.

If you do not know or do not remember your login credentials, you have the following options:

1. Recovery of login details:

Send an official letter (electronically signed) to info@achizitii.md requesting the information used during the initial registration, such as the login (username), email address, and phone number for password reset.

Note: Passwords are not stored in our system.

– Example request for obtaining login details:

<https://docs.google.com/document/d/1blrgoh7tdh0B77Wrnh-kZc63hrntM9pLVChYIPlqUFg/edit?tab=t.0>

2. Adding a new user for multi-user access:

If you want multiple employees of the company/institution to use the achizitii.md platform, send an official letter (electronically signed) to **info@achizitii.md** requesting the addition of a new user to the existing Dashboard, created according to the instructions up to point 1.6: [link to instructions](#).

In the letter, include the following details of the new user: newly created or existing login (with access already available); full name; email address; phone number; position within the company/institution; IDNO / Tax ID of the company/institution.

– Example request for adding a new user:

<https://docs.google.com/document/d/10CYchPUzomNrdYziaPTq0ihZbMqz3FPooG68haOODIQ/edit>

After verifying the request, if all submitted data is correct and compliant, you will receive a response with activation instructions within 1–2 business days.

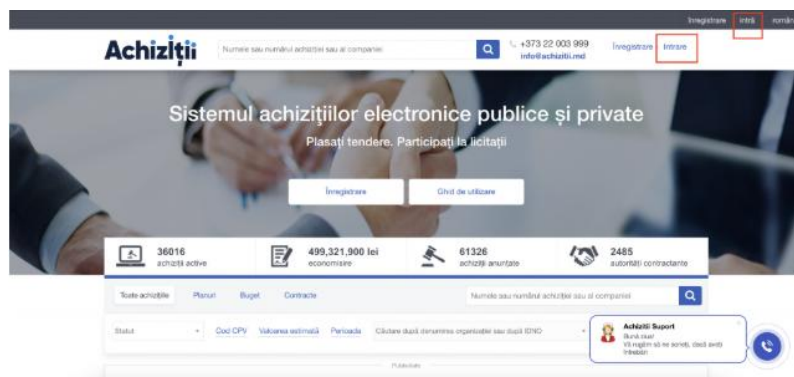
4. Password recovery

The password can be recovered using the following methods:

4.1. Email address

If you need to recover your achizitii.md account password, follow these simple steps:

- 1. Access the achizitii.md homepage.**
On the main page, locate the “Sign In” or “Log In” buttons in the top-right corner of the screen.
- 2. Click the “Sign In” or “Log In” button.**
This will redirect you to the login page.
- 3. Choose the password recovery option.**
Enter the email address associated with your account to receive password reset instructions.
- 4. Enter the security characters.**
On the right side, you will see a set of numbers or characters. Enter them in the specified field to verify your identity.
- 5. Click the “Submit” button.**
After completing all fields, click “Submit”. You will receive an email with instructions to reset your password.
- 6. You will receive a message/email at your email address containing a link to recover your password.**



Conectați-vă la **Achiziții**

 Conectați-vă prin Google

 Conectați-vă prin Facebook

 Conectați-vă prin Mail.ru

sau

Nume utilizator sau email

Parola

[Ați uitat parola?](#)

Conectați-vă

Nu aveți un cont? [Înregistrați-vă!](#)

Continuând, sunteți de acord cu [termenii de utilizare](#) și [politica de confidențialitate](#)

Achiziții

Restabilirea parolei

Selectați metoda comodă pentru dvs. de recuperare a parolei:

Email

john@example.org

Simbolurile din dreapta

NTAKC

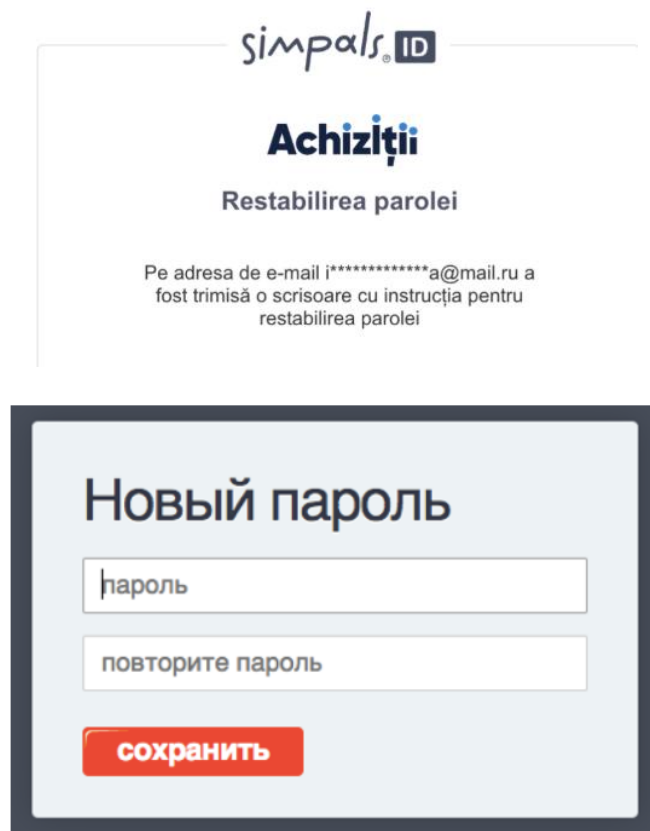
Trimite

[Înapoi](#)

4.2 Username (login)

If you want to recover your password using your username, follow these simple steps:

1. **Access the “Forgot password?” option.**
On the login page, after clicking the “Sign In” or “Log In” button, select the “Forgot password?” option.
2. **Enter your username.**
Fill in the field with the username you used during registration.
3. **Check your email.**
You will receive a message at the email address associated with your account, containing a link to reset your password.
4. **Follow the link to reset your password.**
Access the link in the email and follow the instructions to set a new password.



The image displays two parts of a password recovery process. The upper part is an email notification from 'simpals.ID' with the subject 'Achiziții Restabilirea parolei'. The text in the email states: 'Pe adresa de e-mail j*****a@mail.ru a fost trimisă o scrisoare cu instrucția pentru restabilirea parolei'. The lower part is a web form titled 'Новый пароль' (New password) with two input fields: 'пароль' (password) and 'повторите пароль' (repeat password), and a red 'сохранить' (save) button.

4.3. Phone number

If you prefer to recover your password using your phone number, follow the steps below:

1. **Access the “Forgot password?” option.**
After clicking the “Sign In” or “Log In” button on the login page, select the “Forgot password?” option.
2. **Enter your phone number.**
Fill in the field with the phone number associated with your account during registration.
3. **Check your SMS messages.**
You will receive an SMS containing instructions or a code for password recovery.

4. **Follow the instructions to reset your password.**

Use the received code to access the reset page and set a new password.

simpals ID

Achiziții

Restabilirea parolei

Selectați metoda comodă pentru dvs. de recuperare a parolei:

Numărul de telefon

Mesaj-SMS

+373

Simbolurile din dreapta: NTAKC

Trimite

[Înapoi](#)

5. Changing login details

If you want to change your login details, such as your password, username, mobile or landline phone number, or email address, follow these steps:

1. **Access the “Settings” section.**
In the notification bar, click on the “Settings” option.
2. **Make the necessary changes.**
Update the information you want to change, such as your password, username, phone number, or email address.
3. **Enter your current password.**
To confirm the changes, enter the current password associated with your username.
4. **Save the changes.**
After entering the password, save the changes for them to take effect.

100,00 lei

română

setări

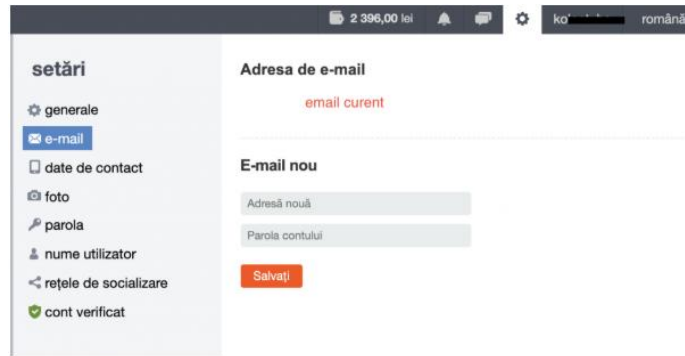
- generale
- e-mail
- date de contact
- foto
- parola
- nume utilizator**
- rețele de socializare
- cont Business
- cont verificat
- ștergerea contului

nume de utilizator curent

nume de utilizator nou

parola

Salvați



If your company has already been registered on the achizitii.md platform but you do not have access to the Dashboard, follow the steps below to request access:

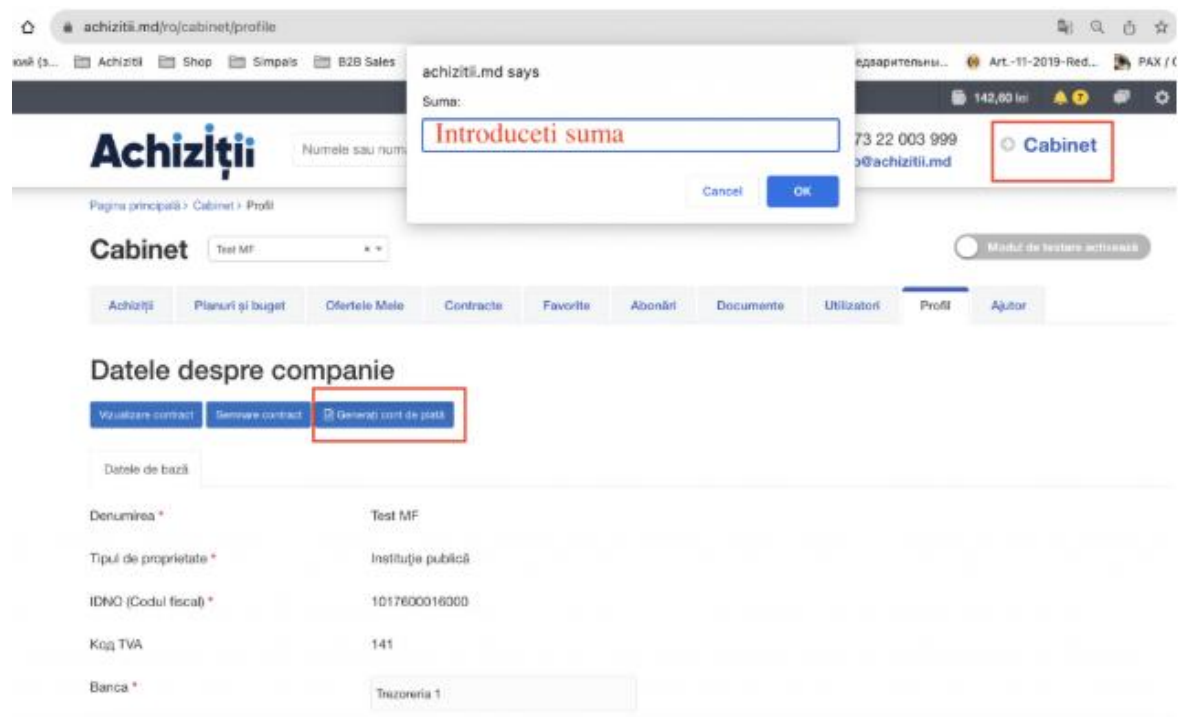
1. **Send an official request to info@achizitii.md.**
The request must be electronically signed by the company Administrator.
2. **Include the following information in the request:**
 - Full name;
 - Position within the company;
 - IDNO / Tax ID of the company/institution.

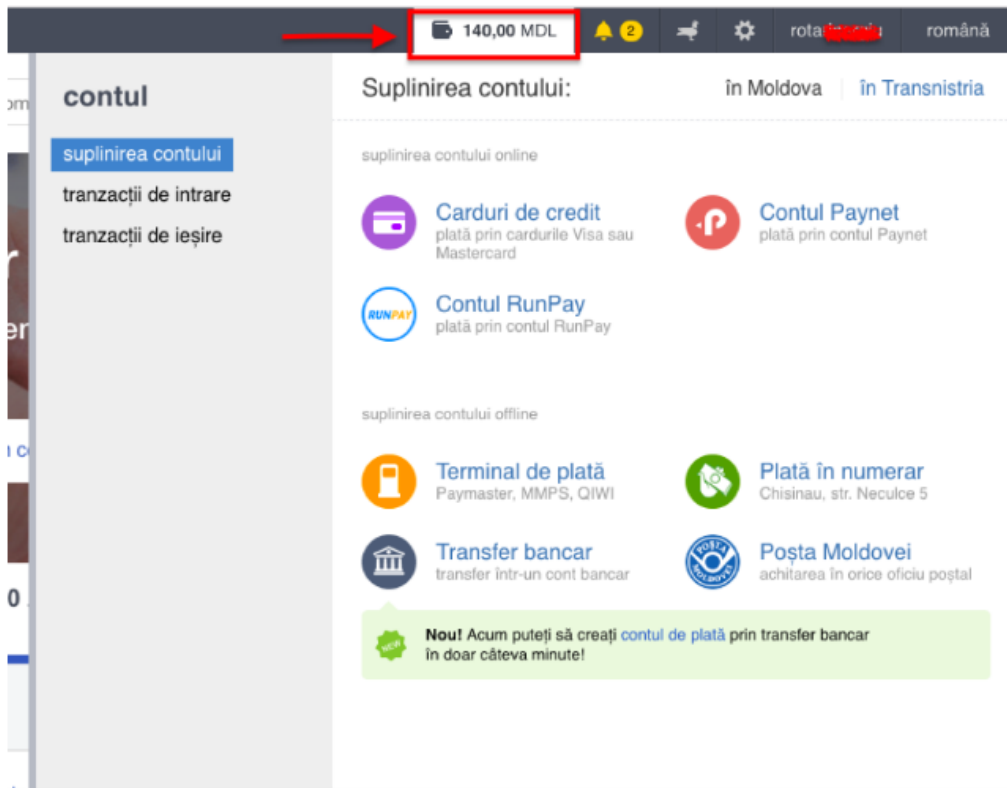
By following these steps, the achizitii.md team will be able to add you to the existing Dashboard and grant you the necessary access to use the platform on behalf of your company.

6. Account top-up methods

To top up your account, you need to choose the most convenient method from the list below.

You can access the **Dashboard (Cabinet)**, go to the Profile section, and click the **“Generate Payment Invoice”** button. Enter the required amount manually and click **“OK”**.

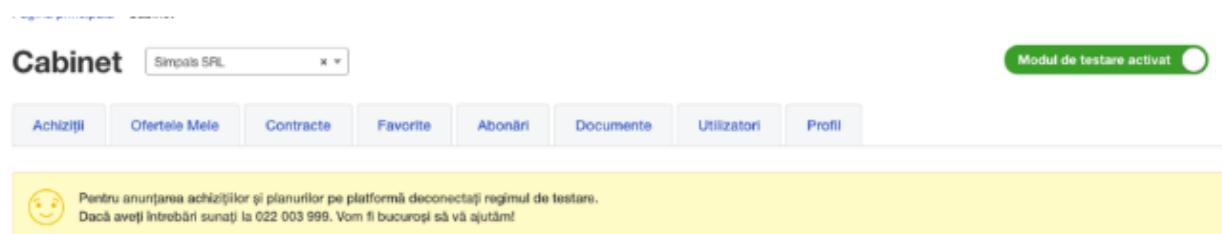




Attention: Funds are credited to the account only after they are received in the settlement account. Copies of payment orders do not constitute grounds for crediting funds to the account.

7. Account and working within it (Supplier)

After successfully registering on the platform, a virtual **Dashboard (Account)** is created for your company, allowing you to manage your profile, add new users, and modify subscriptions for the categories of interest in order to participate in tenders or public procurement procedures. You can also monitor the status of tenders where you are currently participating as a bidder or have participated in the past, and add tenders to your **Favorites** section.



Attention: If the **Test Mode** (green button) is active in the account and there is a notification indicating that a contract must be signed, then to activate the platform please contact the managers at the following phone numbers: **022 003 999, 079 999 801**, or via the chat on the website, located in the bottom right corner.

Working hours: Monday – Friday between **08:30 – 17:00**.

The Account contains the following sections:

7.1. Profile

In this section, all the information about your company that you provided during registration is displayed. If you edit or modify any information in the profile, the contract will be generated again and must be signed again with the **Administrator's signature**.

7.2. Users

To add new users to the company account:

Steps to follow:

- Access the **"Users"** menu from the Account
- Click the **"Add user"** button
- Select the appropriate **role** for the new user

Types of roles:

Admin

- has full access to the Account
- can **add and remove other users**
- can sign offers and manage the company profile

Manager

- has the same rights as the Admin, **except** for the ability to manage other users

Contact


- this role is intended exclusively for visibility in procurement procedures (public contact details)
- does not have the right to sign or manage documents

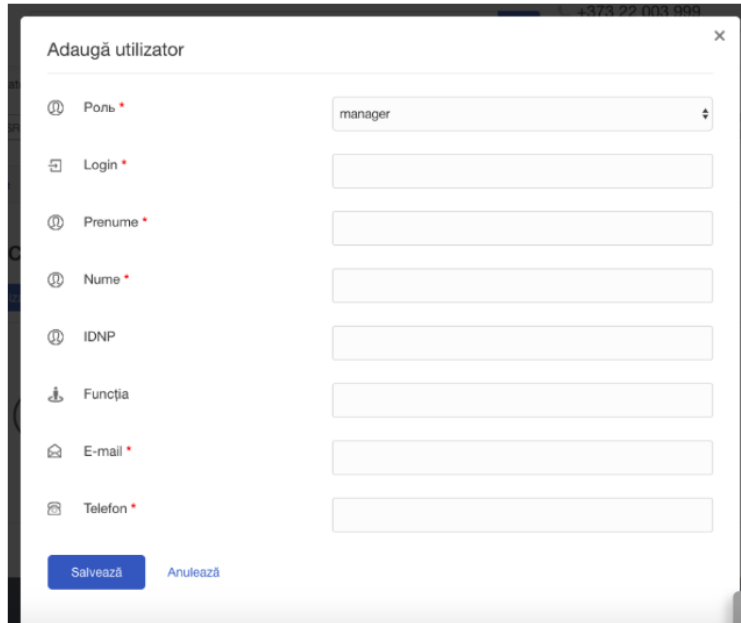
IMPORTANT:

The user you want to add must already have an active login on one of the **Simpals group** platforms:

achizitii.md / 999.md / sporter.md / point.md

The use of the same login by two or more users is strictly prohibited. The platform administration does not assume responsibility for errors or non-compliance resulting from the use of a single login by multiple employees.

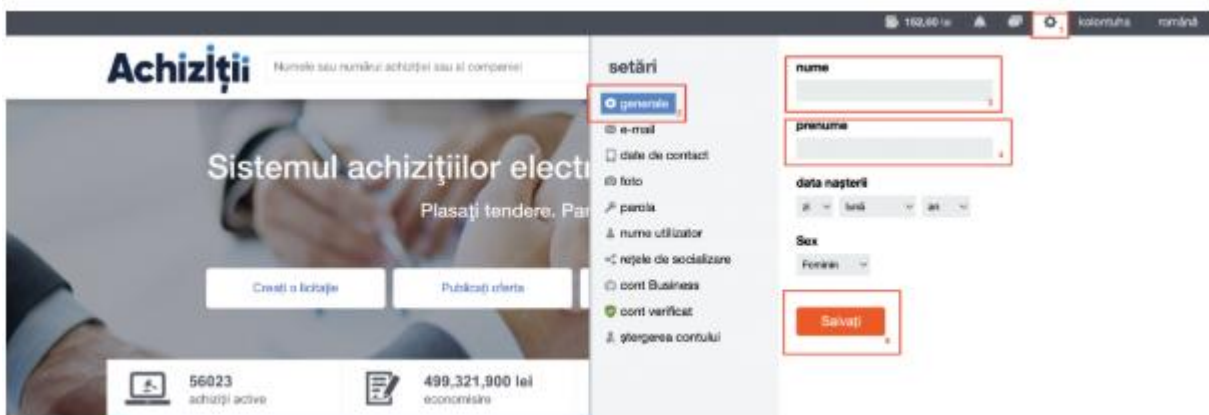
 For users who do not yet have an account, it must be created in advance at: <https://support.achizitii.md/support-achizitii/1-inregistrarea-pe-platforma-achizitii-md-furnizor/> (up to point **3.4**).



7.3. Editing User Data

Account → Users (apply the necessary changes).

The new name must also be added in the **account settings**, specifically here:



7.4. “Subscriptions” Service

The “**Subscriptions**” service allows you to receive **email notifications** about the publication of new public procurement procedures. Notifications are sent to the email address specified in your **account (login) settings three times per day**, according to the following schedule:

- For procedures published between **08:00 – 12:00**
- For procedures published between **12:00 – 16:00**
- For procedures published between **16:00 – 08:00 (the following day)**

Subscription customization options

Depending on your **field of activity and interests**, you can customize notifications according to the following parameters:

- **CPV Code** – a European classification system used to identify **goods, services, and works**.
- **Name or IDNO/Tax Code of the Contracting Authority/Entity** – if multiple options with the same name and/or tax code appear in the list, it is **mandatory to select all the proposed options**.

 **Important:** A deviation of **1–5 relevant tenders per month** in the notifications sent is considered acceptable and does **not constitute a contractual breach**.

Contracting Authorities/Entities use **only CPV codes from the second category** (e.g., **50800000-3**) when publishing procedures. Choosing the correct codes is essential in order to receive **relevant notifications**.

Service cost

The “**Subscriptions**” service is **paid**, at a price of **10 MDL/month (including VAT)**.

Payment is made **in advance via the Simpals ID account**. If the subscription is canceled before the expiration date, **the payment is non-refundable**.



Abonament la achiziții

PAS 1: Alegeți categoria

Pentru aceasta folosiți clasificatorul și/sau cuvinte cheie. Ele interacționează și vă ajută să faceți o informare utilă.

Pentru o selecție rapidă a bunurilor, serviciilor sau lucrărilor în clasificator folosiți căutarea.

Categoriile

🔍 Caută (exemplu: combustibil, hârtie)

- 03000000-1 - Produse agricole, de fermă, de pescuit, de silvicultură și produse conexe
- 09000000-3 - Produse petroliere, combustibil, electricitate și alte surse de energie
- 14000000-1 - Produse de minerit, metale de bază și produse conexe
- 15000000-8 - Alimentație, băuturi, tutun și produse conexe
- 16000000-5 - Utilaje agricole
- 18000000-9 - Îmbrăcăminte, încălțăminte, articole de volaj și accesorii
- 19000000-6 - Produse din piele, materiale textile, din plastic și din cauciuc
- 22000000-0 - Imprimare și produse conexe
- 24000000-4 - Produse chimice
- 30000000-9 - Echipament informatic și accesorii de birou, cu excepția mobilierului și a pachetelor software
- 31000000-6 - Mașini, aparate, echipamente și consumabile electrice; iluminat
- 32000000-3 - Echipament de radio, televiziune, comunicații, telecomunicații și articole conexe
- 33000000-0 - Echipamente medicale, produse farmaceutice și produse de îngrijire personală

PAS 2: Abonați-vă la cumpărători

Veți primi un e-mail separat cu toate tenderele unor cumpărători specifici. Pentru a alege introduceți numele cumpărătorului sau IDNO în câmpul de căutare.

Compania sau codul IDNO

Compania sau codul IDNO

PAS 3: Alegeți frecvența distribuției

Dacă ați selectat mai multe categorii, vă recomandăm să setați frecvența distribuției tenderelor o dată pe zi. O să primiți o scrisoare cu tenderele noi și linkul la lista completă de tendere.

- O dată în zi - lista completă a achizițiilor noi
- Anulează abonarea

Salvează

7.5. Favorites

In this section you can **save tenders** that you want to monitor. To do this, you need to open the **public procurement procedure** you are interested in on the website and click on the **star outline icon (☆)** displayed in the title of the procedure.

⚠ **IMPORTANT:** The number of pages in the **Favorites** section must **not exceed 14**.

[< Înapoi la lista achizițiilor](#)

Achiziție publică

10028697

9.md

Produse petroliere

Achiziții

Planuri și buget

Ofertele Mele

Contracte

Favorite

Produse petroliere

 [Curtea de Conturi a RM - 9](#)

7.6. My Offers

In this section you can view the **list of tenders in which you have participated**.

7.7. Documents

This section can be used **to store documents**. No one, except the **users of the account**, can view these documents.

The documents uploaded and saved in this section can later be **used when submitting a commercial offer**, by uploading them **directly from here**.

Cabinet

LD

Modul de testare activat

Achiziții

Planuri și buget

Ofertele Mele

Favorițe

Abonări

Documente

Utilizatori

Profil



Ați completat cu succes datele despre companie, ultimul pas este semnarea contractului, pe care îl puteți face în [Profilul Dvs.](#)
Dacă aveți nevoie de ajutor contactați-ne la +373 22 003 999 sau info@achizitii.md

Documente

[Încarcă](#)

* Fișerul nu poate depăși 15 MB. Formate permise: pdf, xls, xlsx, doc, docx

2.2 MB

PDF

Propunere c...
Șterge fișier

0.3 MB

PDF

Ordin 157 di...
Șterge fișier

29.5 KB

PDF

167_11.12.2...
Șterge fișier

8. Types of tenders and their periods

8.1 The following types of tenders can be placed on the achizitii.md platform:

Tip de procedură/tender	Praguri de valoare (fără TVA)	Categorie de achiziție	Descriere
Achiziție directă (AC)	Până la 50 000 lei	Bunuri, servicii, lucrări	Achiziție efectuată pe baza facturii de plată.
Achiziție directă (EC)	Până la 100 000 lei	Bunuri, servicii, lucrări	Achiziție efectuată pe baza facturii de plată.
Contracte de achiziții publice de valoare mică (AC)	50 000 – 300 000 lei	Bunuri, servicii	Contract cu operatorul economic conform Legii nr. 131/2015 privind achizițiile publice.
	50 000 – 375 000 lei	Lucrări	
	50 000 – 600 000 lei	Servicii sociale	
Contracte de achiziții publice de valoare mică (EC)	100 000 – 400 000 lei	Bunuri, servicii	Contract cu operatorul economic conform HG nr. 870/2022.
	100 000 – 1 000 000 lei	Lucrări	
	100 000 – 500 000 lei	Servicii sociale	
Cererea ofertelor de prețuri (COP)	300 000 – 800 000 lei	Bunuri, servicii	Procedură conform art. 57, alin. (1) din Legea nr. 131/2015.
	375 000 – 2 000 000 lei	Lucrări	
Licitație publică (LP)	Peste 800 000 lei	Bunuri, servicii	Procedură deschisă pentru achiziții de mare valoare.
	Peste 2 000 000 lei	Lucrări	

8.2 PERIODS of public procurement procedures:

A public procurement procedure/tender consists of several stages:

1. **Clarification / update period** – at this stage, bidders can address questions directly to the contracting authority/entity regarding the procedure or the tender published on the platform, using the “Clarifications” button. Additional details and explanations may be requested regarding the tender documentation (Participation Notice, Standard Documentation, Annexes, Model Contract, etc.), such as:
 - qualification and selection documents required in the Participation Notice (declarations, certificates);
 - technical specifications of the goods/services required in the Participation Notice and in Annex No. 22 of the Standard Documentation;
 - terms of reference for the provision of services or execution of works;
 - additional annexes with requirements for the delivery and installation of goods, provision of services, or execution of works;
 - conditions and deadlines for the delivery of goods, provision of services, or execution of works, including required documents;
 - payment methods and conditions;
 - the model contract (Annex No. 24 of the Standard Documentation).

If the contracting authority/entity does not respond to all submitted questions, the tender receives the status “Suspended.” After the responses are provided, the procedure automatically returns to the Clarification stage.

The contact details of the contracting authority's representative are available on the tender page.

Attention:

The clarification/update period varies depending on the type of procedure and the estimated value of the procurement. Bidders/candidates must carefully monitor this period for each tender they wish to participate in, as during this period they may submit a **Complaint regarding the Tender Documentation** in accordance with Article 83 “Submission of complaints” of Law 131/2015 on public procurement.

Complaints may only be submitted for procedures regulated by Law 131/2015 on public procurement (for example, request for price quotations, public tender, etc.).

(!) Complaints **cannot be submitted** for low-value public procurement procedures, as according to Article 2, paragraph (4) of Law 131/2015:

“Public procurement contracts whose estimated value, excluding VAT, does not exceed the thresholds specified in paragraph (1) are regulated by the Regulation on low-value public procurement, approved by the Government.”

2. Submission of bids – the period during which bidders/candidates can upload their **BID**, which will include:

- the technical proposal (Annex No. 22 of the Standard Documentation);

- the financial proposal (Annex No. 23 of the Standard Documentation);
- ESPD (European Single Procurement Document);
- bid guarantee (if required);
- other documents requested by the Buyer (contracting authority/entity) in the tender documentation (declarations, certificates).

All documents to be uploaded must be **digitally/electronically signed**. For digital signatures, the website msign.gov.md or the **Moldsign Desktop Suite** application may be used.

(!) During the “**Submission of bids**” period, you have the possibility to withdraw your bid and choose not to participate in the procurement procedure.

The screenshot displays a procurement procedure on the achizitii.md platform. The title of the procedure is "Lucrări de conectare la rețeaua electrică a Sectorului de Poliție nr.7 aplatat în s. Bujor, r-n ul. Hîncești". The timeline consists of five stages: 1. PERIOADA DE ACTUALIZARE, 2. PROPUNEREA OFERTELOR (highlighted with a red box), 3. LICITAȚIE, 4. EVALUARE, and 5. CONTRACT. The "PROPUNEREA OFERTELOR" stage is currently active, with a remaining time of 1 day. The estimated value of the contract is 35,000 MDL. The estimated value without VAT is also 35,000 MDL. The clarification period is from 10 Aug 2021, 14:39 to 11 Aug 2021, 15:00. The bid submission period is from 11 Aug 2021, 15:00 to 13 Aug 2021, 15:00. The contractor's details are: Inspectoratul General al Poliției, Codul fiscal/IDNO: 1013801000495, Adresa: MD-2001, MOLDOVA, mun.Chijinău, mun.Chijinău, str.Tiraspol 11/1, and Web site: ---.

IMPORTANT:

(!) According to Article 37, paragraph (4) of Law 131/2015:

“**The technical specifications of the procurement object** must comply with the requirements of the contracting authority regarding quality, efficiency, testing, safety, dimensions, symbols, terminology, packaging, transportation method, marking, labeling, production processes and methods, as well as the procedures for determining its compliance with the requirements set out in the tender documentation.”

(!) According to point 58 of the Standard Documentation for public procurement of goods and services:

“**The prices for the requested goods/services** shall be indicated in Moldovan lei, with two decimal places...”.

3. Auction – provides the possibility to reduce the cost/price of the initially submitted bid.

The Contracting Authority (CA) or Contracting Entity (CE) may announce a public procurement procedure with or without an **electronic auction**. Details regarding the procedure are provided on the achizitii.md platform and in the **Participation Notice**.

Tender without electronic auction – this public procurement procedure is conducted without an **electronic auction**. The economic operator’s bid must, from the outset, include the full list of documents required in the **Participation Notice**. Immediately after the bid submission period ends, all proposals uploaded in the system will be opened on the website.

Reparatia drumurilor locale s.Sofia,r-nul Drochia ☆

PERIODA DE ACTUALIZARE
sau rămas 4 zile

PROFUMEREA OFERTELOR

LICITATIE

EVALUARE

CONTRACT

1 de la 13.07.2020 18:13 până la 18.07.2020 00:00

2 de la 18.07.2020 00:00 până la 27.07.2020 00:00

3 22.07.2020 13:00

4

5

Descriere Clarificări (0)

Reparatia drumurilor locale s.Sofia,r-nul Drochia varianta alba

Informația despre solicitant

Denumirea Primaria Sofia,r-nul Drochia
Codul fiscal/IDNO 1007601007251
Adresa 5235, MOLDOVA, Drochia, s.Sofia (n Drochia), s.Sofia,r-nul Drochia
Web site ---

Persoana de contact

Nume Prenume Toma Tatiana
Telefonul de contact 025230500
E-mail primariasofia@gmail.com
Fax ---

Statut
Perioada de actualizare
Valoarea estimată fără TVA
1 349 435, 95 MDL

Perioada clarificărilor:
13 Iul 2020, 19:12 - 18 Iul 2020, 0:00
Perioada de depunere a ofertelor:
18 Iul 2020, 0:00 - 27 Iul 2020, 0:00

Support Tehnic pentru furnizori (+373) 79999801

! Acordați procedura de vânzare fără licitație electronică. Oferta Dca, este finală și trebuie să conțină toată lista de documente ceruți de documentația de aplicație.

Tender conducted with electronic auction:

Achiziție comercială 21026100 achiziti.md

Echipamente de laborator, optice și de precizie laborator Biologie ☆

PERIODA DE ACTUALIZARE
sau rămas 4 zile

PROFUMEREA OFERTELOR

LICITATIE

EVALUARE

CONTRACT

1 de la 13.07.2020 17:28 până la 18.07.2020 11:00

2 de la 18.07.2020 11:00 până la 21.07.2020 11:00

3 22.07.2020 13:00

4

5

Descriere Clarificări (1)

Echipamente de laborator, optice și de precizie laborator Biologie

Informația despre solicitant

Denumirea I.P.L.T. "Mihai Eminescu" ex. Straseni
Codul fiscal/IDNO 1012620010232
Adresa 8001, MOLDOVA, Strășeni, mun.Strășeni, Mihai Eminescu 187
Web site ---

Persoana de contact

Nume Prenume Olga Rusu
Telefonul de contact 069529272

Statut
Perioada de actualizare
Valoarea estimată fără TVA
106 600 MDL

Perioada clarificărilor:
13 Iul 2020, 17:28 - 18 Iul 2020, 11:00
Perioada de depunere a ofertelor:
18 Iul 2020, 11:00 - 21 Iul 2020, 11:00

Support Tehnic pentru furnizori (+373) 79999801

If the tender consists of multiple lots, the date and time of the electronic auction are displayed on the page of each individual lot. Each lot will have its own auction schedule.

Achiziție publică 21042874

Îmbrăcăminte de exterior (jachete, mănuși)

PERIODA DE ACTUALIZARE

PROFUMEREA OFERTELOR

LICITATIE

EVALUARE

OFERTELE AU FOST EVALUATE

1 de la 08.08.2021 14:50 până la 09.08.2021 09:00

2 de la 09.08.2021 09:00 până la 11.08.2021 09:00

3 12.08.2021 15:00

4

5

Descriere Documentele procedurii de achiziție Clarificări la lot (0)

Îmbrăcăminte de exterior (jachete, mănuși)

Informația despre solicitant

Denumirea Direcția generală asistență socială și sănătate a Consiliului municipal Chighinău
Codul fiscal/IDNO 1007601010541
Adresa 2012, MOLDOVA, mun.Chighinău, mun.Chighinău, str. București nr. 53
Web site ---

Persoana de contact

Statut
Activ
Valoarea estimată fără TVA
62 832 MDL

Perioada clarificărilor:
8 aug 2021, 14:50 - 9 aug 2021, 9:00
Perioada de depunere a ofertelor:
9 aug 2021, 9:00 - 11 aug 2021, 9:00

Începutul licitației:
12 aug 2021, 15:00

Depending on the minimum decrement step of the auction, there will be 3 rounds during which bidders can modify their bid value. They will be able to reduce the price by any amount greater than or equal to the minimum decrement step, based on competitors' bids.

To modify the bid amount, each participant has **1 minute per round**. Between rounds, there will be a 30-second break to allow bidders to prepare for the next round.

Persoana de contact	
Nume Prenume	Tamara Pirvu
Telefonul de contact	022227590
E-mail	achizitii.dgas@gmail.com
Datele achizitiei	
Data publicării	6 aug 2021, 14:41
Data ultimilor modificări	6 aug 2021, 14:50
Valoarea estimată (fără TVA)	62 832 MDL
Pasul minim de micșorare a ratei de licitație	628,32 MDL
Achizitii.md ID	21042874
MTender ID	ocds-b3wdp1-MD-1628250155342
Tipul procedurii	Achiziții cu costuri mici
Criteriu de atribuire	Prețul cel mai scăzut
Adresa de livrare	2012, MOLDOVA, mun.Chișinău, mun.Chișinău, str. București nr. 53
Durata contractului	15 aug 2021 14:45 - 31 dec 2021 14:45

Bid evaluation takes place after the completion of the electronic auction and represents the period during which the contracting authority (CA) or contracting entity (CE) analyzes and evaluates the bid with the lowest price, ranked first. The evaluation process includes several stages:

Stages of bid evaluation:

- a) **Verification of the qualification and selection** documents requested in the tender documentation;
- b) **Analysis of the technical specifications** (Annex No. 22) and the **price specifications** (Annex No. 23);
- c) **Analysis of clarifications and explanations** provided by the bidder regarding the technical specifications or other parameters of the proposed goods, services, or works, as well as clarifications regarding the bid price, if it is considered abnormally low compared to competing bids.

Article 69, paragraph (3) of Law 131/2015 allows the contracting authority to request only written explanations if the submitted documents are incomplete or require additional clarification.

Final steps:

- **Awarding the winner** on the platform or **disqualification of the bid** if it does not meet the requirements.
- If the bidder is disqualified, the process continues **with the next bidder** in the ranking, and their bid will be evaluated.
- **Submission of updated supporting documents**, such as proof of tax payments, criminal record, etc., if requested by the contracting authority.
- **Notification of bidders** regarding the winner and the disqualified participants, with explanations of the decision.

Important notes:

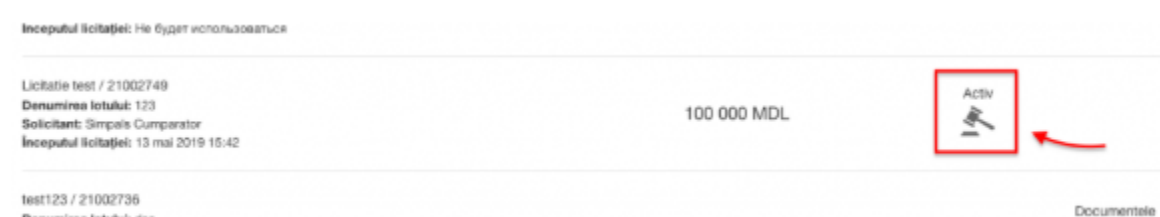
- If the bidder **decides to withdraw their bid** or refuses to sign the public procurement contract, the contracting authority **may withhold the bid guarantee** (if required), in accordance with applicable regulations.
- If you disagree with the decision of the contracting authority, you have the right to submit a **complaint** in accordance with **Article 83 of Law 131/2015** on public procurement:
 - **10 days** for public procurement contracts for goods and services with an estimated value of 2,300,000 MDL or more;
 - **5 days** for public procurement contracts with an estimated value below the above thresholds.
- **Low-value public procurement procedures** do not allow the submission of complaints, according to **Article 2, paragraph (4) of Law 131/2015**, as they are regulated by the Regulation on low-value public procurement, approved by the Government.

9. Participation in the electronic auction

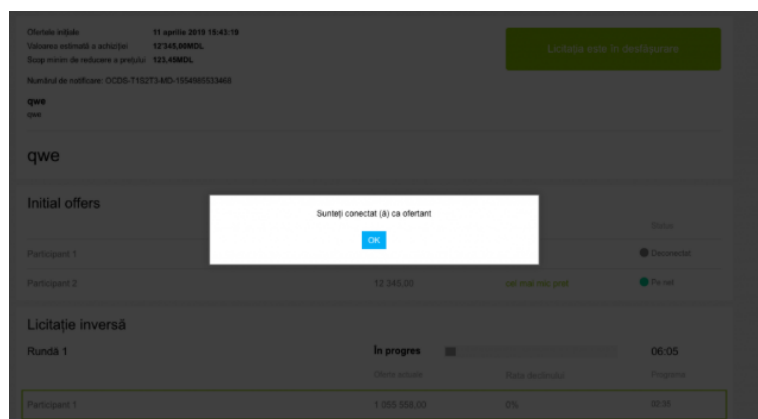
The electronic auction is published in the Central Database, with identical information displayed across all platforms in the M-Tender system. Any interested person can follow the auction.

Please note: the system does not switch between winter and summer time.

IMPORTANT: To access the **electronic auction**, go to your **Dashboard**, in the **“My Bids”** section, and click on the **“hammer”** icon. If the procurement procedure includes multiple lots and you do not see the “hammer” in your bids, it means that only one bid has been submitted for this tender and there will be no auction. The bid will be opened automatically after the auctions for all lots are completed.



Confirmation that the electronic auction has been accessed correctly and that you are participating as a bidder is indicated by the message: “You are connected as a bidder.”



The order of participants in the auction is arranged from the highest price to the lowest. Accordingly, the participant who submitted the lowest price offer has priority over the others. They will see all competitors' offers and will be the last to enter their price.

The electronic auction is organized **in three rounds**. During this time, you will have the opportunity to change the value of your initial bid, in accordance with the minimum bid decrement step set by the Buyer.

A total of **3 minutes** are allocated to each participant to submit a new bid (1 minute for each round), if necessary. There is a **30-second** break between rounds.

To change the price, when it is your turn, you must enter a new amount in the displayed window (without spaces or commas, for *example: 1203500.03*) and press the green **“Submit”** button.

If the new bid is entered correctly, it will be accepted by the system, and the text **“Actual Bid”** will appear on the screen, showing the amount you have just entered. If this text does not appear, it means an error occurred when entering the numbers.

When you click the **“Submit”** button once, the **“Actual Bid”** will appear, but if you press it again, your bid will be deleted and the initial amount will remain unchanged.

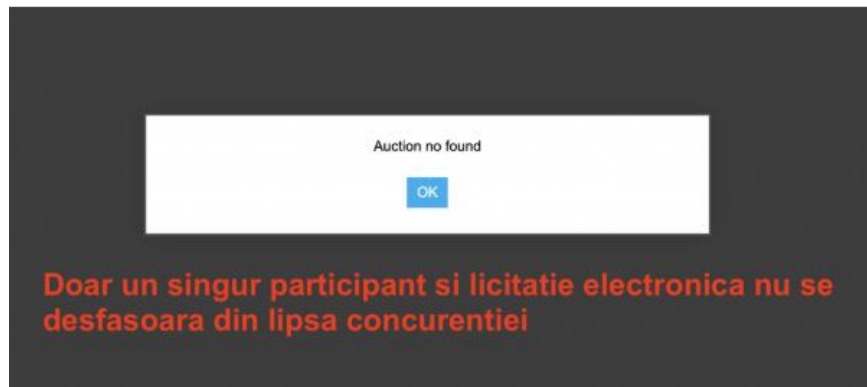
If you **do not wish** to modify your initial bid, **take no action**.

You may change your bid in any round.

The screenshot displays the 'Licitație inversă' (Inverse Auction) interface. It is divided into two rounds: 'Rundă 1' (Round 1) and 'Rundă 2' (Round 2). Round 1 is currently 'In progres' (In progress) with a progress bar and a timer showing 02:33. Round 2 is 'In asteptarea' (Waiting) with a timer showing 03:00. The interface shows a list of participants and their bids. The current participant's bid is 12,345.00 with a 0% discount rate. The next highest bid is 12,221.54 with a 1% discount rate, labeled as 'Ofertă reală' (Real Offer). A text box below the current bid shows '12221.54' and a '1.00%' discount rate, with a green 'A depune' (Submit) button next to it. The interface also includes a 'Journal' section with a timestamp and IP address.

Participant	Oferta actuală	Rata de reducere	Programa
Participant 1	1 055 431,55	0%	
Eu sunt	12 345,00	0%	02:33
Journal	Thu Apr 11 2019 15:41:19 GMT+0300 (București-Estivă, orașe apăsate din IP)	12 345,00	0%
Journal	Thu Apr 11 2019 15:47:41 GMT+0300 (București-Estivă, orașe apăsate din IP 212.56.216.222)	12 221,54	1% Ofertă reală
Valoarea ofertei dvs. în această rundă ar trebui să corespundă diferenței minime eligibile. Valoarea maximă posibilă: 12 221,55	<input type="text" value="12221.54"/>	1.00%	<input type="button" value="A depune"/>
Participant 1	1 055 431,55	0%	03:00

After the auction ends, following the three rounds, the system will display the results on the auction page, and you will be able to view the bids of all participants.



If you have accessed an electronic auction as an observer and see the message “Auction not found,” this means that only one bid has been submitted, which will be opened after the completion of the electronic auctions for all lots. When only one bid is submitted, no electronic auction is held due to the lack of competition.

10. Searching for tenders

Methods for searching tenders on the achizitii.md website:

1. By the tender name / public procurement procedure (full name or keywords)

If you know the name of the published tender and want to find it on the site, you should enter the full name of the procedure in the search field or use a keyword. Example of a search using the keyword “petroleum”.

A screenshot of the Achizitii.md website. The top navigation bar includes the logo "Achiziții", a search bar with "petroliere" entered, a phone number "+373 22 003 999", an email "info@achizitii.md", and a "Cabinet" button. Below the navigation bar, there is a section titled "Achiziții publice și private" with a search bar containing "petroliere" and a search icon. Below the search bar, there are filters for "Statut", "Cod CPV", "Valoarea estimată", "Perioada", and "Căutare după denumirea organizației sau după IDNO". A blue "Atribuire" button is also present. The main content area displays a table of search results with three rows. Each row has columns for "Obiectul achiziției", "Valoarea estimată", and "Statut". The first row shows "Produce petroliere" with a value of 80 000 MDL and a status of "Ofertele au fost evaluate". The second row shows "Produce Petroliere" with a value of 385 040 MDL and a status of "Ofertele au fost evaluate". The third row shows "achiziționarea produselor de petroliere" with a value of 1 000 000 MDL and a status of "Evaluare".

2. By the name of the Contracting Authority (CA) / Contracting Entity (CE)

a) If you know only the **name of the CA/CE** that announced the procurement, you can enter the full name of the CA/CE in the search bar or use a keyword.

Achiziții fiscal

+373 22 003 999 info@achizitii.md Cabinet

← Înapoi la lista achizițiilor

Achiziții publice și private

Toate achizițiile Planuri Buget fiscal

Statut Cod CPV Valoarea estimată Perioada Căutare după denumirea organizației sau după IDNO Atribuire

Obiectul achiziției	Valoarea estimată	Statut
Servicii de abonare la publicații periodice pentru anul 2019 și Codul fiscal 2019 Serviciul Fiscal de Stat	355 972 MDL	Finalizat. Semnarea contractului Data publicării: 29 ian 2019, 14:41
Servicii de abonare la publicații periodice pentru anul 2019 și Codul fiscal 2019 Serviciul Fiscal de Stat	350 000 MDL	Anulat Data publicării: 25 ian 2019, 10:38
Abonare la publicații periodice pentru anul 2021 Serviciul Fiscal de Stat	469 397 MDL	Evaluare Data publicării: 21 nov 2020, 11:52

b) If you know the tax identification number (IDNO) of the Contracting Authority (CA) / Contracting Entity (CE), we recommend using the IDNO filter.

Achiziții Numele sau numărul achiziției sau al companiei

+373 22 003 999 info@achizitii.md Cabinet

Sistemul achizițiilor electronice publice și private

Plasați tendere. Participați la licitații

Creați o licitație Publicați oferta Ghid de utilizare

35350 achiziții active 499,321,900 lei economisire 60453 achiziții anunțate 2485 autorități contractante

Toate achizițiile Planuri Buget Numele sau numărul achiziției sau al companiei

Statut Cod CPV Valoarea estimată Perioada 7692 BANCA NAȚIONALĂ A MOLDOVEI Atribuire

Obiectul achiziției	Valoarea estimată	Statut
Cărbune AM (13 - 25 mm) suplimentar Administrația Națională a Penitenciarelor - a	9 000 000 MDL	Perioada de actualizare: 2 oct 2023, 9:00 Au rămas: 11 zile 10 ore 0 min. Data publicării:

3. By the internal procedure number assigned by the platform (e.g., 21106375)

The achizitii.md platform assigns a unique number to each published tender, which allows it to be identified and can also be used when searching for the procedure.

Achiziții Numele sau numărul achiziției sau al companiei

+373 22 003 999 info@achizitii.md Cabinet

← Înapoi la lista achizițiilor

Achiziție comercială 21106375 achizitii.md

Cărbune AM (13 - 25 mm) suplimentar

PERIOADA DE ACTUALIZARE au rămas 11 zile LICITAȚIE EVALUARE CONTRACT

Descriere Clasificări (0)

Cărbune AM (13 - 25 mm) suplimentar

Informația despre solicitant

Denumirea: Administrația Națională a Penitenciarelor
Codul fiscal/IDNO: 1005601001012
Adresa: MD-2032, MOLDOVA, mun.Chigirîu, mun.Chigirîu, str.Nicolae Titulescu 35
Web site: ---

Statut: Perioada de actualizare
Valoarea estimată fără TVA: 9 000 000 MDL

Perioada clarificărilor: 20 sept 2023, 18:12 - 2 oct 2023, 9:00
Perioada de depunere a ofertelor: 2 oct 2023, 9:00 - 27 oct 2023, 9:00

4. By the M-Tender identification number (e.g., ocds-b3wdp1-MD-1697457192747)

The Central Database <https://mtender.gov.md/> assigns a unique code to each procedure, which you can use to find the tender on the achizitii.md website.

The screenshot shows the M-Tender website interface. At the top, there is a navigation bar with the logo of the Ministry of Finance and a search bar. Below the navigation bar, there are several menu items: 'Date Deschise', 'Despre SIA RSAP MTender', 'Legislație', 'Pentru Societatea Civilă', 'Întrebări frecvente', 'Documente', 'Lista de interdicții', 'Contracte atribuite', and 'Termeni și condiții'. The main content area features a large blue banner for the tender 'Cărbune AM (13 - 25 mm) suplimentar' with an estimated value of 9,000,000.00 MDL. A timeline shows the tender's progress from 25 Sep 2023 to 30 Oct 2023. A red box highlights the notification number 'OCDS-B3WDP1-MD-1695206307977' in the 'Numărul de notificare' field.

Step 1: Copy the notification number

The screenshot shows the Achiziții website interface. At the top, there is a navigation bar with the logo of Achiziții and a search bar. Below the navigation bar, there are several menu items: 'Inapoi la lista achizițiilor', 'Achiziții publice și private', 'Toate achizițiile', 'Planuri', 'Buget', and 'Cabinet'. The main content area features a search bar with the notification number 'ocds-b3wdp1-MD-1695206307977' pasted in. Below the search bar, there are several filters: 'Statut', 'Cod CPV', 'Valoarea estimată', 'Perioada', and 'Căutare după denumirea organizației sau după IDNO'. A red box highlights the search results for 'Cărbune AM (13 - 25 mm) suplimentar' with a value of 9,000,000 MDL.

Step 2: Paste it into the Search field

5. In the full list of **active tenders** (on the left side of the screen, where the hammer icon is displayed).

The screenshot shows the homepage of the 'Achiziții' website. At the top, there is a search bar with the placeholder text 'Numele sau numărul achiziției sau al companiei'. To the right of the search bar are the phone number '+373 22 003 999' and the email 'info@achiziti.md'. The main header features the title 'Sistemul achizițiilor electronice publice și private' and the subtitle 'Plasați tendere. Participați la licitații'. Below this are three buttons: 'Creați o licitație', 'Publicați oferta', and 'Ghid de utilizare'. A statistics bar displays four metrics: '35350 achiziții active' (highlighted with a red box), '499,321,900 lei economisire', '60453 achiziții anunțate', and '2485 autorități contractante'. Below the statistics bar is a navigation menu with 'Toate achizițiile', 'Planuri', and 'Buget'. A search bar is repeated below the menu. At the bottom, there are five filter buttons: 'Statut', 'Cod CPV', 'Valoarea estimată', 'Perioada', and 'Căutare după denumirea organizației sau după IDNO'. A red box highlights these filter buttons and the 'Atribuire' button to their right.

6. By filters

You can use any of the filters below to search for procedures on the website by:

- status (select: clarification/update period, submission of bids, auction, evaluation, procurement did not take place);
- CPV code (click the button and select);
- estimated value (click the button and select);
- period (click the button and select);
- search by organization name or by IDNO.

This screenshot is identical to the one above, showing the 'Achiziții' website dashboard. A red box highlights the search filter section at the bottom of the page, which includes the buttons for 'Statut', 'Cod CPV', 'Valoarea estimată', 'Perioada', and 'Căutare după denumirea organizației sau după IDNO', along with the 'Atribuire' button.

Example: By specifying the following: **Status** = Clarification period, **CPV code** = Petroleum, **Estimated value** = from 100,000 to 2,800,000, then click the “**Apply**” button. You will obtain a list of tenders that match the specified criteria.

Achiziții Numele sau numărul achiziției sau al companiei +373 22 003 999 info@achizitii.md Cabinet

← Înapoi la lista achizițiilor

Achiziții publice și private

Toate achizițiile Planuri Buget Numele sau numărul achiziției sau al companiei

Perioada de actualizare: Cod CPV Valoarea estimată Perioada Căutare după denumirea organizației sau după IDNO Atribuire

09000000-3 Produse petroliere, combustibil, electricitate și alte surse de energie

Valoarea estimată de la 100000.0 până la 2800000.0

Abonează-te la notificări

Obiectul achiziției	Valoarea estimată	Statut
Biocombustibil solid (peleți) ☆ CET-Nord - a 0	580 000 MDL	Perioada de actualizare 21 sept 2023, 14:00 Au rămas 21 ore 1 min. Data publicării 20 sept 2023, 09:52
Achiziționarea uleiului de transformator de tip NYTRO 11GX ☆ TERMOELECTRICA - a 1	115 000 MDL	Perioada de actualizare 22 sept 2023, 10:50 Au rămas 1 ora 17 min.

11. Review of Tender Documentation and Preparation of the Commercial Offer

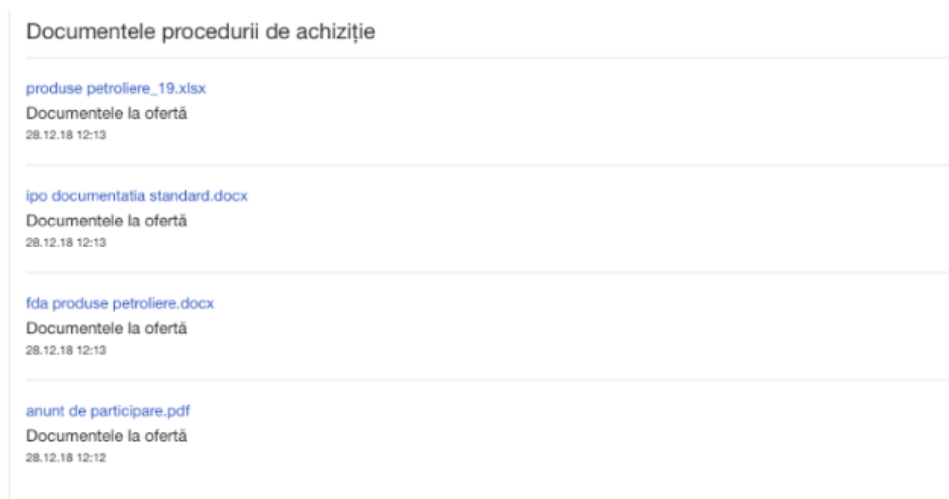
After you have found on the platform the procurement procedure that interests you, you must review the **award documentation** published in the section “**Procurement Procedure Documents**”, where you will find the **requirements and participation conditions**, which differ from one procedure to another and from one institution to another.

The **Contracting Authority/Contracting Entity (CA/CE)** publishes a set of documents, and in order to correctly prepare your offer, you must analyze them in detail, as they are **mandatory**:

1. **Participation Notice**
(*procedure name, CPV code, name of goods/services/works, unit of measurement, quantity, technical specifications, estimated procurement value and breakdown by lots, delivery/service/execution terms and conditions, required documents forming part of the qualification and selection criteria, contract validity period, offer validity period, payment method and conditions*)
2. **Standard Documentation**
(*contains annexes with various templates for requests, declarations, forms, technical specifications, price specifications, and a draft contract*)
3. **Annexes**
(*additional/descriptive documents specifying requirements for delivery and installation of goods, provision of services, or execution of works*)
4. **Terms of Reference (Technical Specifications / Specifications Book)**
(*represents the set of minimum requirements necessary for preparing technical offers by participants in the public procurement procedure; it may also include quality requirements, obligations of the parties, guarantees, and deadlines applicable to the delivery of goods, provision of services, or execution of works*)
5. **ESPD (European Single Procurement Document)**
(*a document provided in electronic format using the standard format approved by the Ministry of Finance, consisting of a self-declaration by the economic operator regarding compliance with qualification and selection criteria*)

6. Declaration Templates (where applicable)

All the documents listed above can be found **at the bottom of the page**, as shown in the example below:



12. Signing Documents with an Electronic Signature

According to **Art. 33, para. 14, letter i)** of **Law No. 131/2015 on public procurement**, *“electronic signatures must be applied to electronic offers.”*

Accordingly, **all documents that form your offer** and that you upload to the platform in order to participate in a tender **must be electronically signed**.

For applying the electronic signature, it is recommended to upload documents in **PDF format**, and for signing you can use the website **msign.gov.md** or the application **Moldsign Desktop Suite**.

The obligation to electronically sign documents is also provided in **Government Decision No. 986 of 10.10.2018**, approving the Regulation on maintaining the State Register of Public Procurement formed by the Automated Information System **“State Register of Public Procurement” (M-Tender)**:

- **Point 83:** *“Operators of SIA RSAP (M-Tender) and PEA shall ensure verification that a valid electronic signature is applied to the electronic documents that constitute the offer and public procurement contracts.”*
- **Point 105:** *“Submission of the final offer shall be mandatorily preceded by its electronic signing and encryption.”*

Documents must be signed by the **company Administrator**, or they may also be signed by a **company employee** authorized to sign on their behalf.

If the documents are signed by an employee, it is necessary to upload to the platform an **Authorization (Power of Attorney)** stating that the **Administrator (name, surname)** authorizes the **Employee (name, surname)**, holding the position in the company (**specify position**), to:

- sign and submit all documents forming the offer for the public procurement procedure (indicate the number, publication date, and name of the procedure; e.g., *no. ocds-b3wdp1-MD-1697462695324 of 10.12.2022 regarding procurement of preventive maintenance services...*);
- participate in the tender;
- sign letters/responses regarding clarifications/explanations or other additional information requested by the **Contracting Authority/Entity (CA/CE)** during the procurement procedure;
- sign supporting documents requested by the **CA/CE**.

This document may be a **general authorization valid for a period of 1 (one) year**, but it is preferable to issue it **for each individual procedure**.

⚠ Attention: The employment order or job description of the employee who electronically signs the offer documents are **not considered supporting documents**. These are internal company documents. Only the **Authorization (Power of Attorney)** specifying the signing rights related to the procurement procedure is considered **valid proof**.

In this context, the following points from **Government Decision No. 986 of 10.10.2018** are relevant:

- **Point 121:** *“All uploaded offer documents, as well as contracts resulting from the procurement procedure, must be digitally signed using a qualified advanced electronic signature.”*
- **Point 122:** *“If the digital certificate cannot directly link the signer to the position and authority they represent, the interested party must provide an official electronic document indicating the relationship between the signing person and the authority they represent.”*

⚠ IMPORTANT: Documents must be signed **for each announced procedure**. Failure to electronically sign documents leads to the **disqualification of the economic operator/bidder/candidate**.

On the platform, a **digitally signed file** is marked with a specific symbol:

Documentele procedurii de achiziție

1.3. documentatia standart lucrari amenajare călărași_20240403.sem...

Documentele la ofertă
- Documentația standard lucrări
3.04.24 11:06

Verificare semnătură

caiet de sarcini parc călărași_1.semnat.pdf

Specificație tehnică
- caiet de sarcini PDF
3.04.24 11:06

Verificare semnătură

1.1. anunt de participare ru călărași_1.semnat.pdf

tenderNotice
- Anunț de participare
3.04.24 11:06

Verificare semnătură

Documentele depuse cu oferta

Descărcați într-un arhiv

esfeqa catalogue 2023_en_08092022.semnat.pdf

ID: 49cc184b-fb93-4181-b2bd-233ab38b9520

Propunere financiară

MSIGN

Data încărcării: 29.03.24 14:10

Data deschiderii: 3.04.24 08:25

2 certificat de inregistrare.semnat.pdf

ID: 6a482e6d-c1e0-42c9-9978-3741fc01422f

Propunere financiară

MSIGN

Data încărcării: 29.03.24 14:10

Data deschiderii: 3.04.24 08:25

accreditation_certificate_din_en_iso-iec_17043_2010_05.06.2023.semnat.pdf

ID: 87c48bbd-2690-4d74-bacd-6d1b83536d23

Propunere financiară

MSIGN

Data încărcării: 29.03.24 14:10

Data deschiderii: 3.04.24 08:25

2 certificat rechezite bancare.semnat.pdf

ID: b01e54d8-a06d-4213-bc52-47314c1a7609

Propunere financiară

MSIGN

Data încărcării: 29.03.24 14:10

Data deschiderii: 3.04.24 08:25

doc.usmf.semnat.pdf

ID: bc3e0c54-7915-4d58-93da-4e2bf58981f4

Propunere financiară

MSIGN

Data încărcării: 29.03.24 14:10

Data deschiderii: 3.04.24 08:25

2 extras ddx 2023.semnat.pdf

ID: c13b18aa-d551-43b9-a2d0-9ab71f2314c9

Propunere financiară

MSIGN

Data încărcării: 29.03.24 14:10

Data deschiderii: 3.04.24 08:25

accreditation_certificate_din_en_iso-iec_17043_2010_05.06.2023.semnat.pdf

ID: e9d3b49b-f5e2-4723-88dd-6c2da61b5768

Propunere financiară

MSIGN

Data încărcării: 29.03.24 14:10

Data deschiderii: 3.04.24 08:25

13. Uploading the Commercial Offer

In order to submit the offer and all documents required in the award documentation by the **Contracting Authority/Entity (CA/CE)**, it is necessary to:

1. Ensure that the **offer submission period is active**.

Echipamente de joacă (inclusiv instalarea și amenajarea) în curtea blocului de locuințe din str. Academiei, 10

The screenshot shows a procurement process timeline with five stages: 1. PERIOADA DE ACTUALIZARE (30.05.2021 15:19 to 31.05.2021 11:00), 2. PROPUNEREA OFERTELOR (31.05.2021 11:00 to 10.06.2021 11:00), 3. LICITAȚIE, 4. EVALUARE, and 5. CONTRACT. A red box highlights the 'PROPUNEREA OFERTELOR' stage. Below the timeline, the 'Clarificări (0)' tab is active, showing the description of the equipment and the applicant's information: Denumirea: Direcția Generală Locuiri Comunală și Amenajare; Codul fiscal/IDNO: 1007601010493; Adresa: 2012, MOLDOVA, mun.Chighinău, mun.Chighinău, str. Mihai Eminescu, 33; Web site: ---. On the right, the status is 'Propunerea ofertelor' with an estimated TWA value of 262 500 MDL. Two red boxes highlight the 'Perioada clarificărilor' (20 mai 2021, 15:19 - 31 mai 2021, 11:00) and the 'Perioada de depunere a ofertelor' (31 mai 2021, 11:00 - 10 iun 2021, 11:00).

2. Access the **“Publish Offer”** button.

The screenshot shows the Achizitii.md website interface. At the top, there is a search bar with the text 'Numele sau numărul achiziției sau al companiei', a search icon, and contact information: +373 22 003 999 and info@achizitii.md. Below the search bar, there is a 'Cabinet' button. The main content area displays details for a procurement: Achizitii.md ID: 21104709; MTender ID: ocds-b3wdp1-MD-1697202601268; CPV: 45200000-9 - Lucrări de construcții complete sau părțile și lucrări publice; Tipul procedurii: Cererea ofertelor de prețuri (lucrări); Criteriu de atribuire: Prețul cel mai scăzut; Surse de finanțare: 20075837. Below this, there is a section titled 'Lista loturilor' with a table containing one lot: 'Complex de joaca și utilaje fitness cu montarea in or. Cruleni și s.Ohri nceaea' with a budget of 600000.0 MDL. A red box highlights the 'Publicați oferta' button next to the lot. At the bottom, there is a link for 'Documentele procedurii de achiziție'.

3. After accessing it, on the **offer submission page**, the details of the procedure in which you are uploading the offer documents will be displayed.

The screenshot shows the offer submission page for the procurement 'Echipamente de joacă (inclusiv instalarea și amenajarea) în curtea blocului de locuințe din str. Academiei, 10'. The page displays the identifier: ocds-b3wdp1-MD-1621512790392, the type of procedure: Licitație deschisă, and the electronic bidding status: NU. On the right, there is a box with the following information: Perioada depunerii ofertelor: 31.05.21 11:00 - 10.06.21 11:00; Timp rămas: 6 z 17 o 25 m; Au fost depuse oferte la 0 loturi din 1.

4. The documents uploaded in the **Common Documents** section will be reflected in all lots for which the offer is submitted. They must be **signed with an electronic signature** (Art. 33, para. (14), letter i) of Law No. 131/2015 on public procurement; Government Decision No. 986/2018 approving the Regulation on maintaining the State Register of Public Procurement formed by the Automated Information System “State Register of Public Procurement” (M-Tender)).

For signing the documents, you can use the website msign.gov.md or the application **Moldsign Desktop Suite**. It is recommended to upload documents in **PDF format**.

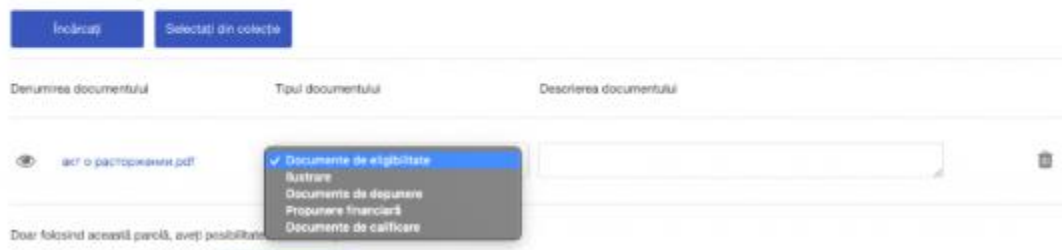
Documents can be uploaded both **from your computer** and from your account, in the **Documents** section, by clicking the **“Select from collection”** button.

⚠ Attention: *If you have uploaded the entire set of documents forming the offer in the **Common Documents** section, it is not necessary to upload the same documents for each lot, as you will receive the error: **“At least one of the documents has been uploaded twice.”***

Atenție!

Oferța trebuie să conțină documentele specificate în documentația de licitație. Este necesar de ales tipul documentului. Formate suportate: jpg, png, doc, docx, xls,xlsx, pdf. Dimensiunea maximă a fișierului este de 25 MB. Documentele de tipul "documente de calificare", "propunere financiară" și "ilustrație" vor fi vizibile doar atunci când oferta va obține statutul "în considerare".

Totule fișierele încărcate trebuie să fie semnate electronic.



- The password is **single-use**; with its help, the uploaded offers can be viewed during the offer submission period. Setting a password is recommended for companies that have multiple users, for confidentiality purposes.
If this password is not set, the system will not request it when accessing the offers.
- From the list of lots published by the **Contracting Authority/Entity (CA/CE)**, select only the lots in which you wish to participate by clicking the arrow next to the **“Submit Offer”** text.

⚠ Attention: If the offer **has not been** submitted for a certain lot, but you have indicated it in **Annex No. 22 (Technical Specifications)** and **Annex No. 23 (Price Specifications)**, then the **CA/CE will not analyze or evaluate the offer for that lot.**



- If you click **“Submit Offer”**, you will be redirected to a new window where you must indicate the **offer amount excluding VAT** for the selected lot. If the amount includes decimals, use a **dot (.) instead of a comma (,)**, for example: **120500.30**.

⚠ Attention: Only **2 digits** are allowed after the decimal point. If more digits are entered, the offer cannot be successfully submitted.

If, in the procurement procedure, the estimated value is published in the national currency (MDL – Moldovan Lei), the offer must also be submitted in Lei. However, offers may be submitted in other currencies if the procedure is announced in another currency (EUR or USD), provided that the **Contracting Authority/Entity (CA/CE)** specifies this in the **Participation Notice** (Art. 69, para. (7) of Law No. 131/2015: “*For the evaluation of offers expressed in different currencies, their value shall be recalculated into the national currency or another currency, if provided by legislation or the award documentation, according to the exchange rate specified in the award documentation.*”).

⚠ IMPORTANT: The offer value **cannot be equal to 0 (≠ 0)**. The amount indicated for the lot must be at least **1 MDL**.

If it is necessary to upload a specific document for the lot (e.g., **technical passport/data sheet, photos, brochures, catalog, etc.**), you must click the button “**Upload from computer / Select from personal account documents.**”

1. Complex de joaca și utilaje fitnes cu montarea în or. Criuleni și s.Ohrinceaea Trimite oferta

Valoarea estimată fără TVA: 800000 MDL
Începutul licitației: 23/10/2023 15: 00

Prețul ofertei fără TVA în valuta tenderului

Documente la lot
Încărcăți documentele corespunzătoare anume pentru acest lot.

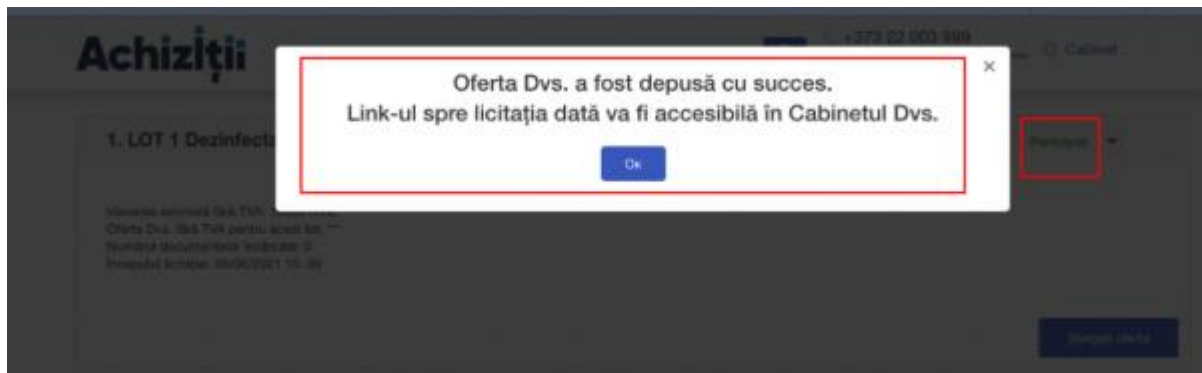
Denumirea documentului	Tipul documentului *	Descrierea documentului *
<input type="text" value="testsignedfile.pdf"/>	<input type="text" value="Alegeți"/>	<input type="text" value="-"/>

8. When selecting the document type, you may follow these criteria (if the evaluation criterion is **Lowest Price**):
- for a participant with the status “**Under Review**”, all uploaded documents are visible;
 - for a participant with the status “**Pending**”, only documents of the type **Eligibility Document** and **Submission Document** are accessible;
 - while the participant has the “**Pending**” status, the full set of documents (according to the indicated types) will not be displayed on the platform. They will only become visible if the previous participant is disqualified.

Eligibility Documents and Submission Documents are visible in the system regardless of the participant’s status.

Documents of the type “**Qualification Documents**,” “**Financial Proposal**,” and “**Illustration**” will only be visible when the offer obtains the “**Under Review**” status.

9. After completing all fields, click **“Submit Offer.”** If all data has been entered correctly and the offer has been accepted by the system, a notification will appear on the screen, and the status of that lot will change.



10. To ensure that the offer is accepted by the system, additionally access **Cabinet**, the **My Offers** section, where the submitted offer will be reflected in the general list. If it is necessary to completely remove the offer, click on the **trash icon**. The trash icon will be active for the entire offer submission period.

IMPORTANT: An offer submitted for a procurement procedure cannot be edited. If it is necessary to modify the offer, it must be deleted from Cabinet – My Offers and resubmitted with all the required changes.



Please note: If you have already submitted an offer through our platform and it is displayed in your personal account under the **“Offers”** tab with the status **“Participating”**, and then, without deleting it, you submit another offer for the same procurement through a different platform, the **Central Database** will automatically change the status of the first offer to **“Withdrawn”** (!!! on our platform it will still appear as **“Participating”**).

It is important to remember that the **Central Database** does not provide information about repeated submissions through other platforms, to ensure security and confidentiality. This means that other participants will not be aware if their competitor has submitted an offer for the same procurement via another tender platform.

11. When the procedure moves to the **Evaluation** stage, the Contracting Authority / Evaluating Committee (AC/EC) may request additional documents, which you can submit to their email address within the terms specified in the letter/request. If it is necessary for these documents to be uploaded to the system, this can also be done only by the contracting authority at the stage of recognizing the winner or disqualifying a participant.

Letters regarding requests for information/clarifications/explanations, requests for supporting documents, or any other additional documents, as well as notifications regarding the results of review, evaluation, and comparison of offers with designation of the winner or disqualification, will be sent to the **Bidder/Candidate** at the email address initially provided during **User** registration or the one indicated in the DUAE.

Attention: To ensure the successful submission of an offer, we recommend performing this action proactively, at least **one hour before the end of the offer submission period**. Early submission allows time to resolve any technical issues that may arise and ensures sufficient time for synchronization and storage of the information (document transmission) in the central SIA RSAP MTender database.

IMPORTANT: If the offer was deleted, the funds will be credited back to your account. Similarly, if the offer was submitted and the contracting authority canceled the procedure **during the offer submission period**, the funds will be returned to your account. If the procedure was canceled **after the opening of the offers (status: Evaluation)**, the funds will **not** be returned to your account.

P.S.: If 2 or more bidders participate in the procedure and the AC/EC has selected an **electronic auction** in the system, it will take place **the day after the end of the offer submission period**, and only on business days. The date and time of the electronic auction are selected exclusively by the system at the time of creating and publishing the procedure. All electronic auctions take place only in the **M-Tender.gov.md** system.

14. Checking the uploaded bid

To make sure that your bid has been successfully uploaded, you need to:

1. Access the **Dashboard (Cabinet)**.
2. Select the **"My Bids"** section.

If the name of the tender for which you submitted the bid is displayed in this section, it means that all the steps you performed previously were correct and the bid has been submitted.



Cabinet

Test MF

Modul de testare activat

Achiziții

Planuri și buget

Ofertele Mele

Favorite

Abonări

Documente

Utilizatori

Profil

Ofertele mele



Începând cu data de 26 noiembrie 2020 se introduce o taxă de 25 lei pentru utilizarea platformei (servicii de publicitate și informații conform contractului) la depunerea ofertelor comerciale pentru loturile cu o valoare estimată mai mare de 5000 lei.

Hizmetler / ID

Valoarea estimată

Timpul cratic

Lucrări de conectare la rețeaua electrică a Sectorului de Poliție nr.7 aplatat în s. Bujor, r-nul. Hîncești / 21042993

Denumirea lotului: Lucrări de conectare la rețeaua electrică a Sectorului de Poliție nr.7 aplatat în s. Bujor, r-nul. Hîncești

Solicitant: Inspectoratul General al Poliției

35 000 MDL

Participați
12 aug 2021, 13:44

If you need to completely remove the bid, click on the trash bin icon.

- To review the submitted bid in detail, you need to return to the tender page and click the "**View bid**" button.

Lista loturilor

Lucrări de conectare la rețeaua electrică a Sectorului de Poliție nr.7
aplatat în s. Bujor, r-nul. Hîncești

Activ

[Detalii](#)

Buget: 35000.0 MDL

Vizualizează oferta

Documentele procedurii de achiziție

- The page for submitting the commercial bid will open, where, by clicking the "**Participate**" button, you will be able to view the submitted documents.

Doar folosind această parolă, aveți posibilitatea să redactați oferta dumneavoastră (se utilizează pentru compania cu mai mulți utilizatori în cabinetul personal).

1. Lucrări de conectare la rețeaua electrică a Sectorului de Poliție nr.7 aplatat în s. Bujor, r-nul.

Hincești

Valoarea estimată fără TVA: 35000 MDL
 Oferta Dvs. fără TVA pentru acest lot: ""
 Numărul documentelor încărcate: 0
 Începutul licitației: 16/08/2021 15:00

Achiziții

 +373 22 003 999

Vă rugăm să ne adresați întrebările dvs. la adresa de e-mail: info@achizitii.md sau în chat.

1. Lot 3//Sistem de control al apei

Valoarea estimată fără TVA: 4400 MDL
 Oferta Dvs. fără TVA pentru acest lot: 100 MDL
 Numărul documentelor încărcate: 1
 Începutul licitației: 17/08/2021 14:37

Prețul ofertei fără TVA: MDL

Documente la lot
 Încărcăți documentele corespunzătoare anume pentru acest lot.

Denumirea documentului	Tipul documentului *	Descrierea documentului *
v2.png	Documente de eligibilitate	-

IMPORTANT: It is not possible to edit or modify a single document in the bid. You must delete the entire bid and upload the bid again with the changes made to the documents. When the bid is deleted, the funds will be returned to your account, and you will be able to use them again.