

TENDER STRUCTURAL VALIDATION CHECKLIST

!!!Important: *This list is intended to guide the tenderer in the process of preparing the tender, but it is not opposable and not exhaustive.*

1. Qualification documents

No.	Requested information	Tenderer's Declaration of Compliance (Yes/No/N/A)	Reference to the document and page number of the submitted tender (if these documents are requested to be submitted together with the tender)	Tenderer's Comments
1.	The technical specifications (Annex no.1 from „The specifications”)	Yes	Forbis Annex 1 Technical specification.pdf	
2.	The financial specifications (Annex no.2 from „The specifications”)	Yes	Forbis Annexes 2-4 Price specification.pdf	
3.	The standard form of the European Single Procurement Document (ESPD Form)	Yes	Forbis_espdoc_2026.pdf	
4.	Detailed financial tender for implementation services (Annex no.3 from „The specifications”)	Yes	Forbis Annexes 2-4 Price specification.pdf	
5.	Total Cost of Ownership (TCO) (Annex no.4 from „The specifications”)	Yes	Forbis Annexes 2-4 Price specification.pdf	
6.	Tender guarantee (Annex no.3 from Participation Notice)	Yes	Transfer to the NBM account	Transfer' statement
7.	Requirements – The Tenderer's responses to the requirements of the specifications (Annex no.5 from „The specifications”)	Yes	1) Forbis_NBM_Requirements.xlsx 2) Forbis_Functional Requirements.pdf 3) Forbis Technical Specification.pdf, 4) Forbis_Services.pdf, 5) Forbis_Change_Management.pdf, 6) Forbis Initial Project management Plan.pdf 7) Forbis Initial project management plan.xlsx, 8) Phase plan (Analysis & Design).xlsx and deliverables' templates	Full set of documents in the folder „Specifications”.

8.	Contract performance guarantee (Annex no.4 from Participation Notice) !!!Note: This form is submitted by the Tenderer only at the time of signing the contract.	NA		
9.	Questionnaire for the winning tenderer (Annex no.1 from Participation Notice) !!!Note: This form is submitted by the Tenderer only at the time of signing the contract.	NA		
10.	Statement regarding the confirmation of the identity of the ultimate beneficial owners and their non- involvement in the situation of conviction for participating in activities of a criminal organization or group, for corruption, fraud and/or money laundering (Annex no.2 from Participation Notice) !!!Note: This form is submitted by the Tenderer only at the time of signing the contract.	NA		
11.	Statement on the validity of the tender (Annex no.5 from Participation Notice)	Yes	Forbis_Annex 5 Validity.pdf	
12.	Statement regarding compliance with the incompatibility regime provided for in Art. 16 para. (6) of Law No. 131/2015 (Annex no.6 from Participation Notice)	Yes	Forbis_Annex 6 Compliance.pdf	
13.	Statement of conformity of the submitted tender with its original (Annex no.7 from Participation Notice)	Yes	Forbis_Annex 7 Conformity.pdf	
14.	Qualification Requirements Form (Annex no.8 from Participation Notice) !!!Note: All qualification requirements are minimum and mandatory for the qualification of Tenderers. Failure to meet at least one requirement may serve as grounds for disqualification.	Yes	Forbis_Annex 8_Qualification requirements.pdf	
15.	Association / subcontracting agreements (Annex no.9 from Participation Notice)	NA		
16.	Statement on the list of association members and, if applicable, subcontractors and the areas of responsibility to be awarded (Annex no.10 from Participation Notice)	NA		
17.	Statement on the status of the participant in the procedure (Annex no.11 from Participation Notice)	Yes	Forbis_Annex 8_Qualification requirements.pdf	
18.	Letters of recommendation from the beneficiaries (Annex no.12 from Participation	Yes	1) Ministry of Finance recommendation letter.pdf	

	Notice)		2) Signet recommendation letter.pdf 3) Rato bank recommendation letter.pdf, 4) Artea bank recommendation letter.pdf	
19.	Statement on the list of main similar provided services in the last 7 years (Annex no.13 from Participation Notice)	Yes	Forbis Annex 13 List of similar projects.pdf	
20.	List of key experts proposed for contract implementation (Annex no.14 from Participation Notice)	Yes	Forbis_Annex 14 List of experts.pdf	
21.	Curriculum Vitae of all key experts included in the Proposed Key Experts List for the contract implementation (Annex no.15 from Participation Notice)	Yes	Experts CVs and corresponding supporting documents	
22.	Statement on the availability of team members (Annex no.15 from Participation Notice)	Yes	Forbis_Annex 16 Availability.pdf	
23.	Proof of the legal entity's registration in accordance with the legal provisions of the country where the Tenderer is established (According to point 11 in the table included in point 16 of the Participation Notice)	Yes	Forbis_registration_certificate_lit.pdf and Forbis_certificates.pdf	Original and English translation
24.	Bylaws or the act of incorporation (According to point 12 in the table included in point 16 of the Participation Notice)	Yes	Forbis certified extract_lit.pdf; Forbis_certificates.pdf	Certified extract from the State Registry of Legal Entities, original and English
25.	Existence of bank account (According to point 13 in the table included in point 16 of the Participation Notice)	Yes	Forbis account statement 11 06 2026.pdf	

26.	Certificate confirming the non-application of criminal sanctions (criminal record) against the Tenderer, Founders, and Administrators. If the tender is submitted as a joint venture and/or with subcontracting, the certificate shall be required for all members of the association and subcontractors (According to point 14 in the table included in point 16 of the Participation Notice)	Yes	1) Forbis aggregated data for public procurement_lit.pdf and Forbis_certificates.pdf 2) Forbis UBO_no_criminal_records_lit.pdf and Forbis_certificates.pdf	1) Data on CEO and Chief Accountant are provided, among with proof of fulfillment of its tax and labour regulations, in the certificate of aggregated data for companies participating in public procurement. 2) Data on the UBO from the State registry are provided additionally
27.	The express and authenticated Power of Attorney of the Leader, under which it acts on behalf of and for the members of the association (According to point 19 in the table included in point 16 of the Participation Notice)	NA		
28.	Letter of authorization of the person authorized to sign and submit the tender (According to point 20 in the table included in point 16 of the Participation Notice)	Yes	Forbis_PoA_to_submit_tender_documentation.pdf	
29.	Financial Statements (According to point 22 in the table included in point 16 of the Participation Notice)	Yes	Forbis_Financial_statements_2023-2025.pdf	
30.	Economic and financial capacity (According to point 23 in the table included in point 16 of the Participation Notice)	Yes	Financial statements, ESPD	
31.	Proof of availability in the account, on the date of submission of the tender, of the equivalent of cash in the amount of at least 10% of the value of the	Yes	Forbis account statement.pdf	

	submitted tender (According to point 24 in the table included in point 16 of the Participation Notice)			
32.	Relevant certificates certifying compliance with quality standards (e.g. ISO 9001, 20000, 27001, other certificates) (According to point 27 in the table included in point 16 of the Participation Notice)	Yes	Forbis_ISO certificates.pdf	
33.	Employer-issued supporting documents (or from beneficiaries) detailing the key experts' relevant experience (According to point 30 in the table included in point 16 of the Participation Notice)	Yes	Forbis_Experts.pdf	
34.	Proof of compliance with the qualification requirements set out in points 3, 4 and 5 of the 'Qualification Requirements Form' (Annex No. 8 to the Participation Notice) – copies (excerpts) of the relevant contracts, deeds/invoices/acceptance reports/acceptance certificates for the goods delivered/services provided (other supporting documents), enabling the contracting authority to identify the nature of the goods delivered/services provided, their value and the price.	Yes	Forbis Annex 13 List of similar projects.pdf, Ministry of Finance recommendation letter.pdf Signet recommendation letter.pdf Rato bank recommendation letter.pdf, Artea bank recommendation letter.pdf	
35.	Optional – Possession of certificates or other documents attesting the compliance/fulfillment of environmental protection standards (According to point 33 in the table included in point 16 of the Participation Notice)	Yes	Forbis_Sustainability_E SG_statement.pdf	

2. Demonstration of the capabilities of the offered solution:

No .	Requested information	Tenderer's Declaration of Compliance (Yes/No/N/A)	Tenderer's Comments
36.	Demonstration sessions !!!Note: Qualified tenderers shall hold demonstration sessions in accordance with the requirements set out in point 1.2.3 of Annex No. 5 to „The Specifications”.	Yes	Forbis is ready to demonstrate the system as required

Note: The tenderer may supplement the above list in accordance with the structure of the submitted Tender.

Date: 11/06/2026

Miroslav Švabis, CEO, acting as an authorized representative, legally empowered to sign the offer for and on behalf of the Forbis, UAB.