

Annex no.1 to the Order
No.177 of October 09, 2018
The Ministry of Finance

Standard form of the European Single Procurement Document (ESPD)

The European Single Procurement Document, hereinafter ESPD, is a declaration on its own responsibility, which presents preliminary evidence and replaces the certificates issued by public authorities or third parties. It is available in the state and English languages and is used as a preliminary proof of the fulfillment of the necessary conditions in the procurement procedures in the Republic of Moldova. Due to the ESPD, bidders no longer have to provide complete documentary evidence in different formats, as previously used in public procurement procedures, which represents a significant simplification of access to cross-border bidding opportunities. Starting from October 2018, ESPD will be available exclusively in electronic form.

The Ministry of Finance offers a free web service for buyers, bidders and other interested parties completing ESPD in electronic form. The online form can be completed, printed and then sent to the buyer along with the rest of the offer. If the procedure is performed electronically, ESPD can be exported, stored and deposited in electronic form. An ESPD deposited in a previous public procurement procedure may be reused, provided that the information remains correct. Bidders may be excluded from the public procurement procedure or may be prosecuted if the information in the ESPD is false, undisclosed or cannot be supported by supporting documents.

Part I: Information concerning the public procurement procedure and the contracting authority or the contracting entity

Part I of the ESPD form is completed online only by the contracting authority or the contracting entity and includes the following information:

Α.	Information about publication	
		Answer text
	Received notice number/ notice number in the OJS/ OJS URL	(to be completed by the contracting authority or the contracting entity)
B.	Identity of the procurer	,
	Official name	The Free Economic
	Country	Zone "Bălţi"
	Authority identification unique number	Republic of Moldova
C.	Information about the procurement procedure	
	Procedure type	LP
	Unique identification number of the procurement procedure	According to SIA
	Date of opening of tenders	RSAP (Mtender)

Title	According	to	SIA
Short description	RSAP (Mte	nder))
	Consulting	servi	ces

Part II: Information concerning the economic operator

Part II of the ESPD form is completed online only by the economic operators and includes the following information:

Α.	Information about the economic operator		
	Name	Answer	text
	Legal address:		
	Postcode	Business	Excellence
	City	CONSULTING	
	Country	Nedašovská 33	•
	Web address	Prague 5, Czecł	n Republic,
	e-mail	www.becon.cz	
	Telephone	v.braun@becon	
	Contact person or persons:	+420736677972	
	Unique identification number, as applicable	Vladimir Braun	
	VAT number, if applicable	27427234	
	The legal status of the economic operator	CZ2742234	_
	The name of the founders	Private Limited	
		Vladimir Braun	
	The economic operator is:	It is selected by	the economic
	• small business	operators ⊠ <mark>Yes</mark>	□ No
	medium-sized enterprise	□ Yes	□ No
	medium-sized enterprise	It is selected by	
	Only in case the procurement is reserved: is the economic	operators	the economic
	operator a sheltered workshop, a 'social business' or will it	☐ Yes	⊠ <mark>No</mark>
	provide for the performance of the contract in the context of		
	sheltered employment programs?		
	sherered employment programs:	To be c	ompleted
	- What is the corresponding percentage of disabled or	text	1
	disadvantaged workers?		
	- If required, please specify which category or	To be c	ompleted
	categories of disabled or disadvantaged workers the	text	•
	employees concerned belong to?		
	If applicable, is the economic operator registered on an	It is selected by	the economic
	official list of approved economic operators or does it have	operators	
	an equivalent certificate (e.g. under a national		
	(pre)qualification system)?	□ Yes	⊠ <mark>No</mark>
	(pro)quannounon system).		
	- Please provide the certificate of registration or		
	certification, if applicable:		ompleted text
		□Yes	□No
	- If the certificate of registration or certification is		
	available electronically, please state:	□Yes	\square No
	Diago movido the systemications of the state	Tr. 1	1.4. 1.12
	- Please provide the authorizations on which the		ompleted text
	commercial activities are based, if applicable:	□Yes	□No
Ì		1	

	- Does the registration or certification cover all the	□Yes □No
	selection criteria required?	D. C. a. D. a. d. a. a. a.
	In addition, please complete the missing information in Part II, Sec	
	may be ONLY if this is required in the relevant notice or procureme	ent documents
	Will the economic operator be able to provide a certificate with regard to the payment of social security contributions and taxes or provide information enabling the contracting authority or contracting entity to obtaining it directly by accessing a national database in any Member State that is available free of charge?	It is selected by the economic operators
	- If the relevant documentation is available electronically, please indicate:	to be completed by the economic operator: web address, the issuing authority. Exact reference of the documentation.
	Is the economic operator participating in the procurement procedure together with others?	To be selected by the economic operator □Yes ⊠No
	Please ensure that the others concerned provide a separate ESPD form.	
	Please indicate the role of the economic operator in the group (leader, responsible for specific tasks, etc.):	Leader of the group
	Please identify the other economic operators participating in the	
	procurement procedure together:	
	Where applicable, name of the participating group:	T 1
	Where applicable, indication of the lot(s) for which the economic	Lot 1
-	operator wishes to tender:	
В.	Information about representatives of the economic operat	
	Where applicable, please indicate the name(s) and address(es) or	
	represent the economic operator for the purposes of this procureme.	
	First name	To be completed by the
	Last name	economic operator:
	Date of birth	Vladimir Braun
	Place of birth	2.10.1961, Jilemnice
	Street and number	Nedasovska 332
	Postcode	zip 15521
	City	Prague 5,
	Country	Czech Republic
	E-mail	v.braun@becon.cz
	Telephone	+420736677972
	Position/Acting in the capacity of	Director and Owner
	If needed, please provide detailed information on the representation	
	Business Excellence CONSULTING s.r.o. has given Power of Attorney to	
	sign and submit by name of Business Excellence CONSULTING s.r.o. all	documents related to bid for Lot1.
C.	Information about reliance on the capacities of other entities	
	Does the economic operator rely on the capacities of other	To be selected by the economic
	entities in order to meet the selection criteria set out under	operator
	Part IV and the criteria and rules (if any) set out under Part V	
	below?	□Yes ⊠ <mark>No</mark>
	Please provide a separate ESPD form setting out the information require	ed under Sections 4 and R of this
	Part and Part III for each of the entities concerned, duly filled in and signed	
	note that this should also include any technicians or technical bodies, not b	

	operator's undertaking, especially those responsible for quality control contracts, the technicians or technical bodies upon whom the economic of out the work. Insofar as it is relevant for the specific capacity or capacities on which the include the information under Parts IV and V for each of the entities conce	perator can call in order to carry economic operator relies, please
D.	Information concerning subcontractors on whose capacity the	Answer text
	economic operator does not rely	
	Section to be filled-in only if this information is explicitly required by the coentity.	ntracting authority or contracting
		To be selected by the economic
	Does the economic operator intend to subcontract any share	operator
	of the contract to third parties?	
	•	⊠ <mark>Yes</mark> □No
	If yes and in so far as known, please list the proposed subcontractors:	Business Excellence CONSULTING has signed Letter of Intent with company EUROCERTGRUP SRL, which will provide local consultants to be trained as assessors.
	If the contracting authority or contracting entity explicitly requests the information under Part I, please provide the information required under Part III for each of the (categories of) subcontractors concerned.	· ·

Part III: Exclusion grounds

Part III of the ESPD form is completed online by the contracting authority, contracting entity and the economic operators.

A Grounds relating to criminal convictions		
has the right to make use of the possibility provided in par. (6) - (8).		
Participation in a criminal organisation	□Yes	⊠ <mark>No</mark>
Text		
Corruption	□Yes	s ⊠ <mark>No</mark>
Text		S 🖂 NO
Fraud	□Yes	s ⊠ <mark>No</mark>
Text		S 🖂 NO
Terrorist offences or offences linked to terrorist activities	□Yes	s ⊠ <mark>No</mark>
Text		S 🖂 NO
Money laundering or terrorist financing	□Yes	s ⊠ <mark>No</mark>
Text		S ANO
Child labour and other forms of trafficking in human beings	□Yes	s ⊠ <mark>No</mark>
Text		S ANO
Grounds relating to the payment of taxes or social security		
contributions		
Payment of taxes	□Yes	s ⊠ <mark>No</mark>
text		5 <u> </u>
Has this breach of obligations been established by means other	□Yes	s \(\partial \text{No} \)
than a judicial or administrative decision?		S LINO
If this breach of obligations was established through a judicial or	□Yes	s □No
administrative decision, was this decision final and binding?		oleted by the
Please indicate the date of conviction or decision	economic opera	

	In case of a conviction, insofar as established directly therein, the length of the period of exclusion		
	Please describe which means were used		
	Has the economic operator fulfilled its obligations by paying or		
	entering into a binding arrangement with a view to paying the		
	taxes or social security contributions due, including, where	$\Box \mathbf{V}_{\bullet \bullet}$	□No
	applicable, any interest accrued or fines?	□Yes	□NO
	Please describe them	□Yes	$\square No$
	Is this information available electronically?	To be completed by	
		economic operator: web address, the issu	
		authority. Exact refe	
		the documentation.	201100 01
	Payment of social security		
	Has the economic operator breached its obligations relating to		
	the payment social security contributions, both in the Republic	□Yes	⊠ <mark>No</mark>
	of Moldova as well as in other states?		
	Has this breach of obligations been established by means other		
	than a judicial or administrative decision?	□Yes	□No
	If this breach of obligations was established through a judicial or		
	administrative decision, was this decision final and binding?		
	Please indicate the date of conviction or decision	□Yes	\square No
	In case of a conviction, insofar as established directly therein, the length of		
	the period of exclusion		
	Please describe which means were used Has the economic operator fulfilled its obligations by paying or		
	entering into a binding arrangement with a view to paying the	□Yes □No	
	taxes or social security contributions due, including, where	To be completed by	the
	applicable, any interest accrued or fines?	economic operator:	
	Please describe them	web address, the issu	
	Is this information available electronically?	authority. Exact refe	rence of
		the documentation.	
-	To almost an in the ham that of a committee an area to an		
С.	Inclusion in the ban list of economic operators.		
	Is the economic operator included in the ban list of economic	□Yes	$\boxtimes \frac{No}{No}$
	operators in accordance with Article 18 a. e) of Law no.131 of		
	03.07.2015 on public procurement?		
D.	Grounds relating to insolvency, conflicts of interests or professional misconduct		
	professional misconduct		
	To the best of his knowledge, has the economic operator		
	breached his environmental obligations?	□Yes	⊠ <mark>No</mark>
	Have you taken steps to prove your reliability (self-correction)?		
	Please describe them	□Yes	□No
	To the best of his knowledge, has the economic operator		
	breached his social obligations?	□Yes	⊠ <mark>No</mark>
	Have you taken steps to prove your reliability (self-correction)?	$\sqcap \mathbf{V}_{\mathbf{a}\mathbf{a}}$	$\Box \mathbf{N}_{\mathbf{a}}$
	Have you taken steps to prove your reliability (self-correction)? <i>Please describe them</i>	□Yes	□No
	Please describe them	□Yes	□No ⊠ <mark>No</mark>
	Please describe them To the best of his knowledge, has the economic operator		

Bankruptcy	
Is the economic operator bankrupt?	□Yes ⊠ <mark>No</mark>
Please describe them	
Specify the reasons why you may still be able to execute the contract This exclusion of economic operators in this case has been made mandatory u	
without any possibility of derogation where the economic operator is neverth	
minour any possionary sy act ogains a minot and occurrence operation as notices.	eress uere to perjorm me community
Is this information available free of charge to authorities from a national	Yes □No
database?	To be completed by the
	economic operator:
	https://isir.justice.cz/isir/c
	ommon/index.do
	Ministry of Justice
Insolvency	
Is the economic operator the subject of insolvency or winding-	
up?	□Yes ⊠ <mark>No</mark>
Please describe them Specify the reasons why you may still be able to execute the contract This	information needs not be given if
exclusion of economic operators in this case has been made mandatory u	
without any possibility of derogation where the economic operator is neverth	= =
Is this information available free of charge to authorities from a national	' ⊠ <mark>Yes</mark> □No
database?	To be completed by the
	economic operator:
	https://isir.justice.cz/isir/c
	ommon/index.do
	Ministry of Justice
Bankruptcy	
Is the economic operator in any analogous situation like	
bankruptcy arising from a similar procedure under national laws	□Yes ⊠ <mark>No</mark>
and regulations? Please describe them	
Specify the reasons why you may still be able to execute the contract This	information needs not be given if
exclusion of economic operators in this case has been made mandatory u	
without any possibility of derogation where the economic operator is neverth	1 0
Is this information available free of charge to authorities from a national	⊠ <mark>Da</mark> □Nu
database?	To be completed by the
	economic operator:
	https://isir.justice.cz/isir/co
	mmon/index.do Ministry of Justice
Assets administered by the liquidator	Willing of Justice
Are the assets of the economic operator administered by a	
liquidator or a court?	□Yes ⊠ <mark>No</mark>
Please describe them	
Specify the reasons why you may still be able to execute the contract This	information needs not be given if
exclusion of economic operators in this case has been made mandatory u	, and the second
without any possibility of derogation where the economic operator is neverth	
Is this information available free of charge to authorities from a national	Yes □No
database?	To be completed by the
	economic operator:
	https://isir.justice.cz/isir/c
	ommon/index.do
	Ministry of Justice

Economic activities are suspended		
Are the economic activities of the economic operator suspended? <i>Please describe them</i>	□Yes ⊠ <mark>1</mark>	No
Specify the reasons why you may still be able to execute the contract This in	formation needs not be give	en if
exclusion of economic operators in this case has been made mandatory und		
without any possibility of derogation where the economic operator is neverthel		
Is this information available free of charge to authorities from a national database?		No
adiabase?	To be completed by the	
	economic operator:	/-
	https://isir.justice.cz/isi	<u>1/C</u>
	ommon/index.do	
	Ministry of Justice	, .,
	https://or.justice.cz/ias/	ui/
	rejstrik-	
	\$firma?ico=27427234	
Agreements with other economic operators aimed at distorting competition		
Has the economic operator entered into agreements with other		
economic operators whose purpose is to distort competition?	□Yes ⊠	No
Please describe them	_	
Specify the reasons why you may still be able to execute the contract This in	formation needs not be give	en if
exclusion of economic operators in this case has been made mandatory und		
without any possibility of derogation where the economic operator is neverthel	less able to perform the contr	act.
Have you taken steps to prove your reliability (self-correction)	□Yes □N	lo l
Please describe them		
Conflict of interest due to its participation in the		
procurement procedure		
Conflict of interest due to its participation in the procurement		
procedure		
Is the economic operator aware of any conflict of interest, as		
indicated in national law, the relevant notice or the procurement	□Yes ⊠ĭ	No
documents due to its participation in the procurement procedure?		
Please describe them		
Direct or indirect involvement in the preparation of this		
procurement procedure		
Has the economic operator or an undertaking related to it advised		
the contracting authority or contracting entity or otherwise been	□Yes ⊠ĭ	No
involved in the preparation of the procurement procedure?		
Please describe them		
Early termination, damages or other comparable penalties		
The economic operator was in a situation where a previous		
public procurement contract, a previous contract concluded with		
a contracting entity or a previous concession contract was made	□Yes ⊠ĭ	No
in advance or similar damages or other penalties were imposed		
in relation to the respective previous contract:		
Please describe them		
Have you taken steps to prove your reliability (self-correction)	\Box Yes \Box N	Jo
Please describe them		
Guilty of misinterpretation, withheld information, unable to		
provide required documents and obtained confidential		
information of this procedure		

The economic operator was in one of the following situations: a) It has not been guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria, b) It has withheld such information, c) It has not been able, without delay, to submit the supporting documents required by a contracting authority or contracting	□Yes	⊠ <mark>No</mark>
entity, and d) It has undertaken to unduly influence the decision-making process of the contracting authority or contracting entity, to obtain confidential information that may confer upon it undue advantages in the procurement procedure or to negligently provide misleading information that may have a material influence on decisions concerning exclusion, selection or award?		

Part IV: Selection criteria

Part IV is completed online by the contracting authority, the contracting entity and the economic operators and includes

A.	Technical and/ or professional capacity	
	Art.21 of Law no.131 of 03.07.2015 sets out the following selection criteria	
	The economic operator will be able to provide the documents requested by the contracting authority or the contracting entity in the contract notice, which demonstrate the technical and / or professional capacity for the execution of the future contract, or provide information that will allow the contracting authority or the contracting entity to obtain this information directly by accessing a national database in any state, freely available?	⊠ <mark>Yes</mark> □No
	Is this information available free of charge to authorities from a national database?	☐Yes ☑No To be completed by the economic operator: text web address, the issuing authority. Exact reference of the documentation.
	If the contracting authority or the contracting entity requests in containing information on technical or professional capacity, pleanotice.	
	For contracts for the purchase of goods, services: execution of deliveries, services of the specified type	
	Only for public procurement of goods and services: during the reference period, the economic operator made the following deliveries, main services of the type specified in the participation notice. Contracting authorities may request experience of up to three years and may accept experience gained over three years. <i>Please describe them</i>	Business Excellence CONSULTING s.r.o. has been established 10.3.2006 and delivered number of services related to subject of this public tender since then. Below are mentioned only relevant projects delivered in last 12 months. Vladimir Braun trained assessors and performed assessments at SDP in Serbia Details are in attached Letter of Intent and other relevant documents proving required experience.

	and of the quality control measures? Please note that if the economic operator has decided to subcontract part of the contract and relies on the subcontractor's	⊠ <mark>Yes</mark> □No
1 1	and of the quality control measures? Please note that if	Yes UNO
	necessary, of the available means of study and research	
	technical capacity of the economic operator and, if	
	verification of the production capacities or of the	
	a particular purpose. Will the economic operator allow	
	For the complex products or services to be provided or, exceptionally, for the products or services required for	
	Allowing controls	
	provide the forms requested in the tender notice.	
	If the contracting authority or the contracting entity requests the su	
	autavase:	web address, the issuing authority. Exact reference of the documentation.
	national database?	text
	Is this information available free of charge to authorities from a	To be completed by the economic operator:
		□Yes ⊠ <mark>No</mark>
		assessment
		manufacturing Czech in preparation for external EFQM
	Beneficiaries	Support of Hyundai Motor Manufacturing Czech in
	Closing Date Beneficiaries	07/2020 Support of Hyundoi Motor
	Start date	11/2019
	Value (EUR)	10000
		Programme in Kazakhstan
		assessment of selected suppliers at Supplier Development
		QuazIndustry in Kazakhstan and
	Beneficiaries	Training of staff of
	Closing Date	3/2020
	Start date	10/2019
	Value (EUR)	34000
		Programme;
		Supplier Development
	Belieficiaries	Development Agency for
	Closing Date Beneficiaries	Training of staff of Serbian
	Start date	06/2019 08/2019
	Value (EUR)	30000

		Team member Nenad Bozanic has been	
		trained as EFQM Assessor (diploma is	
		attached)	
		⊠ <mark>Yes</mark> -partly □No	
	Is this information available free of charge to authorities from a	Certified EFQM trainers and advisors are	
		listed at EFQM website	
Is this information availantional		https://www.efqm.org/index.php/efqm-	
		partners/certified-advisor-	
	database?	organisations/	
		https://www.efqm.org/index.php/efqm-	
		partners/certified-training-	
		organisations/	
	If the contracting authority or the contracting entity requests the s	ubmission of forms in the tender notice, please	
	provide the forms requested in the tender notice.		
	Number of management staff members		
		2018	
	The number of management personnel of the	2	
	economic operator for the last three years was as	2019	
	follows.	2	
		2020	
		2	
	For the procurement of goods/ services: samples,		
	descriptions or photos, without certificates of		
	authenticity		
	For public procurement of goods/ services: the		
	economic operator will provide the requested samples,		
	descriptions or photographs of the products/ services to	□Yes □No	
	be provided/ provided, which must not be accompanied		
	by certificates of authenticity.		
		□Yes □No	
Is this information available free	Is this information available free of charge to authorities from a	To be completed by the economic operator:	
	national database?	text	
		web address, the issuing authority. Exact reference of the documentation.	
	If the contracting authority or the contracting entity requests the s	I	
	provide the forms requested in the tender notice.		

Part V - General information for all selection criteria

Part V - is completed online by the contracting authority, the contracting entity and the economic operators and includes.

Α.	Îndeplinirea tuturor criteriilor de selecție impuse:	
	The economic operator will be able to provide the forms, certificates, notices and other documents indicated in the contract notice, or to provide information that allows the contracting authority or the contracting entity to obtain these documents, information directly by accessing a national database in any state, available for free? Term – 3 days	⊠ <mark>Yes</mark> □No

Is this information available free of charge to authorities from a national database?

☐ Yes ☐ No

To be completed by the economic operator: |text| web address, the issuing authority. Exact reference of the documentation.

Part VII - Concluding statements

The economic operator declare that the information stated under Parts II - VI above is accurate and correct and that it has been set out in full awareness of the consequences of serious misrepresentation.

The economic operator formally declares to be able, upon request and without delay, to provide the certificates and other forms of documentary evidence referred to, except where:

1. The contracting authority or contracting entity has the possibility of obtaining the supporting documentation concerned directly by accessing a national database that is available free of charge and access to the mentioned information, if this is necessary.

The economic operator formally consent to [Free Economic Zone Balti], gaining access to documents supporting the information, which has been provided in [identify the Part/Section/Point(s) concerned] of this European Single Procurement Document for the purposes of [OCDS-B3WDP1-MD-1592559143759)].

Name: Vladimir Braun

Position: Director and Owner

Date: 17.7.2020

Place: Prague, Czech Republic

Signature

Business Excellence CONSULTING s.r.o. Nedkšovská 332, 165 21 Praha 5 IČ: 27427234