



Draguțan Tatiana

Project manager

Details

Chișinău, Moldova

tatiana@amigo.studio

Skills

Knowledge of Agile/Scrum/

Kanban, Waterfall.

Translating business goals into development tasks.

Budget planning and control.

Technical specifications (requirements documents).

Usability Testing.

Time and resource management.

Working with KPIs and ROI.

Basic SEO and digital marketing.

Figma

Miro

Jira, Trello, Git, Bitrix24

1C

HTML & CSS

Experience

12 years

Languages

Russian (native)

Romanian (B2)

English (B2)

Profile

A proactive and organized manager with extensive experience managing development teams and sales across a wide range of industries. Project management from concept to delivery.

Employment History

Project manager | Amigo Studio

APRIL 2025 — PRESENT

Management website development for clients from Moldova, EU, and the US. Collecting requirements from clients. Translating business goals into development tasks. Development team management. Setting deadlines and ensuring on-time delivery.

Project manager | RocketSEO SRL

FEBRUARY 2024 — DECEMBER 2024

Website development for clients from Moldova, EU, and the US. Contracting for the company's services. Preparing technical documentation. Project management from design development to delivery. Searching for innovative ideas. Functionality testing. Development team management. Competitor analysis.

Project manager | Webmaster studio/ DIS Agency SRL

JULY 2020 — MARCH 2021

Website development for clients from Moldova, EU, and the US. Contracting for the company's services. Preparing technical documentation. Project management from design development to delivery. Searching for innovative ideas. Functionality testing. Development team management. Competitor analysis.

Account product manager | Leads Trade SRL

OCTOBER 2015 — JUNE 2020

Provided support for webmasters and advertisers.
Tested JavaScript widgets for integration into partner websites.
Conducted competitive niche analysis and collected data for advertising campaigns.
Created and launched newsletters for network partners.
Searched for and onboarded new partners.
Managed partners' financial obligations.
Configured and IP telephony systems.
Manual testing

Copywriter and jr. SEO manager | Global web SRL

MAY 2013 — OCTOBER 2015

Writing unique SEO texts for websites across various commercial niches.
Collecting and structuring the semantic core (keyword research).
Acquiring external backlinks for client websites.
Managing Google Ads: setting up and launching advertising campaigns.
Troubleshooting and resolving client website issues.

Education

License, Moldova State University (USM)

SEPTEMBER 2012 — MAY 2015