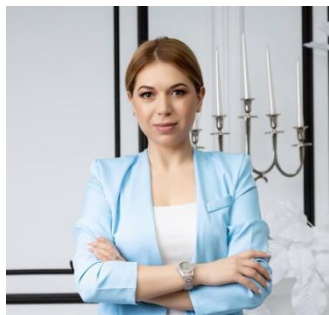


PERSONAL INFORMATION

Lungu Victoria



📍 Republic of Moldova, Cahul Town, bd. Victoriei 16/16, MD-3905

☎ (+373) 79078570

✉ victorialungu1808@gmail.com

Sex Female | Date of birth 18/08/1990 | Nationality Moldavian

JOB APPLIED FOR POSITION PREFERRED JOB STUDIES APPLIED FOR

Project Engineer

WORK EXPERIENCE

10.02.2022 – present

Manager “Perspectiva” NGO

- Writing projects and attracting investments in the Cahul district in areas that support the exploitation of young people's potential, their involvement in the decision-making process, environmental protection, etc.
- Ensuring the implementation of projects in accordance with donor requirements and in accordance with the action plan and logical framework matrix.

25.02.2022 – present

President and Co-founder Ophelia NGO

Coordination, organization and monitoring of the association's activities, in order to achieve its goals:

- Providing assistance and consulting services to local public administration bodies in the process of attracting investments in the field of providing support to women, young people, children, victims of domestic violence, socially vulnerable families, and regarding their social inclusion and in other areas that promote the national, civic values and interests of democracy and the rule of law.
- Creating the necessary infrastructure for the provision of assistance services to victims of gender-based violence and ensuring the sustainability of the Women's Resilience Center

01.03.2022 – 30.11.2022

National consultant in Social Corporate Responsibility UNDP Moldova

- Conceptualizing the activities, determining a practical methodological approach and a work plan for the organization of consultancy, assistance and expertise activities for each key region, based on a common theoretical-methodological approach;
- Organization of all logistical aspects (agendas, institutions to be visited, speakers), transport arrangements, lunches, coffee breaks, inviting participants;

01.04.2022 – 01.07.2022

Project manager

AO Perspectiva

The project "Together for a more colorful and safer childhood implemented by AO Perspectiva with the support of Terre des hommes Moldova in the framework of "Zero tolerance towards family violence in Cahul and Ungheni regions", part of the EVA project "Promoting gender equality in Cahul districts and Ungheni", financed by the European Union and implemented by UN Women".

- Initiation, planning, monitoring, control and completion of projects according to the requirements of the beneficiaries;
- Supervising the implementation of the project and managing the project team and participating in various meetings and all project events, ensuring their adequate preparation.

01.04.2022 – 01.08.2022

Project manager

AO Perspectiva

Together with refugees from Ukraine, implemented by AO Perspectiva with the support of People in Need, financed by the European Union

- Supervising the development of the project and managing the project team and participating in various meetings and all project events, ensuring their adequate preparation;
- Preparation of detailed monthly work plans (execution schedule) and monitors compliance with their implementation

10.02.2022 – 30.07.2023

Project manager

AO Perspectiva

The project "FUND FOR THE SUPPORT OF ENTREPRENEURSHIP FOR CAHUL YOUTH" implemented through the "Grant Program for supporting entrepreneurship funds for young people" financed by the European Union through the East European Foundation

- Recruitment of young people from the NEET category, potential beneficiaries of the grant program;
- Ensuring the support of the young people involved in the project in the process of registering the business, endowment of the enterprise and launching the economic activity.

01.07.2021 – 21.02.2022

Human Resources Specialist

Joint-stock company "Cahul Roads"

- Preparation and drafting of documentation related to the selection and recruitment process, according to the recruitment policy;
- Organizing and conducting preliminary interviews (including telephone interviews) and verifying the candidate's references
- Ensuring that all documentation related to the employment and integration process, subsequent to the selection process, is complete;

01.02.2021 – 21.02.2021

Economist

Joint-stock company "Cahul Roads"

Cahul

- Carrying out the activity in the analysis and monitoring of the economic activity of the company's activity
- Analysis of the company's economic documents and ensuring good financial and economic activity
- Preparation of economic reports and economic-financial analysis of the company

18.06.2018 – 31.12.2020

Project manager

Cahul district Council

"Sustainable development of Cahul Industrial Park as a support structure for regional affairs".

- Assisting in projects implementation;
- Responsible for monitoring and evaluation activities, products, results and project impact
- Monitoring the quantitative and qualitative aspects of all activities in the implementation plan of the project.
- Carrying out visits in the territory at the place of realization of the project in order to collect information about the progress of its implementation;
- Evaluation of the results of the activities carried out based on the indicators approved on the typology given by project.

01.03.2018 – 30.06.2020

Project manager

Cahul district Council

Local manager of the public services project **"Modernization of local public services in the field of water supply and sewerage services in Cahul district"**, implemented by the Agency for International Cooperation of Germany (GIZ) in partnership with the Ministry of Agriculture, Regional Development and Environment and financial support by the European Union, the German Ministry for Economic Cooperation and Development (BMZ), the Government of Sweden, the Government of Romania and the Swiss Agency for Development and Cooperation (SDC).

- Organizing the implementation process and coordinating the project activities at the local level in accordance with the Project Implementation Plan
- Facilitating the relations / communication between the partners / parties involved in the project.
- Ensure proactive dissemination of project information to all stakeholders.
- Monitoring in time the progress achieved towards the proposed objectives, identifying weaknesses, risks and problems, looking for prevention and recovery strategies.
- Organizing working meetings and events related to the implementation of the project, ensuring their proper conduct.
- Participation in meetings, meetings, workshops related to the project activity, as well as the consolidation of professional capacities.
- Participation as a delegated consultant by the beneficiary in the process of public procurement of goods, works and services during the implementation of the project.

01.11.2017 – 28.02.2018

Specialist in communication and public relations

City Hall of Cahul

- Elaboration of press releases, presentations of the institution, articles in the media, website, newsletter, brochures, promotional videos, etc.
- Demand and develop partnerships with relevant media representatives
- Dissemination of information to government institutions, partners, donors, journalists and other audiences that are part of the institution's area of interest
- Organizing and participating in events for the benefit of the institution
- Permanent media coverage of the institution's activities through all relevant media sources.

EDUCATION

2013 – 2015

Management of Euroregional international affairs

Master's degree in the field: "Economics and International Business". Cross-border faculty within the "Dunărea de Jos" University of Galați, Romania

2009 – 2013

Transportation Engineering and Management

Bachelor's degree with the qualification "**Licensed Engineer**", field of study: "Engineering and engineering activities in transport". Faculty of Economics, Engineering and Applied Sciences at the State University "Bogdan Petriceiucu Hasdeu" in Cahul, Republic of Moldova

2008 – 2012

Industrial Pedagogical College of Cahul

College diploma of "Primary School Teacher"

PERSONAL SKILLS

Mother tongue(s) Romanian

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B1	B2	B1	B1	B2
Russian	C2	C2	C2	C2	C2

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user
Common European Framework of Reference for Languages

Communication skills

good communication skills acquired through own experience as a project manager implemented within NGOs and LPAs of level I and II in Cahul

Organisational / managerial skills

- Leadership skills;
- Synthesis and analysis capacity;
- Coordination and organizational skills;
- Punctuality;
- a good knowledge of quality control processes
- The ability to make decisions under stress and deadline.

Job-related skills

Good knowledge of management of projects, good command of project implementation processes

Computer skills

Good command of Microsoft Office™ tools, Word™, Excel™, PowerPoint™,

Driver license

B.

Other information

Publications

Presentations

Projects

Conferences

Seminars

AWARDS

Affiliations

References

Citations

Courses

CERTIFICATION

- 28.02.2022 – 12.03.2022 – Digital education and entrepreneurship course held within the "Women's Digital Center" project.
- 2.06.2019 - 07.09.2019 - Study visit in the field of public procurement and contract management, regarding the implementation of infrastructure projects of the European Union in Romania, South Muntenia Development Region, organized in order to strengthen the capacities of local project managers as well as representatives of regional development agencies in the field of public procurement and contract management, on the implementation of infrastructure projects in the EE and WSS sectors, with EU support. The visit was organized within the public services project "Modernization of local public services in the Republic of Moldova".
- 18.12.2018 - Workshop on annual progress reporting based on results and updating the implementation plan within public service projects. The workshop was organized by the German Agency for International Cooperation (GIZ), within the public service project "Modernization of local public services in the Republic of Moldova" in order to strengthen the capacity of project managers to prepare annual reports on progress and results. with the project implementation plan.
- 5.09.2018 - 6.09.2018 - Workshop on good practices and challenges in results-based monitoring and reporting processes. The workshop was organized by the German Agency for International Cooperation (GIZ), within the project of public services "Modernization of local public services in the Republic of Moldova" in order to exchange experiences on quarterly reporting of progress and results in relation to the plan. implementation of the project, identification and monitoring of risks as well as on the organization of the work of the local steering committees.
- 15.07.2018 - 21.07.2018 - Study visit in the field of inter-community cooperation in the sector of water supply and sewerage services, in Satu Mare Romania

- 1.03.2018 - 2.03.2018 - Workshop on how to implement projects in the field of local public services. The workshop was organized by the Agency for International Cooperation of Germany (GIZ), within the public service project "Modernization of local public services in the Republic of Moldova" in order to strengthen the capacity of participants to plan, implement, monitor and report on public service projects based on quality criteria.