

## SERVICE TENDER SUBMISSION FORM

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**Ref: No. MILL/S/EV/2023 from 08 February 2023**

**Expenditure verification services within the project – “MOVE IT like Lublin” – a Chisinau public transport sustainable development initiative**

**Reference number and date of the Grant Contract: NEAR-TS/ 2020/421-885, 23/12/2020**

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**Please supply one signed** tender (including signed statements of exclusivity and availability from all key experts proposed, if applicable, a completed financial identification form and a completed legal entity file (only for the Leader) and declarations from the Leader and all members (if you are in a consortium), together with three copies. The attachments to this submission form (i.e. declarations, statements, proofs) may be in original or copy. If copies are submitted, the originals must be dispatched to the Contracting Authority upon request. For economic and ecological reasons, we strongly recommend that you submit your files on paper (no plastic folder or divider). We also suggest you use double-sided printing wherever possible. **All data included in this application must concern only the legal entity or entities making the tender.**

Any additional documentation (brochures, letters etc.) sent with your tender will not be taken into consideration. Applications submitted by a **consortium** (i.e. either a permanent, legally-established grouping or a grouping set up informally for a specific tender procedure) must follow the instructions applicable to the consortium leader and its members.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. With regard to technical and professional criteria, an economic operator may only rely on the capacities of other entities where the latter will perform the works or services for which these capacities are required. If they do, they must prove to the contracting authority that they have the resources needed to perform the contract, for example by producing a commitment from those entities to place resources at their disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and nationality as the economic operator, as well as the relevant selection criteria.

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### **1 SUBMITTED by (i.e. the identity of the Tenderer)**

	<b>Name(s) of legal entity or entities making this application</b>	<b>Nationality<sup>1</sup></b>
<b>Leader<sup>2</sup></b>	<b>Audit Company ”Primaudit Company” LLC</b>	<b>MD</b>
<b>Member</b>	<b>No consortium</b>	
<b>Etc.</b>		

## 2 CONTACT PERSON (for this tender)

<b>Name</b>	<b>Catalina Clasevici</b>
<b>Organisation</b>	<b>Audit Company "Primaudit Company" LLC</b>
<b>Address</b>	<b>96/1 Bucuresti str. 27 apt, Chisinau City, Republic of Moldova</b>
<b>Telephone</b>	<b>Mob.: +37360444434</b>
<b>Fax</b>	<b>tel./fax +373-22-211-388</b>
<b>e-mail</b>	<a href="mailto:primaudit.company@mail.ru">primaudit.company@mail.ru</a> web page: <a href="http://www.primaudit.md">www.primaudit.md</a>

## 3 ECONOMIC AND FINANCIAL CAPACITY<sup>3</sup>

Please complete the following table of financial data<sup>4</sup> based on your annual accounts and your latest projections. If annual accounts are not yet available for the current year or past year, please provide your latest estimates in the columns marked with \*\*. Figures in all columns must be calculated on the same basis to allow a direct, year-on-year comparison to be made (or, if the basis has changed, please provide an explanation of the change as a footnote to the table). When the current ratio is set as selection criterion, for non-for-profit organisations the ratio has to be calculated without taking into account within the current liabilities the pre-financing received from donors for ongoing projects. Any other clarification or explanation which is judged necessary may also be provided. If the tenderer is a public body, please provide equivalent information.

<b>Financial data</b> Data requested in this table must be consistent with the selection criteria set in the contract notice	<b>2 years before last year<sup>5</sup></b> <b>2020</b> <b>EUR</b>	<b>Year before last year<sup>5</sup></b> <b>2021</b> <b>EUR</b>	<b>Last year<sup>5</sup></b> <b>2022</b> <b>EUR</b>	<b>Average<sup>6</sup></b> <b>EUR</b>	<b>[Past-year EUR]**</b>	<b>[Current year EUR]**</b>
Annual turnover <sup>7</sup> , excluding this contract	38 839	77 691	95 375	70 635		20 308
Current Assets <sup>8</sup>	42 646	81 458	75 803	66 635		77 803
Current Liabilities <sup>9</sup>	3 741	13 877	36 444	18 020		20 444
[Current ratio (current assets/current liabilities)]	11,40	5,87	2,08	3,70		3,81

## 4 STAFF

Please provide the following statistics on staff for the current year and the two previous years.<sup>10</sup>

Annual Manpower	Year before past year		Past year		Current year		Period average	
	Overall	Relevant fields <sup>11</sup>	Overall	Relevant fields <sup>11</sup>	Overall	Relevant fields <sup>11</sup>	Overall	Relevant fields <sup>11</sup>
Permanent staff <sup>12</sup>	5	4	5	4	5	4	5	4
Other staff <sup>13</sup>	2	2	2	2	2	2	2	2
Total	7	6	7	6	7	6	7	6
Permanent staff as a proportion of total staff (%)	71 %	71 %	71 %	71 %	71 %	71 %	71 %	71 %

## 5 AREAS OF SPECIALISATION

Please fill in the table below to indicate any areas of specialist knowledge related to this contract for each legal entity making this tender. State the type of area of specialisation as the row heading and use the name of the legal entity as the column headings. Indicate the areas of specialist knowledge each legal entity has by placing a tick (✓) in the box corresponding to the specialisation in which it has significant experience. **Maximum 10 specialisations.**

	Leader	Member 2	Member 3	Etc.
Relevant specialisation 1	Examines the factual information in the Financial Report of the Lead Beneficiary and compares it with the terms and	----	----	----

	conditions of the Grant Contract			
Relevant specialisation 2	verification of the eligibility of the expenditures of the Grant Contract	-----	-----	-----
Etc. <sup>11</sup>	Checks that the Consolidated Financial Report uses the same revenue and expenditure headings as the underlying financial reports for reporting both budget and actual amounts	-----	-----	-----

## 6 EXPERIENCE

Please fill in the table below to summarise the main projects related to this contract carried out over the past 5 years<sup>12</sup> by the legal entity or entities making this tender. The number of references to be provided must not exceed 15 for the entire tender.

<b>Ref no (maximum 15)</b>	<b>Project title</b>		<b>MIS – ETC - 1605</b>					
<b>Name of legal entity</b>	<b>Country</b>	<b>Overall contract value (EUR)<sup>13</sup></b>	<b>Proportion carried out by legal entity (%)<sup>18</sup></b>	<b>No of staff provided</b>	<b>Name of client</b>	<b>Origin of funding</b>	<b>Dates (start/end)<sup>14</sup></b>	<b>Name of consortium members, if any</b>
Primaudit Company LLC	MD	2 042 495	100	2	Durlesti City Hall	UE, RO-MD 2014-2020	2015/2017	No consortium
<b>Detailed description of project</b>						<b>Type and scope of services provided<sup>15</sup></b>		
Eco-Cities-A Common vision in the Cross Border Area						Expenditure verification within the project		
<b>Ref no (maximum 15)</b>	<b>Project title</b>		<b>SEE/D/0297/4.1/X</b>					
<b>Name of legal entity</b>	<b>Country</b>	<b>Overall contract value (EUR)<sup>16</sup></b>	<b>Proportion carried out by legal entity (%)<sup>18</sup></b>	<b>No of staff provided</b>	<b>Name of client</b>	<b>Origin of funding</b>	<b>Dates (start/end)<sup>17</sup></b>	<b>Name of consortium members, if any</b>
Primaudit Company LLC	MD	102 430	100	1	Balti City Hall	UE, RO-MD 2014-2020	2015/2016	No consortium
<b>Detailed description of project</b>						<b>Type and scope of services provided<sup>18</sup></b>		
Strategic territorial agendas for small and middle – sized towns, urban systems (STATUS)						Expenditure verification within the project		
<b>Ref no (maximum 15)</b>	<b>Project title</b>		<b>MIS – ETC - 1544</b>					
<b>Name of legal entity</b>	<b>Country</b>	<b>Overall contract value (EUR)<sup>19</sup></b>	<b>Proportion carried out by legal entity (%)<sup>18</sup></b>	<b>No of staff provided</b>	<b>Name of client</b>	<b>Origin of funding</b>	<b>Dates (start/end)<sup>20</sup></b>	<b>Name of consortium members, if any</b>
Primaudit Company LLC	MD	2 402 301	100	2	Singera City Hall	UE, RO-MD 2014-2020	2015/2018	No consortium
<b>Detailed description of project</b>						<b>Type and scope of services provided<sup>21</sup></b>		
The reduction of pollution effects and soil erosion through the extension of management capacity of waste water						Expenditure verification within the project		

Ref no (maximum 15)	Project title		Grant Contract No. 2017/393-418					
Name of legal entity	Country	Overall contract value (EUR) <sup>22</sup>	Proportion carried out by legal entity (%) <sup>18</sup>	No of staff provided	Name of client	Origin of funding	Dates (start/end) <sup>23</sup>	Name of consortium members, if any
Primaudit Company LLC	MD	643 545	100	2	Edinet City Hall	UE	2018/2020	No consortium
Detailed description of project						Type and scope of services provided <sup>24</sup>		
Edinet-economic growth pole in North region of Moldova						Expenditure verification within the project		
Ref no (maximum 15)	Project title		RMCO 4.3/1-5.2					
Name of legal entity	Country	Overall contract value (EUR) <sup>25</sup>	Proportion carried out by legal entity (%) <sup>18</sup>	No of staff provided	Name of client	Origin of funding	Dates (start/end) <sup>26</sup>	Name of consortium members, if any
Primaudit Company LLC	MD	5 000 000	100	2	Customs Service of RM	UE, RO-MD 2014-2020	2019/2020	No consortium
Detailed description of project						Type and scope of services provided <sup>27</sup>		
”Rehabilitation and modernization of the customs offices from the Romanian/Moldavian border, respectively the public finances and fiscal-fiscal responsibility customs offices of Albița - Leușeni, Sculeni – Sculeni and Giurgiulești – Giurgiulești”						Expenditure verification within the project		

Ref no (maximum 15)	Project title		COMINF/3.1/1-5.2					
Name of legal entity	Country	Overall contract value (EUR) <sup>28</sup>	Proportion carried out by legal entity (%) <sup>18</sup>	No of staff provided	Name of client	Origin of funding	Dates (start/end) <sup>29</sup>	Name of consortium members, if any
Primaudit Company LLC	MD	5 000 000	100	2	Ministry of Internal Affairs	UE, RO-MD 2014-2020	2021/2022	No consortium
Detailed description of project						Type and scope of services provided <sup>30</sup>		
”Communication infrastructure”						Expenditure verification within the project		
Ref no (maximum 15)	Project title		Grant Contract No. NEAR-TS/ 2020/421-885					
Name of legal entity	Country	Overall contract value (EUR) <sup>31</sup>	Proportion carried out by legal entity (%) <sup>18</sup>	No of staff provided	Name of client	Origin of funding	Dates (start/end) <sup>32</sup>	Name of consortium members, if any
Primaudit Company LLC	MD	3 500 000	100 Report for 1/02/2021 – 1/02/2022	4	City Hall of Chisinau Municipality	UE	2021/2022	No consortium
Detailed description of project						Type and scope of services provided <sup>33</sup>		
“MOVE IT like Lublin” – a Chisinau public transport sustainable development initiative						Expenditure verification within the project		

## 7 DECLARATIONS

As part of their tender, each legal entity identified under point 1 of this tender, including every consortium member, must submit a signed declaration using the attached format. The declaration may be in original or in copy. If copies are submitted, the originals must be sent to the Contracting Authority upon request.

Moreover, each legal entity identified under point 1 of this application, including every consortium member, and each capacity-providing entity (if any) must submit a signed declaration of honour on exclusion and selection criteria (form A14 available at the following link: <http://ec.europa.eu/europeaid/prag/annexes.do?chapterTitleCode=A> ).

## 8 STATEMENT

I, the undersigned, being the authorised signatory of the above tenderer (for a consortium, this must include all consortium members), hereby declare that we have examined and accept without reserve or restriction the entire contents of the tender dossier for the tender procedure referred to above. We offer to provide the services requested in the tender dossier on the basis of the following documents, which comprise our Technical offer, and our Financial offer, which is submitted in a separate, sealed envelope:

- ☐ Organisation & Methodology
- ☐ Key experts (comprising a list of the key experts and their CVs), if required
- ☐ Tenderer's declarations (for a consortium, two from each consortium member)
- ☐ Statements of exclusivity and availability signed by each of the key experts, if required
- ☐ Completed financial identification form (see Annex VI to the draft contract) providing details of the bank account into which payments under the proposed contract should be made in the event that we are awarded the contract (or the financial identification number or a copy of the financial identification form provided to the Contracting Authority on an earlier occasion, unless it has changed in the meantime)
- ☐ Completed legal entity file (or the legal entity number allocated. Alternatively a copy of the legal entity file provided to the Contracting Authority on an earlier occasion, unless the legal status has changed in the meantime)
- ☐ Duly authorised signature: an official document (statutes, power of attorney, notary statement, etc.) proving that the person who signs on behalf of the company/joint venture/consortium is duly authorised to do so.
- ☐ Documentary proof or statements required under the law of the country where we are effectively established (or each of the companies in case of a consortium), to show that we do not fall into any of the exclusion situations listed in Section 2.3.3 of the Practical Guide. This evidence or these documents or statements must carry a date, which is not more than one year before the date of submission of the tender. In addition, a statement is furnished stating that the situations described in these documents have not changed since then.
- ☐ Documentary evidence of the financial and economic capacity as well as the technical and professional capacity according to the selection criteria specified. This tender is subject to acceptance within the validity period stipulated in clause 6 of the Instructions to tenderers.

We understand that our tender may be rejected if we propose key experts who have been involved in preparing this project or employ them as advisers in the preparation of our tender. We also understand that this may mean exclusion from other tender procedures and contracts funded by the EU/EDF.



We are fully aware that, for a consortium, the composition of the consortium cannot be changed in the course of the tender procedure, unless the Contracting Authority has given its prior approval in writing. We are also aware that the consortium members have joint and several liability towards the Contracting Authority concerning participation in the above tender procedure and any contract awarded to us as a result of it.

We understand that entities upon whose capacity we rely with regard to economic and financial criteria, become jointly and severally liable for the performance of the contract.

Signed on behalf of the Tenderer

<b>Name</b>	<b>Catalina Clasevici</b>
<b>Signature</b>	
<b>Date</b>	<b>13.03.2023</b>

IDNO: 1010600044259  
IBAN: MD15EX0000002251695620MD  
BC Eximbank SA, filiala nr.11 Chişinău

CHIŞINĂU str. BUCUREŞTI 96/1 ap. 27  
TEL. / FAX : 0 (22) 211 388  
MOB. : 060444434  
e-mail: [primaudit.company@mail.ru](mailto:primaudit.company@mail.ru)

Nr. 13/03 – 26 from 13 March 2023

To your ref. MILL/S/EV/2023  
From 08 February 2023

***City Hall of Chisinau Municipality***

**Address: 83 Stefan cel Mare blvd, Chisinau City**

**Your ref: MILL/S/EV/2023 from 08.02.2023**

**TENDERER'S DECLARATION**

Dear Sir/Madam

In response to your letter of invitation for the above contract we, **Audit Company "Primaudit Company" LLC**, hereby declare that we:

- are submitting this tender on an individual basis for this contract. We confirm that we are not participating in any other tender for the same contract in any form (as a member, leader, in a consortium or as an individual candidate);
- agree to abide by the ethics clauses in Section 13 of the Instructions to Tenderers, have not been involved in the preparation of the project which is the subject of this tender procedure unless it is proved that the involvement in previous stages of the project does not constitute unfair competition, and have no professional conflicting interests and/or any relation with other tenderers or other parties in the tender procedure or behaviour which may distort competition at the time of submission of this tender according to Section 2.3.6. of the Practical Guide;
- we are not part of a group or network and have only included data in the tender form concerning the resources and experience of our legal entity;
- will inform the Contracting Authority immediately if there is any change in the above circumstances at any stage during the implementation of the tasks;
- fully recognise and accept that if the above-mentioned persons participate in spite of being in any of the situations listed in Section 2.3.3.1. of the Practical Guide or if the declarations or information provided prove to be false they may be subject to rejection from this procedure and to administrative sanctions in the form of exclusion and financial penalties representing 2 % to 10 % of the total estimated value of the contract being awarded and that this information may be published on the Commission website in accordance with the conditions set in Section 2.3.4. of the Practical Guide;
- are aware that, for the purposes of safeguarding the EU's financial interests, our personal data may be transferred to internal audit services, to the European Court of Auditors, to the Financial Irregularities Panel or to the European Anti-Fraud Office.

We understand that our tender and the expert may be excluded if we propose the same key expert as another tenderer or if we propose a key expert who is engaged in an EU/EDF financed project if the input from his/her position in that contract could be required on the same dates as his/her work under this contract.

We understand that if we fail to respond within the delay after receiving the notification of award, or if the information provided is proved false, the award may be considered null and void.

## Declaration on honour on exclusion criteria and selection criteria

The undersigned **Catalina Clasevici**, representing:

<i>(only for natural persons)</i> himself or herself	<i>(only for legal persons)</i> the following legal person:
<p>ID or passport number:</p> <p><b>2004088007751</b></p> <p><b>Catalina Clasevici</b></p>	<p>Full official name: <b>Audit Company "Primaudit Company"</b></p> <p>Official legal form: <b>Limited Liability Company</b></p> <p>Statutory registration number: <b>1010600044259</b></p> <p>Full official address: <b>27 apt, 96/1 str Bucuresti, Chisinau City</b></p> <p><b>Republic of Moldova</b></p> <p>VAT registration number: 0508970</p> <p><b>Audit Company "Primaudit Company" LLC</b></p>

### I – Situation of exclusion concerning the person

(1) declares that the above-mentioned person is in one of the following situations:	YES	NO
(a) it is bankrupt, subject to insolvency or winding up procedures, its assets are being administered by a liquidator or by a court, it is in an arrangement with creditors, its business activities are suspended or it is in any analogous situation arising from a similar procedure provided for under national legislation or regulations;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(b) it has been established by a final judgement or a final administrative decision that the person is in breach of its obligations relating to the payment of taxes or social security contributions in accordance with the law of the country in which it is established, with those of the country in which the contracting authority is located or those of the country of the performance of the contract;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(c) it has been established by a final judgement or a final administrative decision that the person is guilty of grave professional misconduct by having violated applicable laws or regulations or ethical standards of the profession to which the person belongs, or by having engaged in any wrongful conduct which has an impact on its professional credibility where such conduct denotes wrongful intent or gross negligence, including, in particular, any of the following:		
(i) fraudulently or negligently misrepresenting information required for the verification of the absence of grounds for exclusion or the fulfilment of selection criteria or in the performance of a contract;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(ii) entering into agreement with other persons with the aim of distorting competition;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(iii) violating intellectual property rights;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(iv) attempting to influence the decision-making process of the contracting authority during the award procedure;	<input type="checkbox"/>	<input checked="" type="checkbox"/>

(v) attempting to obtain confidential information that may confer upon it undue advantages in the award procedure;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(d) it has been established by a final judgement that the person is guilty of the following:		
(i) fraud, within the meaning of Article 1 of the Convention on the protection of the European Communities' financial interests, drawn up by the Council Act of 26 July 1995;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(ii) corruption, as defined in Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of EU Member States, drawn up by the Council Act of 26 May 1997, and in Article 2(1) of Council Framework Decision 2003/568/JHA, as well as corruption as defined in the legal provisions of the country where the contracting authority is located, the country in which the person is established or the country of the performance of the contract;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(iii) participation in a criminal organisation, as defined in Article 2 of Council Framework Decision 2008/841/JHA;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(iv) money laundering or terrorist financing, as defined in Article 1 of Directive 2005/60/EC of the European Parliament and of the Council;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(v) terrorist-related offences or offences linked to terrorist activities, as defined in Articles 1 and 3 of Council Framework Decision 2002/475/JHA, respectively, or inciting, aiding, abetting or attempting to commit such offences, as referred to in Article 4 of that Decision;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(vi) child labour or other forms of trafficking in human beings as defined in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(e) the person has shown significant deficiencies in complying with the main obligations in the performance of a contract financed by the Union's budget, which has led to its early termination or to the application of liquidated damages or other contractual penalties, or which has been discovered following checks, audits or investigations by an Authorising Officer, OLAF or the Court of Auditors;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(f) it has been established by a final judgment or final administrative decision that the person has committed an irregularity within the meaning of Article 1(2) of Council Regulation (EC, Euratom) No 2988/95;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(g) for the situations of grave professional misconduct, fraud, corruption, other criminal offences, significant deficiencies in the performance of the contract or irregularity, the applicant is subject to:  i.facts established in the context of audits or investigations carried out by the Court of Auditors, OLAF or internal audit, or any other check, audit or control performed under the responsibility of an authorising officer of an EU institution, of a European office or of an EU agency or body;  ii.non-final administrative decisions which may include disciplinary measures taken by the competent supervisory body responsible for the verification of the application of standards of professional ethics;  iii.decisions of the ECB, the EIB, the European Investment Fund or international organisations;	<input type="checkbox"/>	<input checked="" type="checkbox"/>

iv. decisions of the Commission relating to the infringement of the Union's competition rules or of a national competent authority relating to the infringement of Union or national competition law; or		
v. decisions of exclusion by an authorising officer of an EU institution, of a European office or of an EU agency or body.		

## II – Situations of exclusion concerning natural persons with power of representation, decision-making or control over the legal person

*Not applicable to natural persons, Member States and local authorities*

(2) declares that a natural person who is a member of the administrative, management or supervisory body of the above-mentioned legal person, or who has powers of representation, decision or control with regard to the above-mentioned legal person (this covers company directors, members of management or supervisory bodies, and cases where one natural person holds a majority of shares) is in one of the following situations:	YES	NO	N/A
Situation (c) above (grave professional misconduct)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Situation (d) above (fraud, corruption or other criminal offence)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Situation (e) above (significant deficiencies in performance of a contract )	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Situation (f) above (irregularity)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## III – Situations of exclusion concerning natural or legal persons assuming unlimited liability for the debts of the legal person

(3) declares that a natural or legal person that assumes unlimited liability for the debts of the above-mentioned legal person is in one of the following situations:	YES	NO	N/A
Situation (a) above (bankruptcy)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Situation (b) above (breach in payment of taxes or social security contributions)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## IV – Grounds for rejection from this procedure

(4) declares that the above-mentioned person:	YES	NO
(h) has distorted competition by being previously involved in the preparation of procurement documents for this procurement procedure.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

## V – Remedial measures

If the person declares one of the situations of exclusion listed above, it must indicate measures it has taken to remedy the exclusion situation, thus demonstrating its reliability. This may include e.g. technical, organisational and personnel measures to prevent further occurrence, compensation of damage or payment of fines. The relevant documentary evidence which illustrates the remedial measures taken must be provided in annex to this declaration. This does not apply for situations referred in point (d) of this declaration.

## VI – Evidence upon request

Upon request and within the time limit set by the contracting authority the person must provide information on the persons that are members of the administrative, management or supervisory body. It must also provide the following evidence concerning the person itself and concerning the natural or legal persons which assume unlimited liability for the debt of the person:

For situations described in (a), (c), (d) or (f), production of a recent extract from the judicial record is required or, failing that, an equivalent document recently issued by a judicial or administrative authority in the country of establishment of the person showing that those requirements are satisfied.

For the situation described in point (a) or (b), production of recent certificates issued by the competent authorities of the State concerned are required. These documents must provide evidence covering all taxes and social security contributions for which the person is liable, including for example, VAT, income tax (natural persons only), company tax (legal persons only) and social security contributions. Where any document described above is not issued in the country concerned, it may be replaced by a sworn statement made before a judicial authority or notary or, failing that, a solemn statement made before an administrative authority or a qualified professional body in its country of establishment.

The person is not required to submit the evidence if it has already been submitted for another procurement procedure. The documents must have been issued no more than one year before the date of their request by the contracting authority and must still be valid at that date.

The signatory declares that the person has already provided the documentary evidence for a previous procedure and confirms that there has been no change in its situation:

Document	Full reference to previous procedure

## VII – Selection criteria

(5) declares that the above-mentioned person complies with the selection criteria applicable to it individually as provided in the tender specifications:	YES	NO	N/A
(a) It has the legal and regulatory capacity to pursue the professional activity needed for performing the contract as required in section [ <i>Service Contract Notice; General Condition for Service Contract; Instructions to Tenderers; Terms of Reference</i> ] of the tender specifications;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(b) It fulfills the applicable economic and financial criteria indicated in section [ <i>Service Contract Notice; General Condition for Service Contract; Instructions to Tenderers; Terms of Reference</i> ] of the tender specifications;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(c) It fulfills the applicable technical and professional criteria indicated in section [ <i>Service Contract Notice; General Condition for Service Contract; Instructions to Tenderers; Terms of Reference</i> ] of the tender specifications.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(6) if the above-mentioned person is the <b>sole tenderer</b> or the <b>leader in case of joint tender</b> , declares that:	YES	NO	N/A
(d) the tenderer, including all members of the group in case of joint tender and including subcontractors if applicable, complies with all the selection criteria for which a consolidated assessment will be made	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

as provided in the tender specifications.			
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## VII – Evidence for selection

The signatory declares that the above-mentioned person is able to provide the necessary supporting documents listed in the relevant sections of the tender specifications and which are not available electronically upon request and without delay.

The person is not required to submit the evidence if it has already been submitted for another procurement procedure. The documents must have been issued no more than one year before the date of their request by the contracting authority and must still be valid at that date.

The signatory declares that the person has already provided the documentary evidence for a previous procedure and confirms that there has been no change in its situation:

Document	Full reference to previous procedure

*The above-mentioned person may be subject to rejection from this procedure and to administrative sanctions (exclusion or financial penalty) if any of the declarations or information provided as a condition for participating in this procedure prove to be false.*

Full name: **Catalina Clasevici**

Signature: \_\_\_\_\_

Date: **13.03.2023**

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- <sup>1</sup> Country in which the legal entity is registered.
  - <sup>2</sup> Add/delete additional lines for consortium members as appropriate. **Note** that a subcontractor is not considered to be a consortium member for the purposes of this application form. Subsequently, data on subcontractors must not appear in the data related to the economic, financial and professional capacity. If this application is submitted by an individual legal entity, the name of that legal entity should be entered as 'Leader' (and all other lines should be deleted). Any change in the identity of the Leader and/or any consortium members between the deadline for receipt of applications indicated in the Contract notice and the award of the contract is not permitted without the prior written consent of the Contracting Authority.
  - <sup>3</sup> Natural persons must prove their capacity in accordance with the selection criteria and by the appropriate means.
  - <sup>4</sup> If this application is submitted by a consortium, the data in the table must be the sum of the data in the corresponding tables in the declarations provided by the consortium members — see point 7 of this application form. Consolidated data are not requested for financial ratios.
  - <sup>5</sup> Last year = last accounting year for which the entity's accounts have been closed.
  - <sup>6</sup> Amounts entered in the 'Average' column must be the mathematical average of the amounts entered in the three preceding columns of the same row.
  - <sup>7</sup> The gross inflow of economic benefits (cash, receivables, other assets) generated from the ordinary operating activities of the enterprise (such as sales of goods, sales of services, interest, royalties, and dividends) during the year.
  - <sup>8</sup> A balance sheet account that represents the value of all assets that are reasonably expected to be converted into cash within one year in the normal course of business. Current assets include cash, accounts receivable, inventory, marketable securities, prepaid expenses and other liquid assets that can be readily converted to cash.
  - <sup>9</sup> A company's debts or obligations that are due within one year. Current liabilities appear on the company's balance sheet and include short term debt, accounts payable, accrued liabilities and other debts.
  - <sup>10</sup> If this application is submitted by a consortium, the data in the table above must be the sum of the data in the corresponding tables in the declarations provided by the consortium members — see point 7 of this application form.
  - <sup>11</sup> Add / delete additional lines and/or rows as appropriate. If this application is submitted by an individual legal entity, the name of the legal entity should be entered as 'Leader' (and all other columns should be deleted).
  - <sup>12</sup> For framework contracts, only specific contracts corresponding to assignments implemented under such framework contracts shall be considered.
  - <sup>13</sup> The effect of inflation will not be taken into account.
  - <sup>14</sup> If the reference contract is only partially completed, please quote the percentage and value which has been completed.
  - <sup>15</sup> When supporting documents are to be issued by contracting authorities after the date of publication of PRAG 2014, please also indicate the function of key experts provided, whether belonging or not to permanent staff, and the number of months each of them worked on the project.
  - <sup>16</sup> The effect of inflation will not be taken into account.
  - <sup>17</sup> If the reference contract is only partially completed, please quote the percentage and value which has been completed.
  - <sup>18</sup> When supporting documents are to be issued by contracting authorities after the date of publication of PRAG 2014, please also indicate the function of key experts provided, whether belonging or not to permanent staff, and the number of months each of them worked on the project.
  - <sup>19</sup> The effect of inflation will not be taken into account.
  - <sup>20</sup> If the reference contract is only partially completed, please quote the percentage and value which has been completed.
  - <sup>21</sup> When supporting documents are to be issued by contracting authorities after the date of publication of PRAG 2014, please also indicate the function of key experts provided, whether belonging or not to permanent staff, and the number of months each of them worked on the project.



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- <sup>22</sup> The effect of inflation will not be taken into account.
- <sup>23</sup> If the reference contract is only partially completed, please quote the percentage and value which has been completed.
- <sup>24</sup> When supporting documents are to be issued by contracting authorities after the date of publication of PRAG 2014, please also indicate the function of key experts provided, whether belonging or not to permanent staff, and the number of months each of them worked on the project.
- <sup>25</sup> The effect of inflation will not be taken into account.
- <sup>26</sup> If the reference contract is only partially completed, please quote the percentage and value which has been completed.
- <sup>27</sup> When supporting documents are to be issued by contracting authorities after the date of publication of PRAG 2014, please also indicate the function of key experts provided, whether belonging or not to permanent staff, and the number of months each of them worked on the project.
- <sup>28</sup> The effect of inflation will not be taken into account.
- <sup>29</sup> If the reference contract is only partially completed, please quote the percentage and value which has been completed.
- <sup>30</sup> When supporting documents are to be issued by contracting authorities after the date of publication of PRAG 2014, please also indicate the function of key experts provided, whether belonging or not to permanent staff, and the number of months each of them worked on the project.
- <sup>31</sup> The effect of inflation will not be taken into account.
- <sup>32</sup> If the reference contract is only partially completed, please quote the percentage and value which has been completed.
- <sup>33</sup> When supporting documents are to be issued by contracting authorities after the date of publication of PRAG 2014, please also indicate the function of key experts provided, whether belonging or not to permanent staff, and the number of months each of them worked on the project.