

Report Number: QIP-ASI176121**Audit Date :** 03 May, 2017

This report is issued by Focus Technology Co., Ltd. (Made-in-China.com) and the supervising inspectorate (SGS-CSTC Standards Technical Services Co., Ltd.) to confirm that:

Company Name : Hejian BH Glass Products Co., Ltd.
河间市碧海佳玉玻璃制品有限公司

Showroom : <http://hbbhij.en.made-in-china.com>

Address : East of Road, North 1.5KM, Bao Cang High-Speed Hejian Export, Dahe Road, Hejian City, Cangzhou City, Hebei Province, China

Product : Glass Water Pipe, Smoking Pipe, Tea Pot, Glass Cup

has been on site audited for the Following Scope of Activity

1. General Information
2. Foreign Trade Capacity
3. Product Research & Development Capacity
4. Production Capacity & Quality Control
5. Working Environment
6. Energy Saving and Emission Reduction
7. Photos

**General Comments:**

Hejian BH Glass Products Co., Ltd. is a manufacturer with 35 employees; it was established in 2014, located in East of Road, North 1.5KM, Bao Cang High-Speed Hejian Export, Dahe Road, Hejian City, Cangzhou City. The workshops occupy an area of 2,000 square meters. Hejian BH Glass Products Co., Ltd. has successful trading experience in domestic.

A handwritten signature in blue ink, appearing to read 'Liu Ming'.

Sign for and on behalf of
SGS-CSTC Standards Technical Services Co., Ltd.



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Page No.: 1 of 16

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SUPPLIER ASSESSMENT REPORT

Audited Company	Hejian BH Glass Products Co., Ltd.		
Audited Site:	East of Road, North 1.5KM, Bao Cang High-Speed Hejian Export, Dahe Road, Hejian City, Cangzhou City, Hebei Province, China		
Consigner of Assessment	Made-in-China.com		
Audit Type	☒ Initial Audit ☐ Re-audit		
Audit Date	03 May, 2017	Verify Report	www.sgs.com/ecv
Auditor	Victor Wu	Reviewed by	Simon Wang

CONTENTS

- ☒ **Part A: General Information**
 - Section 1: Company Overview
 - Section 2: Human Resources
- ☒ **Part B: Foreign Trade Capacity**
 - Section 1: Export Overall Situation
 - Section 2: Export Business Capacity
 - Section 3: Supplier Management
 - Section 4: After-sales Service Capacity
- ☒ **Part C: Product Research & Development Capacity**
 - Section 1: Product Research & Development Capacity
- ☐ **Part D: Management System and Product Certification**
 - Section 1: Management System(s) and Product Certification
- ☒ **Part E: Production Capacity & Quality Control**
 - Section 1: Production Capacity Section
 - Section 2: Production Process Control
- ☐ **Part F: Financial Position**
 - Section 1: Financial Data
 - Section 2: Key Performance Indications
 - Section 3: Banking
 - Section 4: Product Insurance
- ☒ **Part G: Working Environment**
 - Section 1: Working Environment
- ☒ **Part H: Energy Saving and Emission Reduction**
 - Section 1: Environmental Management
 - Section 2: Water, Gas and Noise Control
- ☐ **Part I: Industry Information**
 - Section 1: Industry Information
- ☒ **Part J: Photos**
 - Section 1: Photos of Documents
 - Section 2: Photos of Company



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Page No.: 2 of 16

SGS-CSI Standards Technical Services Co., Ltd.
Consumer and

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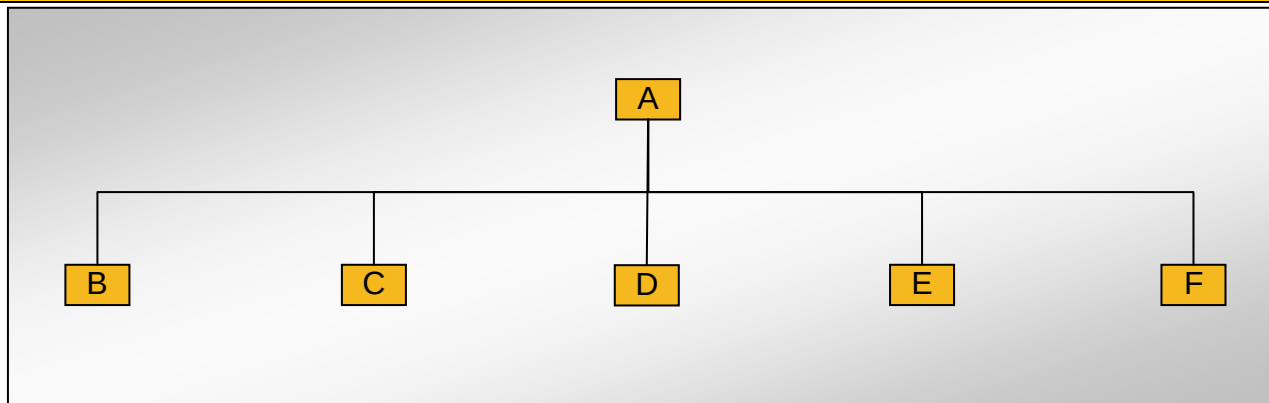
Part A: General Information

Section 1: Company Overview

1.1 Legal Validity			
Does the company have a valid business license?	☒ Yes ☐ No ☐ Others	Registration Number	911309843083985028
Year of established	22 Aug., 2014	Valid Date	21 Aug., 2034
Registered address	East of Road, North 1.5KM, Bao Cang High-Speed Hejian Export, Dahe Road, Hejian City, Cangzhou City, Hebei Province, China		
Actual address	East of Road, North 1.5KM, Bao Cang High-Speed Hejian Export, Dahe Road, Hejian City, Cangzhou City, Hebei Province, China		
Does the company in abnormal operation status list of industrial and commercial bureau?	No		
Registered capital	RMB 500,000		
Name of legal representative	Mr. Qinghua Bai		
Business scope	Production and sales of glass handicraft, glass household products, water glass bottle, glass water pipe, glass tea set, glass cup, glass coffee set and glass candle holder; The company's import and export business; Sales of supporting silicone products, stainless steel products and plastic products.		
1.2 Basic Information			
Contact person	Mr. Qinghua Bai		
Phone number	0086-317-3675000	Fax number	0086-317-3675000
URL/Web address	http://www.hbbhjy.com		
Company type	☒ Manufacturer ☐ Trading Company ☐ Combined ☐ Group Corporation		
Type of ownership	☒ Limited Company ☐ Public Company ☐ Foreign joint venture ☐ State-Owned ☐ Private Owner ☐ Wholly foreign-owned enterprises		
Associated company	Nil		
Products manufactured / sold scope	Glass Water Pipe, Smoking Pipe, Tea Pot, Glass Cup		
1.3 Company Building Information			
According to: ☐ Land certificate ☐ Real estate certificate ☒ Lease agreement ☐ Observation Estimated on site The company area 2,500 square meters The land occupies 4,000 square meters. The offices occupy 500 square meters. The workshops occupy 2,000 square meters.			

Section 2: Human Resources

2.1 Company Chart



2.2 Explanation of Code and Employee Details

Code	Department	Number of employees
A	Manager/Supervisor	1
B	Financial Dept.	2
C	Business Dept.	3
D	Admin. Dept.	6
E	Production Dept.	21
F	Technical Dept.	2
Number in total:		35

2.3 Key Staff

Title	Full name	Education	Working experience for this trade / total experience
General Manager	Mr. Qinghua Bai	College	30/30 years

Remark: Above information of key staff was based on interview with company representative.

Part B: Foreign Trade Capacity

Section 1: Export Overall Situation

1.1 Export Overall Situation	
Does the company have a valid Import and Export license?	☐ Yes ☒ No
The import and export enterprise code.	N/A
The number of foreign trading staff with relevant trading experience.	☐ within 1 year staff ☒ 6-10 years 1 staff ☐ 1-5 years 1 staff ☐ over 10 years staff Total 2 staffs
The language freely used by foreign trade staff	☒ English ☐ others:
Annual revenue of previous year	Confidential
Annual export revenue of previous year	Confidential
Estimated export revenue for this year.	Confidential
Overseas agent / branch	☐ Yes ☒ No
Nearest port	Tianjin Port
Acceptable quotation terms	☒ FOB ☒ CIF ☒ CFR Other: EXW
Acceptable payment terms	☐ LC ☒ T/T ☐ D/P ☐ PayPal ☒ Western Union ☐ Small-amount payment
Average lead time (Peak Season)	☒ within 15 workday ☐ one month ☐ 2-3 months ☐ 4-6 months ☐ 6-12 months ☐ more time
Average lead time (Off Season)	☒ within 15 workday ☐ one month ☐ 2-3 months ☐ 4-6 months ☐ 6-12 months ☐ more time

Section 2: Export Business Capacity

2.1 Market Distribution (please list top three areas)		
Market	Main Product	Main client
☐ North America		
☐ South America		
☐ Europe		
☐ Southeast Asia/ Mideast		
☐ Africa		
☐ East Asia (Japan/ South Korea)		
☐ Australia		
☒ Domestic	Glass Water Pipe, Smoking Pipe, Tea Pot, Glass Cup	Confidential
☐ Others		

Section 3: Supplier Management

3.1 Supplier Management		
Item	Content	Observations /Comments
1	Does the company establish and implement an effective suppliers' assessment procedure?	☐ Have the written procedures and followed records ☒ Have the written procedures but no records ☐ Have relevant records without written procedure ☐ No written procedures or followed records ☐ Other
2	Does the company have an updated list of approved suppliers?	☐ The approved suppliers list was updated in _____ ☐ Have the written suppliers without approved signature or date. ☒ Provided some suppliers names ☐ No approved suppliers list ☐ Other

Section 4: After-sales Service Capacity

4.1 After-sales Service Capacity		
Item	Content	Observations /Comments
1	Is there a procedure to conduct random product inspection after final packaging in place?	☐ Have clear standards and written inspection records ☐ No written standards but had inspection reports ☒ Have the procedures but no inspection records ☐ It's not necessary to carry out the inspection ☐ Other
2	Is there a clear procedure for handling customer complaints?	☐ Has the clear procedure and followed records ☒ Has the procedure but no written records. ☐ No written procedures or records. ☐ Other
3	Can the finished/packaged product be traced by lot identification to the appropriate raw materials test reports?	☐ Have the procedures to trace the raw materials. ☒ Can trace main materials ☐ Can trace production date. ☐ Can't trace products ☐ Other
4	Are corrective & preventive actions mechanism established and implemented effectively (including the suppliers/ sub-contractors control, incoming inspection, process control, final inspection and customer complaint)?	☐ Has the clear procedure and followed records ☒ Has the procedure but no written records. ☐ No written procedures or records. ☐ Other

Part C: Product Research & Development Capacity

1.1 Product Research & Development Capacity	
The amount of R&D and relevant working experience.	☐ within 1year staff ☐ 1-5 years staff ☐ 6-10 years staff ☒ over 10 years 2 staffs Total 2 engineers
What is the main job responsibility for R&D engineers?	Format design with independent research & development.
Is there any relevant design input, output, review, verification and validation documentation available for auditor to review?	Yes
Is there any special software or instrument used by the R&D staffs during the design process of new products? If yes, please list the main software or instrument.	AutoCAD
Does the company have an effective design change control procedure in place?	Yes
Please list the patent certificates and qualification license.	Nil

Part E: Production Capacity & Quality Control

Section 1: Production Capacity

1.1 Production Workflow Chart					
	→		→		→
Raw Materials		Glass Tube Drawing		Adhesive	
	→		→		
Connecting		Accessories Welding		Finished Products	
1.2 Products Situation (Top three Product Categories)					
Product	Price range	Min. order quantity	Top monthly output	Average monthly output	Total in 2016
 Glass Water Pipe	RMB 40-150/pc	200pcs	Confidential	Confidential	Confidential
 Glass Tea Pot	RMB 8-20/pc	1,000pcs	Confidential	Confidential	Confidential
 Double Glass Cup	RMB 5-15/pc	1,000pcs	Confidential	Confidential	Confidential

1.3 Main Facilities				
Picture	Facility name	Brand or Country/Region of origin	Target Value/machine*day	Quantity
	Glass Tube Processing Lathe	100MM	Confidential	1
	Glass Tube Processing Lathe	80/100/120MM	Confidential	6
	Glass Tube Drawing Machine	2000/2500MM	Confidential	2
	Annealing Furnace	DTL100	Confidential	1
	Natural Gas Storage Group	100M3	Confidential	1
	Liquid Oxygen Tank	60M3	Confidential	1

Section 2: Production Process Control

2.1 Production Process Control		
Item	Content	Observations /Comments
1	Product R&D capacity	☐ Own brand ☒ ODM ☒ OEM
2	Are the environmental conditions, such as tidiness and cleanliness being controlled and suitable for the operation performed?	☐ Very tidy ☒ Normal ☐ Need to improve ☐ Very poor
3	Are the necessary items /documents provided at appropriate location and under control?	☐ Work Instructions /procedures ☒ Workmanship standard /acceptance ☐ Golden sample /Approval sample ☐ Product picture ☐ Verbal by workshop director
4	Are written instructions available for incoming material inspections /testing? Is the relevant record maintained?	☐ Has instructions and uniformly followed ☒ Has instruction but no written records ☐ Materials checked by storage staff
5	Are written inspections /testing instructions available for finished products? Is the relevant record maintained?	☐ Have instructions and uniformly followed ☒ Have instruction but no written records ☐ Finished product checked by packing staff
6	What type of inspection is used for finished products?	☐ Random inspection ☐ Visual inspection ☐ Function inspection ☒ 100% inspection ☒ Visual inspection ☒ Function inspection
7	Are non-conforming units clearly marked/ segregated to prevent accidental dispatch?	☒ Marked and segregated ☐ Segregated but not marked clearly ☐ Not found on site
8	How are the non-conforming units handled?	☐ Repaired and re-inspection ☒ Picked out ☐ Used under control ☐ Others

Part G: Working Environment

Section 1: Working Environment

1.1 Welfare Benefits		
Item	Content	Observations /Comments
1	Does the company have effective procedures to verify the age of staff at the time of recruitment?	☒ Has written procedure and keeps adequate age documents of workers ☐ Has written procedure but doesn't follow records ☐ Hasn't written procedure or follows records
2	Do all workers sign employment contracts with the factory?	☒ All workers sign employment contracts ☐ Some workers sign employment contracts ☐ Only management staff sign employment contracts ☐ No staff sign employment contracts
3	Is statutory contribution required for all employees' social insurance (e.g. health insurance, unemployment insurance, accident insurance etc.) paid for by the enterprise?	☐ All workers have social insurance. ☒ Some workers have social insurance ☐ Only management staffs have social insurance ☐ No staff have social insurance
4	Does the company have a clear and effective policy on working hours, rest and vacations? If does, please list it.	☒ All staffs work kept to the policy ☐ Most of the time it keeps to the policy except midseason. ☐ Usually needs overtime. ☐ No relevant records for working hours Describe the working hours: 8:00am-12:00am; 13:00pm-17:00pm
5	Does the company pay extra remunerations for all overtime work?	☐ For all overtime work. ☒ For official holidays ☐ For official holidays except weekend. ☐ No extra remunerations for overtime.
6	Does the company have dormitories for staff? If yes, please describe the condition.	☐ Provide dormitories for all staff ☐ Provide dormitories for workers ☐ Provide dormitories for management staff ☒ No dormitories were provided. Describe the condition: Nil
1.2 Labor Protection		
Item	Content	Observations /Comments
1	Are there uniforms for all staff in company?	☐ Yes ☒ No ☐ Other
2	Is the emergency medical supplies enough and easily used in workshop?	☒ Yes ☐ No ☐ Other
3	Does the company arrange health and safety training for new workers?	☒ Yes ☐ No ☐ Other
4	Do the workers have the appropriate protective equipment during operation in workshop? Such as gloves, masks.	☒ Yes ☐ No ☐ Other
5	Is there training needed and carried out for fire protection?	☒ Yes ☐ No ☐ Other

Part H: Energy Saving and Emission Reduction

Section 1: Environmental Management

1.1 Environmental Management		
Item	Content	Observations /Comments
1	Environmental Management System	☐ ISO 14001 Certificate ☐ Cleaner production management ☒ NIL
2	Environmental Impact Assessment	☐ The Report of Environmental impact assessment is approved by EPA . ☒ NIL
3	Check and Acceptance of Completed Constructive Projects	☐ The Report Completed Constructive Projects Inspection and Acceptance is approved. ☒ NIL
4	"Three Simultaneity" for Environmental protection	☐ The Report of "Three Simultaneity" for Environmental protection Inspection and Acceptance is available. ☒ NIL

Section 2: Water, Gas and Noise Control

2.1 Water, Gas and Noise Control		
Item	Content	Observations /Comments
1	Water-intaking	☐ Water-intaking license ☐ No water-intaking license ☒ No water taken from natural water body
2	Waste water	☐ Water-draining license or contract ☒ Having carried out waste water treatment before draining ☐ Having carried out waste water monitoring and the result of which being within the standard limit ☐ No detail activities were found
3	Emission to air	☐ Air pollutant emission license ☒ Having carried out air pollutant emission monitoring and the result of which being within the standard limit ☐ No detail activities were found to reduce emission to air
4	Classification and Recycling for solid waste	☒ Having applied trash classification recycling ☐ Having special warehouse for hazardous waste ☐ No detail activities were found
5	Noise	☒ The company carried out noise monitoring and the result of which being within the standard limit one time per year ☐ No detail activities were found

Part J: Photos

Section 1: Photos of Documents

1.1 Photos of Documents

Description: Business License	Description: Lease Agreement
The image shows a Chinese Business License (营业执照) for Henan Henghai Crystal Products Co., Ltd. (河南省恒海佳玉玻璃制品有限公司). The license includes the company name, type (limited liability), address (Henan Zhengzhou), capital (RMB 1 million), establishment date (August 22, 2014), validity period (until August 21, 2018), and business scope (manufacturing and sales of glass products). It features the national emblem at the top, a QR code at the bottom left, and a red circular stamp at the bottom right.	The image shows a document titled "使用证明" (Proof of Use). The text describes the location of Henan Henghai Crystal Products Co., Ltd. near Highway 107, stating it occupies 4000 square meters of land owned by Ma Yanyan. It mentions that the land is used for construction and that the company has the right to use it as its main factory. A red circular stamp is visible at the bottom right.

Section 2: Photos of Company

2.1 Photos of Company and Product Sample

Description: Company Gate 	Description: Company Name 
Description: Company Building 	Description: Office 
Description: Workshop 	Description: Product Samples 

Description: Product Samples



Description: Product Samples



Description: Product Samples



Description: Product Samples



Description: Product Samples



Description: Product Samples



Description: Product Samples



Description: Product Samples



-- End of the Report --