

CURRICULUM VITAE

1. PERSONAL INFORMATION

Surname Craciun
Name Natalia
Residence 33, Puskin Street, Chisinau, Republic of Moldova
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2. EDUCATION AND TRAINING

<i>Educational Institution</i>	<i>Faculty</i>	<i>Period</i>
State University of Moldova, Chisinau	Faculty of Philology, Specialty «English language and Literature»	2000-2005
Republican College of Informatics, Chisinau	Faculty of law, Specialty «Law»	1998-2000
“Mihai Eminescu” Theoretical High School, Ungheni		1996-1998

3. PROFESSIONAL EXPERIENCE

<i>Organization</i>	<i>Position</i>	<i>Period</i>
Vocational School of Chisinau city	Teacher of English language	August 2005 - January 2006
«VEOX» LLC	Office Manager, Translator	June 2006 –November 2006
«TRADOX» LLC	Office Manager, Translator	January 2007 - up to date
«LINGVISTICA» LLC	Translator	2016 – up to date

4. LANGUAGES

Mother tongue	Romanian				Writing
	<i>Understanding</i>		<i>Speaking</i>		
	<i>Listening</i>	<i>Reading</i>	<i>Spoken interaction</i>	<i>Spoken production</i>	
Russian	<i>C2</i>	<i>C2</i>	<i>B1</i>	<i>B1</i>	<i>B1</i>
English	<i>B2</i>	<i>C2</i>	<i>B1</i>	<i>B1</i>	<i>C2</i>
German	<i>B1</i>	<i>B1</i>	<i>A1</i>	<i>A1</i>	<i>B1</i>

Levels: A1 and A2: Elementary user - B1 and B2: Independent user - C1 and C2: Experienced user Common European Framework of Reference for Foreign Language

5. PERSONAL SKILLS

Word, Excel, Internet

Punctuality, communication skills, responsibility, hardworking, diligence, ability to work in a team, willingness and ability to learn quickly

6. HOBBY

Sport, psychology, arts, travel, cooking, music.

