

Motivation letter

I address this motivation letter in response to the announcement regarding the vacant post of Project Assistant for “Move IT like Lublin – a Chisinau public transport sustainable development initiative”.

The reason I chose to apply for this job opportunity is that I found that my professional training and experience gained in the economic-financial segment are relevant to dealing with all the tasks and responsibilities related to the reference position. In addition, this position implies opportunities for professional affirmation and new experiences.

Working in a private sector, also in a non-profit organization and in a public institution, gave me vast experience. Each job was a challenge for me, because the types of activities, duties were different, as well as the organizational form and profile of the companies was different.

I have worked for 6 years in private sector, within an insurance company, where I practiced accounting and also budget planning. Insurance companies are supervised by a public authority (CNPF), therefore I was also responsible for reporting financial indicators (monthly, quarterly and annually) for the regulatory authority and also to ensure written/verbal communication with officials.

My experience of 6 years in a public institution have contributed to improve and develop my professional skills. Working at National Agency for Energy Regulation of the Republic of Moldova, provided me the possibility to collaborate with public institutions as Ministry of Agriculture, Regional Development and Environment and other institutions subordinate to the government. Also, I have vast experience to collaborate with international organizations such as World Bank,

EBRD, as a part of the entities supervised by the public regulatory authority operate within an international financing contracts. Also, the particularities of my activity often involved communication with media.

Since 2021 I started a new activity in the field of project management within an international organization. My short experience gave me the certainty about framing my skills in activities related to project management, as well as the desire to get involved in more important projects.

As a potential member of the Project team, I am convinced that I could face all the responsibilities according to the required standards. I am a communicable person, with analytical skills and oriented towards positive results, I am easy to adapt and I consider new tasks to be good challenges.

Throughout my career, I have proven to be a very good team worker, as well as individual tasks I performed at the highest level.

I am confident that my ability to provide financial and administrative support to Project operations with good communication and organizational skills will produce the best results for achieving the Project scope.

Being aware that you will choose the best ones I would be honored to be among them, with the aim of holding a position within your institution taking into account my experience, studies and education.

I hope the information provided in the application will meet your needs.

Respectfully,

Lozan Olga