



Dear Prospective Academy:

Thank you for your interest in the Cisco Networking Academy Program. Enclosed is the Networking Academy Program Agreement for Regional Academies. Please follow these simple steps to expedite the approval process:

1. Type or print clearly **ALL** information and dates requested on **ALL** pages
2. Before you return, please ensure that the attached **agreement check list** is completed and signed
3. Mail in two (2) copies of this Agreement with **original signatures** to your local Cisco Academy Manager (AAM).

PLEASE NOTE: Incomplete agreements will be returned your AAM and will delay the approval process. Please ensure all required information is provided as per the checklist attached.

Once we have received your completed Agreements, we will start the approval process. Please allow two weeks (10 business days) for notification regarding approval status. Upon approval, the main contact will be notified via email and we will mail you back one signed copy of the Agreement for your records.

Thanks again for your interest in the Cisco Networking Academy Program. We look forward to working with you in the near future.

If you have questions about the Agreement, please contact a member of the Cisco Networking Academy Team.

Sincerely,

A handwritten signature in blue ink, appearing to be "N. S.", written over a horizontal line.

The Cisco Networking Academy Team

- ☒ Your Regional Academy may only train Local Academy instructors, not other Regional Academy instructors and if your Regional Academy is also a Local Academy, the Local Academy may only train students, not other Networking Academy instructors
- ☒ Train-the-trainer sessions are for instructors only, students may not attend.
- ☒ Your Regional must assign at least two instructors to get trained and CCAI certified within 24 months
- ☒ Cisco requires a passing score of 80% or higher on the on-line final exam and passage of the skills based exam at the end of each training session to be certified to teach that course to Local Academy instructors and to students
- ☒ Only the first two instructors assigned by your Regional are trained at no cost to your Regional Academy (aside from travel, lodging and food) and any other additional or replacement instructors or re-training will need to have their training paid for by the Regional Academy
- ☒ The main contact cannot register instructors for training, only those designated as instructors can register themselves for training and need to do so via the Community Server.

17. Program Administration

- ☒ The main contact is responsible for initializing Local Academies, setting up classes for their Local Academy instructors, and updating Regional Academy information on CNAMS.
- ☒ Your Regional Academy must train your own Local Academies and should communicate the training schedule to all existing and potential Local Academies well ahead of time.
- ☒ Share all programmatic requirements with the appropriate staff at the Regional Academy, i.e. Inform instructors that they need to register themselves for training, cannot accelerate the curriculum, etc.
- ☒ That the main contact must respond to Program-related questions from all Local and potential Local Academies in a timely manner and must respond to questions from Cisco.

Main Academy Contact to sign here:

Print Name LEBOTAREANU ANDREI

Signature 

Date 19.12.2005

Cisco Area Academy Manager to sign here:

Print Name NICOLAI SANDU

Signature 

Date 21.12.2005