



Europass Curriculum Vitae

Personal information

First name(s) / Surname(s) **Sergiu Rumleanski**
Address(es) 79/1, Asachi Gh., 6 th app., MD 2028, Chisinau, Republic of Moldova
Telephone(s) (0037322)280892 Mobile: 0037360127411
Fax(es) -
E-mail sergiu@vioser.md
Nationality Moldavian(Romanian-EU citizenship)
Date of birth 06.06.1978
Gender male

Work experience

Dates 2017-Present
Occupation or position held Co-owner, General Manager Consulting &Tax Expert
Name and address of employer VIOSER Consulting SRL
Type of business or sector Consulting, tax and accounting

Dates 2017-Present
Occupation or position held Administrator and the main Trainer
Name and address of employer VIOSER Trainings and Events SRL
Type of business or sector Trainings in taxes, accounting and business development

Dates 2010-2017
Occupation or position held Deputy Head of Internal Audit Department

| | |
|--------------------------------------|--|
| Main activities and responsibilities | <p>Auditing banks' branches and head office</p> <p>Making intermediary audit reports and generating final audit reports</p> <p>Document conclusions of audit cycles and organize and reference work papers for supervisor's review</p> <p>Consultancy for Accounting, Management and other departments about IFRS standards in transition period from National Standards Reporting to IFRS reporting for financial institution entities</p> <p>Financial analysis of the company economic indicators</p> <p>Working with external audit team in order to confirm financial statements for entity and for group</p> <p>Auditing accounting department including tax reporting and tax transfer according to local tax legislation</p> <p>Controlling of journal entries, financial statements (e.g., balance sheets, profit and loss statements, amortization and depreciation schedules, etc) and preparation of monthly accounts</p> <p>Making activity reports for board of directors and top management</p> <p>Ensuring the timely delivery of high quality audit assignments through a management team</p> <p>Meeting with internal department staff and top management</p> <p>Making conclusions on branch/banks activity and analyzing financial statements and reports</p> <p>Counsel, direct, supervise and formally evaluate the staff auditors. Review their work on a timely basis</p> <p>Making strategic initiatives for Group Audit</p> <p>Examine and verify financial, operational and information technology, and other supporting documentation and evaluate procedures used in the applicable systems of control</p> <p>Leading a team up to 13 persons</p> |
| Name and address of employer | Commercial Bank Victoriabank S.A., 141, 31 August 1989 Str., MD-2004, Chisinau, Republic of Moldova |
| Type of business or sector | Banking |
| Dates | 2007-2010 |
| Occupation or position held | Deputy Head of Internal Audit Department |
| Main activities and responsibilities | <p>Auditing banks' branches and head office</p> <p>Making intermediary audit reports and generating final audit reports</p> <p>Examine and verify financial, operational and information technology, and other supporting documentation and evaluate procedures used in the applicable systems of control</p> <p>Making activity reports for board of directors and top management</p> <p>Auditing accounting department including tax reporting and tax transfer according to local tax legislation</p> <p>Meeting with internal department staff and top management</p> <p>Making conclusions on branch/banks activity and analyzing financial statements and reports\</p> <p>Making strategic initiatives for Group Audit</p> <p>Leading a team up to 10 persons</p> |
| Name and address of employer | Commercial Bank Banca de Economii S.A.115, Columna Str., Chisinau, Republic of Moldova |
| Type of business or sector | Banking |
| Dates | 2004-2007 |
| Occupation or position held | Senior auditor in Internal Audit Department |
| Main activities and responsibilities | <p>Auditing banks' branches and head office</p> <p>Making intermediary audit reports and generating final audit reports</p> <p>Examine and verify financial, operational and information technology, and other supporting documentation and evaluate procedures used in the applicable systems of control</p> <p>Assistance in making activity reports for board of directors</p> <p>Making conclusions on branch/banks activity and analyzing financial statements and reports.</p> |
| Name and address of employer | Commercial Bank Banca de Economii S.A.115, Columna Str., Chisinau, Republic of Moldova |
| Type of business or sector | Banking |
| Dates | 2003-2004 |
| Occupation or position held | Junior auditor in Internal Audit Department |
| Main activities and responsibilities | <p>Assistance in making audit reports, internal report for management</p> <p>Assistance and consulting bank branch staff</p> <p>Collecting of any documents, bank reports, financial transactions etc.</p> <p>Making intermediary audit reports</p> |

Name and address of employer Commercial Bank Banca de Economii S.A.115, Columna Str., Chisinau, Republic of Moldova
 Type of business or sector Banking
 Dates 1999-2002
 Occupation or position held Accountant
 Main activities and responsibilities Organizing the Accounting office and ensure the compliance with the current laws and regulations
 Prepares journal entries and reconciles general ledger accounts; prepares monthly financial statements, including distributing monthly revenue and expenditure reports to departments.
 Makes wire transfers and reconciles monthly bank statements.
 Financial planning
 Performs other duties of a similar nature or level.

Name and address of employer "MAG - Accountant", Chisinau, Republic of Moldova
 Type of business or sector Trading

Education and training

Dates 2012-present
 Title of qualification awarded Student
 Principal subjects/occupational skills covered Master in Business Administration (MBA)
 Name and type of organisation providing education and training Academy of Economic Studies from Moldova

Dates 1996-2001
 Title of qualification awarded Licentiate in Economics
 Principal subjects/occupational skills covered 1. Banks and Stock Exchange activity
 2. Accounting and Auditing
 Name and type of organisation providing education and training Academy of Economic Studies from Moldova

Dates 1993-1996
 Title of qualification awarded BAC Diploma
 Principal subjects/occupational skills covered Commercial activity
 Name and type of organisation providing education and training National College of Trade from Chisinau

Personal skills and competences

Mother tongue(s) **Romanian**

Other language(s)

Self-assessment
 European level (*)

English

Russian

French

| Understanding | | Speaking | | Writing |
|------------------|------------------|--------------------|-------------------|------------------|
| Listening | Reading | Spoken interaction | Spoken production | |
| Proficient user | Proficient user | Proficient user | Proficient user | Proficient user |
| Proficient user | Proficient user | Proficient user | Proficient user | Proficient user |
| Independent user | Independent user | Independent user | Independent user | Independent user |

(*) Common European Framework of Reference for Languages

Computer skills and competences

Windows Xp, Vista, Internet, Microsoft Word, Internet Explorer, Excel, PowerPoint, Outlook, Access, 1C

| | |
|-------------------------------------|--|
| Other skills and competences | Ability to work hard, trainable, analytical mind, reliability |
| Driving licence | Yes |
| Professional development | DipIFR Certificate ACCA student |
| Attended courses | <p>“Auditing in banks” – Constanta, Romania, 2005; “Risk Management in banks ” – Chisinau, 2007; “Application of international audit standards for Moldavian Banks” – Chisinau 2008; “Risk management” – Bucharest 2011; “IFRS implementation in credit institution from Republic of Moldova” – Chisinau 2011; “Audit and controlling in banks” – Yalta, 2011; “International Financial Reporting Standards” -Chisinau 2012. „Training for Diploma in International Financial Reporting”- Kiev 2015</p> |