

DECLARATION OF PERFORMANCE (PERFORMANS BEYANI)

NO: 13969 / DOP 4 / 002

1. Unique identification code of the product-type/ Ürün tipi kimlik kodu: 2. Type batch or serial number or any other element allowing identification of the construction product as required under Article13(4) / Tip parti veya seri numarası ya da tanımlanmasını sağlayacak diğer unsurlar (Yapı Malzemeleri Yönetmeliğinin 13. Maddedi dördüncü fıkrası gereğince)	FOK; FOK SC 2000, FOK SC3000, FOK SP3000, FOK SP 4000
3. Intended use or uses of the construction product, in accordance with the applicable harmonized technical specification, as foreseen by the manufacturer. / Yapı malzemesinin ilgili uyumlaştırılmış teknik şartnamesine göre imalatçı tarafından ön görülen kullanım amacı veya amaçları	Bitumen damp proof sheets including bitumen basement tanking sheets of EN 13969 <i>Bodrum katlarda depolama amaçlı kullanılan levhalar dahil bitümlü rutubet yalıtım levhaları.</i>
4. Name, registered trade name or registered trade mark and contact address of the manufacturer as required under Article (13) 5/ İmalatçı adı, tescilli ticari ünvanı veya tescilli markası ve iletişim yeri ile üretim adresi (Yapı malzemeleri yönetmeliğinin 13. Maddesinin beşinci fıkrası gereğince)	BALCIOGLU GRUP STANDART İZOLASYON VE YAPI MAT.SAN.TİC.A.Ş. Fevzipaşa Mah. Kınalı Kavşağı Cad. No:123 ve 123/1 Silivri – İSTANBUL - TÜRKİYE Phone : (+90 212) 735 35 95 (pbx) Fax : (+90 212) 735 35 94 E-Mail : bilgi@standartizolasyon.com
5. Name and contact address of the authorized representative the whose mandate covers the tasks specified in Article 12(2) / Yetkili temsilcinin adı ve iletişim adresi	Not relevant (see 4) <i>İlgili değil. (madde 4'e bakınız)</i>
6. System or systems of assessment and verification of constancy of performance Performans Değişmezliğin Değerlendirilmesi ve Doğrulanması Sistem veya Sistemleri: (Bu Yönetmelik Ek 5 de belirtilen.) :	System 2+ and 3 <i>Sistem 2+ ve 3</i>
7. Notified Body (hEN) : In case of the declaration of performance concerning a construction product by a harmonized standard / Onaylanmış Kuruluş : <i>Uyumlaştırılmış bir standard kapsamında olan Yapı Malzemesinin performans beyanı</i>	1020, (TZUS) Technický a zkušební ústav stavební, s.p., CPD-S/R12-8 Tebar Test Belgelendirme Araştırma ve Geliştirme Ticaret A.Ş

8. Declared Performance / Beyan edilen Performanslar.

Essential Characteristics Temel Özellikler	Performance			Test Standard Test Standardı	Harmonized Technical Specification Uyumlaştırılmış Teknik Şartname
	FOK SC 2000 FOK SC 3000	FOK SP 3000	FOK SP 4000		
Reaction to Fire Yangına Karşı Tepki	Class Broof Sınıf E	Class Broof Sınıf E	Class Broof Sınıf E	EN 13501-1	EN 13969 : 2004 / A1:2006
Watertightness Su geçirmezlik	Başarılı	Başarılı	Başarılı	EN 1928	
Tear resistance Yırtılmaya Direnç	100/100 N(±%50)	200/200 N(±%50)	200/200 N(±%50)	EN 12310-2	
Impact resistance Darbe dayanımı	600 mm	600 mm	800 mm	EN 12691	
Shear resistance of join / Ek Yeri Dayanımı	300 N/50mm (±%50)	500 N/50mm (±%50)	500 N/50mm (±%50)	EN 12317-1	
Tensile Properties Çekme Özellikleri	300/400 N/50mm -%10,+%50 % 2/2 -0.5, +3	600/800 N/50mm -%10,+%50 %35/35 -5,+20	600/800 N/50mm -%10,+%50 %35/35 -5,+20	EN 12311-1	
Resistance to Static Loading Statik yüklerle karşı dayanım	5 kg	15 kg	15 kg	EN 12730	
Flexibility at low temperature/ Düşük sıcaklıkta esneklik	Min. -20 °C	Min. -20 °C	Min. -20 °C	EN 1109	
Watertightness after exposure to chemicals Kimyasallara dayanım sonrası su geçirmezlik	NPD	NPD	NPD	EN 1928:2000	
Dangerous Substances Tehlikeli Maddeler	TEHLİKELİ MADDE YOKTUR	TEHLİKELİ MADDE YOKTUR	TEHLİKELİ MADDE YOKTUR	-	
NPD : No Performance Determined, Performans Belirlenmedi					

The performance of the product identified above is in conformity with the set of declared performance/s. This declaration of performance is issued, in accordance with Regulation (EU) No 305/2011, under the sole responsibility of the manufacturer identified above. / Yukarıda verilen malzemenin performansı, yukarıda beyan edilen performansa uygundur. Bu performans beyanı 305/2011 AB yönetmeliğine uygun olarak üretici sorumluluğunda hazırlanmıştır.

Signed for and on behalf of the manufacturer by

İmalatçı / İmalatçı adına imzalayan

Name And Function - İsim Ve Görevi

Place And Date Of Issue - Düzenlenen Yer Ve Tarih

Signature – İmza

: SONGÜL BAŞER / KALİTE YÖNETİM MÜDÜRÜ

: Silivri – İSTANBUL - TÜRKİY / 23 July 2015

balcıoğlu grup

imstandart

BALCIOĞLU GRUP STANDARTZOLÇÖN VE YAPI
MATERİYALLER SAN. TİC. A.Ş.
Fevziye Mah. Kınalı Kayışlar Cad. No:123 ve 123/1 Silivri / İstanbul
MARMARAKURUM A.Ş. 7810157142
Ticaret Sicil No: 910 - SİLİVRİ



® TECHNICKÝ A ZKUŠEBNÍ ÚSTAV STAVEBNÍ PRAHA, s.p.
Technical and Test Institute for Construction Prague, SOE

Akreditované zkušební laboratoře, Autorizovaná osoba, Notifikovaná osoba, Oznamovaný subjekt, Subjekt pro technické posuzování, Certifikační orgány, Inspekční orgán / Accredited Testing Laboratories, Authorized Body, Notified Body, Technical Assessment Body, Certification Bodies, Inspection Body • Prosecká 811/76a, Prosek, 190 00 Praha 9, Czech Republic

Notified Body 1020
Branch Office 0100 – Prague

SURVEILLANCE REPORT

In compliance with Regulation (EU) 305/2011 of the European Parliament and of the Council of 9 March 2011 (the Construction Products Regulation or CPR), Annex V, Art. 1.3 (system 2+)

No. 010-044706

Trade name:

Flexible sheets for waterproofing
Reinforced bitumen sheets for roof waterproofing
EN 13707:2004+A2:2009

Bitumen damp proof sheets including bitumen basement tanking sheets EN 13969:2004/A1:2006

type: listed in cl. 1.2

Manufacturer:

BALCIOĞLU GRUP STANDART IZOLASYON ve YAPI MATERYALLERİ
San. ve Tic. A.Ş.

INo: 910 - Silivri
Address: Fevzipaşa Mah. Kınalı Kavşağı Cad. No:123 ve No: 123/1
Silivri, İSTANBUL, TURKEY
Plant: BALCIOĞLU GRUP STANDART IZOLASYON ve YAPI
MATERYALLERİ San.Tic.A.Ş.
Address: Fevzipaşa Mah. Kınalı Kavşağı Cad. No:123 ve No: 123/1
Silivri, İSTANBUL, TURKEY
Order: Z010140127

Certificate number: 1020-CPR-010033141 dated on 07.11.2018

Number of pages including cover page: 4 Number of annexes: 1

Responsible person for content of this report:

Martin Minx
Chief assessor

Responsible person for correctness of this report:

Stamp of the Notified Body 1020

Prague, 24.09.2021


Ing. Iveta Jiroutová
Deputy Manager of the Notified Body

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Bank Name: KB Praha 1 Czech Republic, Account number: 1501-931/0100, INo: 00015679, VAT: CZ00015679

1 General

1.1 Information about the manufacturer

Name: BALCIOĞLU GRUP STANDART IZOLASYON ve YAPI
MATERYALLERİ San.Tic.A.Ş.
Address: Fevzipaşa Mah. Kınalı Kavşağı Cad. No:123 ve No: 123/1 Silivri,
İSTANBUL, TURKEY
Plant: Fevzipaşa Mah. Kınalı Kavşağı Cad. No:123 ve No: 123/1 Silivri,
İSTANBUL, TURKEY

1.2 Information about the product

Reinforced bitumen sheets for roof waterproofing

(EN 13707:2004+A2:2009) and

Bitumen damp proof sheets including bitumen basement tanking sheets

(EN 13969:2004/A1:2006) products

PENGUEN SC 2000	PANDA SC 2000
PENGUEN SC 3000	PANDA SC 3000
PENGUEN SP 2500	PANDA SP 3000
PENGUEN SP 3000	PANDA SP 4000
PENGUEN SP 4000	PANDA SP 4000 VIA
PENGUEN SF 40 AR	PANDA SF 40 AR
PENGUEN SP 40 AR	PANDA SP 40 AR
PENGUEN SP 50 AR	PANDA SP 50 AR
PENGUEN SC 3000 AF	SIMSELF P 3000
PENGUEN SP 3000 AF	SIMSELF P 40 AR
PENGUEN SP 4000 AF	SIMSELF BANT
FOK SC 2000	SIMGUARD
FOK SC 3000	POWER VIA SPC 4000
FOK SP 3000	POWER VIA SPP 4000
FOK SP 4000	UNO SC 2000
FOK SF 40 AR	UNO SC 3000
FOK SP 40 AR	UNO SP 3000
FOK SP 50 AR	UNO SP 4000
USTAM C 20	UNO SP 2000
USTAM C 30	UNO SP 2500
USTAM P 30	UNO SP 35 AR-GREEN
USTAM P 40	UNO SP 35 AR-RED
USTAM PAR 35	UNO SP 2500 AF
PRINCO C 20	SIM QUICK SHINGLE
PRINCO C 30	SIMPROOF-D
PRINCO P 30	SIMPROOF-Y
PRINCO P 40	
PRINCO PAR 35	

1.3 Technical specifications relating to the product (as amended)

- EN 13969:2004/A1:2006 - Flexible sheets for waterproofing - Bitumen damp proof sheets including bitumen basement tanking sheets - Definitions and characteristics
- EN 13707:2004+A2:2009 - Flexible sheets for waterproofing - Reinforced bitumen sheets for roof waterproofing - Definitions and characteristics

1.4 List of other documentation used during the surveillance

- Audit checklist of 09.09.2021
- Description of the products
- Manufacturer's documentation – production control

1.5 Information about previous surveillance

The previous surveillance was carried out on 16.10.2020 by the Notified Body 1020 with positive result - surveillance report No. 010-043490 of 02.11.2020.

2 Course of the surveillance**2.1 Date of performance:**

The surveillance audit of the factory production control was performed on 09.09.2021 by auditor (see cl. 2.2) in the presence of representatives of manufacturer Arda KÜTÜKÇÜ and Serkan ŞENOL. Data of assessment are listed in the checklist which is archived by Notified Body.

2.2 Surveillance was performed by:

chief assessor: Martin Minx
auditor: Gulden METE

2.3 Method and range of surveillance

The continuous surveillance containing assessment and evaluation of factory production control in scope specified in the technical specification was carried out. The effectiveness of the FPC was assessed with regard to its ability to ensure the declared performances of the product.

2.4 Results of the surveillance of factory production control

Results of surveillance are given in record of FPC audit, which was handed over to the manufacturer. Non-conformities were not identified during the surveillance.

3 Evaluation of surveillance results**3.1 Evaluation of the surveillance of factory production control**

Technical specification of the BALCIOĞLU GRUP STANDART IZOLASYON ve YAPI MATERYALLERİ San.Tic.A.Ş. contains the description of factory production control (FPC) in the production place mentioned in cl. 1.1.

The assessment of the factory production control was carried out according to the standards EN 13969:2004/A1:2006; EN 13707:2004+A2:2009.

During the surveillance audit no non-conformities were found.

The FPC is in accordance with the technical specifications.

3.2 Evaluation of the observance of conditions of the certificate validity

- Since last surveillance there are no changes in circumstances under which the certificate 1020-CPR-010033141 was issued.

4 Conclusion

- Factory production control as implemented by manufacturer according to the technical documentation complies with the technical specification and ensures that the declared performance of the products is actually achieved
- Findings and conclusions referred to this report are valid providing that none of facts, the FPC assessment was performed within, will be changed.
- All products listed in cl. 1.2 correspond with the product data sheets sent by the manufacturer.

5 Annexes

Annex No. 1 - Checklist of 09.09.2021



TECHNICKÝ A ZKUŠEBNÍ ÚSTAV STAVEBNÍ PRAHA, s.p. Technical and Test Institute for Construction Prague, SOE

Akreditovaná zkušební laboratoř, Autorizovaná osoba, Notifikovaná osoba, Oznámený subjekt, Subjekt pro technické posuzování, Certifikační orgán, Inspekční orgán / Accredited Testing Laboratory, Authorised Body, Notified Body, Technical Assessment Body, Certification Body, Inspection Body, Prosecká 811/76a, 190 00 Praha 9, Česká republika

CHECKLIST of factory production control

☐ initial inspection

☒ surveillance

Product:	FOK, PENGUEN, PANDA, UNO, SIMSELF AND POWER VIA SERIES BITUMEN SHEETS FOR ROOF WATERPROOFING, AND BASEMENT TANKING. Flexible Sheets For Waterproofing Plastic and rubber sheets for roof waterproofing Plastic and rubber damp proof sheets including plastic and rubber basement tanking sheet	Order No.:	Z010140127-B
Manufacturer:	BALCIOĞLU STANDART İZOLASYON ve YAPI MATERYALLERİ SAN. TİC. A.Ş. Rebranding Manufacturer: SİKA YAPI KİMYASALLARI A.Ş.	Date of FPC	09.09.2021
Plant:	FevziPaşa Mahallesi Kınalı Kavşağı Caddesi No : 123 ve No:123/1 Silivri / İSTANBUL / TÜRKİYE (TURKEY)	Chief assessor (CH.A.):	
		Assessor:	Gülden METE
Technical specification:	-EN 13969:2004/A1:2006 - Flexible sheets for waterproofing - Bitumen damp proof sheets including bitumen basement tanking sheets - Definitions and characteristics - EN 13707:2004+A2:2009 - Flexible sheets for waterproofing - Reinforced bitumen sheets for roof waterproofing - Definitions and characteristics - EN 13956:2012 Flexible sheets for waterproofing - Plastic and rubber sheets for roof waterproofing - Definitions and characteristics -EN 13967:2012 Flexible sheets for waterproofing - Plastic and rubber damp proof sheets including plastic and rubber basement tanking sheet - Definitions and characteristics		

Audit purpose:	to assess conformity of FPC with audit criteria; to assess of the ability of the FPC to ensure that the products meet the relevant requirements				
Audit scope:	plant, laboratory, storehouse				
Audit criteria:	requirements of CPR, technical specification, FPC documentation				
Audit process:	Time schedule	NB	Activity	Place of audit	Audit participants
	8:00 – 8:15	CH. A.	Opening of meeting	manufacturer's office	representative of manufacturer
	8:15 – 15:00	CH. A.	Assessment of FPC	plant, laboratory, storehouse	relevant responsible staff
	15:00 – 15:15	CH. A.	Closing of meeting	manufacturer's office	representative of manufacturer

Classification of compliance with requirements:

C – conformity

R – minor non-conformity – remark

NC –non-conformity

No.	Requirement	C	R	NC	Findings
1.1	Is there clearly defined a scope of products which are covered by FPC?	☒	☐	☐	Yes, Membrane products are defined in KEK 13.09.2018; rev05. Defined FPC quality controls.

No.	Requirement	C	R	NC	Findings
1.2	Has the initial type testing (ITT) been performed for all products covered by FPC?	☒	☐	☐	Yes, Reaction to Fire tests have been performed by EEA. Other performance tests have been performed by manufacturer having own quality control lab.
2	Organization				
a	Does the manufacturer use a quality management system related to the technical specification?	☒	☐	☐	Membrane products are defined in KEK 13.09.2018; rev05.
b	If YES, is this provable by a valid certificate?	☒	☐	☐	Certification Body: QACS International Pvt. Certification; IAS accredited.. Belge No/ Certificate Nr: QAIS-Q-TUR-BG-08.20.046 Yayın tarihi/ Date of release: 22.10.2020 Expiry date:21.10.2023 ISO 9001:2015 audit has performed by QACS on valid until 21.10.2023
c	Does the production control of products to be certified form part of a quality management system?	☒	☐	☐	Yes, membrane and production defined in the scope of Quality Management System. Please see 1.1.
2.2	Responsibility and competence				
a	Are the responsibilities of all employees defined in the scope of FPC?	☒	☐	☐	Yes: HR Manager is also responsible for QMS and FPC. Mrs Füsün AKGÜÇ BULUT. Appointment letter has been checked 01.08.2018, as Quality Management Representative is Arda KÜTÜKÇÜ Checked job description for Füsün Akgüç Bulut Document No:03 Revision date:20.04.2017.
2.3	Management representative for FPC				
a	Has been a management representative appointed for the FPC?	☒	☐	☐	Appointment letter has been checked 01.08.2018, as Quality Management Representative is Arda KÜTÜKÇÜ
b	Does he have the authority to ensure that requirements are implemented and complied?	☒	☐	☐	Checked appointment of Management Representative; date: 01.08.2018. Arda KÜTÜKÇÜ has authority of implementation and compliance
<i>Findings, notes:</i>					
2.4	Management review of FPC				
a	Does the management review the FPC system at least once a year?	☒	☐	☐	Management review procedure PR.9.03. Rev.04 – 03.09.2018 It is performed once a year
b	Are review records available?	☒	☐	☐	YGG has been performed on 07.06.2021; some of the participants Levent ÇEKİ (General Manager), Arda KÜTÜKÇÜ (General manager Assistant) İbrahim Bilgin (Production and Purchase Manager) a- Evaluation of quality targets b- Customer complaints. c- Result of audits d- Monitoring and measurement results e- Performance of process and conformity of product f- Performance of suppliers
3	Management procedures				

No.	Requirement	C	R	NC	Findings
a	Has an FPC manual been created or has the FPC been embedded into the manufacturer's existing QMS documentation?	☒	☐	☐	KEK 13.09.2018; rev05.
3.1 Document and data management					
a	Is there a procedure relating to document and data management relevant to FPC requirements?	☒	☐	☐	Document Control List has been checked PR.7.05; rev 4 03.09.2018. Records Control List Procedure PR.07.06 Rev 04 03.09.2018
b	Are in the procedures described responsibilities for approving, issuing, distribution, management of internal and external documents and data, and for processing, issuing and recording changes?	☒	☐	☐	Yes, Quality Records Master List LS.7.04 has been checked, defined in Quality Records Control Procedure PR.4.02.
c	Are the valid documents required for the management (including any necessary instructions) at the appropriate places?	☒	☐	☐	Machinery 2 operating instruction TA.6.09 has been checked on site. Related documents are placed on site.
d	Are external documents (standards, legal regulations, etc.) required for product implementation identified?	☒	☐	☐	Yes, External extraneous documents were defined as EN 13707 and EN 13969 in Master List and also 305/2011/EU. Checked External document list LS.7.03 - Rev.04 – 03.09.2018
3.2 Contract suppliers					
a	Has the manufacturer prepared and approved an overview of subcontractors that affect product quality?	☒	☐	☐	Purchasing Procedure PR.08.04; rev 03, date 03.09.2018 Approval Supplier List- LS.8.02 REV 03 is checked. Checked evaluation of supplier of raw material
b	Has the manufacturer set out complete requirements for securing the relevant subcontracts?	☒	☐	☐	Yes
c	Has the manufacturer established a control system for all subcontracting activities?	☒	☐	☐	Approval Supplier List- LS.8.02 REV 03 is checked. Checked evaluation of supplier of raw material
d	Are controls performed?	☒	☐	☐	Checked evaluation of supplier of raw material. Supplier: YENIYURT for IPP Average Score: 100 Document No:FR.08.09-Rev02-03.09.2018 In annex you can find the results, ok
3.3 Hazardous substances					
a	Has the manufacturer identified hazards and requirements for hazardous substances in the assessed product?	☒	☐	☐	Yes, Defined in MSDS.
b	Does the manufacturer detect the presence of hazardous substances?	☒	☐	☐	Yes, Defined in MSDS.
c	Is it ensured that hazardous substances do not exceed the applicable limits at the place of use?	☒	☐	☐	Yes, Defined in MSDS.
<i>Findings, notes:</i>					
4 Production management					
a	Are there any procedures for identifying and inspecting of input materials?	☒	☐	☐	Purchasing Procedure PR.08.04; rev 03, date: 03.09.2018
b	Are there any procedures for identifying and inspecting of materials during production process?	☒	☐	☐	Production Procedure: PR.8.05.Rev 02 date 03.09.2018.

No.	Requirement	C	R	NC	Findings
c	Are there any procedures for identifying and inspecting of final products?	☒	☐	☐	Production Procedure: PR.8.05.Rev 02 date 03.09.2018.

No.	Requirement	C	R	NC	Findings
d	Have the procedures been implemented?	☒	☐	☐	Yes Penguen SP 3000 Production date:03.09.2021 Party No:4643 acc.to EN 13969 Amount:425 It was produced for stock. Checked final control report (FR.8.18 Rev 03).Date:03.09.2021 Checked Penguen SP 40 AR-Kirmizi production date: 03.09.2021 Party No:4639 Amount:541,5 acc.to EN 13707 FR.8.18-Rev.03-03.09.2018 Product Test Report Date: 03.09.2021 Checked all the results, you can see in attached Simplan Roofcap-UV-1,2 mm –EN 13956 Production date:05.04.2021 Party No:050421acc.to EN 13956 Amount:180 rulo FR.8.18-Rev.03-03.09.2018 Product Test Report Date: 05.04.2021 Checked all the results, you can see in attached Simplan Watercap 1,5 mm –EN 13967 Production date:05.04.2021 Party No:050421 Amount :80 m. FR.8.18-Rev.03-03.09.2018 Product Test Report Date: 05.04.2021 Checked the order form SIKA YAPI KIMYASALLARI to BALCIOGLU.Order No: SA8805558 Product: SIKA BİT® P-30-5 PE TR Amount: 3.900 m2 Order date:17.06.2021 Checked traceability of product for SikaBit® P-30-5 .Production date:28.06.2021 Party No:4336 AMount:390 rulo. Checked final control test report(FR.8.18 Rev.03 - 03.09.2018).Date:28.06.2021 Raw material for SikaBit P 30, IPP-(FR.8.23 - Rev.02 - 03.09.2018)Input date:25.0+6.2021 Supplier: YENIYURT Raw materials; Raw material in Penguen SP 3000; PE Film –Input date: 14.07.2021 Supplier: NAKSAN Mass per unit area: 9 g/m2. Thickness:8 mikron Order Date:12.06.2021 Order No:23676 Raw material Penguen SP 40 AR-Kirmizi; Slate stone –Input date: 02.09.2021 Supplier: Arduaz yapı. Order Date:27.08.2021 Order No:24303 Raw material of Simplan Roofcap-UV-1,2 mm and Simplan Watercap 1,5 mm PVC- Input control date: 04.04.2021 Supplier: Polymer chemie Criteria: Softening in the oven at 160 °C Density: 1,345 g/cm3 Order No:19359 Order Date:20.01.2016

No.	Requirement	C	R	NC	Findings
e	Does the manufacturer directly control the relevant facility for the production of the products to be included in the FPC?	☒	☐	☐	Yes, Maintenance Procedure PR.7.01 Rev 05 03.09.2018
f	Is the maintenance of this facility and measuring equipment performed properly, regularly and is it documented?	☒	☐	☐	Checked for the Machinery Maintenance Planning for months on PL.7.01.rev 4-03.09.2018 Maintenances are planned to perform every month. Checked for 2021, plans, all maintenances were performed by Sedat Koroğlu Checked the 1 Numbered Membrane Machine maintenance record on 01.09.2021
g	Are employees involved in production sufficiently qualified and trained to operate and maintain the production equipment?	☒	☐	☐	Yes, Sedat Koroğlu is responsible for electrical and mechanical maintenance.
h	Are all production processes and procedures recorded at regular intervals or continuously (automatically)?	☒	☐	☐	Yes, Please see cl. 4.d.
i	Are non-conformities in production (failures, deviations of factory settings, results of inter-operational control, etc.) identified and resolved? Are relevant records kept, including the results of the solution?	☒	☐	☐	Yes, Checked Control of Non-conforming Products Procedure PR.08.08. rev 04 03.09.2018 Checked Corrective&Protective Action Form FR.10.01 rev.04/03.09.2018
j	Is the final product handed over to the storehouse properly identified?	☒	☐	☐	Yes, Storage and shipment Procedure PR.8.06 rev 04 03.09.2018
k	Is the product identifiable up to the sale's point (origin and type)?	☒	☐	☐	Yes, Production date, product name, delivery number.
<i>Findings, notes:</i>					
5	Controls and testing				
5.1	General				
a	Are all the necessary facilities and equipment for the prescribed inspections and tests (or appropriate subcontracting) available?	☒	☐	☐	Yes, checked Machine&Equipment List FR.13.01. and also checked equipments in own laboratory of the manufacturer.
b	Are workers trained for the prescribed inspections and tests? Are training records available?	☒	☐	☐	Yes, Annual Training Plan PL.07.04-Rev 03 has been checked 2021; Checked Chemical, physical and ergonomic Risk factors training on 05.03.2021 Trainer: Job security specialist-KOCAK OSB Also checked evaluation of training records.
c	Is the manufacturer able to submit qualification of the subcontractors for the performing of tests?	☒	☐	☐	Manufacturer has own quality laboratory and choose notified and accredited laboratory.
5.2	Control, measuring and testing devices				
a	Are calibration frequencies determined?	☒	☐	☐	Yes, PR.7.02 Rev :04 03.09.2018 Monitoring and Measurement devices procedure.. Checked PL 7.03 Reve 04-03.09.2017 Annual Calibration Plan Checked Annual calibration plan PL.7.03
b	Are there any procedures for operating the devices?	☒	☐	☐	PR.7.02 Rev :04 03.09.2018 Monitoring and Measurement devices procedure.

No.	Requirement	C	R	NC	Findings
c	Does the operator have written instructions for performing the tests?	☒	☐	☐	Yes, Checked Waterproof Test Instruction TA.8.03 REV 02 20.04.2017 TA.8.06 REV 02 20.04.2017 Tensile Strength and Elongation at Break Test Instruction
d	Is the device unmistakably identified?	☒	☐	☐	Yes, The unmistakable device is abolished and is removed Monitoring and Measuring Equipment List LS.7.01 REV 04
e	Are calibration records available?	☒	☐	☐	Yes, Checked calibration reports; for Furnace; cal. date: 30.12.2020; calibrated by : ARTI (accredited body-nr.:AB-0128-K); report nr.:BAL2022929
5.3 Frequency and place of controls, sampling and testing					
a	Is there a document describing the frequency and principle of controls?	☒	☐	☐	Yes, Checked Rawmaterial Quality Control Plan PL.8.01 rev.03/03.09.2018. Checked Intermediate control plan (PL.8.02 REV 02/03.09.2018)
b	Is the frequency of sampling and testing determined in accordance with the relevant standard relating to CE marking?	☒	☐	☐	Yes, Checked Waterproof Test Instruction TA.8.03 REV 02 20.04.2017 TA.8.06 REV 02 20.04.2017 Tensile Strength and Elongation at Break Test Instruction
c	Are the sampling procedures required by the technical product specification or related standards used?	☒	☐	☐	Yes, Checked Waterproof Test Instruction TA.8.03 REV 02 20.04.2017 TA.8.06 REV 02 20.04.2017 Tensile Strength and Elongation at Break Test Instruction
d	Are test procedures used in accordance with the applied product technical specification?	☒	☐	☐	Yes.
e	Is the frequency of prescribed tests observed?	☒	☐	☐	Yes, Checked Rawmaterial Quality Control Plan PL.8.01 rev.03/03.09.2018. Checked Intermediate control plan (PL.8.02 REV 02/03.09.2018)
f	Are the tests evaluated in the prescribed way?	☒	☐	☐	Yes, Limits are defined in documents and/or evaluated acc. to EN standards.
<i>Findings, notes:</i>					
6 Records					
a	Has the manufacturer determined procedures to manage FPC documents and records?	☒	☐	☐	Yes, Document Control list has been checked PR.7.05; rev 4 03.09.2018. Records Control List Procedure PR.07.06 Rev 04 03.09.2018
b	Are the records properly kept to be readily available on request?	☒	☐	☐	Yes, Checked Quality Records List LS.7.04 rev 4 03.09.2018

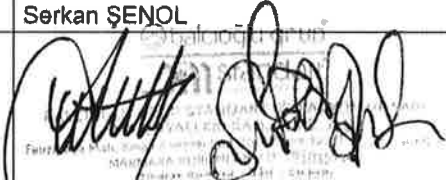
No.	Requirement	C	R	NC	Findings
c	Are the records available at determined locations and for specified periods?	☒	☐	☐	Yes, FPC records is kept in quality department for 10 years and in archeve for 2 years.
7	Management of non-conforming products				
a	Are all cases of non-conforming products recorded (including those related to customer complaints)?	☒	☐	☐	Yes, Customer Satisfaction and Complaint Traceability Procedure. PR.9.01 rev 05,date:03.09.2018 Customer complaints has been recorded with Customer Complaint Record Form FR .9.02 Complaint by Mr. Efdal Sirin Date of complaint: 15.03.2021 Product is Penguen SP 40 AR Complaint No:2021-06 Problem: It has been determined that there are cracks and oil stains on the rolls. Reason: Lubrication of the cutting blade during machine maintenance and conditioning problem The solution: Production personnel are warned Tests and results of 3679 batches of production with cracking complaints were checked. Complaint closed:22.03.2021
b	Are all cases of non-conforming products solved?	☒	☐	☐	Yes, Checked Corrective&Protective Action Form FR.10.01 rev.04/03.09.2018
c	Are any documented procedures available to ensure that non-conforming products are not inadvertently used or delivered?	☒	☐	☐	Checked Control of Non-conforming Products Procedure PR.08.08. rev 04 03.09.2018
d	Are non-conforming products separated from conforming if detected during production process?	☒	☐	☐	Yes, They are separated in scrab area.
e	Are appropriate remedial action taken?	☒	☐	☐	Yes, Checked Corrective&Protective Action Form FR.10.01 rev.04/03.09.2018
8	Storing, handling and transport				
a	Does the manufacturer have documented procedures for storing and handling important input materials?	☒	☐	☐	Storage and shipment Procedure PR.8.06 rev 04 03.09.2018
b	Does the manufacturer have documented procedures for storing, handling and transport the final product?	☒	☐	☐	Storage and shipment Procedure PR.8.06 rev 04 03.09.2018
c	Are responsibilities for product storage, handling and transport specified in the FPC documentation?	☒	☐	☐	Storage and shipment Procedure PR.8.06 rev 04 03.09.2018
9	Packaging				
a	Do the methods used for packaging the product prevent degradation of its properties?	☒	☐	☐	Storage and shipment Procedure PR.8.06 rev 04 03.09.2018
b	If there are handling and storage policies that the customer must follow, does the manufacturer state these guidelines on the packaging or in the accompanying documents?	☒	☐	☐	There are expressions for storage and preventing shown on packages.
Findings, notes:					
10	Employees training (see also 4.g and 5.1.b)				
a	Does the manufacturer determinate procedures for the training of employees working under the FPC system?	☒	☐	☐	Yes, Training Procedure PR.7.03 rev 4 03.09.2018

No.	Requirement	C	R	NC	Findings
b	Are these procedures observed?	☒	☐	☐	Yes, Annual Training Plan PL.07.04-Rev 03 has been checked 2021;
c	Are training records available?	☒	☐	☐	Yes, Checked Chemical, physical and ergonomic Risk factors training on 05.03.2021 Trainer: Job security specialist-KOCAK OSB Also checked evaluation of training records.
Findings, notes:					

11 – Factory production control – extension during surveillance inspection					
Poř.č.	Requirement	C	R	NC	Findings
a	By which new product / standard has the FPC been extended? Has an initial product type test been added?	☒	☐	☐	No extension.
b	Has a new plant been included in the existing FPC system?	☒	☐	☐	No new plant
c	Have there been any changes to the production and / or technical specifications since the last FPC inspection? If so, has the manufacturer adapted the documentation accordingly? Did the manufacturer notify the changes to the notified body that performed the FPC certification?	☒	☐	☐	No
d	Does the manufacturer still use the FPC system covering certified products and has he got a valid certificate?	☒	☐	☐	Yes.
e	Do the accompanying documents for the product contain all the necessary information?	☒	☐	☐	No new documents.
Findings, notes:					

At the end of the audit / during the final meeting, the chief assessor / assessor acquainted the responsible representative of the manufacturer with the findings of the audit.

The manufacturer's representative has understood the audit findings, agrees and confirms his agreement with his signature.

NB 1020		Manufacturer	
Date	09.09.2021	Date	09.09.2021
Name	Gülden METE	Name	Arda KÜTÜKÇÜ
Signature		Signature	

The factory production control system is assessed as satisfactory if no requirement has been classified by the NC and if the occurrence of requirements classified as R is less than 20% of all findings.

C – conformity

R – minor non-conformity, problem must be solved within the specified period

NC – non-conformity, must be solved before a certification decision

If a significant non-conformity (NC) and a minor non-conformity (R) are detected, a non-conformity record must be prepared.