

## PERSONAL INFORMATION

## Olga Lozan



 Gheorghe Casu 2/1, MD-2005 Chisinau (Moldova)

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 olga\_albulesa@yahoo.com

**Sex** Female | **Date of birth** 20 Nov 1985 | **Nationality** Romanian

**Marital status:** Married, 2 children

## WORK EXPERIENCE

04 Jan 2021–Present

## Project Associate

UNDP Moldova

131, 31 August str., MD-2012 Chisinau (Moldova)

Pro-actively contribute to day-to-day project implementation and ensure conformity to expected results and project work-plans;

Ensure efficient project financial management (Monitor budget expenditures and maintain a proper record of approved project budget; prepare budget status reports etc)

Ensure effective project procurement

Ensure efficient project administrative management (Draft minutes of project related meetings when required, arrange external and internal meetings etc)

Other assigned duties

**Business or sector** Development Programme

16 Jun 2014–31 Dec 2020

## Head of Division, Tariffs and Economic Analysis Department

National Agency for Energy Regulation of Moldova

Puşkin str., 3/2 A, MD-2005 Chisinau (Moldova)

Elaborate notification on draft tariff amounts based on costs analysis

Elaborate proposals of decisions of applicable prices and tariffs for regulated activities in the field, on the basis of received requests

Supervise the fairness of division of costs between regulated activities and other activities

Elaborate responses to the petitions received from consumers, regarding the appliance of the prices and tariffs by the regulated operators.

Monitoring and ensuring the implementation by companies of the provisions of the law, including the operators activating on the basis of international projects.

**Business or sector** Public administration

1 Jun 2011–6 Feb 2017

## Chief accountant (part time job)

Union of Insurers of Moldova

Stefan cel Mare bd., 3, MD-2000 Chisinau (Moldova)

Ensure bookkeeping in accordance with the Accounting Law, National Standards of Accounting, Tax Code and other normative other industry

Preparation and presentation of quarterly and annual financial reports

Elaborate the budget for the following year, analyse the execution of the budget for the previous year

**Business or sector** Other service activities

25 Feb 2008–11 Jun 2014

## Accountant and Specialist in finance planning and analysis

Insurance company CA Victoria Asigurări SA

Romana str,8, MD-2005 Chisinau (Moldova)

Ensure bookkeeping in accordance with the Accounting Law, National Standards of Accounting, Tax Code and other normative other industry

Preparation and presentation of quarterly and annual financial reports

Elaborate the budget for the company and present to shareholders

Analysis of the economic situation

Forecasting insurance reserves, the margin of solvency and liquidity according to the legal demands

Preparation of internal reports

**Business or sector** Financial and insurance activities

## EDUCATION AND TRAINING

1 Sep 2004–30 Jun 2008

### Bachelor's degree in Economics, Finance and Accounting

State University of Moldova, Chisinau (Moldova)

Faculty of Economics Studies , Specialty Finance and accounting

\*Diploma for outstanding achievements

11 Sep 2006–1 Dec 2006

### Accounting course

Association of Professional Accountants and Auditors of Moldova (ACAP RM)

Mitropolit Varlaam str., 65, 4th floor, Chisinau (Moldova)

Accounting course "Principles of accounting and taxation in Moldova", ACAP (Certificate no. 011206/412)

23 Jun 2014–27 Jun 2014

### Training course

Energy Regulators Regional Association, Budapest (Hungary)

Training course "Introduction to Energy Regulation"

23 Feb 2015–27 Feb 2015

### Benchmarking Course

World Bank/ IAWD Danube Water Program and the Public Utility Research Center at the University of Florida, Pristina (Kosovo)

Water Utility Regulatory Benchmarking Course: Performance Assessment and Improvement

14 Jan 2019–21 Feb 2019

### Accounting course

Association of Professional Accountants and Auditors of Moldova (ACAP RM)

Mitropolit Varlaam str., 65, 4th floor, Chisinau (Moldova)

Accounting course "International Financial Reporting Standards" ACAP (Certificate no. 210219/0083)

11 Apr 2021–11 April 2021

### Project management

Project Management Institute

Linkedin Learning course "Project Management Foundations"

## PERSONAL SKILLS

**Mother tongue(s)**

Romanian

**Foreign language(s)**

UNDERSTANDING	SPEAKING	WRITING
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	Listening	Reading	Spoken interaction	Spoken production	
Russian	C1	C1	C1	C1	B2
English	B2	B2	B2	B2	B2
French	A2	A2	A1	A1	A1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user  
Common European Framework of Reference for Languages - Self-assessment grid

#### Communication and managerial skills

Punctuality, flexibility, aware of the responsibilities assumed and the possibilities of achieving them , imagination, discipline, skills of working with the information, analysis and synthesis, communication skills, presentation skills, capacity for rapid assimilation of new methods of working

#### Other skills

Accounting entries, Check accounting records, Perform balance sheet operations, Prepare financial statements, Interpret financial statements, Financial forecasting, Manage budgets, Analyse financial performance of a company