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# Inspection Report of Factory Production Control


Report Nr. PS301011DDBE-01

Manufacturer:	<b>BEOROL PRIMA d.o.o., Kirovljeva 10/26, Belgrade, Serbia</b>
Location:	<b>Production: Patrijarha Dimitrija 121A, Belgrade, Serbia</b>
Product(s):	<b>Thermo-fused paint rollers, Sewn paint rollers, Handle for the roll and Brushes</b>
Technical specifications:	<b>Directive 2001/95/EC</b>
Order Nr.:	<b>PS301011DDBE</b>
Contact person	<b>Bratislava Stanković</b>
TÜV office:	<b>TUV SUD Serbia</b>
Inspector:	<b>Dragoslav Djorovic</b>
Signature of Inspector:	
Inspection Date:	<b>2011-11-22.</b>
Report Date:	<b>2012-01-16</b>

## I. GENERAL QUESTIONS

	Questions that need to be answered	V*
1	Which products/line of products was factory production control set up for and which underwent Initial Type Testing of the product?	
Comments	List of products: Thermo-fused paint rollers, Sewn paint rollers, Handle for the roll and Brushes.  Initial type testing is not performed. Products are simple. Risk assessment is performed.	P
2	Was any change carried out to the product and/or technical specifications after the last surveillance of the product/line of products was made? If yes, did the manufacturer document the relevant change?	N/A
Comments		
3	Does the manufacturer continue to use the same quality control system that includes the products certified by factory production control and is the certification still valid?	N/A
Comments	First time FPC.	
4	Is the maintenance of machine equipment and measuring instruments carried out correctly and regularly as before? Is it documented and is documentation maintained at the current level?	
Comments	Preventive maintenance are present but without any evidence of it. Measurement instruments are not used. Recommendation: Procedure and records for machine maintenance should be present.	P
5	Are manufacturing employees adequately qualified and do they have enough experience working with and conducting maintenance on manufacturing equipment as before? Have changes occurred in management since the first and latest of ongoing surveillances was conducted?	P

Comments	The training of new employees is obligatory according to the internal procedure and to the law. This education is performed. Training program is defined in Risk assessment act (OH&S). Training records are present. Records: "Akt o proceni rizika na svim radnim mestima i u radnoj okolini, " BEOROL PRIMA" d.o.o., oktobar 2009." (Risk assessment act OH&S)	
6	Are all manufacturing processes and procedures documented and in regular intervals or continuously (automatically) as before? Have changes occurred in the matter of record-keeping or documentation since the first and latest of ongoing surveillances was conducted?	P
Comments	Manufacturer has basic production documentation: Description of technological process Lists of components List of materials Records: Technology list for brush production	
7	Does the manufacturer have a system for documenting the manufacturing process for the products that should be certified, starting with the purchase/delivery of basic material up to the storage and shipment of the finished products as before? Were checks carried out on the initial material as before and if yes, were any changes carried out in the manner of the checks and/or intervals? Were any provisions made for changes in procuring basic materials and/or suppliers?	P
Comments	<b>Purchasing of raw materials</b> SMDS and certificates of raw materials are present. <b>Raw material storage</b> Raw material is in dry and protected place. FIFO organized storage. Record (on raw material): Articolo 3218R6, prod.date: 06/0/2011 Recommendation: Installation of electronic device against rats and mice. Recommendation: Installation of proper fire alarm and protection system. Recommendation: Procedure for work in the storage of raw materials should be present. <b>Final product storage</b> Final products are well keeping, classified and organized. Works in final storage are regulated by written procedures and instructions. Records: Procedure for packaging of products for export. Procedure for maintenance of articles in storage. <b>Instruction for receiving/sending of products</b> Records (on final product): Valjak lin rezerva, kod 8600102480056 RV278 170kom, ručka za valjak 27cm fi 8, kod 8600102480056 "Nalog magacinu da izda robu:105, 18.11.2011. <b>Production</b> Production uses semiautomatic and automatic machines. Machines are in operated state. Inspections of machines are performed by external company (O&HS). The receipts/component lists for products are using. Technology of production is defined in description of technology sheet. Records: Instruction for safety and healthy work (for each machine) Manual for putting textiles on roller, type MNPV 270 Component list for production of art.nr. 1.5 brush professional 1.1/2 Component list for production of art.VHR roller hobby replacement Production procedure nr. QP07.	
8	Do the manner, scope and frequency of factory production control still conform to the rules stipulated by the technical specifications?	
Comments	Yes	P
9	Were any changes carried out in the testing methods and/or in testing equipment? If yes, were comparable measurements conducted and documented?	N/A
Comments		
10	Do the results of these tests still conform with the requirements of the technical specifications for the initial testing of this type or with the testing requirements for the purposes of surveillance of factory production control?	P
Comments	Visual inspection of purchased goods and final products.	
11	Is the testing equipment correctly maintained and calibrated as before to ensure the accuracy of these tests conducted for factory production control and for surveillance?	N/A
Comments		
12	Does the manufacturer use the same documentation system as before to ascertain	N/A

	faults and deviations with adequate speed in order to identify those products that do not conform to the technical specifications and so can be removed?	
Comments	There is no separate documentation for this purpose.	
13	Does the manufacturer use the same documentation system for handling complaints for products needing certification and which is incorporated in the factory production control as before? Do the appropriate corrective measures exist for a lack of conformity with the technical specifications in use and are these measures documented? How many complaints have been documented since the last surveillance was conducted? Were complaints by customers sent out by the manufacturer documented to the fullest extent and turned over to the authorities that oversee certification and test laboratories?	P
Comments	Customer complaints are mostly for damaged products caused by transport or wrong packaging of articles (wrong article delivered) The complain records are present. Record: "Otpremnica br. Reklamacija 15-11-2011.	
14	Have products been properly labeled CE?	
Comments	Yes. 	P
15	Do the values measured during factory production control correspond to those values established by the certified authorities for the products within the framework of the initial testing procedure?	P
Comments	Quality control is performed: Visual inspection in production and in storage. Recommendation: Visual inspection records should be formed (inspection in final product storage)	
16	List of inspection results and determination of corrective measures if necessary	P
Comments	In last year corrective measures are not initiated.	

## II. Special questions related to the technical specifications of Directive 2001/95/EC

1	Is storage of purchased material adequate?	P
Comments	Yes	
2	Is storage of final products adequate?	P
Comments	Yes	

\*) Verdict in accordance with (P - pass; F - fail, N/A - not applicable)

End of Report