

CURRICULUM VITAE

Position Title	Project Manager
Name of Expert:	Dan Druta
Date of Birth:	13 June 1992
Country of Citizenship/Residence	Republic of Moldova

Education:

- Licentiate in Science of Nature at University of the Academy of Science of Moldova (2011-2014)
- ITIL Foundation Diploma issued by EXIN (2018)
- Superior Service Culture Certificate issued by Uplifting Service (2017)

Professional Experience Record:

Period	Employing organization and position	Country	Summary of activities performed
October 2021 - present	CODWER/ Project Manager	Republic Of Moldova	<p>Project 1 – HEMIS</p> <p>Higher Education Management Information System will be implemented to serve higher education institutions in the country, providing a centralized platform for managing educational, administrative and financial data. The system will integrate various modules, including institution profile management, students' management, human resources management, budget management and report generation.</p> <p>HEMIS will facilitate data exchange with other government information systems and ensure security and protection of managed information.</p> <p>Responsibilities: Technical Writer Period: March 2024 – Present Technologies stack: Blazor WebAssembly, .NET 8, PostgreSQL, Docker, Kubernetes, Azure DevOps Methodology: Water-Scrum-Fall Activities:</p> <ul style="list-style-type: none">➤ Created and updated documentation➤ Created User Manuals for multiple user types➤ Created policies, standards and guidelines to help users obtain a better understanding of the system➤ Determined the needs of users to create and update technical documentation

		<p>Project 2 - Front Office Digitization for IS Civil Status Acts of public Agency of the RM</p> <p>Responsibilities: Project Manager Period: February – September 2023 Technologies stack: NET 7, ASP.NET Core, Blazor, Docker, Helm Charts, Kubernetes, MS SQL Server, C#, Entity Framework, HTML/CSS, Visual Studio Code, Azure DevOps Methodology: Agile Activities:</p> <ul style="list-style-type: none"> ➤ Performed business analysis ➤ Sprint management, ticket and bug creation and management ➤ Splitting the requirements into smaller tasks, categorized them by importance and assign them to the right team members ➤ Helping the team understanding the business requirements, advising them in terms of how to use specific technologies and how to implement the features ➤ Involved in the development of policies, standards and guidelines that direct the development, implementation and use of technology within the project <p>Project 3 MDocs – Front Office Digitization for IS Cadastral Documents of public Agency of the RM.</p> <p>Responsibilities: Project Manager Period: February - November 2023 Technologies stack: NET 7, ASP.NET Core, Blazor, Docker, Helm Charts, Kubernetes, MS SQL Server, C#, Entity Framework, HTML/CSS, Visual Studio Code, Azure DevOps Methodology: Agile Activities:</p> <ul style="list-style-type: none"> ➤ Business analysis ➤ Demo presentations ➤ Linking pin between client and tech team ➤ Sprint reporting <p>Project 4 Enterprise resource planning platform</p>
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			update technical documentation
2019-2022	Noction/ Chişinău Sales & Project Manager	Republic Of Moldova	<p>Project 1 Network Flow Analyzer</p> <p>Responsibilities: Sales & Project Manager Period: September 2019 – August 2021 Activities:</p> <ul style="list-style-type: none"> ➤ Monitored software lifecycle and participating in improvements ➤ Business analyzation at enterprise level for specific area ➤ Compiling and analyzing sales figures, record keeping and reporting. ➤ Understanding customer needs <p>Project 2 Intelligent Routing Platform</p> <p>Responsibilities: Business Analyst & Sales Manager Period: October 2021 – May 2022 Activities:</p> <ul style="list-style-type: none"> ➤ Maintaining and increasing sales of the company's product on the international market ➤ Building long-term relationships with customers. ➤ Business analysis ➤ Product development ➤ Increase sales
2016-2021	Stefanini, Chisinau Team leader & Project Manager	Republic Of Moldova	<p>Project 1 Travelport – platform for travel agencies</p> <p>Responsibilities: Team leader & Project Manager Period: June 2016 – June 2021 Activities:</p> <ul style="list-style-type: none"> ➤ Ensuring internal communication within the team, holding team meetings, keeping the team up to date with the project details ➤ Contributing to a team environment by actively sharing knowledge, expertise and best practices across the project ➤ Perform reactive quality activities (complaints, feedback, QFs, etc.) ➤ Business analysis ➤ Responsible for providing superior quality services to the clients ➤ Identify and implement process and procedures improvement

			Acting as a single point of contact for client
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Language Skills:

Language	Reading	Speaking	Writing
Romanian	native	native	native
English	C2	C1	C1
Russian	C2	C1	C1