

Dear Madame/Sir,

The position of **the position of the MOVE IT LIKE LUBLIN Project Assistant** is a good fit with my academic background and professional experience. I am currently interested in a new challenging position where I would be able to contribute with my expertise and experience. I am sending my application and my Curriculum Vitae for your kind consideration.

Having a Bachelor in World Economy and International Economic Relations (Moldova), a Master in Economic Intelligence and Knowledge Management (France) and a Professional Master in Political Science and European Studies (France) I possess demonstrated experience in Project and Program Management, Business Development and Donor Assistance. My background and professional experience as well as my continuous implication as a volunteer in various projects equipped me with the relevant skills for the proposed role.

I possess extensive experience in working in close collaboration with international donors and international organizations specifically in the implementation and the management of individual donor programs and projects. I homed this kind of experience in particular due to my working position as a Country Manager for a 3-year Development Program of the French Government (French Office of Immigration and Integration) co-financed by the EU's AMIF Fund and implemented in partnership with Moldovan Government and authorities. The aim of this development project was to facilitate through grants and technical support the economic reintegration of return migrants. Being in charge of the Program Bureau in Moldova I conducted, reviewed and processed over 800 grant application and interviews, which led to almost 400 projects financed under the Program for a total amount of cca EUR 1.5 Mln. Also, I conducted more than 200 site visits to monitor the performance of the funded projects and track the disbursement of the grants. During this period I also supervised 2 NGOs that were hired under this Program, coordinated the relation between the Regional Program Office (based in Erevan, Armenia) and counterpart state organizations. All activities were implemented in constant coordination, reporting and planning with the Regional Director of the Program and the French Ambassador in Moldova. Additionally, I was in charge and I adapted the Monitoring and Evaluation activities in line with the Regional Office requirements and standards. Regularly, I was involved in exchanges and bilateral committees with local authorities, governmental institutions and other project stakeholders.

Before this experience, I worked with a German-Swiss finance consultancy, which is a regular sub-contractor within International development projects specialized in development consulting projects. This particular position helped me acquire valuable technical knowledge about the development assistance from the private sector point of view, the implementation of international projects, the supervision and the backstopping of the project team and the efficient communications between various levels and stakeholders. Also, during my role at the French Embassy as a Project Specialist I participated in the organisation of the "2016 Forum on Sustainable Economic and Urban Development of Chisinau" organised by the French Embassy and the Chisinau Municipality, I had the chance to gain some experience in working with Municipal authorities.

On a personal level, my attention to details and excellent problem-solving skills ensure that every project I work on is done accurately and to the highest possible standard. I am prepared to work in various environments and in unpredictable conditions, having good organizational skills and the ability to prioritize and work under extreme pressure and stress. I have great diagnostic, analytical, conceptual and presentation skills and the ability to identify and drive creative solutions and practical implementation strategies.

Thank you for taking the time to review my application and I look forward to speaking with you about this exciting opportunity.

Yours truly,

Cristian BOUNEGRU