

Change request summary

Work Stream:

IPS core

Impacted area:

Change description:

[Describe the change here]

Change justification:

[Why is this change required? How urgent is it? Include the impact of **NOT** implementing the change]

Alternatives/comments:

[Any alternatives to the change required and any other relevant comments]

Impact assessment

Impact assessment date: Assessor/ who evaluated:

Change impact <Calculate the cost impact using the table below>

	(A) Approved project baseline	(B) Projected change to baseline	Variance (the change from A to B)
Scope (quality):	[Describe]	[Describe]	
Schedule (time):	[Describe]	[Describe]	[Provide increase or decrease in hours, days or months]
Budget (cost):	EUR [amount]	EUR [amount]	(C) Variance: EUR [Amount] <i>(Note: C = A - B)</i>
			(D) Variance % [%] <i>Note: D = C/A*100</i>

Deliverables impacted

Resource impact

Benefits impact

Stakeholders impacted

Risks associated with accepting this change request

Risks associated with NOT accepting this change request

Supporting information:

Change request summary

Work Stream:	<i>IPS core</i>
Impacted area:	<i>Schedule/Time</i>
Change description:	<i>Deadline for requirements description needs to be postponed to 13rd January, 2021</i>
Change justification:	<i>This change is required due to the limitation of currently available information. If change is not confirmed, there is a risk that requirements would be provided in very poor quality and not full scope.</i>
Alternatives/comments:	<i>1. Include additional resources to IPS core Work Stream for transactions data requirements gathering. 2. Provide part of requirements on 22nd March, and other part on 30 March</i>

Impact assessment

Impact assessment date: Assessor/ who evaluated:

Change impact <Calculate the cost impact using the table below>

	(A) Approved project baseline	(B) Projected change to baseline	Variance (the change from A to B)
Scope (quality):	<i>[Describe]</i>	<i>[Describe]</i>	9 days
Schedule (time):	22 December (requirements provision deadline)	31 December (requirements provision)	<i>[Provide increase or decrease in hours, days or months]</i>
Budget (cost):	EUR [amount]	EUR [amount]	(C) Variance: EUR [Amount] <i>(Note: C = A - B)</i>
			(D) Variance % [%] <i>Note: D = C/A*100</i>

Deliverables impacted

Resource impact

Benefits impact

Stakeholders impacted

Risks associated with accepting this change request

Risks associated with NOT accepting this change request

Supporting information:

