

Report Number: QIP-ASI176121

Audit Date : 03 May, 2017

This report is issued by Focus Technology Co., Ltd. (Made-in-China.com) and the supervising inspectorate (SGS-CSTC Standards Technical Services Co., Ltd.) to confirm that:

Company Name : Hejian BH Glass Products Co., Ltd.
河间市碧海佳玉玻璃制品有限公司

Showroom : <http://hbbhij.en.made-in-china.com>

Address : East of Road, North 1.5KM, Bao Cang High-Speed Hejian Export, Dahe Road, Hejian City, Cangzhou City, Hebei Province, China

Product : Glass Water Pipe, Smoking Pipe, Tea Pot, Glass Cup

has been on site audited for the Following Scope of Activity

1. General Information
2. Foreign Trade Capacity
3. Product Research & Development Capacity
4. Production Capacity & Quality Control
5. Working Environment
6. Energy Saving and Emission Reduction
7. Photos



General Comments:

Hejian BH Glass Products Co., Ltd. is a manufacturer with 35 employees; it was established in 2014, located in East of Road, North 1.5KM, Bao Cang High-Speed Hejian Export, Dahe Road, Hejian City, Cangzhou City. The workshops occupy an area of 2,000 square meters. Hejian BH Glass Products Co., Ltd. has successful trading experience in domestic.



Sign for and on behalf of
SGS-CSTC Standards Technical Services Co., Ltd.



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SUPPLIER ASSESSMENT REPORT

Audited Company	Hejian BH Glass Products Co., Ltd.
Audited Site:	East of Road, North 1.5KM, Bao Cang High-Speed Hejian Export, Dahe Road, Hejian City, Cangzhou City, Hebei Province, China

Consigner of Assessment	Made-in-China.com		
Audit Type	<input checked="" type="checkbox"/> Initial Audit <input type="checkbox"/> Re-audit		
Audit Date	03 May, 2017	Verify Report	www.sgs.com/ecv
Auditor	Victor Wu	Reviewed by	Simon Wang

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Part A: General Information

Section 1: Company Overview

1.1 Legal Validity			
Does the company have a valid business license?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Others	Registration Number	911309843083985028
Year of established	22 Aug., 2014	Valid Date	21 Aug., 2034
Registered address	East of Road, North 1.5KM, Bao Cang High-Speed Hejian Export, Dahe Road, Hejian City, Cangzhou City, Hebei Province, China		
Actual address	East of Road, North 1.5KM, Bao Cang High-Speed Hejian Export, Dahe Road, Hejian City, Cangzhou City, Hebei Province, China		
Does the company in abnormal operation status list of industrial and commercial bureau?	No		
Registered capital	RMB 500,000		
Name of legal representative	Mr. Qinghua Bai		
Business scope	Production and sales of glass handicraft, glass household products, water glass bottle, glass water pipe, glass tea set, glass cup, glass coffee set and glass candle holder; The company's import and export business; Sales of supporting silicone products, stainless steel products and plastic products.		
1.2 Basic Information			
Contact person	Mr. Qinghua Bai		
Phone number	0086-317-3675000	Fax number	0086-317-3675000
URL/Web address	http://www.hbbhjy.com		
Company type	<input checked="" type="checkbox"/> Manufacturer <input type="checkbox"/> Trading Company <input type="checkbox"/> Combined <input type="checkbox"/> Group Corporation		
Type of ownership	<input checked="" type="checkbox"/> Limited Company <input type="checkbox"/> Public Company <input type="checkbox"/> Foreign joint venture <input type="checkbox"/> State-Owned <input type="checkbox"/> Private Owner <input type="checkbox"/> Wholly foreign-owned enterprises		
Associated company	Nil		
Products manufactured / sold scope	Glass Water Pipe, Smoking Pipe, Tea Pot, Glass Cup		
1.3 Company Building Information			
According to:			
<input type="checkbox"/> Land certificate <input type="checkbox"/> Real estate certificate <input checked="" type="checkbox"/> Lease agreement <input type="checkbox"/> Observation Estimated on site			
The company area 2,500 square meters The land occupies 4,000 square meters. The offices occupy 500 square meters. The workshops occupy 2,000 square meters.			



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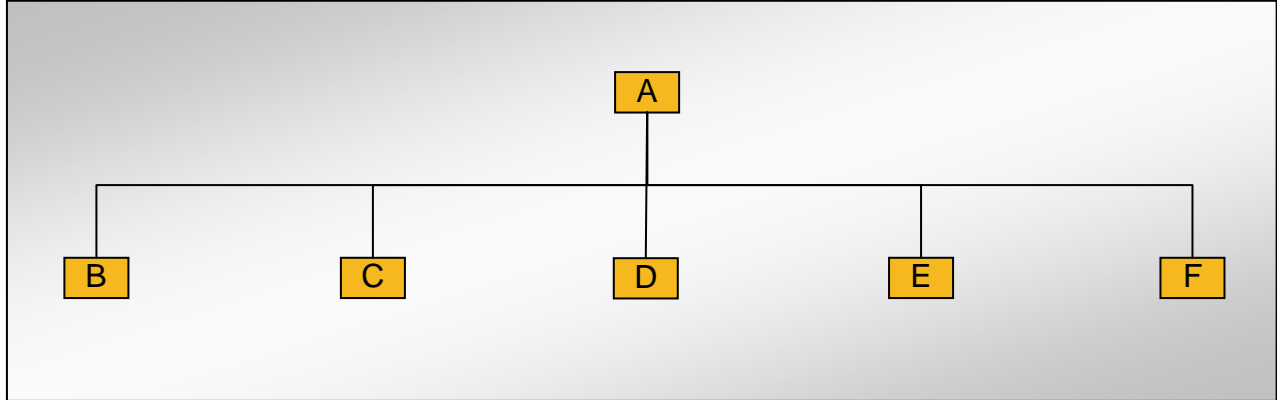
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Section 2: Human Resources

2.1 Company Chart



2.2 Explanation of Code and Employee Details

Code	Department	Number of employees
A	Manager/Supervisor	1
B	Financial Dept.	2
C	Business Dept.	3
D	Admin. Dept.	6
E	Production Dept.	21
F	Technical Dept.	2
Number in total:		35

2.3 Key Staff

Title	Full name	Education	Working experience for this trade / total experience
General Manager	Mr. Qinghua Bai	College	30/30 years

Remark: Above information of key staff was based on interview with company representative.



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Part B: Foreign Trade Capacity

Section 1: Export Overall Situation

1.1 Export Overall Situation	
Does the company have a valid Import and Export license?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
The import and export enterprise code.	N/A
The number of foreign trading staff with relevant trading experience.	<input type="checkbox"/> within 1 year staff <input checked="" type="checkbox"/> 1-5 years 1 staff <input checked="" type="checkbox"/> 6-10 years 1 staff <input type="checkbox"/> over 10 years staff Total 2 staffs
The language freely used by foreign trade staff	<input checked="" type="checkbox"/> English <input type="checkbox"/> others:
Annual revenue of previous year	Confidential
Annual export revenue of previous year	Confidential
Estimated export revenue for this year.	Confidential
Overseas agent / branch	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Nearest port	Tianjin Port
Acceptable quotation terms	<input checked="" type="checkbox"/> FOB <input checked="" type="checkbox"/> CIF <input checked="" type="checkbox"/> CFR Other: EXW
Acceptable payment terms	<input type="checkbox"/> LC <input checked="" type="checkbox"/> T/T <input type="checkbox"/> D/P <input type="checkbox"/> PayPal <input checked="" type="checkbox"/> Western Union <input type="checkbox"/> Small-amount payment
Average lead time (Peak Season)	<input checked="" type="checkbox"/> within 15 workday <input type="checkbox"/> one month <input type="checkbox"/> 2-3 months <input type="checkbox"/> 4-6 months <input type="checkbox"/> 6-12 months <input type="checkbox"/> more time
Average lead time (Off Season)	<input checked="" type="checkbox"/> within 15 workday <input type="checkbox"/> one month <input type="checkbox"/> 2-3 months <input type="checkbox"/> 4-6 months <input type="checkbox"/> 6-12 months <input type="checkbox"/> more time

Section 2: Export Business Capacity

2.1 Market Distribution (please list top three areas)		
Market	Main Product	Main client
<input type="checkbox"/> North America		
<input type="checkbox"/> South America		
<input type="checkbox"/> Europe		
<input type="checkbox"/> Southeast Asia/ Mideast		
<input type="checkbox"/> Africa		
<input type="checkbox"/> East Asia (Japan/ South Korea)		
<input type="checkbox"/> Australia		
<input checked="" type="checkbox"/> Domestic	Glass Water Pipe, Smoking Pipe, Tea Pot, Glass Cup	Confidential
<input type="checkbox"/> Others		



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Section 3: Supplier Management

3.1 Supplier Management		
Item	Content	Observations /Comments
1	Does the company establish and implement an effective suppliers' assessment procedure?	<input type="checkbox"/> Have the written procedures and followed records <input checked="" type="checkbox"/> Have the written procedures but no records <input type="checkbox"/> Have relevant records without written procedure <input type="checkbox"/> No written procedures or followed records <input type="checkbox"/> Other
2	Does the company have an updated list of approved suppliers?	<input type="checkbox"/> The approved suppliers list was updated in _____ <input type="checkbox"/> Have the written suppliers without approved signature or date. <input checked="" type="checkbox"/> Provided some suppliers names <input type="checkbox"/> No approved suppliers list <input type="checkbox"/> Other

Section 4: After-sales Service Capacity

4.1 After-sales Service Capacity		
Item	Content	Observations /Comments
1	Is there a procedure to conduct random product inspection after final packaging in place?	<input type="checkbox"/> Have clear standards and written inspection records <input type="checkbox"/> No written standards but had inspection reports <input checked="" type="checkbox"/> Have the procedures but no inspection records <input type="checkbox"/> It's not necessary to carry out the inspection <input type="checkbox"/> Other
2	Is there a clear procedure for handling customer complaints?	<input type="checkbox"/> Has the clear procedure and followed records <input checked="" type="checkbox"/> Has the procedure but no written records. <input type="checkbox"/> No written procedures or records. <input type="checkbox"/> Other
3	Can the finished/packaged product be traced by lot identification to the appropriate raw materials test reports?	<input type="checkbox"/> Have the procedures to trace the raw materials. <input checked="" type="checkbox"/> Can trace main materials <input type="checkbox"/> Can trace production date. <input type="checkbox"/> Can't trace products <input type="checkbox"/> Other
4	Are corrective & preventive actions mechanism established and implemented effectively (including the suppliers/ sub-contractors control, incoming inspection, process control, final inspection and customer complaint)?	<input type="checkbox"/> Has the clear procedure and followed records <input checked="" type="checkbox"/> Has the procedure but no written records. <input type="checkbox"/> No written procedures or records. <input type="checkbox"/> Other



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Part C: Product Research & Development Capacity

1.1 Product Research & Development Capacity	
The amount of R&D and relevant working experience.	<input type="checkbox"/> within 1year staff <input type="checkbox"/> 1-5 years staff <input type="checkbox"/> 6-10 years staff <input checked="" type="checkbox"/> over 10 years 2 staffs Total 2 engineers
What is the main job responsibility for R&D engineers?	Format design with independent research & development.
Is there any relevant design input, output, review, verification and validation documentation available for auditor to review?	Yes
Is there any special software or instrument used by the R&D staffs during the design process of new products? If yes, please list the main software or instrument.	AutoCAD
Does the company have an effective design change control procedure in place?	Yes
Please list the patent certificates and qualification license.	Nil



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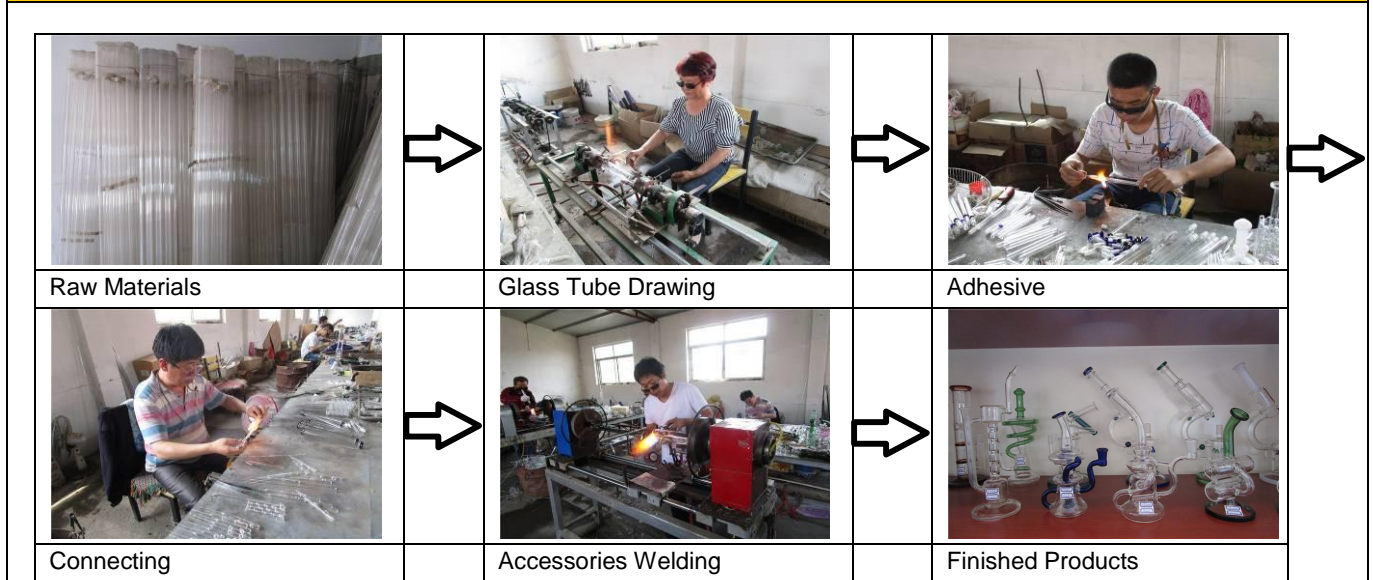
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Part E: Production Capacity & Quality Control

Section 1: Production Capacity

1.1 Production Workflow Chart



1.2 Products Situation (Top three Product Categories)

Product	Price range	Min. order quantity	Top monthly output	Average monthly output	Total in 2016
Glass Water Pipe	RMB 40-150/pc	200pcs	Confidential	Confidential	Confidential
Glass Tea Pot	RMB 8-20/pc	1,000pcs	Confidential	Confidential	Confidential
Double Glass Cup	RMB 5-15/pc	1,000pcs	Confidential	Confidential	Confidential

1.3 Main Facilities

Picture	Facility name	Brand or Country/Region of origin	Target Value/machine*day	Quantity
	Glass Tube Processing Lathe	100MM	Confidential	1
	Glass Tube Processing Lathe	80/100/120MM	Confidential	6
	Glass Tube Drawing Machine	2000/2500MM	Confidential	2
	Annealing Furnace	DTL100	Confidential	1
	Natural Gas Storage Group	100M3	Confidential	1
	Liquid Oxygen Tank	60M3	Confidential	1



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Section 2: Production Process Control

2.1 Production Process Control		
Item	Content	Observations /Comments
1	Product R&D capacity	<input type="checkbox"/> Own brand <input checked="" type="checkbox"/> ODM <input checked="" type="checkbox"/> OEM
2	Are the environmental conditions, such as tidiness and cleanliness being controlled and suitable for the operation performed?	<input type="checkbox"/> Very tidy <input checked="" type="checkbox"/> Normal <input type="checkbox"/> Need to improve <input type="checkbox"/> Very poor
3	Are the necessary items /documents provided at appropriate location and under control?	<input type="checkbox"/> Work Instructions /procedures <input checked="" type="checkbox"/> Workmanship standard /acceptance <input type="checkbox"/> Golden sample /Approval sample <input type="checkbox"/> Product picture <input type="checkbox"/> Verbal by workshop director
4	Are written instructions available for incoming material inspections /testing? Is the relevant record maintained?	<input type="checkbox"/> Has instructions and uniformly followed <input checked="" type="checkbox"/> Has instruction but no written records <input type="checkbox"/> Materials checked by storage staff
5	Are written inspections /testing instructions available for finished products? Is the relevant record maintained?	<input type="checkbox"/> Have instructions and uniformly followed <input checked="" type="checkbox"/> Have instruction but no written records <input type="checkbox"/> Finished product checked by packing staff
6	What type of inspection is used for finished products?	<input type="checkbox"/> Random inspection <input type="checkbox"/> Visual inspection <input type="checkbox"/> Function inspection <input checked="" type="checkbox"/> 100% inspection <input checked="" type="checkbox"/> Visual inspection <input checked="" type="checkbox"/> Function inspection
7	Are non-conforming units clearly marked/ segregated to prevent accidental dispatch?	<input checked="" type="checkbox"/> Marked and segregated <input type="checkbox"/> Segregated but not marked clearly <input type="checkbox"/> Not found on site
8	How are the non-conforming units handled?	<input type="checkbox"/> Repaired and re-inspection <input checked="" type="checkbox"/> Picked out <input type="checkbox"/> Used under control <input type="checkbox"/> Others



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Part G: Working Environment

Section 1: Working Environment

1.1 Welfare Benefits		
Item	Content	Observations /Comments
1	Does the company have effective procedures to verify the age of staff at the time of recruitment?	<input checked="" type="checkbox"/> Has written procedure and keeps adequate age documents of workers <input type="checkbox"/> Has written procedure but doesn't follow records <input type="checkbox"/> Hasn't written procedure or follows records
2	Do all workers sign employment contracts with the factory?	<input checked="" type="checkbox"/> All workers sign employment contracts <input type="checkbox"/> Some workers sign employment contracts <input type="checkbox"/> Only management staff sign employment contracts <input type="checkbox"/> No staff sign employment contracts
3	Is statutory contribution required for all employees' social insurance (e.g. health insurance, unemployment insurance, accident insurance etc.) paid for by the enterprise?	<input type="checkbox"/> All workers have social insurance. <input checked="" type="checkbox"/> Some workers have social insurance <input type="checkbox"/> Only management staffs have social insurance <input type="checkbox"/> No staff have social insurance
4	Does the company have a clear and effective policy on working hours, rest and vacations? If does, please list it.	<input checked="" type="checkbox"/> All staffs work kept to the policy <input type="checkbox"/> Most of the time it keeps to the policy except midseason. <input type="checkbox"/> Usually needs overtime. <input type="checkbox"/> No relevant records for working hours Describe the working hours: 8:00am-12:00am; 13:00pm-17:00pm
5	Does the company pay extra remunerations for all overtime work?	<input type="checkbox"/> For all overtime work. <input checked="" type="checkbox"/> For official holidays <input type="checkbox"/> For official holidays except weekend. <input type="checkbox"/> No extra remunerations for overtime.
6	Does the company have dormitories for staff? If yes, please describe the condition.	<input type="checkbox"/> Provide dormitories for all staff <input type="checkbox"/> Provide dormitories for workers <input type="checkbox"/> Provide dormitories for management staff <input checked="" type="checkbox"/> No dormitories were provided. Describe the condition: Nil
1.2 Labor Protection		
Item	Content	Observations /Comments
1	Are there uniforms for all staff in company?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other
2	Is the emergency medical supplies enough and easily used in workshop?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
3	Does the company arrange health and safety training for new workers?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
4	Do the workers have the appropriate protective equipment during operation in workshop? Such as gloves, masks.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
5	Is there training needed and carried out for fire protection?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other



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Part H: Energy Saving and Emission Reduction

Section 1: Environmental Management

1.1 Environmental Management		
Item	Content	Observations /Comments
1	Environmental Management System	<input type="checkbox"/> ISO 14001 Certificate <input type="checkbox"/> Cleaner production management <input checked="" type="checkbox"/> NIL
2	Environmental Impact Assessment	<input type="checkbox"/> The Report of Environmental impact assessment is approved by EPA . <input checked="" type="checkbox"/> NIL
3	Check and Acceptance of Completed Constructive Projects	<input type="checkbox"/> The Report Completed Constructive Projects Inspection and Acceptance is approved. <input checked="" type="checkbox"/> NIL
4	"Three Simultaneity" for Environmental protection	<input type="checkbox"/> The Report of "Three Simultaneity" for Environmental protection Inspection and Acceptance is available. <input checked="" type="checkbox"/> NIL

Section 2: Water, Gas and Noise Control

2.1 Water, Gas and Noise Control		
Item	Content	Observations /Comments
1	Water-intaking	<input type="checkbox"/> Water-intaking license <input type="checkbox"/> No water-intaking license <input checked="" type="checkbox"/> No water taken from natural water body
2	Waste water	<input type="checkbox"/> Water-draining license or contract <input checked="" type="checkbox"/> Having carried out waste water treatment before draining <input type="checkbox"/> Having carried out waste water monitoring and the result of which being within the standard limit <input type="checkbox"/> No detail activities were found
3	Emission to air	<input type="checkbox"/> Air pollutant emission license <input checked="" type="checkbox"/> Having carried out air pollutant emission monitoring and the result of which being within the standard limit <input type="checkbox"/> No detail activities were found to reduce emission to air
4	Classification and Recycling for solid waste	<input checked="" type="checkbox"/> Having applied trash classification recycling <input type="checkbox"/> Having special warehouse for hazardous waste <input type="checkbox"/> No detail activities were found
5	Noise	<input checked="" type="checkbox"/> The company carried out noise monitoring and the result of which being within the standard limit one time per year <input type="checkbox"/> No detail activities were found

Part J: Photos

Section 1: Photos of Documents

1.1 Photos of Documents

Description: Business License	Description: Lease Agreement



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Section 2: Photos of Company

2.1 Photos of Company and Product Sample

Description: Company Gate



Description: Company Name



Description: Company Building



Description: Office



Description: Workshop



Description: Product Samples



Description: Product Samples



Description: Product Samples



Description: Product Samples



Description: Product Samples



Description: Product Samples



Description: Product Samples



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Description: Product Samples



Description: Product Samples



-- End of the Report --



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Consumer and Retailer Standards Technical Services

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