

To whom it may concern

4/2/2016

**CERTIFICATE**

With this letter we certify that Mr. Gregory Retish has been employed by the EU funded project — Technical Assistance for the implementation of the Sector Policy Support Programme "Support to reform of the energy sector" (TA-SPSP Energy) as a Junior Expert Engineer since April 2013 till December 2015.

During this period Mr. Retish completed successfully a large number of tasks under his ToR, and beyond. The scope of his work included, among others:

- support the Team Leader and local institutions in updating monitoring reports and collection/organisation of evidences under the budget support programme (SPSP-Energy)
- analysis of organisational structures of institutions, their internal organization, relevant documents available in local languages to inform/support the Team Leader and Senior Experts
- collection of data and information from various sources according to the project needs (e.g. on fuels/ biofuels, CHP, solar, market conditions and available construction materials/ techniques used, prices, etc.)
- data and information processing and preparation of relevant parts of reports according to the instructions of Senior Experts
- organisation of technical meetings, support to preparation of documentation, drafting initial minutes of meetings-conclusions, organisation of follow-up actions
- significant contribution in developing minimum technical requirements, study on standard unit costs of EE/RE measures
- contribution in developing energy analysis software for buildings for the EE Fund
- evaluation software and drafting of Calls for proposals for the EE Fund
- extensive on-the-job training to the EE Fund experts on evaluation of proposals
- analysis of technical standards (investigation on the content of technical standards mentioned in various regulations on eco-design, energy labelling, energy performance of buildings, biofuels, solar etc./ preliminary drafting of lists of technical standards)
- support in identifying sources of information for energy statistics (data sources investigation, data collection and analysis, etc.)
- support (from technical point of view) in preparation/organisation of training courses, information campaigns, major events including the EU Sustainable Energy Weeks 2014 and 2015 etc.

Mr. Gregory Retish is a hard worker, devoted to his employer and can perform his duties with professionalism as long as clear instructions are given to him. He always delivered on-time and, to the best of our knowledge, he respected the strict confidentiality rules of our project.

Please do not hesitate to contact me if you have any questions or require additional information.



**George Georgocostas**

Team Leader TA-SPSP Energy

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