



System Analyst/Trainer

LANGUAGE(S)

Romanian mother language Russian English French

EDUCATION AND TRAINING

09.1989 - 05.1993 Doctor of Sciences in Physics and

Mathematics

Institute of Mathematics and Informatics of

Academy of Sciences of Moldova

09.1984-05.1989 Bachelor in Mathematics

State University of Moldova, Faculty of Mathematics and Informatics

MAIN SKILLS

Job-related skills:

- Advanced research skills;
- Strong communication skills;
- Organizational skills;
- Adaptability skills;
- Analyzing skills;
- Problem-Solving Skills
- Enthusiasm for lifelong learning;
- Strategic thinking;
- Well-versed in the instructional design process;
- Good listeners;
- Ability to Understand Delegated Objectives;
- Being able to Run Meetings with Stakeholders;
- Documenting and Writing Reports;
- Data Review and Statistical Analysis.

Digital skills:

- Learning Management System (LMS): Moodle, Chamilo, Open edX, Canvas;
- Content authoring tool: Microsoft Office, Microsoft Visio;
- Software Design Tools;
- Video editing software;
- Social media;
- Operating systems: Windows;
- Programming languages: LaTeX, HTML base knowledge;
- SQLinquiries Databases: Oracle DB, MS SQL Server DB - base knowledge;
- Software development technologies: CASE technologies (UML, ERD, SADT), MS Visio.

Methods:

- Agile Business Analysis;
- Business Process Modeling Notation (BPMN).



WORK EXPERIENCE

09.2017 - Present

Business Analyst/Trainer

Indrivo SRL

81/1 Alexei Sciusev str., Chisinau (Moldova)

www.indrivo.com

Main activities and responsibilities as Business Analyst/Trainer:

- Performing business analysis for the document management system;
- Pre-project study, analysis of needs / requirements of organizations for automating the business processes of the client and establishing the feasibility of the project by evaluating the analyses;
- Consult the client about the optimal organization of the software development and the optimization of the business processes for the development of the information system;
- Selection and justification of system analysis methods;
- Elaboration of description of processes, data, objects in the field of activity, technologies and used:
- Building the information object model in terms of customer requirements and possibilities;
- Preparation of technical tasks (specifications) for development and modernization of information systems;
- Writing technical and end-user documentation
- Monitoring the implementation of information systems in all phases of development;
- Elaboration of the training plan;
- Development of training materials;
- Determining the training group;
- Delivery of training materials to the Beneficiary.

Project: Development of a job-placement and recruitment web-platform for National Employment Agency

Position under the project: Business Analyst/Trainer **Implementation period**: March 2020 – December 2021

Project description:

A job portal platform where candidates look for jobs and employers post their jobs. The purpose of the development was primarily the unification of two employment portals belonging to our client, in a unique platform, by connecting employers and job seekers on a single platform. Merging these two platforms was the key challenge to be faced by our team. The platform had to be focused on usability, maximum commitment and top customization.

Main technologies: ASP .NET, PostgreSQL, Redis Cache, Prometheus, Grafana, Logstash, Elastic Search, ViewJs, CSS.

Project: Development of SAISE IT Subsystem "Register of Electoral Officials" (EDMITE)

Position under the project: Business Analyst/Trainer **Implementation period**: December 2019 – June 2020

Project description:

The Register of Electoral Officials (REO) main purpose is to automate the electoral infrastructure preparation processes by having computerized the record keeping and data management on electoral officials engaged in election processes (to be selected for appointment to district electoral councils and precinct electoral bureaus of polling



stations, including those located abroad).

The REO implementation shall enable the CEC to keep active electoral officials capable to perform electoral functions of due quality.

Main technologies: ASP .NET, MVC, C#, JQuery, Razor View Engine, SQL Server.

Project: Adjustment of the State Automated Information System "Elections"

Position under the project: Business Analyst/Trainer **Implementation period**: April 2018 – December 2019

Project description:

As a result of the amendments to the electoral legislation of the Republic of Moldova through Law no. 153 of July 14, 2017 regarding the parliamentary elections, the electoral system is changed from party lists to elections on a mixed basis (both on the basis of party lists and on the basis of uninominal constituencies).

Under these conditions, the definition of a uninominal electoral constituency emerged, which necessitates the adjustment of the applications of the State Automated Information System "Elections" (SAISE).

Main technologies: ASP .NET, MVC, C#, JQuery, Razor View Engine, SQL Server

Project: Application for administration of Information Security Management processes, Document Management system (BPM, DMS) & E-commerce

Position under the project: Business Analyst/Facilitator **Implementation period**: February 2019 – May 2019

Project description:

The project aims to develop a Customer Information Management System (SMSI) documentation and process management application, according to the ISO 27001 standard. The application allows the beneficiary to customize its parameters in line with subsequent updates of the standard without the subsequent involvement of the developer.

Main technologies: .Net Core 2.2, PostgreSQL, Bootstrap, Jquery, Jquery.DataTable, GrapeJs

Project: Maintenance Services of the Case Management System (CMS), version 4.1.4

Position under the project: Business Analyst/Facilitator **Implementation period:** July 2017 – October 2018

Project description:

The information system aims to automate the internal work procedures within the courts on case flows management, data on court performance, budget and human resources planning, providing to the citizens an easy access to various electronic services of the court.

Main technologies: Drupal, Mysql, Php, Ajax, XML, HTML, JavaScript, jQuery, CSS, ASP.NET, MVC, C#, AJAX, RAZOR View Engine, SQL Server.

02.2004–09.2017 Business Analyst, Project Manager

DAAC System Integrator SRL Calea Ieşilor 10, Chisinau (Moldova) www.integrator.md



Project: Accounting IS for "Codreanca" J.S.C.

Implementation period: March, 2004 - October, 2004

Project description: Developing of Accounting IS for "Codreanca" J.S.C.

Main technologies: 1C Based, MS SQL Server DB

Position under the project: Business Analyst.

Project: The Registry of Control and Inspection Authorities for Ministry of Economy and Trade of Moldova

Implementation period: November, 2004 - April, 2005

Project description: BIZPRO, jointly with the Ministry of Economy and Trade, agreed on establishing an electronic registry of authorities empowered with inspection functions to collect, process, store, update, and analyse data to be made available to public authorities and Moldovan businesses. The registry was set up to provide a framework ensuring a more efficient operation of state inspection bodies in full compliance with the provisions of normative and legislative acts.

Main technologies: C#, MS SQL Server DB

Position under the project: Team leading, Project planning, Business Analyst.

Project: AIS for the National Social Insurance House of Moldova

Implementation period: May, 2005 - September, 2008

Project description: AIS for the National Social Insurance House (AIS NSIH) of Moldova covers all the aspects of the public social insurance system. It is integrated with IS of financial management of NSIH. It includes as a part the State Register of NSIH payers and the State Register of individual records in the system of social state insurance.

The integrated information system for Activities Management of NSIH is implemented for the National Social Insurance House – autonomous public institution of national interest, as a legal authority that manages the public system of social insurance.

Main technologies: SUN Solaris, Oracle 10g DB Server, Oracle Internet Application Server, Dell data processing systems

Position under the project: Migration Team leading, Migration Project planning, Business Analyst.

Project: AIS for evidence of crimes, criminal cases and persons who have committed crimes of the Ministry of Internal Affairs of Moldova

Implementation period: October, 2008 - November, 2008

Project description: AIS is designated for centralized collection of evidence data of crimes, criminal cases and persons who have committed crimes, other information of operative documentation, of search and criminalities and ensuring collective access to data for executing requests of search, documentation and statistics.

Main technologies: UNIX, Oracle DB Server, Oracle Internet Application Server, Sun servers.

Position under the project: Expert analysis of Technical Requirements for designing and developing of AIS.



Project: The improved monitoring system of avian influenza and other infectious diseases for National Center for Public Health of Moldova

Implementation period: November, 2008 - June, 2009

Project description: The object of Automated Information System "The improved monitoring system of avian influenza and other infectious diseases" is the activity related to the evidence and registration of all forms of manifestation of the infectious process in the Republic of Moldova, as well as monitoring the epidemiological situation in the country.

Main technologies: Oracle DB Server 11g Standard Edition ONE, Oracle Unbreakable Linux/Linux SUSE 9.0, Dell servers.

Position under the project: Business Analyst, Software Tester.

Project: Barcode Database System for Main State Tax Inspectorate of Moldova

Implementation period: January, 2009 - March, 2009

Project description: Barcode Tax Declaration Creating and Processing Automatic Information System is a component part of information system of State Tax Service, which in turn is a component part of state information resources of the Republic of Moldova.

Main technologies: C#, MS SQL Server DB

Position under the project: Business Analyst.

Project: AIS "Taxpayer current account" for Main State Tax Inspectorate of Moldova

Implementation period: June, 2010 - January, 2011

Project description: AIS "Taxpayer current account" is a software solution that allows online access to information on tax liabilities of the taxpayer, and check the current status of all arrears or over payment to the national budget. The fiscal situation can be viewed on various budget classifications in various divisions of the company, historical balances and increase decoding delay calculation.

Main technologies: C#, MS SQL Server DB

Position under the project: Business Analyst.

Project: IS State Register of Radio Frequencies and Radio Stations of Moldova

Implementation period: August, 2009 - October, 2009

Project description: IS State Register of Radio Frequencies and Radio Stations of

Moldova.

Main technologies: Oracle DB

Position under the project: Software Tester.

Project: Labour Migration Evidence Database System for National Employment Agency of Moldova

Implementation period: November, 2010 - February, 2011

Project description: Labour Migration Evidence Database System for National

Employment Agency of Moldova.

Main technologies: MySQL DB

Position under the project: Business Analyst.



Project: AIS Fiscal Gateway for Main State Tax Inspectorate of Moldova

Implementation period: January 2012

Project description: AIS Fiscal Gateway for Main State Tax Inspectorate of Moldova

Position under the project: Business Analyst.

Project: Joint Information and Services Bureaus Information System for Joint Information and

Services Bureaus of Moldova

Implementation period: May, 2012 - September, 2012

Project description: Technical Requirements for designing and developing of Joint Information and Services Bureaus Information System for Joint Information and Services

Bureaus of Moldova (MS SQL Server DB).

The project was supported by UNDP/UN Women.

Main technologies: C#, MS SQL Server DB

Position under the project: Business Analyst.

Project: Surveillance of medicines quality System for Medicines Agency of Moldova

Implementation period: October, 2012 - January 2013

Project description: Surveillance of medicines quality System for Medicines Agency of

Moldova

Main technologies: 1C Enterprise 8.2, MS SQL Server DB

Position under the project: Business Analyst.

Project: Standards' Repository Information System for National Institute for Standardization

and Metrology of Moldova

Implementation period: March, 2013 - September, 2013

Project description: Standards' Repository Information System for National Institute for

Standardization and Metrology of Moldova

Main technologies: MS SQL Server DB

Position under the project: Business Analyst.

Project: Active Access to the Real Estate Registry Information System for National Institute

for State Enterprise "Cadastru" of Moldova

Implementation period: October, 2013 - March, 2014

Project description: The main designation of AIS "Active Access to the Real Estate Registry" is to create a unique information space for the processes of creation and management of

records on the applied and removed labels.

Main technologies: MS SQL Server DB

Position under the project: Business Analyst.

Project: Taxpayer Single Account System for Main State Tax Inspectorate of Moldova

Implementation period: January, 2016 - May, 2016



Project description: Taxpayer Single Account System for Main State Tax Inspectorate of Moldova.

Main technologies: MS SQL Server DB The project was supported by USAID/BRITE.

Position under the project: Business Analyst.

Project: Information System of Management of Alcoholic Beverages Testing for National

Center of Alcoholic Beverages Testing

Implementation period: June, 2016 - January, 2017

Project description: Information System of Management of Alcoholic Beverages Testing for

National Center of Alcoholic Beverages Testing.

Main technologies: 1C Enterprise 8.2, MS SQL Server DB

Position under the project: Business Analyst, Software Tester.

10.2000 – 02.2004 Officer in Loan Department of Bank

UNIVERSAL BANK

09.1999 - 06.2000 Mathematics teacher

Theoretical Liceum "Prometeu"

09.1998 – 09.2000 Lecturer

Moldova State University

05.1990 – 08.2000 Scientific Researcher

Institute of Mathematics and Informatics of Academy of Sciences of Moldova

Ph.D. in Mathematics

- Editorial Secretary of the Journal "Bulletin of Academy of Sciences of Moldova. Mathematics";
- 9 scientific publications;
- Participation in scientific conferences.

11.1989 - 10.1993 Doctoral fellowship

Institute of Mathematics and Informatics of Academy of Sciences of Moldova, Chisinau (Moldova)



ATTACHMENTS

1. Diploma of Bachelor degree





3

Traducere din limba rusă în limba română

DIPLOMĂ

PB Nr. 717392

Prezenta diplomă este eliberată domnului

RUDI IVAN fiul lui llarion

drept confirmare că el în anul 1984 a fost admis la

Universitatea de Stat "V. I. Lenin" din Chișinău
și în anul 1989 a finisat cursul deplin
al Universității respective
la specialitatea Matematică

Conform Hotărîrii Comisiei de examinare de stat de la 19 iunie 1989 domnului *RUDI IVAN fiul lui llarion* i se atribuie calificarea de <u>matematician, învățător</u>

Președinte al Comisiei de examinare de stat /semnătu

Rector

/semnătură/

Secretar

/semnătură/

orașul Chișinău

30 iunie 1989

Nr. de înregistrare 26

Sigiliu: RSS Moldova. Universitatea de Stat "V. I. Lenin" din Chișinău.



2. Diploma of doctor's degree

în baza hot	árîrii Consiliulu	i științific speci	alizat D.H. din Molo	01.94.53 (cifrul)
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On the decision of the Specialized Academic Board No DH 01.94.53 at Moldovo State University
of" 24" April 1998
Mr., Mrs., Miss Rudi Ton
is conferred the scientific degree of
Phones and Mathematics
Charman of the Specialized Academic Board N. January Academic Secretary of the Specialized Academic Board
INABIENT.