

Call for Expression of Interest (Eoi)

FROM	NORWEGIAN REFUGEE COUNCIL
Address	Bucuresti 41
City	Chisinau
Country	Moldova
Phone #	373 – 76 – 030 038
Email	Md.procurement@nrc.no

The office of the Norwegian Refugee Council invites your company to submit a response for the NRC project related to Shelter (Houses) Light & Medium Repairs in accordance with the requirements detailed below. You are required to fill up this document, as well as comply to minimum requirements mentioned below.

Request for Quotation Requirements			
EOI #:	RFQ-ROMO-CO-24-001	Currency	N/A
EOI Issuing Date:	05 January 2024	Bid Validity Period (days):	N/A
EOI Closing Date:	31 January 2024	Required Delivery Date:	N/A
EOI Closing Time:	23:59	Required Delivery Destination:	As per the Eoi
Questions to the EOI	md.procurement@nrc.no	Required Delivery Terms:	N/A

Eoi Terms & Conditions

Manner of Submission:

- By hand in a sealed envelope to NRC office located at 41 Bucuresti Street, Chisinau
OR
- By email to the dedicated and secured email address: md.tenders@nrc.no (offers received on other email addresses will not be considered)
- Before the Closing date & Time mentioned above. Companies who do not submit their responses by this deadline will not be considered.

Requirements:

- All enquires and questions should be addressed to the email given in the RFQ details section. All questions and answers will be shared with all the suppliers.
- NRC reserves the right to accept or reject the whole or part of your proposal based on the information provided. Incomplete proposals which do not comply with our conditions will not be considered.

Valid Proposals must include as a minimum requirement:

1. Filled and signed EOI.
2. Copy of company's recent Extras.
3. Filled and signed Annex 1 - Mapping of shelter repairing service providers (in either of three languages EN, RO or RU).
4. Signed Annex 2 - Supplier ethical standards declaration.
5. Copies of all licenses / certificates (if any) as mentioned in Annex 1, section 1 – Basic Information.
6. References from previous clients (if any) as mentioned in Annex 1, section 5 – Experience and References.
7. Copy of the last audited financial statements or bank references as mentioned in Annex 1, section 8 – Financial stability.

Assessment Criteria:

- All responses to this Expression of Interest received and accepted will be evaluated based on the following:

- **Step 1:** Administrative compliance check: Each proposal will be checked to ensure compliance with all the EOI requirements.
- **Step 2:** Technical Evaluation: All bids will be technically evaluated based on the results from Annex No 1 - Mapping out the shelter (Houses) Repairing Service Providers

Payment terms:

- NRC offers standard payment within 30 days of receipt of goods/services, by bank transfer only.

<p>NRC is obliged to ensure that its procurement decisions are clearly justified and documented and keeping within the Donors mandatory principles. In that regard, full and on-the-spot access must be granted to representatives of NRC, the Donor or any organisation or person mandated by it, to premises belonging to NRC or its contractors. The right to access shall include all documents and information necessary to assess, or audit the implementation of the contract.</p> <p>NRC also expects suppliers who process personal data to comply with the General Data Protection Regulation (EU GDPR) and any relevant national legislation. Suppliers processing personal data on an NRC contract will be required to sign a data processing / sharing agreement as part of the contract. Refusal to sign such an agreement constitutes refusal of the contract terms and forfeiture of the contract on the part of the supplier.</p> <p>If the activities of the contract take place in areas with Explosive Hazards, NRC accepts no liability for injury and/or death to contractor’s staff or damage to contractor’s property.</p>	<p>Anti-money laundering, anti-bribery, anti-corruption and anti-terrorism legislation and donor regulations require NRC to screen contractors against various international lists to ensure due diligence. Submission of the quotation constitutes acceptance of these screening practices.</p> <p>NRC aims to purchase products and services with minimum environmental impact. Environmental considerations form part of the NRC selection criteria, and NRC reserves the right to reject quotations provided by suppliers not meeting these standards.</p> <p>All suppliers doing business with NRC should maintain high standards on ethical and environmental issues, respect and apply basic human and social rights, ensure non-exploitation of child labour, and give fair working conditions to their staff. <u>Suppliers will be required to sign and submit an Ethical Standards Declaration, together with their bid.</u></p> <p>NRC reserves the right to reject quotations provided by suppliers not meeting these standards.</p>
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Name	“AJUSTAREA REȚELELOR ELECTRICE” SRL
Position	Negrescu Alexandru
Date Signature Stamp	29 ianuarie 2024

Bidder general details

Please provide information against each requirement.
Additional rows can be inserted for all questions as necessary.

Section 1 - Bidder's general details

Bidder's general details	
A) General Information: Supplier Information	
Name:	"AJUSTAREA REȚELELOR ELECTRICE" SRL
Address:	mun. Chișinău str. N. Zelinski 2 of 33
Registration No.:	1018600014377
Contact Telephone No.:	069516682
Email:	ajustarea@gmail.com
Tax No.:	
Date:	29 ianuarie 2024

B) Bank account details:

Beneficiary name:	Negrescu Alexandru
Beneficiary account no.:	Negrescu Alexandru
Beneficiary Bank:	BC "MAIB" S.A.
Bank branch:	suc. Dacia
SWIFT:	AGRNMD2X887
IBAN:	MD63AG000000022513357911
Bank address:	Bulevardul Dacia 30/3, Chișinău 2060

C) Owners/Managers

Please fill in the below table with the full names and the year of birth of the company's owner(s) and manager(s)*:

Full name	Date of birth Dd/mm/yyyy
Negrescu Alexandru	29 mai 1987

We agree that NRC may verify the information provided in this form itself or through a third party as it may deem necessary. We confirm that NRC may in its consideration of our offer, and subsequently, rely on the statements made herein.

Name: Negrescu Alexandru **Signature / Stamp:** _____

Section 2 - Bidder’s checklist

Please ensure that the following documents are included in your envelope / email marked / titled with “RFQ-ROMO-CO-24-001”:

(please indicate which documents included by ticking the boxes below):

#	Documents	Included
1	Filled and signed EOI.	✓
2	Copy of company’s resent Extras.	✓
3	Filled and signed Annex 1 - Mapping of shelter repairing service providers (in either of three languages EN, RO or RU).	✓
4	Signed Annex 2 - Supplier ethical standards declaration.	✓
5	Copies of all licenses / certificates (if any) as mentioned in Annex 1, section 1 – Basic Information.	✓
6	References from previous clients (if any) as mentioned in Annex 1, section 5 – Experience and References.	<input type="checkbox"/>
7	Copy of the last audited financial statements or bank references as mentioned in Annex 1, section 8 – Financial stability	✓

We agree that NRC may verify the information provided in this form itself or through a third party as it may deem necessary. We confirm that NRC may in its consideration of our offer, and subsequently, rely on the statements made herein.

Name: Negrescu Alexandru **Signature / Stamp:** _____